

<b>Project Sponsor:</b>	<i>Steven Fielder</i>	<b>Project Director:</b>	<i>Jimmy Cox</i>
<b>Status Report Period:</b>	<i>April 1 – April 30</i>	<b>Current Project R&amp;C Category:</b>	<i>4</i>
<b>Project Start Date:</b>	<i>Project funding began July 1, 2014</i>	<b>Project End Date:</b>	<i>June 30, 2027 (Funding appropriated through June 30, 2022)</i>


## 1 – FLORIDA PALM STATUS OVERVIEW

### A. Agency Engagement

Required for R&C Category 

During the month of April, the Department completed the following:

- Added new CMS remediation resources to the End User Training page:
  - [Approving Disinvestment Journal Checklist](#)
  - [Chart of Account Graphic](#)
  - [Disinvestment Journal Line Values Job Aid](#)
  - [Fund Values Job Aid](#)
  - [Placemats](#) for the Top 5 most commonly used reports
- Announced a new end user learning tool, In Real Life (IRL) recordings, and added five recordings to the End User Training page:
  - [Debit Memo Reports](#)
  - [Investment Activity Reports](#)
  - [Reconciled Deposits Reports](#)
  - [Treasury Correspondence Form](#)
  - [Unreconciled Deposits Report](#)
- Enhanced the Consolidated Revolving Account (CRA) Report to better support agencies' reconciliation activities
- Enhanced the Deposit Report to accommodate better search results
- Enhanced the Treasury Correspondence Form to automatically notify requestors of approved or failed requests
- Hosted a virtual learning opportunity to review the updated CRA Report with end users
- Published and shared the [Reporting update](#) for Quarter three, per Proviso
- Hosted a [Production Round Table](#) that highlighted three agencies as guest speakers
- Republished the [Readiness Workplan](#) with "TBD" as dates for tasks not related to CMS remediation


B. Implementation Status		Required for R&C Category 	
	Yes	No	Explain:
<b>Is the project on schedule?</b> <i>If no, explain why and what corrective action(s) are planned to bring the project back on schedule</i>		✓	The current Schedule Performance Index (SPI) is 0.62 The previous Project Schedule was based on Amendment 6, which was not, nor will be executed. The Project Schedule being used at this time is limited to CMS remediation activities and required reporting and activities. . A new schedule and the requisite contract amendment are being developed.
<b>Will the project complete on schedule?</b>	✓		<p>As stated above, the detailed Project Schedule for activities has not yet been finalized. The team began work on a contract amendment with the key focus being a short-term agreement to gain alignment on recent changes. Simultaneously the team also began work on a larger contract amendment which will focus on the long-term goals of the project considering desired changes based on input from the new Project leadership, legislative direction, and requirements as well as the overall funding established through the legislative process.</p> <p>Issue 27 was created for impacts in establishing an updated schedule. The Project is actively monitoring risks associated with the schedule.</p>
<b>Is the project currently within budget?</b> <i>If no, explain why and what corrective action(s) are planned to bring the project back within budget</i>	✓		The current Cost Performance Index (CPI) is 1.08. A baseline adjustment was performed on the Spend Plan to update all projections, including the removal of projections related to implementation from Amendment 5 of the SSI Contract.
<b>Will the project remain within budget?</b>	✓		There is no information currently available that suggests that the Project will go over budget.
<b>Were any Project Change Requests approved during this reporting period?</b>		✓	No Project Change Requests were approved during this period.
<b>Have any risks or issues impacted the project during the reporting period?</b>	✓		<p>During the reporting period, the two risks from the prior report were reduced in impact and have been removed from the monthly status report. No other risks were opened or closed.</p> <p>During the reporting period, no issues were opened or closed. All others from last period remain open:</p>

		<p>Issue 27 remained open during the reporting period: Schedule delays prevented a fully committed project schedule.</p> <p>Issue 30 remained open during the reporting period: The externally managed investment process has not launched.</p> <p>Issue 31 remained open during the reporting period: The Project does not control sufficient funds to pay all invoices within the prompt pay window.</p>
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## 2 – IMPLEMENTATION MILESTONE PROGRESS

<b>A. Implementation Go/No-Go Decision Progress</b> <i>Provide status tracking for Go/No-Go Decisions planned for action by the Executive Steering Committee and identify the status of each item listed (Completed, In Progress, Future).</i>			
Required for R&C Category <span style="float: right;">2 3 4</span>			
Go/No-Go Decision Name	Contractual Due Date	Actual Finish Date (completed)	Status (C=Completed IP= In Progress F=Future)
Amendments 7 and 8 are in progress which will align future Go/No-Go Decisions for the remainder of Phase 1 (Financials and Payroll) and Phase 2 (future work).	TBD	N/A	N/A

### 3 – IMPLEMENTATION ISSUES / RISKS

<b>A. Implementation Issues</b> <i>List all issues identified, open, occurring, or closed within this reporting period related to implementation of the Financials or Payroll Waves.</i>					Required for R&C Category 
Issue Description	Status (Open/Closed)	Priority	Resolution Approach	Resolution Date	Owner
27: Schedule delays prevented a fully committed project schedule	Open	Critical	- Accenture and Project leadership continue regular meetings to discuss and complete new contract amendments <b>(Ongoing)</b> - Accenture PMO will provide a new Project Schedule through a deliverable or work product		Jimmy Cox
30: The externally managed investment process has not launched as scheduled	Open	Not Assigned	- TBD		Stacey Terry
31: The Project does not control sufficient funds to pay all invoices within the prompt pay window	Open	Critical	- Communicate with the legislature to determine what is needed to move the amendment forward. <b>(Complete)</b> - Provide any additional or updated supporting documentation required to the legislature and OPB. <b>(Complete)</b> - Prepare all pending invoices for submission. - Alert the DFS budget office and invoice shop of the status of pending invoices. - Process pending invoices upon the release of funds. - Work with the DFS invoice shop to pay interest on any invoices that are paid beyond the prompt pay window.		Jimmy Cox

<b>B. Implementation Risks</b> <i>List risks identified, open, occurring, or closed within the reporting period with a high probability or impact</i>					Required for R&C Category 
Risk Description	Status (Open / Closed)	Risk Score	Mitigation/Response Strategy	Status	Owner
N/A					

## **4 – SPEND PLAN**

The Florida PALM Project was appropriated \$35,730,838.00 for FY 2021-22. As of the end of this reporting period, \$17,797,647.65 in expenses has been projected, \$118,889,727.00 of the appropriated funds have been released, \$17,832,116.09 in expenses have been incurred, and \$16,638,521.65 has been paid. See the Florida PALM Project Spend Plan for additional details.

## **5 – OPERATIONAL SUPPORT FOR FLORIDA PALM PRODUCTION**

### *Externally managed transactions (INC22304785)*

Due to the complexity of new data to account for externally managed investments, additional analysis, configuration, and testing is required to automate the load into Florida PALM. The Treasury team continues to process journals online for externally managed investment activities, consistent with the process used for the legacy Cash Management System. Since the implementation did not occur in December as planned, an Issue was logged. As part of the Issue mitigation, an alternative implementation date will be confirmed.

### *ePayments*

During testing with NIC and Wells Fargo (WF), it was identified that NIC and WF cannot provide the unique identifier, as provided in the current Bank of America (BOA) file, required to link transactions between the bank statements, addenda, and return file to support the existing Florida PALM solution for processing ePayments data. As a result, Florida PALM was modified to enable processing of ACH deposits and returns from NIC and WF. Agencies will be able to use this functionality as they transition to NIC. Before an agency transitions to NIC, the Treasury will support manual processes for any returns received but not reconciled. To date, 32 of 52 entities (representing 13 of 21 agencies) successfully transitioned to the NIC. Transitions are expected to continue through spring (2022).

### *CRA Activity Report (CMR028) (INC26714884)*

The Consolidated Revolving Account (CRA) Activity is not working as expected. It is displaying information that does not impact the agency's balance. This issue is causing confusion for the agencies when they are trying to reconcile their CRA activity. The report has been fixed, and Treasury is in the process of correcting some journals to get all data to show. This incident has been closed and will not appear on future status reports.

### *Issues with GLR151 Report (INC25647322)*

GLR151 Cash Balance by Fund Report is listing funds that do not belong to the business unit. This report will be temporarily disabled until the fixes of the known issues are migrated to Production. Incident still active and related to PRB0187850.

### *Evaluate GLR150 Balance Summary Register Report (INC22444017)*

The report design to be validated for appropriate accounting basis, and logic to present data with appropriate consideration for change impact., This report will be temporarily disabled until the fixes of the known issues are migrated to Production. Unable to progress on this ticket given new understandings coming out of the cash balance discussion. Need the discussion to reach a conclusion and an actual cash reconciliation to take place to understand the required program changes.