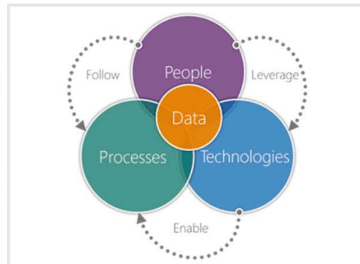


Agency Readiness Activities

Fiscal Year 2023/2024												
Readiness Task	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
AGENCY CURRENT STATE ANALYSIS												
Complete Reports Inventory	4/3-7/28											
Update Current State Agency Business System Inventory and Documentation	3/13-10/27											
Document Current Agency Business Processes			7/31-12/15									
AGENCY TRANSFORMATION PLANNING												
Create Agency Specific Project Charter					10/2-12/15							
Create Agency Specific Implementation Schedule					10/9-12/15							
Create Agency Specific Risks and Issues Management Plan					10/9-12/15							
Create Workforce Readiness Plan					10/16-12/15							
Update Workforce Readiness Plan												6/17-8/2
Review Payroll Wave Business Process Models						11/6-1/26						
Identify Future Florida PALM End Users								1/16-3/1				
AGENCY & ENTERPRISE SYSTEM BUILD												
Update Agency Business System Documentation for Segment I					10/30-1/12							
Update Agency Business System Documentation for Segment II								1/29-4/12				
Update Agency Business System Documentation for Segment III											4/29-7/12	
Update Florida PALM Interface Inventory for Segment I					10/30-1/12							
Update Florida PALM Interface Inventory for Segment II								1/29-4/12				
Update Florida PALM Interface Inventory for Segment III											4/29-7/12	
Complete Configuration Workbooks for Segments I and II								1/29-3/29				
Complete Configuration Workbooks for Segment III											4/29-5/31	
Identify Change Impacts and Update Agency Business Process Documentation for Segments I and II								1/29-4/12				
Identify Change Impacts and Update Agency Business Process Documentation for Segment III											4/29-7/12	
Update Florida PALM Conversion Inventory for Segment II								1/29-4/12				
Update Florida PALM Conversion Inventory for Segment III											4/29-7/12	
Remediate Agency Business Systems Based on Segment I									1/29-6/28			
Remediate Agency Business Systems Based on Segment II											4/29-9/27	
Complete Data Readiness Analysis and Data Cleansing Activities for Segments I and II								1/29-4/12				
Complete Data Readiness Analysis and Data Cleansing Activities for Segment III											4/29-7/12	
AGENCY & ENTERPRISE TESTING												
Create Agency Specific User Acceptance Testing Plan												6/17-12/13
AGENCY TRAINING AND GO LIVE READINESS												
AGENCY UTILIZATION OF FLORIDA PALM												



Ongoing management and update



Segment I
Design
Workshops

Segment II
Design
Workshops

Segment III
Design
Workshops

Segment IV
Design
Workshops