



<b>Project Sponsor:</b>	<i>Steven Fielder</i>	<b>Project Director:</b>	<i>Jimmy Cox</i>
<b>Status Report Period:</b>	<i>March 1 – March 31</i>	<b>Current Project R&amp;C Category:</b>	<i>4</i>
<b>Project Start Date:</b>	<i>Project funding began July 1, 2014</i>	<b>Project End Date:</b>	<i>June 30, 2027 (Funding appropriated through June 30, 2022)</i>

# 1 – FLORIDA PALM STATUS OVERVIEW

<b>A. Agency Engagement</b>	Required for R&C Category 
During the month of March, the Department completed the following: <ul style="list-style-type: none"> <li>• Published the <a href="#">PALMcast episode #9</a> on Chart of Accounts</li> <li>• Hosted an end user learning opportunity on <a href="#">Making Florida PALM Work for You</a></li> <li>• Communicated with agency Change Champions a Project update regarding a focus on CMS remediation</li> <li>• Shared Chart of Accounts corrections in the production environment and impacts with end users</li> </ul>	

<b>B. Implementation Status</b>	Required for R&C Category 		
	Yes	No	Explain:
<b>Is the project on schedule?</b> <small><i>If no, explain why and what corrective action(s) are planned to bring the project back on schedule</i></small>		✓	The current Schedule Performance Index (SPI) is 0.68 The Project Schedule being used was developed based on the Financials Wave implementation described in Amendment 6, which was not, nor will be executed. The Project Schedule is under review pursuant to IV&V recommendations and the absence of a contract amendment. A new schedule and the requisite contract amendment are being developed.
<b>Will the project complete on schedule?</b>	✓		As stated above, the detailed Project Schedule for activities has not yet been finalized. The team began work on a contract amendment with the key focus being a short-term agreement to gain alignment on recent changes. Simultaneously the team also began work on a larger contract amendment which will focus on the long-term goals of the project considering desired changes based on input from the new Project leadership, legislative direction, and requirements as well as the overall funding established through the legislative process.  Issue 27 was created for impacts in establishing an updated schedule. The Project is actively monitoring risks associated with the schedule.

<p><b>Is the project currently within budget?</b>  <i>If no, explain why and what corrective action(s) are planned to bring the project back within budget</i></p>	<p>✓</p>	<p>The current Cost Performance Index (CPI) is 1.01. The Spend Plan was realigned to reflect the existing contractual status which is the Amendment 5 Payment Schedule in the SSI Contract. This is due to the fact that Amendment 6 will not be executed. The Project is under budget for all other expenditures.</p>
<p><b>Will the project remain within budget?</b></p>	<p>✓</p>	<p>There is no information currently available that suggests that the Project will go over budget.</p>
<p><b>Were any Project Change Requests approved during this reporting period?</b></p>	<p>✓</p>	<p>No Project Change Requests were approved during this period.</p>
<p><b>Have any risks or issues impacted the project during the reporting period?</b></p>	<p>✓</p>	<p>During the reporting period, no risks were closed or added. All others from last period remain open:</p> <p>Risk 265: There may be a misalignment of stakeholder expectations with Project Team activities.</p> <p>Risk 266: Unfunded required resources may impact Florida PALM transitions.</p> <p>During the reporting period, 1 issue was opened (#31). All others from last period remain open:</p> <p>Issue 27 remained open during the reporting period: Schedule delays prevented a fully committed project schedule.</p> <p>Issue 30 remained open during the reporting period: The externally managed investment process has not launched.</p> <p>Issue 31 was opened during the reporting period: The Project does not control sufficient funds to pay all invoices within the prompt pay window.</p>

## **2 – IMPLEMENTATION MILESTONE PROGRESS**

<b>A. Implementation Go/No-Go Decision Progress</b> <i>Provide status tracking for Go/No-Go Decisions planned for action by the Executive Steering Committee and identify the status of each item listed (Completed, In Progress, Future).</i>			
			Required for R&C Category <span style="border: 1px solid black; padding: 0 2px;">2</span>
Go/No-Go Decision Name	Contractual Due Date	Actual Finish Date <i>(completed)</i>	Status <i>(C=Completed IP= In Progress F=Future)</i>
<i>Amendments 7 and 8 are in progress which will align future Go/No-Go Decisions for the remainder of Phase 1 (Financials and Payroll) and Phase 2 (future work).</i>	<b>TBD</b>	<b>N/A</b>	<b>N/A</b>

### 3 – IMPLEMENTATION ISSUES / RISKS

<b>A. Implementation Issues</b> <i>List all issues identified, open, occurring, or closed within this reporting period related to implementation of the Financials or Payroll Waves.</i> <span style="float: right;">Required for R&amp;C Category <span style="border: 1px solid black; padding: 2px;">2 3 4</span></span>					
Issue Description	Status (Open/Closed)	Priority	Resolution Approach	Resolution Date	Owner
27: Schedule delays prevented a fully committed project schedule	Open	Critical	- Accenture and Project leadership continue regular meetings to discuss and complete new contract amendments <b>(Ongoing)</b>		Jimmy Cox
30: The externally managed investment process has not launched as scheduled	Open	Not Assigned	- Tasks will be added to the Project Schedule to help track <b>(On hold)</b>		Stacey Terry
31: The Project does not control sufficient funds to pay all invoices within the prompt pay window	Open	Critical	- Communicate with the legislature to determine what is needed to move the amendment forward. <b>(Complete)</b> - Provide any additional or updated supporting documentation required to the legislature and OPB. <b>(Complete)</b> - Prepare all pending invoices for submission. <b>(Complete)</b> - Alert the DFS budget office and invoice shop of the status of pending invoices. <b>(Complete)</b> - Process pending invoices upon the release of funds. - Work with the DFS invoice shop to pay interest on any invoices that are paid beyond the prompt pay window.		Jimmy Cox

<b>B. Implementation Risks</b> <i>List risks identified, open, occurring, or closed within the reporting period with a high probability or impact</i>					Required for R&C Category <span style="border: 1px solid black; padding: 0 2px;">2 3 4</span>	
Risk Description	Status (Open / Closed)	Risk Score	Mitigation/Response Strategy	Status	Owner	
265: There may be a misalignment of stakeholder expectations with Project Team Activities	Open	15	<ul style="list-style-type: none"> <li>- The Project will continue to discuss legacy and interface updates with all agencies <b>(In-progress)</b>.</li> <li>- Planned project work will be communicated to ESC, through agency sponsor messaging and readiness touchpoint meetings with agencies <b>(Ongoing)</b>.</li> </ul>	Mitigating	Steven Fielder	
266: Unfunded required resources may impact Florida PALM transitions	Open	20	<ul style="list-style-type: none"> <li>- Expected agency activities will continue to be shared through the Readiness Workbook and through other communications (i.e., agency sponsor messages) <b>(In-progress)</b>.</li> <li>- Agency activities will be reviewed with the ESC to determine if there are any impacts to agency appropriations that will affect transitions to Florida PALM <b>(Ongoing)</b>.</li> <li>- The Florida Digital Service will review agency LBRs submitted for IT services <b>(Ongoing)</b>.</li> </ul>	Monitoring	Steven Fielder	

## **4 – SPEND PLAN**

The Florida PALM Project was appropriated \$35,730,838.00 for FY 2021-22. As of the end of this reporting period, \$22,686,922.96 in expenses has been projected, \$15,918,201.00 of the appropriated funds have been released, \$16,290,105.11 in expenses have been incurred, and \$13,562,530.85 has been paid. See the Florida PALM Project Spend Plan for additional details.

## **5 – OPERATIONAL SUPPORT FOR FLORIDA PALM PRODUCTION**

### *Externally managed transactions (INC22304785)*

Due to the complexity of new data to account for externally managed investments, additional analysis, configuration, and testing is required to automate the load into Florida PALM. The Treasury team continues to process journals online for externally managed investment activities, consistent with the process used for the legacy Cash Management System. Since the implementation did not occur in December as planned, an Issue was logged. As part of the Issue mitigation, an alternative implementation date will be confirmed.

### *ePayments*

During testing with NIC and Wells Fargo (WF), it was identified that NIC and WF cannot provide the unique identifier, as provided in the current Bank of America (BOA) file, required to link transactions between the bank statements, addenda, and return file to support the existing Florida PALM solution for processing ePayments data. As a result, Florida PALM was modified to enable processing of ACH deposits and returns from NIC and WF. Agencies will be able to use this functionality as they transition to NIC. Before an agency transitions to NIC, the Treasury will support manual processes for any returns received but not reconciled. To date, 32 of 52 entities (representing 13 of 21 agencies) successfully transitioned to the NIC. Transitions are expected to continue through spring (2022).

### *Deal management accounting templates for partial sales (INC24687417)*

The Deal Management accounting templates are incorrect for partial sales. As a workaround, the Treasury team is monitoring the activity and correcting as needed. This will be implemented as part of Externally Managed Transactions per agreement with Treasury on February 14, 2022. A resolution date has not been determined. This incident has been closed and will not appear in future status reports.

### *CRA Activity Report (CMR028) (INC26714884)*

The Consolidated Revolving Account (CRA) Activity is not working as expected. It is displaying information that does not impact the agency's balance. This issue is causing confusion for the agencies when they are trying to reconcile their CRA activity. The report has been fixed, and Treasury is in the process of correcting some journals to get all data to show.

### *Issues with GLR151 Report (INC25647322)*

GLR151 Cash Balance by Fund Report is listing funds that do not belong to the business unit. This report will be temporarily disabled until the fixes of the known issues are migrated to Production. Incident still active and related to PRB0187850.

### *GLR151 Cash Balance by Fund (INC26653747)*

The GLR151 Cash Balance by Fund report is not reflecting all balances within the cash in Treasury node. Targeted for February 24, this report will be temporarily disabled until the fixes of the known issues are migrated to Production. Incident still being worked. This incident has been combined with INC25647322 and closed and will not appear in future status reports.

### *Evaluate GLR150 Balance Summary Register Report (INC22444017)*

The report design to be validated for appropriate accounting basis, and logic to present data with appropriate consideration for change impact., This report will be temporarily disabled until the fixes of the known issues are migrated to Production. Unable to progress on this ticket given new understandings coming out of the cash balance discussion. Need the discussion to reach a conclusion and an actual cash reconciliation to take place to understand the required program changes.