

FloridaPALM

Planning, Accounting, and Ledger Management



SECURITY CONSIDERATIONS

DECEMBER 13, 2023



FLAIR Security Options

- Organization Code
 - L1 – OLO (Agency)
 - L2 – L5 levels (e.g., Division, Bureau, Section, Subsection)
- Site Code
 - 2 digit code established by agencies (T9 used for STMS for all agencies)

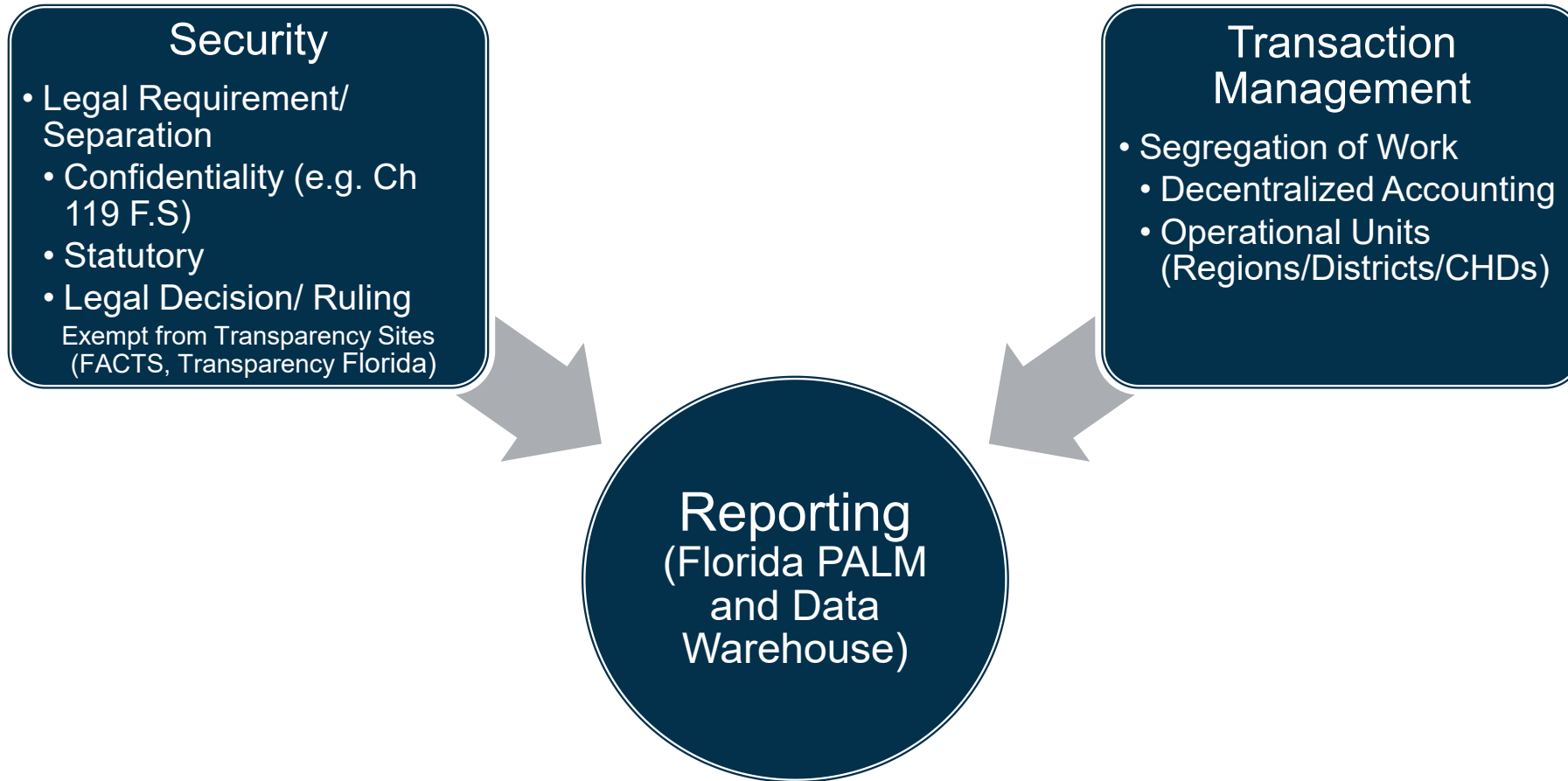


Florida PALM Comparison

- BU Security (FLAIR L1) is throughout the system
- Organization Code Security
 - PeopleSoft ChartField Security functionality for lower levels (FLAIR L2-L5)
 - Available in Florida PALM on pages where Org Code value exists
 - Workflow approval does not have Org Code as an option to route transactions to different approvers as delivered
- Site Code
 - Not available in Florida PALM



Security Vs. Transaction Management



Modules

Purchase Order (PO)

- Encumbrances
 - Supplier
 - Line Details

Accounts Payable (AP)

- Supplier Information
- Vouchers
 - Invoice Details
- Payments
 - Warrant/ACH
Payment Information



Modules

Inter Unit (IU) Custom Module

- IU Encumbrances
- Transfers
- IU Goods/Services Payments
- Revenue to Revenue
- IU Revenue/Expense Reclassifications

Accounts Receivable (AR)

- Customers
- Customer Accounts Receivable Items
- Deposit Transactions
- Returned Items
- Depository/Concentration Bank Account Description



Modules

General Ledger (GL)

- Investment and Disinvestment transactions and redistributions
- Adjustment Journals
- Source Module Journals

Commitment Control (KK)

- Budget Journals
- Budget Balances
- Budget Exceptions



Modules

Asset Management (AM)

- Asset Details
- Lease Details
- Property Inventory Data
- Asset Transfers
- Disposals
- Depreciation

Project Costing (PC)

- Project Information
- Project Budget
- Project Activity & Balances
 - Expenditures
 - Revenues



Modules

Grants Custom Page

- Grant Details
- ALN/CSFA Values
- CMIA Applicability

Contracts Custom Page

- Contract Details



Modules

Cash Management (CM)

- Bank Data (Depository/CRA Banks)
- Bank Reconciliation Reports

Human Capital Management (HCM)

- Employee Personal Information
- Position Data and Funding
- Payroll Transactions (salary refunds, cancellations, redistributions, retirement adjustments)
- Earnings Statements/W2s/W4s
- Employee Direct Deposit Information



SPEEDKEY USAGE IN FLORIDA PALM

DEPARTMENT OF FINANCIAL SERVICES

DECEMBER 13, 2023



SpeedKeys

- ▶ Purpose: Expediate/simplify manual entry directly within Florida PALM
- ▶ Planned Usage:
 - Direct Entry
 - Spreadsheet Uploads
- ▶ Currently Out of Scope: Usage on interface files



SpeedKeys

► Considerations

- SpeedKeys can include one (1) or all COA values
- SpeedKeys are Not:
 - A data integrity control mechanism, but can assist end-users populate the correct values
 - A replacement for Expansion Option
 - Required (optional)
- Agencies will need to establish and enforce policies on:
 - What values the agency requires to be included in a SpeedKey (no enterprise policy or system control; agency unique)
 - Use of SpeedKeys on Transactions
 - When (if) SpeedKey values can be overridden



SpeedKeys

▶ Direct Entry Process

- User enters/selects SpeedKey during entry
- Based on SpeedKey COA values, COA fields are populated
- User can modify COA values as long as values pass GL Combination Edits
- User must populate required COA values that are not included in the SpeedKey

▶ Spreadsheet Upload Process

- Use can include either or both SpeedKey and Individual COA values
- If both are present, values in the COA fields win (SpeedKey values are overridden)
- Transactions are loaded and can be modified in the source module in Florida PALM until the applicable batch job runs (could be a few minutes or hours after loading spreadsheet upload depending on the module and batch schedule)
 - Batch Schedule will not be determined until after Design Segment IV is complete



SpeedKeys

- ▶ Should SpeedKeys be included on applicable interface files?
- ▶ Pros:
 - Supports desire of some agencies to not maintain full COA values in their agency business system(s)
 - Potentially reduces development efforts and overall implementation time for agency business system(s) remediation
- ▶ Cons:
 - Likely increase in interface errors due to flexibility of SpeedKey setup conflicting with inbound interface COA field requirements
 - Increased volume of SpeedKeys being created/maintained solely for interface usage



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