

Date	April 9, 2024	Time	10:00 a.m. – 12:00 p.m.
Location	Department of Children and Families 2415 North Monroe Street, Room C100 Tallahassee, Florida 32303		
Objective	Advisory Council Monthly Meeting		
Attendees	Advisory Council: Mike Alexander (DHSMV); Chad Barrett (DCF); Amy Barrow (DOR); Amber Burns (FWC); Ramon Evans (APD); Lyndell Francis (DBPR); Jennifer Gaines (DMS); Lydia Griffin (DEP); Renee Hermeling (DFS); Robert Herron (DOH); Jim Lewandowski (FDACS); Nona McCall (JAC); Mike Moore (FDLE); Cheryl Morgan (DOT); Lisa Simpson (COM); Erica Starling (FDC); Alexandra Weimorts (DFS) Facilitators: Jimmy Cox (DFS); Jim Lewandowski (FDACS); Deana Metcalf (DFS); Tiffany Porter (DFS)		
Related Documents	Presentation		

Topic	Facilitator
Welcome and Opening Remarks	Jim Lewandowski
Carry/Certified Forward Processes	Deana Metcalf
Account Mapping for Employer Deduction Cost Process	Tiffany Porter
Closing Remarks	Jim Lewandowski Jimmy Cox

Welcome and Opening Remarks: Facilitated by Jim Lewandowski

Mr. Jim Lewandowski opened the meeting with roll call and welcomed the group. Representatives from FLHSMV, FDC, FWC, and JAC were present.

Carry/Certified Forward Processes: Facilitated by Deana Metcalf

Ms. Deana Metcalf discussed the Carry Forward and Certified Forward processes, Design Segment IV processes. She explained the key process changes and anticipated impacts for agencies. She walked through the carry forward process detailing changes for the Disbursements Management process (slide 7) and Inter/IntraUnit process (slide 8). She then walked through the Certified Forward process as it pertains to Fixed Capital Outlay (FCO) and will take place in the Project Costing module (slides 10-11).

Account Mapping for Employer Deduction Cost: Facilitated by Tiffany Porter

Ms. Tiffany Porter discussed Account Mapping for Employer Deduction Cost, a Design Segment IV process. The Project is planning to use delivered system functionality within the Payroll module. She explained the difference between the payroll posting process in Departmental FLAIR versus the planned process in Florida PALM. She further explained the agency impacts (slides 13-16).

Closing: Facilitated by Jimmy Cox

Mr. Jimmy Cox asked if any Council member had 'walk-on topics' to discuss. With none, and with no further design topics for discussion, Mr. Cox recommended cancelling the April 17 (regular monthly) meeting and use today's meeting as the monthly meeting. The Council agreed. Mr. Lewandowski adjourned the meeting.