

Date	04/11/2024	Time	9 a.m. – 11 a.m.
Location	Department of Children & Families 2415 N Monroe St Ste 400, Room C100 Tallahassee, FL 32303		
Objective	Discuss agency readiness, planned activities and expectations for the upcoming transition to Florida PALM.		
Invitees	Agency Sponsors		

Topic	Facilitator(s)
Welcome / Opening Remarks	Steven Fielder
Project and Agency Accomplishments <ul style="list-style-type: none"> • Project and Agency Readiness Funding • Bimonthly Status Reporting • Readiness Workplan • Solution Design 	Steven Fielder Jimmy Cox Angie Robertson
Managing Your Agency's Preparation <ul style="list-style-type: none"> • Timeline of Upcoming Project and Agency Activities • Agency Business System Remediation • Change Analysis • Business Process Remediation • UAT Planning 	Jimmy Cox Angie Robertson
Go Live Readiness <ul style="list-style-type: none"> • Cutover Overview • Training 	Jimmy Cox Angie Robertson
Closing Remarks	Steven Fielder