

<b>Project Sponsor:</b>	<i>Scott Fennell, Deputy CFO</i>	<b>Project Director:</b>	<i>Melissa Turner</i>
<b>Status Report Period:</b>	<i>July 1<sup>st</sup> – July 31<sup>st</sup></i>	<b>Current Project R&amp;C Category:</b>	<i>4</i>
<b>Project Start Date:</b>	<i>Project funding began July 1, 2014</i>	<b>Project End Date:</b>	<i>June 30, 2027 (Funding appropriated through June 30, 2022)</i>

# 1 - PROJECT STATUS OVERVIEW

## A. Overview of Project activities during reporting period:

Required for R&C Category 

During the month of July, the Florida PALM Project completed the following:

- Executed deployment Cutover and Post-Cutover activities
- Launched Florida PALM CMS Wave functionality
- Shared an updated [Master Readiness Workplan](#) for the Financials Wave tasks through September with agencies
- Provided additional [job aids](#), a data dictionary, and a Security Access Management [manual](#) with agencies
- Shared updated [Batch Schedule](#) with agencies
- Provided the [session schedule](#) and session [request form](#) for User Support Labs to provide post-launch support for agencies
- Provided a post-launch [communication packet](#) to share post-launch support resources with agencies
- Shared interface and conversion layouts for the Financials Wave with agencies

## B. Overall Status

Required for R&C Category 

	Yes	No	Explain:
<b>Is the project on schedule?</b> <small>If no, explain why and what corrective action(s) are planned to bring the project back on schedule</small>	✓		
<b>Will the project complete on schedule?</b>	✓		
<b>Is the project currently within budget?</b> <small>If no, explain why and what corrective action(s) are planned to bring the project back within budget</small>	✓		

<b>Will the project remain within budget?</b>	✓		
<b>Were any Project Change Requests approved during this reporting period?</b>	✓		<b>PCR 81:</b> Removal of D175 Go/No-Go for Central Wave Interface Testing (a Go/No-Go is still planned for the Financial Wave Interface Testing)
<b>Have any risks or issues impacted the project during the reporting period?</b>	✓		<p>Three new risks were opened during the review period and are under evaluation:</p> <p>Risk 261: Without an executed contract amendment to define 2024 implementation approach, the Project implementation and agency adoption schedules are at risk.</p> <p>Risk 262: Agencies may encounter delays in funding releases for transaction activities.</p> <p>Risk 265: There may be a misalignment of stakeholder expectations with Project Team activities.</p> <p>There were no issues open during the review period.</p>

<b>C. SPI &amp; CPI</b> <i>Provide SPI and CPI for Current + Last 3 Reporting Periods</i> <span style="float: right;">Required for R&amp;C Category <span style="border: 1px solid black; padding: 0 2px;">3</span> <span style="border: 1px solid black; padding: 0 2px;">4</span></span>				
	Past Reporting Period	Past Reporting Period	Last Reporting Period	Current Reporting Period
<b>Date</b>	04/30/2021	05/31/2021	6/30/2021	07/31/2021
<b>Project Schedule Performance Index (SPI)</b>	0.97	0.98	1	1
<b>Project Cost Performance Index (CPI)</b>	0.90	0.89	0.88	0.85
<b>Explanation of SPI or CPI Variance / Trend</b>	SPI is stable and within tolerance. CPI is slightly unstable and below tolerance.			

## 2 – PROJECT PROGRESS

<b>A. Project Go/No-Go Decision Progress</b> Provide status tracking for Go/No-Go Decisions and identify the status of each item listed (Completed, In Progress, Future). <span style="float: right;">Required for R&amp;C Category <span style="border: 1px solid black; padding: 2px;">2 3 4</span></span>			
Go/No-Go Decision Name	Contractual Due Date	Actual Finish Date <i>(completed)</i>	Status <i>(C=Completed IP= In Progress F=Future)</i>
<i>Amendment 6 is in progress which will align future Go/No-Go Decisions with the Financials Wave. The Florida PALM Team began sharing interface and conversion layouts with agencies in July in preparation for their work to connect agency business systems to Florida PALM for the Financials Wave.</i>			

## 3 – PROJECT ISSUES / RISKS

<b>A. Project Issues</b> List all issues identified, open, occurring, or closed within this reporting period. <span style="float: right;">Required for R&amp;C Category <span style="border: 1px solid black; padding: 2px;">2 3 4</span></span>					
Issue Description	Status <i>(Open / Closed)</i>	Priority	Resolution Approach	Resolution Date	Owner
<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

<b>B. Project Risks</b> List risks identified, open, occurring, or closed within the reporting period with a risk score of 15 or greater. <span style="float: right;">Required for R&amp;C Category <span style="border: 1px solid black; padding: 2px;">2 3 4</span></span>					
Risk Description	Status <i>(Open / Closed)</i>	Risk Score	Mitigation/Response Strategy	Status	Owner
<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

## 5 – PROJECT SPEND PLAN

The Florida PALM Project was appropriated \$35,701,558.00 for FY 2020-21. As of the end of this reporting period, \$7,640,637.84 in expenses has been projected, \$8,222,291.00 of the appropriated funds have been released, \$837,374.82 in expenses have been incurred, and \$572,138.32 has been paid. See the Florida PALM Project Spend Plan for additional details.