

FloridaPALM

Planning, Accounting, and Ledger Management



FLORIDA PALM ADVISORY COUNCIL

APRIL 9, 2024



Agenda

- ▶ Key Process Changes
- ▶ Carry Forward Process Design
 - Disbursements Management Process
 - Inter-IntraUnit Process
- ▶ Certified Forward Process Design
- ▶ Account Mapping for Employer Deduction Cost



CARRY/CERTIFIED FORWARD DESIGN



Carry Forward/Certified Forward Process Design

▶ Key Process Changes

- No longer mark transactions with a CF indicator; Budget Date is used to identify Carry Forward transactions
- Inter-IntraUnit transactions (JT vouchers in FLAIR) are processed through the IU module and are separate from the Disbursements Management process
- Type C Receivables are no longer allowed; expenditure refund deposits can be recorded through Carry Forward cutoff date
- FCO appropriations will require use of Project Costing module to track and report Certified Forward information

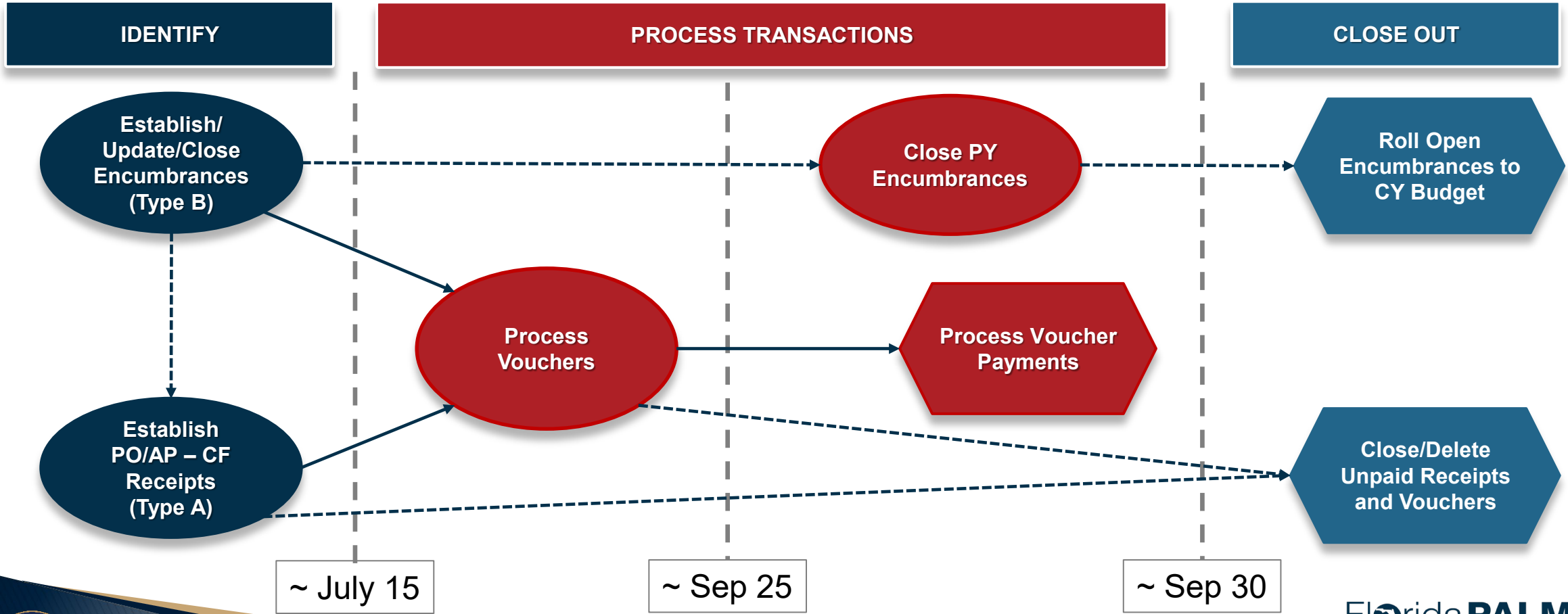


CARRY FORWARD PROCESS DESIGN



Florida PALM Carry Forward Process Design

Disbursements Management Process

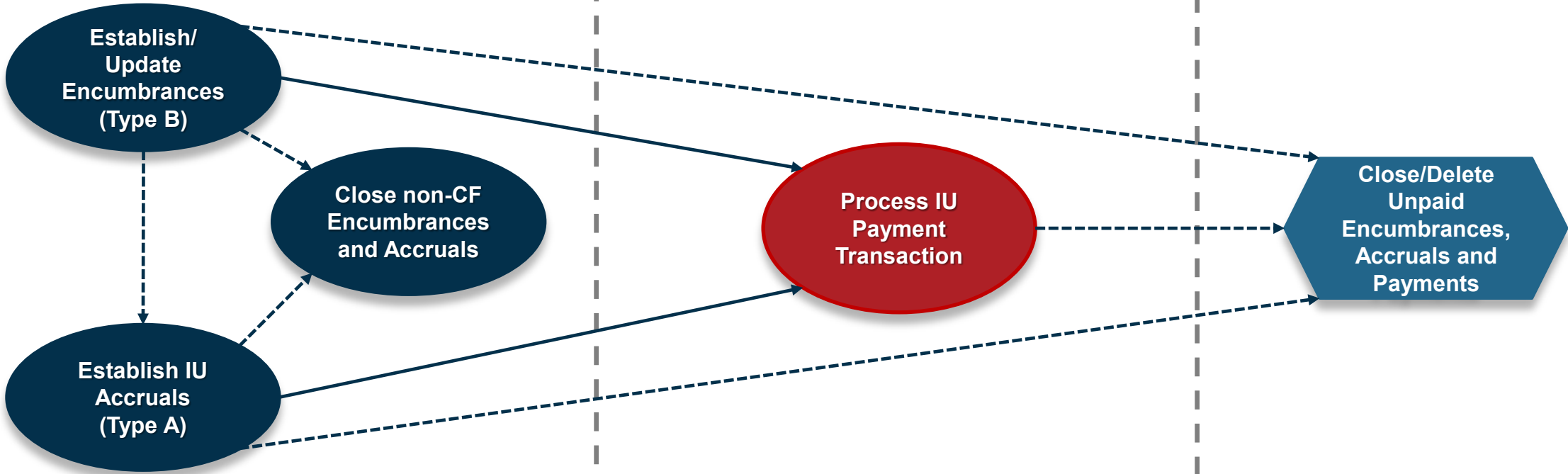


Dotted line indicates event may not be needed



Florida PALM Carry Forward Process Design

Inter-IntraUnit Process



~ July 15

~ Sep 30

Dotted line indicates event may not be needed

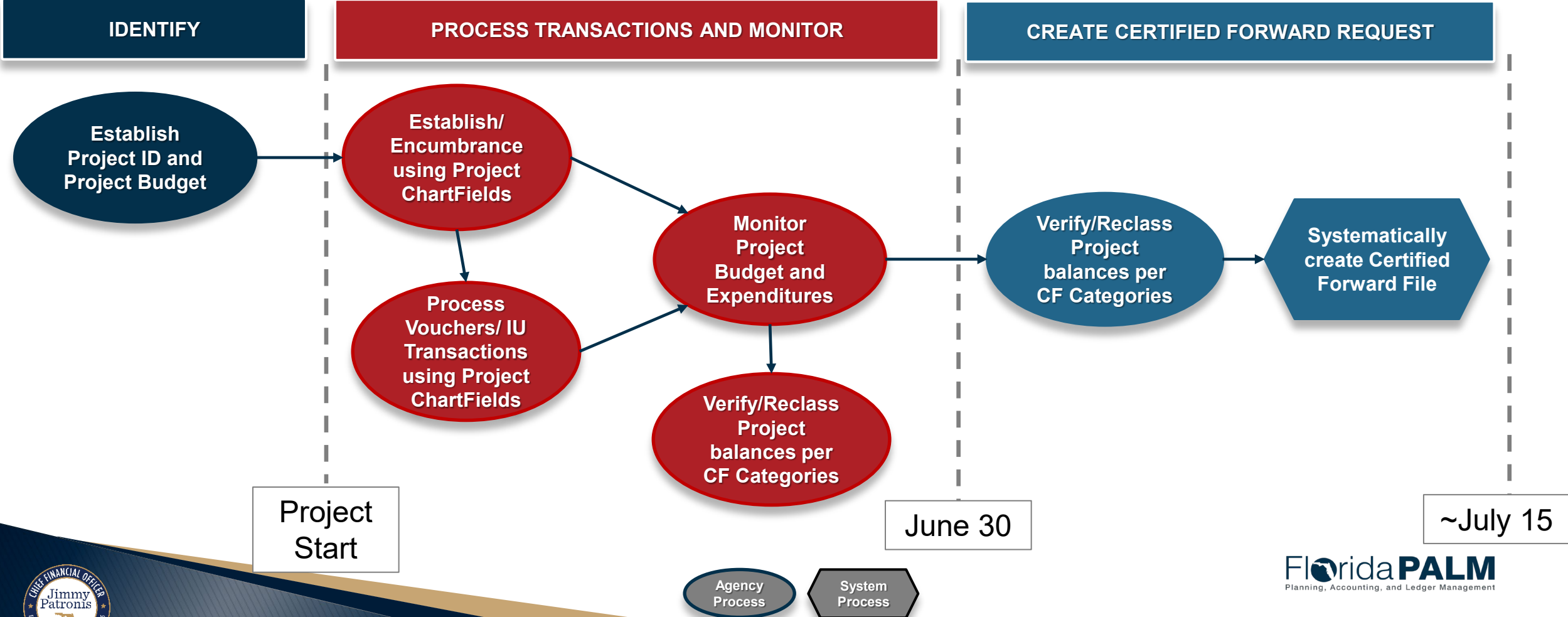


CERTIFIED FORWARD PROCESS DESIGN



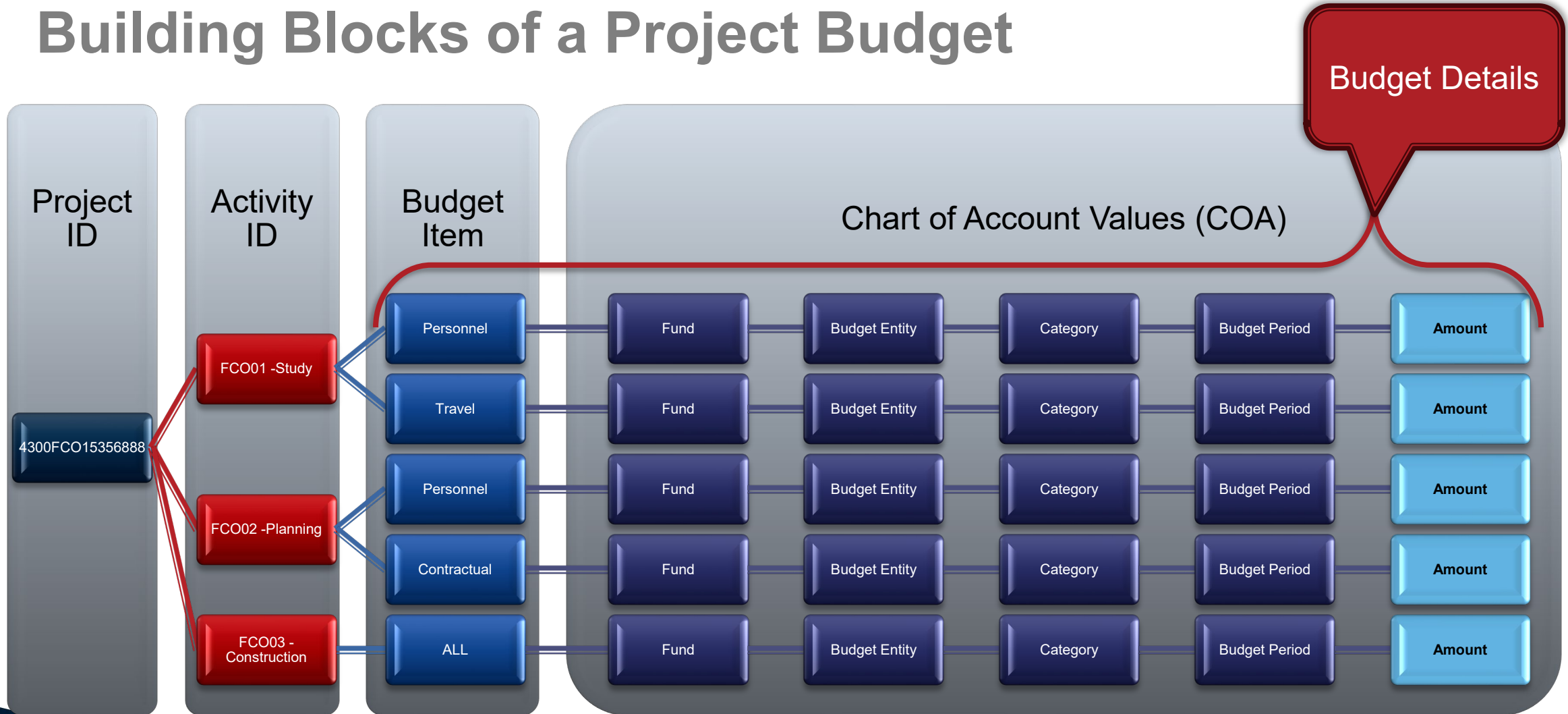
Florida PALM Certified Forward Process Design

Fixed Capital Outlay Process (Project Costing Module)



Florida PALM Certified Forward Process Design

Building Blocks of a Project Budget



ACCOUNT MAPPING FOR EMPLOYER DEDUCTION COST



Account Mapping for Employer Deduction Cost

▶ Background

- Today in Departmental FLAIR, agencies can record employer deduction costs at a detailed level (i.e., FICA, Retirement, Health, Life). The employer deduction cost is posted to Central with a 4-digit object code and then can be broken down further in Departmental with a 6-digit object code. See the example below for the detailed posting of employer retirement contributions in FLAIR.

FLAIR Employer Deduciton Code	FLAIR Central Object Code	FLAIR Departmental Object Code	FLAIR Description
902-FLA RET System-Emper Contrib	1520	152000	RETIREMENT CONTRIBUTION - DEFINED BEN - GENERAL
		152008	RETIREMENT CONTRIBUTION - DEFINED BEN - ANNUAL LV
		152031	RETIREMENT CONTRIBUTION - DEFINED BEN - INCENTIVE
		152032	RETIREMENT CONTRIBUTION - DEFINED BEN - OVERTIME
		152034	RETIREMENT CONTRIBUTION - DEFINED BEN - ON CALL
		152036	RETIREMENT CONTRIBUTION - DEFINED BEN - ELECT OFCL
	1522	152200	RETIREMENT CONTRIBUTION - FRS INVSTMT - GENERAL
		152208	RETIREMENT CONTRIBUTION - FRS INVSTMT - ANNUAL LV
		152211	RETIREMENT CONTRIBUTION - FRS INVSTMT - INCENTIVE
		152215	RETIREMENT CONTRIBUTION - FRS INVSTMT - OVERTIME
		152216	RETIREMENT CONTRIBUTION - FRS INVSTMT - ON CALL
		152217	RETIREMENT CONTRIBUTION - FRS INVSTMT - ELECT OFCL



Account Mapping for Employer Deduction Cost

▶ Delivered Florida PALM Account Mapping

- Florida PALM is limited on what fields can be used to map deduction and tax codes to multiple Florida PALM Account ChartField values. This limitation includes employer deduction costs like FICA, Retirement, Health, Life, etc. See the example below for the posting of employer retirement contributions in Florida PALM.

FLP Employer Deduction Code	Account Value	FLP Description
902	700230	RETIREMENT CONTRIBUTION - DEFINED BEN - GENERAL



Account Mapping for Employer Deduction Cost

▶ What does this mean?

- As delivered in Florida PALM, each employer deduction costs will be recorded to one Florida PALM Account ChartField value for the initial payroll posting. Employer deductions (i.e., FICA, Retirement, Health, Life) will not be split by the associated earnings code. A payroll redistribution after the initial posting will be needed when an agency is required to track employer costs directly related to earnings (i.e., overtime, on-call, leave payouts). A Florida PALM report will be available to assist agencies in identifying employer costs to redistribute.



Account Mapping for Employer Deduction Cost

► FLAIR vs. Florida PALM

Position# 001856 Employee: Jane Smith Earnings Type: REG, Overtime, On-Call

FLAIR Example				Florida PALM Example			
Earnings or Deduction Code	Object Code	Long Title	Amount	Earnings or Deduction Code	Account	Long Title	Amount
9170 - Regular Earnings	110000	Salary/Wages-General	\$1,600.00	170 - Regular Earnings	700000	Salary/Wages-General	\$1,600.00
0901 & 0922 - FICA & Medicare	151000	FICA Contribution - General	\$122.40	901 & 922 - FICA & Medicare	700200	FICA Contribution - General	\$122.40
0902 - RET System-Emper Contrib	152000	FRS Retirement Defined Ben - General	\$217.12	902 - RET System-Emper Contrib	700300	FRS Retirement Defined Ben - General	\$217.12
0907 - Health Ins-Emper Contrib	161000	State Health Insurance Contribution	\$900.54	907 - Health Ins-Emper Contrib	700650	State Health Insurance Contribution	\$900.54
0908 - Life Ins-Empler Contrib	162000	State Life Insurance Contribution	\$1.89	908 - Life Ins-Empler Contrib	700700	State Life Insurance Contribution	\$1.89
0909 - DISB INS Empler Contrib	163000	State Disability Contribtuion	\$1.05	909 - DISB INS Empler Contrib	700750	State Disability Contribtuion	\$1.05
		Total Employer Cost	\$2,843.00			Total Employer Cost	\$2,843.00
9124 -Overtime	110015	Salary/Wages-Overtime	\$240.00	124 -Overtime	700002	Salary/Wages-Overtime	\$240.00
0901 & 0922 - FICA & Medicare	151032	FICA - Overtime	\$18.36	901 & 922 - FICA & Medicare	700200	FICA Contribution - General	\$18.36
0902 - RET System-Emper Contrib	152032	FRS Retirement Defined Ben - Overtime	\$32.57	902 - RET System-Emper Contrib	700300	FRS Retirement Defined Ben - General	\$32.57
		Total Employer Cost	\$290.93			Total Employer Cost	\$290.93
9117 - On-call	110032	Salary/Wages-On-Call	\$40.00	117 - On-call	700003	Salary/Wages-On-Call	\$40.00
0901 & 0922 - FICA & Medicare	151037	FICA - On Call	\$3.06	901 & 922 - FICA & Medicare	700200	FICA Contribution - General	\$3.06
0902 - RET System-Emper Contrib	152034	FRS Retirement Defined Ben - On-Cost	\$5.43	902 - RET System-Emper Contrib	700300	FRS Retirement Defined Ben - General	\$5.43
		Total Employer Cost	\$48.49			Total Employer Cost	\$48.49
		All Earnings Employer Cost	\$3,182.42			All Earnings Employer Cost	\$3,182.42



CONTACT INFORMATION

CONTACT US

FLORIDAPALM@MYFLORIDACFO.COM

PROJECT WEBSITE

WWW.MYFLORIDACFO.COM/FLORIDAPALM/

