

In accordance with Proviso language for FY 21/22, the Florida PALM Project is providing an update, as provided by agencies¹, on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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¹ Status reports submitted by agencies at the time of the Florida PALM Proviso report submission.

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Agency for Health Care Administration

Agency Sponsor:	<i>Julie Madden, Deputy Secretary for Operations</i>	Submitted by:	<i>Michael Murphy, Agency Liaison</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/09/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, AHCA completed the following activities related to system interfaces and agency business system remediation:

- SPON63 – Completed and submitted the survey on 11/15/20221,
- SPON64 - Completed and submitted the report on 11/10/2021,
- AHCA has participated in the Module Workgroup meetings in November,
- Monthly Touchpoint Meeting – Completed two touchpoint meetings, one to discuss the standard agenda and one to discuss details related to AHCA business needs related to the 1. Weekly Medicaid Claims Payments, 2. Daily Cash Reporting and 3. the legislatively mandated Burn Reporting,
- FUNC53 - Completed and submitted the report on 11/19/2021,
- FUNC52 - Worked on documenting AHCA business functions performed by agency business systems “...that Florida PALM will not perform”, by participating in internal agency work group meetings, PALM workgroup meetings so that CCN and SMEs team members can evaluate the available materials. AHCA is on schedule to meet the due date,
- TECH121 - Worked on the Florida PALM Technical Inventory Workbook, documenting AHCA's potentially needed Interface Connection Inventory (TECH119), Conversion Inventory (TECH120), to tie into AHCA’s Agency Business System Analysis (FUNC52), by participating in internal agency work group meetings, PALM workgroup meetings, and Agency and Vendor technical review meetings, so that the parallel efforts can be matched up for completion of TECH121. AHCA is on schedule to meet the due date,
- AHCA had 21 staff members investing portions of their FTE time, to support the Florida PALM Project. An additional OPS staff member worked part-time on the Agency’s efforts, in the month of September.
- All Agency activities are on schedule for on-time completion.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Assessing the Interface and Data Conversion catalogs in relationship to our assessment of the PALM Business Process Models, Business System Retirement or Retention and AHCA's functional needs.	SunFocus /FABS/ Enterprise	August 2020	February 2024	TBD	\$10,615.86	\$43,812.19	This effort includes the review of PALM interfaces and data sets, against existing business system needs and the assessment of future interface needs resulting from PALM business process models.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	TBD	TBD	TBD	0.00	0.00	No activity or determination on remediation as of November 2021

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
None	NA	NA

Agency for Persons with Disabilities

Agency Sponsor:	<i>David Dobbs, Chief of Staff</i>	Submitted by:	<i>Rose Salinas, Deputy Director Budget, Planning, & Administration</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, APD completed the following activities related to system interfaces and agency business system remediation:

- **SPON64 Provide Agency Update for Project Status Reporting**
- **FUNC53 Identify Any Obstacles Prohibiting the Adoption of General Ledger, Accounts Payable and Purchase Order, and Accounts Receivable, Billing, and Cash Management Modules Functionality**
- **SPON63 Submit Agency Sponsor Expectation Survey**
- **Continued work on upcoming PALM assignments**

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

8 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
<p>The following interfaces will also be utilized by the agency, but are not tied to a specific business system:</p> <p>API004*</p> <p>API010*</p> <p>GLI001*</p> <p>GLI016*</p> <p>GLI035</p>	No specific business system	5/1/2021	TBD		<u>\$1,050</u>	\$2,100	<p>During the past month, APD continued mapping current C6700TR1 interface data elements to the sources within the PALM Standard files.</p>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Accounting System (FAS) and APD Financial Recon System – These business systems utilize the following interfaces: API031 API109 GLI002 GLI030 GLI033 GLI051 KKI009	5/01/2021	TBD		<u>\$1,050</u>	\$4,200	Continuing research of PALM Standard interface files for use in direct conversion.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
No tickets to report		

Department of Agriculture and Consumer Services

Agency Sponsor:	<i>Matthew Van Name, Assistant Commissioner</i>	Submitted by:	<i>Thomas Poucher, Policy and Budget Director</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/09/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, FDACS worked on numerous MRW tasks and activities including:

FUNC51 Identify Statutory Requirements that will Prohibit Adoption of the Standardized Business Processes (Completed)
 FUNC52 Submit Agency Business Systems Analysis for Financials Wave (In progress)
 FUNC53 Identify Obstacles Prohibiting Adoption of GL, AP, PO, AR, BI, CM (Completed)
 FUNC54 Identify Any Obstacles Prohibiting the Adoption of Commitment Control, Asset Management, and Project and Grants Modules Functionality (In progress)
 RPTG18 Review the Reports Catalog and Provide Feedback (In progress)
 SPON64 Provide Agency Update for Project Status Reporting for October (Completed)
 SPON63 Submit Agency Sponsor Expectation Survey (Submitted)
 SPON65 Provide Agency Update for Project Status Reporting for November (In progress)
 TECH121 Technical Inventory Workbook (In progress)

Several members of the team attended Tuesday Task Talk and Module Workgroups this month.

There are 10 FTE members of the Palm Change Champion Network. Four staff augmentation positions are part of the FDACS project team. Additionally, 1 PPMO representative and 40 division representatives comprise the FDACS project team.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Technical Inventory Workbook (TECH121)	10/4/2021	1/7/2022		\$32,005	\$72,084	Technical analysis of the interfaces for current state continues; an Interface Inventory has been developed for metadata and system impact analysis.
Analysis of the Technical Inventory Workbook interfaces is in progress.						
						Short Description
API004 – Outbound Payment Extract File						AIMS/Disbursements
API020 – Outbound Supplier Data						AIMS/Disbursements
API024 – Outbound Voucher Status						AIMS/Disbursements
API031 – Outbound Voucher Accounting Detail						AIMS/Disbursements
API041 – Inbound Voucher Spreadsheet Upload						AIMS/Disbursements
API109 – Outbound Supplier Crosswalk						AIMS/Disbursements, CATS
API122 – Outbound Payment Extract Web Service						AIMS/Disbursements
API123 – Outbound Voucher Accounting Detail Web Service						AIMS/Disbursements
API124 – Inbound Speed Chart						AIMS/Disbursements
API125 – Outbound Speed Chart						AIMS/Disbursements
ARI002 – Outbound Customer Data						Revenue
ARI006 – Inbound Customer Spreadsheet Upload						Revenue

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost FYTD	Comments
ARI007 – Inbound Deposit Data						Revenue
ARI008 – Inbound AR Data Spreadsheet Upload						Revenue
ARI009 – Inbound Customer Data						Revenue
ARI010 – Inbound Direct Journal Deposit Spreadsheet Upload						Revenue
ARI011 – Inbound AR Data						Revenue
ARI013 – Inbound AR Deposit Data Spreadsheet Upload						Revenue
ARI024 – Outbound AR and Deposit Data						Revenue
BII001 – Inbound Billing Data						Revenue
BII002 – Inbound Billing Data Spreadsheet Upload						Revenue
BII003 – Inbound Credit Billing Data Spreadsheet Upload						Revenue
GLI001 – Outbound ChartField Values						All with financial component
GLI002 – Outbound Actuals Extract						Revenue, Miscellaneous Division Systems, Payroll
GLI006 – Inbound Journal Entry						Revenue, Disbursements, Inventory, Purchasing/Contracts (AIMS), Payroll
GLI011 – Inbound Journal Entry Spreadsheet Upload						Revenue, Disbursements, Inventory, Purchasing/Contracts (AIMS), Payroll

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost FYTD	Comments
GLI017 – Outbound Combo Code Extract						All with financial component
GLI018 – Outbound SpeedType						All with financial component
GLI020 – Inbound Speed Type						All with financial component
GLI031 – Outbound Tree Extract						All with financial component
GLI039 – Inbound ChartField Mass Spreadsheet Upload						All with financial component
GLI051 – Outbound Detail GL Journal						Revenue, AIMS/Disbursements, CATS, Miscellaneous Division Systems
KKI009 – Outbound Budget Extract						Budgeting
KKI012 – Inbound Budget Journal Spreadsheet Upload						Budgeting
PCI001 – Outbound Project Information Extract						AIMS
PCI004 – Outbound CFDA Extract						AIMS
PCI005 – Outbound CSFA Extract						AIMS
POI001 – Outbound Encumbrance Extract						AIMS
POI002 – Inbound Encumbrance Load						AIMS

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost – FYTD	Comments
Four staff augmentation resources onboarded	9/1/2021	9/15/2021	9/15/2021		\$11,236	Contractor setup, security trainings, authorizations, privileges, FDACS familiarization.
System and Application Research (TECH119)	9/1/2021	10/1/2021	9/30/2021		\$16,854	Interfaces in and out of the FDACS Revenue system
Review User Manuals and Documentation (TECH119)	9/1/2021	10/1/2021	9/30/2021		\$16,854	For the Revenue system and associated processes.
Business Process Analysis (FUNC52)	9/7/2021	1/7/2022		\$21,337	\$54,154	Business process analysis of the current state continues; process workflows have been drafted for comparison to PALM.
Identify Obstacles Prohibiting Adoption of GL, AP, PO, AR, BI, CM (FUNC53)	10/25/2021	11/12/2021	11/12/21			Continue to participate in webinars and have begun the planning for identification with SMEs. Completed.
Submit Agency Sponsor Expectation Survey (SPON63)	11/8/2021	11/19/2021	11/19/21			Submitted.
Review the Reports Catalog and Provide Feedback (RPT18)	11/15/2021	12/17/2021				In progress.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulativ e Cost – FYTD	Comments
Identify Any Obstacles Prohibiting the Adoption of Commitment Control, Asset Management, and Project and Grants Modules Functionality (FUNC54)	11/29/2021	12/17/2021				In progress.
The functional system analysis of the Business Processes is in progress.						
AIMS (Purchasing/Contracts)						COA, organization codes
Business Sites and Features (BSF)						
Contract Tracking (CATS)						COA, organization codes
Contract Transparency Web Site (CTW)						Payment information from AIMS
COOP and Personal Asset System (CAPAS)						Uses ELF
Department of Agriculture and Consumer Services (DACS)						Includes PeopleFirst data; uses organization data; COA
Disbursements						COA, organization codes
Driver License Audit (DLA)						
Ecommerce (EGC/EGO/ROC/egoFDACS/roc FDACS)						No COA data contained in these applications but ecommerce items include pointers to Revenue processing codes which are used during import of data into Revenue
Ecommerce Reporting (ECRPT)						Uses revenue codes, which use underlying COA

Agency Business System	Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Comments
	Employee Lookup (ELF)						Organization codes from DACS; division data; COA
	Employee Relations Data (ERD)						Uses ELF
	Final Orders (FINL)						Administrative Fines uses organization, EO, and object codes for applying payments; COA
	Financial Information System (FIS)						Includes historical departmental transactional data from FLAIR; title file data; COA
	Financial Management Reporting (previously Cash Report)						COA
	Financial Management (FMS)						COA
	Florida Automated Nutrition System (FANS)						Food, Nutrition, and Wellness system; COA
	Forms Management (FORM)						
	Forms Search (FSRCH)						
	Fruit & Vegetable Commodity Cost System						COA
	Fuel Card Billing (FCB)						COA
	Invoice To/Ship To Maintenance (ISTO)						
	Lease						
	LMS365						
	Mass Notification System (IRML)						Uses ELF, DACS for division and employee data
	New Employee Sign-up and Benefits (NESB)						

Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Comments
Oracle PW Changer						
Payroll Accounting Reporting (PAR)						COA
Personnel Appointment Log (PERSONNEL)						Uses personnel org code to determine personnel staff access; COA
Photo ID Badge						Uses ELF, DACS for division and employee data
Project Tracking System (APTS)						
Property Systems (SATS)						COA
Publications Management (PUBS)						
Revenue Receipts Accounting System						COA
SmartServer						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
		None that are open over 10 business days.

Department of Business and Professional Regulation

Agency Sponsor:	<i>Thomas Philpot, Chief of Staff</i>	Submitted by:	<i>Lynn Smith, Planning and Budgeting Administrator</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DBPR completed the following activities related to system interfaces and agency business system remediation:

- Prepared and Participated in Module Workgroups for:
Commitment Control
Accounts Payable
Asset Management
Accounts Receivable
Project Costing
- Participated in November Tuesday Task Talks
- Participated in Production Support Roundtable
- Met with Scott Fennell to discuss CMS experience/issues
- Call with Florida PALM Functional Architect, Deana Metcalf to discuss outstanding CMS issues
- Internal meetings with DBPR FL PALM team
- Completed the following tasks associated with the Master Readiness Workplan:
FUNC52 - SUBMIT AGENCY BUSINESS SYSTEMS ANALYSIS FOR THE FINANCIALS WAVE
FUNC53 - IDENTIFY OBSTACLES PROHIBITING ADOPTION
SPON64 - PROVIDE AGENCY UPDATE FOR PROJECT STATUS REPORTING
SPON63 - SUBMIT AGENCY SPONSOR EXPECTATION SURVEY

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

9 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI002, 003, 004, 006 & 008	TBD	TBD	TBD	TBD	0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
API001, 002, 004, 006, 010, 020, 021, 024, 025, 027, 028, 031, 109, 122, 123, 124, 125	TBD	TBD	TBD	TBD	0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
GLI001, 002, 006, 010, 012, 017, 018, 020, 031, 051, 059, 060	TBD	TBD	TBD	TBD	0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI001, 008, 009, 016, 017	TBD	TBD	TBD	TBD	0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
POI001, 002, 003	TBD	TBD	TBD	TBD	0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@BPR and associated databases.	TBD	TBD		0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
Access Control Management	TBD	TBD		0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
AIMS/Disbursements	TBD	TBD		0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Electronic Data Submission (EDS) System	TBD	TBD		0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
Payroll Web App	TBD	TBD		0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
PCUpload thru ENTIRE Connection Software (includes PCUpload Revenue and the screen scraper program)	TBD	TBD		0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.
TR21_22 Approp Release Recon	TBD	TBD		0	0	Limited progress due to preparation and participation in FL PALM workgroup sessions, and internal FL PALM meetings to discuss assigned tasks.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
10/8/2021	INC24347607	Chargebacks – having issues with identifying which chargeback according to the timeframe listed on the ARR024 report pertains to which transaction in our licensing from when it was initially deposited. It is particularly troublesome to identify during a renewal period when we may have several chargebacks for the same amount. Treasury confirmed that Clientline would have the details needed, and we believed the solution would work, but once we met with Treasury for training it was discovered that the dates on the ARR024 report were not corresponding to deposits accurately in Clientline. We reported this information to our Readiness Coordinator on 12/2/21 but have not had any further discussions. The ticket was technically closed on 10/16/21 but it is still an issue for DBPR.

Department of Children and Families

Agency Sponsor:	<i>Tony Lloyd, Assistant Secretary for Administration</i>	Submitted by:	<i>Matthew Christovich, DCF PALM Project Manager</i>
Status Report Period:	<i>November 1, 2021 – November 30, 2021</i>	Submitted on:	<i>3/9/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, DCF had one (1) FTE dedicated to directing the execution of PALM tasks and completed the following activities related to system interfaces and agency business system remediation:

- DCF is currently participating in the Module Workgroups and analyzing our business system needs for the Financials, Payroll, and Expansion Waves.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Interface needs for the Financials wave are currently being determined.	N/a	N/a	N/a	N/a	N/a	Initial interface needs for the Financials wave will be submitted in FUNC52.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Application remediation needs for the Financials wave are currently being determined.						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/a	N/a	N/a

Department of Citrus

Agency Sponsor:	<i>Christine Marion, Deputy Exec Director</i>	Submitted by:	<i>Christine Marion, Deputy Exec Dir</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/09/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, Citrus completed the following activities related to system interfaces and agency business system remediation:

- Participated in Tuesday Talks and Touch Point Meetings
- Updated contact meeting for resignation of Merlene Solomon
- <insert highlight 3>

No FTEs are supporting the transition to Florida PALM on a full-time basis.

1 FTEs are supporting the transition to Florida PALM on a part-time basis. (split between 2 people at this time).

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
None identified							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
None identified						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A		

Department of Economic Opportunity

Agency Sponsor:	<i>Tisha Womack, Interim CFO</i>	Submitted by:	<i>Garrick Wright, Agency Liaison</i>
Status Report Period:	<i>November 1 - 30</i>	Submitted on:	<i>December 10, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, DEO completed the following activities related to system interfaces and agency business system remediation:

- Participated in the following meetings / workgroups:
 - User Support Labs
 - Tuesday Task Talks
 - Accounts Payable/Purchasing Module Workgroup
 - CMS Wave Production Support Round Table
 - Accounts Receivable/Billing/Cash Management Module Workgroup
 - Asset Management Module Workgroup
 - Agency Touchpoints including Florida PALM Functional and Technical Architects
- FTE Count worked on PALM activities: 17 staff (part-time)

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
API002		Thu 4/1/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API004		Thu 4/1/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API006		Thu 4/1/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
API010		Thu 4/1/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API015		Mon 4/5/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API020		Mon 4/5/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API021		Mon 4/5/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
API024		Mon 4/5/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API031		Wed 4/7/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API109		Wed 4/7/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
API122		Wed 4/7/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
API123		Wed 4/7/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
ARI012		Mon 4/12/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
ARI020		Mon 4/12/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
CMI004		Mon 4/12/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
CMI013		Mon 4/12/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
GLI010		Wed 4/14/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
GLI011		Wed 4/14/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
GLI016		Wed 4/14/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
GLI046		Wed 4/14/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.
GLI047		Wed 4/14/21	TBD				Based on the change in implementation approach to combine Central and Departmental into the Financials Wave for 2024, DEO is working to adjust the planned finish dates.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A		

Department of Elder Affairs

Agency Sponsor:	<i>Laura Anderson, Chief Financial Officer</i>	Submitted by:	<i>Ciera Cason, Accounting Supervisor</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November 2021, DOEA completed the following activities related to system interfaces and agency business system remediation:

DOEA does not utilize internal business systems that require the development of interfaces for Florida PALM. DOEA continues to analyze internal business processes and activities related to Central, Departmental, and Payroll FLAIR. Internal reporting needs are also being identified for analysis. If our comparative analysis of the current internal business needs (to include process workflows and reporting requirements) to the known capabilities of Florida PALM reveals there is a need for additional funding to ensure an efficient and successful transition, DOEA will submit a legislative budget request for the applicable fiscal year.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

3 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Division of Emergency Management

Agency Sponsor:	<i>Mark Mahoney, Fiscal Mgmt Adm</i>	Submitted by:	<i>Karen Peyton, OMC II</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/13/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November FDEM completed the following activities related to system interfaces and agency business system remediation:

- Monthly meeting with PALM
- Reviewed FUNC 53

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

2 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 Outbound Payment Extract	Central Ingest	03/2021	Central ingest point for FDEM has been completed .	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave
API122 Outbound Payment Extract Web Service	Central Ingest	03/2021	Central ingest point for FDEM has been completed .	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API123 Outbound Voucher Accounting Detail Web Service	Central Ingest	03/2021	Central ingest point for FDEM has been completed	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Dashboard	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GMS	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings
Axiom Voucher System	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings
FOCUS	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin, Deputy Chief of Staff of Operations	Submitted by:	Lydia Griffin, Bureau Chief of Finance & Accounting
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	12/10/2021

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:

These Florida PALM Readiness Workplan tasks required interface preparation work for the agency:

TECH121 - Complete and submit the Florida PALM Technical Inventory Workbook, documenting your agency's Interface Connection Inventory (TECH119), Conversion Inventory (TECH120), and Agency Business System Analysis (FUNC52); Due: January 7, 2022; Status = In Progress

These Florida PALM Readiness Workplan tasks required business system remediation preparation work for the agency:

FUNC52 - Submit Agency Business Systems Analysis for the Financials Wave; Due: January 7, 2022; Status = In Progress

These Florida PALM Readiness Workplan tasks were delivered to the project.

FUNC53 - Identify Any Obstacles Prohibiting the Adoption of General Ledger, Accounts Payable and Purchase Order, and Accounts Receivable, Billing, and Cash Management Modules Functionality; Due: November 12, 2021; COMPLETED

SPON63 - Submit Agency Sponsor Expectation Survey; Due: November 19, 2021; COMPLETED

DEP's approach to assessing impacts to their business systems involves any potential changes to reports, interfaces, conversions, and business processes.

Zero FTEs are supporting the transition to Florida PALM on a full-time basis.

Fifteen FTEs are supporting the transition to Florida PALM on a part-time basis.

One contractor is supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
TBD		TBD	TBD	TBD	TBD	TBD	This information will be provided in the January 2022 status report after the submission of MRW TECH121 to the project on January 7 th .

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Monthly interface coordination, documentation creation, and agency communication for Financial Wave interfaces. Tasks are listed here.	7/01/2020	6/30/2024		2,060.00	10,815.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
TECH121 - Submit Florida PALM Technical Inventory Workbook	10/04/2021	1/07/2022		2,060.00	3,502.00	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TBD	TBD	TBD	TBD	TBD	TBD	This information will be provided in the January 2022 status report after the submission of MRW TECH121 to the project on January 7 th .

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Monthly coordination, documentation creation, and agency communication for business system remediation for Financial Wave. Tasks are listed here.	7/01/2020	6/30/2024		618.00	11,021.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
FUNC41 - Begin Agency Business Systems Analysis for the Financials Wave	7/26/2021	9/03/2021	8/26/2021			
TECH118 - Share conversion layouts in preparation build and unit test for conversion extracts	7/30/2021	10/01/2021	9/30/2021			
TECH120 – Begin reviewing and confirming planned conversions	8/30/2021	10/01/2021	9/30/2021			

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <small>(completed)</small>	Cost for the Month	Cumulative Cost - FYTD	Comments
<i>FUNC53 - Identify Any Obstacles Prohibiting the Adoption of General Ledger, Accounts Payable and Purchase Order, and Accounts Receivable, Billing, and Cash Management Modules Functionality</i>	10/25/2021	11/12/2021	11/11/2021	515.00	515.00	
<i>FUNC52 - Submit Agency Business Systems Analysis for the Financials Wave</i>	9/07/2021	1/07/2022		515.00	515.00	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Financial Services

Agency Sponsor:	<i>Scott Fennell, Deputy Chief Financial Officer</i>	Submitted by:	<i>Tanya McCarty</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DFS completed the following activities related to system interfaces and agency business system (ABS) remediation:

Financials Wave

ABS Remediation

- **MRW – TECH121** – ABS team is actively working on submission of FL PALM Technical Inventory Workbook.
- **MRW – SPON65** – OIT provided agency update for Project Status Reporting.
- **MRW – RPTG18** – ABS team is actively working on the Reports Catalog and Survey.
- **MRW – FUNC53** – ABS completed identification of Obstacles Prohibiting the Adoption of General Ledger, Accounts Payable and Purchase Order, and Accounts Receivable, Billing, and Cash Management Modules Functionality.
- **MRW – FUNC54** – ABS team is actively working on identifying any Obstacles Prohibiting the Adoption of Commitment Control, Asset Management, and Project and Grants Modules Functionality.
- OIT continued working on the FLAIR – FL PALM Replacement Operational Work Plan.
- DFS agency business system owners, and support teams continue gathering and documenting technical, business, and process interface requirements.

FLAIR Transition

- The FLAIR - FL PALM Transition Assumptions document was updated and will be ready for review in December by A&A and the FL PALM project team.
- Research and analysis continued for FLAIR Retirement and Final Fiscal Year End Closing activities.
- The scope document for creating an entity relationship diagram of the Information Warehouse was completed (This document will be used in the FL PALM project team's assessment of the Information Warehouse).

101 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Financials Wave							
AMI003 - Outbound Asset Extract	OIT Budget Tool, Barcode Inventory	07/01/21	03/31/23		\$1,010.70	\$1,010.70	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
AMI008 – Inbound Asset Physical Updates	Barcode Inventory	07/01/21	03/31/23		\$526.50	\$526.50	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
API002 - Inbound Voucher Load	PTDP, UPMIS, WaPR	07/01/21	03/31/23		\$438.20	\$438.20	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
API004 - Outbound Payment Extract	SPIA, UPMIS, OIT Budget Tool	07/01/21	03/31/23		\$633.90	\$633.90	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
API015 - Inbound Supplier Load	CODA, PTDP, UPMIS,	07/01/21	03/31/23		\$933.20	\$933.20	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
API016 - Inbound W9 System Updates	W-9, WaPR	07/01/21	03/31/23		\$300.00	\$930.00	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.

API019 - Outbound W-9 System Data	W-9, WaPR	07/01/21	03/31/23		\$300.00	\$300.00	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
API020 - Outbound Supplier Data	PTDP, UPMIS	07/01/21	03/31/23		\$243.20	\$243.00	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
API122 - Outbound Payment Extract Web Service	SPIA	07/01/21	03/31/23		\$58.50	\$58.50	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
API023 - Outbound Stale Payments File to Unclaimed Property	UPMIS	07/01/21	03/31/23		\$91.20	\$91.20	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
ARI007 – Inbound Deposit Data	CODA	07/01/21	03/31/23		\$690.00	\$690.00	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
ARI024 – Outbound AR and Deposit	OIT Budget Tool	07/01/21	03/31/23		\$484.20	\$484.20	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
GLI001 - Outbound ChartField Values	CODA, Leas Tracking	07/01/21	03/31/23		\$1,146.00	\$1,146.00	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.
GLI002 – Outbound Actuals Extract	OIT Budget Tool	07/01/21	03/31/23		\$484.20	\$484.20	Reviewing interface layouts and business processes until

							TECH121 - Technical Inventory Workbook is finalized.
POI001 – Outbound Encumbrance Extract	OIT Budget Tool	07/01/21	03/31/23		\$484.20	\$484.20	Reviewing interface layouts and business processes until TECH121 - Technical Inventory Workbook is finalized.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
CDs	08/10/20	07/01/21	07/08/21	\$0.00	\$731.50	Complete for CMS Wave.
SPIA	07/01/21	06/30/24		\$117.00	\$869.25	Complete for CMS Wave; Reviewing interface layouts and business processes for Financials Wave.
UPMIS	07/01/21	06/30/24		\$456.00	\$456.00	Reviewing interface layouts and business processes.
PTDP	07/01/21	06/30/24		\$456.00	\$690.00	Reviewing interface layouts and business processes.
FLAIR – FL PALM Transition	07/01/21	06/30/24		\$62,443.25	\$385,400.75	Began analysis of the final year end closing process and FLAIR archive activities. Created the IW ERD scope document for the FL PALM IW assessment. Continued development of the Production Support staffing and training plans.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
ABS – FL PALM Remediation	07/01/21	06/30/24		\$21,573.00	21,573.00	Worked on interface remediation, FY 21-22 Operational Work Plan, and ABS interface remediation.
EIC	07/01/21	06/30/24		\$1309.50	\$1426.00	Reviewing interface layouts and business processes.
W9 System	07/01/21	06/30/24		\$210.00	\$840.00	Reviewing interface layouts and business processes.
CODA	07/01/21	06/30/24		\$2070.00	\$2070.00	Reviewing interface layouts and business processes.
FLAIR@DFS	07/01/21	06/30/24		\$339.00	\$339.00	Reviewing interface layouts and business processes.
Budget Allotments	07/01/21	06/30/24		\$105.00	\$105.00	Reviewing interface layouts and business processes.
Open Gov	07/01/21	06/30/24		\$351.00	\$351.00	Reviewing interface layouts and business processes.
OIT Budget Tool	07/01/21	06/30/24		\$2421.00	\$2421.00	Reviewing interface layouts and business processes.
WaPR - SDTF	07/01/21	06/30/24		\$585.00	\$585.00	Reviewing interface layouts and business processes.
Barcode Inventory System	07/01/21	06/30/24		\$1053.00	\$1053.00	Reviewing interface layouts and business processes.
Lease Tracking System	07/01/21	06/30/24		\$456.00	456.00	Reviewing interface layouts and business processes.

*Costs listed in section three (3) include the costs listed in section two (2) and does not include project costs indirectly attributable to interface or remediation work (i.e., general project knowledge transfer).

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
10/7/2021	INC24334072	Cash Balance Analysis - evaluation of interface files, and technical and functional error resolution.
10/20/2021	INC24613026	The process to load addenda data for wire transfers needs to be modified
10/21/2021	INC24630544	LWA REJECTS - DEO has noticed a change in the reference ID numbers being assigned to these transactions in PALM.
10/22/2021	INC24644044	Master to Sub Recon Report errors.
10/25/2021	INC24686664	Book to Bank timing differences
10/25/2021	INC24687417	Deal management accounting templates are incorrect for partial sales
11/4/2021	INC24838754	The Investment Activity Report has a misclassification issue
11/9/2021	INC24915588	Additional notice will be posted when Florida PALM system is unavailable
11/12/2021	INC24970454	Unverified Deposit - Deposits that are showing reconciled in PALM, but they are still on their CP screen in FLAIR.

*Incident ticket INC24194512 and INC2482046 is included in PRB0187850.

Department of Juvenile Justice

Agency Sponsor:	<i>Heather DiGiacomo, Deputy Director and Interim Chief of Staff</i>	Submitted by:	<i>Lee Hartsfield, IT Project Manager</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/09/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November 2021, Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Attended the Monthly PALM Readiness touch point meeting.
- Each of Workgroups had DJJ staff attending.
- The Tuesday Task Talks had DJJ staff attending.
- DJJ has 14 FTEs supporting the transition to PALM on a part-time basis.
- DJJ has 2 Consultants supporting the transition to PALM on a part-time basis.
- DJJ is implementing an internal communications plans to coordinate internal collaboration.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Contract Tracking System							
FLAIR@DJJ							
Transaction Batch Upload							
Entire Connection							
MFT Daily Download							
Axiom Pro							
FLAIR & Payroll (related SSIS Packages)							

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
IT Tracking System							
Facility Workorder (SharePoint)							
JJIS							
Admin Payroll							
Cost of Care							
SVS							
HRES							
IRR							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TBD (Will be updated based on PMO analysis)						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
None at this time.		

Department of Military Affairs

Agency Sponsor:	<i>LTC Adam Curry</i>	Submitted by:	<i>Sylvia Sepulveda, Agency Liaison</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/09/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DMA completed the following activities related to system interfaces and agency business system remediation:

- Completed PALM Expectations Sponsor Survey
- Submitted Obstacles Prohibiting Adoption of Florida PALM
- Distributed Module Workgroups Questions and Answers
- Distributed and Reviewed Module Workgroups Resource Page
- Participated in CMS Wave Production Support Round Table
- Facilitated and Participated in Agency Touchpoints including Florida PALM Functional, Technical, and Report Architects
- Participated in Asset Management, Commitment Control, Accounts Receivable, Billing, Cash Management, Accounts Payable, and Purchasing Modules help throughout the month.

One FTEs are supporting the transition to Florida PALM on a full-time basis.
Five FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Management Services

Agency Sponsor:	<i>Katie Parrish</i>	Submitted by:	<i>Carlene Smith</i>
Status Report Period:	<i>November 1 - 30, 2021</i>	Submitted on:	<i>12-10-2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation.

DMS

- Financial Management Services (FMS) staff have attended several Module Workgroup sessions and plan to continue to attend the workshops.
- The FMS Chief continues to analyze current staff duties and realigning where appropriate to ensure a smooth transition for PALM and for compliance activities.
- The FMS team has been working with the PALM Solution Center on re-occurring issues, such as the daily deposit report being late at least one day each week and debit memo identification being the same for all debit memos.
- DMS Agency Liaison continues to provide updates to the Readiness Workplan Tasks via the DMS PALM Teams Channel and internal dashboard.
- FMS staff continue to provide training for DMS staff related to basic accounting and PALM.
- FMS staff monthly meeting with Florida PALM was held on November 16.
- The previously reported issue on missing vital information regarding the sender of wires and EFTs, has been resolved by the PALM team as of November 15, 2021.

3 FTEs are supporting the transition to Florida PALM on a full-time basis.

3 FTEs are supporting the transition to Florida PALM on a part-time basis.

People First:

- Discussions are pending start of Payroll Wave activities. HCM files are TBD at this time and is where the heavy lift will be for the People First PALM integrations.
- Internal planning meetings continued, focusing on the design impact on the People First system and to continue analysis of applicable Florida PALM interface files.
- People First has submitted an LBR request for FY 22/23 for the Financials and Payroll Waves.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

6 FTEs are supporting the transition to Florida PALM on a part-time basis.

STMS:

- STMS monthly meeting with Florida PALM was held on November 16. Discussions focused on the STMS/Florida PALM technical workbook, integration capabilities and applicable interface files.
- Internal planning meetings continued, focusing on the design impact on the STMS system and analysis of applicable Florida PALM interface files.
- STMS has submitted an LBR request for FY 22/23 for the Financials Wave.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

4 FTEs are supporting the transition to Florida PALM on a part-time basis.

RETIREMENT:CMS Wave (July 1, 2021)

- Issue Resolved - Retirement and FMS experienced problems due to the change to the DOR deposit process since the implementation of the CMS Wave in July. The change in process was causing a discrepancy in the deposit number used on the accounting entries that DOR posts in PALM and the deposit number that Retirement posts in FLAIR. DOR began sending the two new daily files to Retirement in October (AC421 and AC422). Retirement completed programming and testing in IRIS to delay creation of the FLAIR revenue entries until the PALM deposit number is available. This fix will eliminate the need to manually enter correcting transactions in FLAIR to correct the deposit number, as is currently being done. We implemented the new programming in IRIS on December 7 and have confirmed that it is working as expected. The manual correcting entries are no longer needed. Estimated cost of this programming is \$8,698.50 (150 hours at \$57.99). Treasury and PALM Team have been advised that this issue has been resolved.

Financials Wave (July 1, 2024)

- Outstanding Item #1 – During our meeting with the PALM Interface Team on November 18, they notified us that they will not be able to accommodate our request to provide the pay stub information. This outstanding item dates back to the April 28, 2021, meeting. At the April 28 meeting, FRS requested that pay stub information, such as gross pay and year-to-date deductions, be printed on the warrant stub as is currently done by FLAIR. This impacts approximately 20,000 payees each month. We anticipate this will increase calls to the FRS Contact Center and will result in additional workload for the Division. We asked the Interface Team whether the FRS payroll could be treated like a payroll rather than like vendor payments. They agreed to discuss and research internally.
- Outstanding item #2 - The PALM Team is also going to follow up with us on how (or if) the retired payroll payments are impacted by the prompt payment requirements in PALM, whether they are considered confidential, and whether they will be included in transparency reporting.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

6 FTEs are supporting the transition to Florida PALM on a part-time basis.

MFMP:

- The Florida PALM Team requested to cancel the November monthly MFMP-Florida PALM meeting to prepare an outline of upcoming touchpoints between the MFMP and Florida PALM teams. Our next scheduled meeting is the last week of December.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

4 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI030 - Outbound Account Description File							MFMP: Will not begin building connection until FY22-23
API004 - Outbound Payment Extract							MFMP: Will not begin building connection until FY22-23
API024 - Outbound Voucher Status							MFMP: Will not begin building connection until FY22-23
API002 – Inbound Voucher Load		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API004 – Outbound Payment Extract		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API006 – Inbound Payment Cancellation		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API015 – Inbound Supplier Load		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be needed until a later wave.
API020 – Outbound Supplier Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API021 – Outbound Authorized Bank Titles		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API025 – Outbound Outstanding Warrant Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API038 – Outbound FRS Retiree Information		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be need until a later wave.
API109 – Outbound Supplier Crosswalk		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
GLI001 - Outbound Chart Field Values		11/1/21	TBD				PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
API021 – Outbound Authorized Bank Titles		11/1/21	TBD				PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
API028/API002 Inbound Voucher (BOTH)		11/1/21	TBD		\$143.75	\$143.75	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API123/API024 Outbound Voucher Detail (BOTH)		11/1/21	TBD		\$143.75	\$447.50	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
API122/API004 Outbound Payment Extract (BOTH)		11/1/21	TBD			\$151.88	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
API027 Inbound Voucher Delete (WS)		11/1/21	TBD			\$98.13	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
KKI008 Inbound Budget Precheck (WS)		11/1/21	TBD				STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
GLI012 Inbound Combo Edit (WS)		11/1/21	TBD				STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API020 Outbound Vendor Data (FILE)		11/1/21	TBD			\$98.13	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
DMS	N/A	N/A	N/A	\$0	\$0	N/A
People First	09/04/20	TBD	TBD	\$456.94	\$53,351.40	PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
STMS	09/08/20	TBD	TBD	\$718.75	\$12,543.13	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
FRS	09/03/20	TBD	N/A	\$0	\$0	CMS Wave impact is limited to making minor modifications to 1 existing FLAIR transaction interface file. Unanticipated CMS Wave remediation is discussed in Section 1, above. Financials Wave impact is limited to interfaces described in Section 2, above.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
MFMP						MFMP will be transitioning to its next generation system and will not require remediation.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Division of Administrative Hearings

Agency Sponsor:	<i>Brian Newman, Deputy Chief Judge and Executive Director</i>	Submitted by:	<i>Patricia Kenyon, Operations Manager</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>11/30/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DOAH completed the following activities related to system interfaces and agency business system remediation:

N/A, DOAH does not have any interfaces for the Financials Wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Education

Agency Sponsor:	<i>Suzanne Pridgeon, Deputy Commissioner, Finance and Operations</i>	Submitted by:	<i>Sasa Stefanovic, Deputy Comptroller</i>
Status Report Period:	<i>11/01/2021 – 11/30/2021</i>	Submitted on:	<i>12/29/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, Florida Department of Education completed the following activities related to system interfaces and agency business system remediation:

- TECH 121
 - Identified system/applications that need to be retained
 -

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

11 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	Application Extender	TBD	TBD	TBD			In the process of interface selection
	Client Rehabilitation Informational System (AWARE)	TBD	TBD	TBD			In the process of interface selection
	Deposit F023	TBD	TBD	TBD			In the process of interface selection

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	EFT Mailer (F12)	TBD	TBD	TBD			In the process of interface selection
	FLDOE Florida Grants System (FLAGS)	TBD	TBD	TBD			In the process of interface selection
	Indirect Cost F039	TBD	TBD	TBD			In the process of interface selection
	McKay & OSP Scholarship Payment Processing (MSPP)	TBD	TBD	TBD			In the process of interface selection
	McKay Helper / Opportunity Scholarships (G2)	TBD	TBD	TBD			In the process of interface selection
	PARS/PARSVR/PARSDBS (F004)	TBD	TBD	TBD			In the process of interface selection
	Payroll	TBD	TBD	TBD			In the process of interface selection
	Prorated F038	TBD	TBD	TBD			In the process of interface selection
	Rehabilitation Information Management System.Net (RIMS)	TBD	TBD	TBD			In the process of interface selection
	SAMAS	TBD	TBD	TBD			In the process of identifying new structures
	School Choice Application	TBD	TBD	TBD			In the process of interface selection

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Process/Comments
SAMAS database & other DTI business systems to retain after PALM goes live with Financial wave: Analysis underway	09/10/20	N/A	N/A	\$2945.75	\$20,573.75	
Rehabilitation Information Management System.Net (RIMS): Analysis underway	09/10/20	N/A	N/A	\$187.20	\$1085.76	
Client Rehabilitation Informational System (AWARE) and OEL activities: Analysis underway	09/10/20	N/A	N/A	\$ 750.09	\$1091.04	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
NA		

Department of Health

Agency Sponsor:	<i>Robert Herron, Division Director – Administration</i>	Submitted by:	<i>Terri Mulkey, Chief – Finance and Accounting</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/01/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of October, the Department of Health completed the following activities related to Master Readiness Workplan:

- SPON64 Provide Agency Update for Project Status Reporting – Completed November 4, 2021
- FUNC53 Identify Any Obstacles Prohibiting the Adoption of General Ledger, Accounts Payable and Purchase Order, and Accounts Receivable, Billing and Cash Modules Functionality – Completed November 12, 2021
- SPON63 Submit Agency Sponsor Expectation Survey – Completed November 19, 2021

DOH has completed a Statement of Work and a Request for Quote for a consultant to assess all current agency business systems, complete an analysis and prepare a report of the requirements and timeline to complete remediation of all necessary systems. The consultant chosen for the project is KPMG and the first meeting is scheduled for October 5, 2021. In addition, the Budget staff has submitted a PALM Release Budget Amendment for 25% of the \$410,419 which was appropriated to the agency for FY 2021-2022. The KPMG Kickoff Meeting occurred on October 5, 2021 and two additional meetings were held with the firm to begin going over agency business systems to determine remediation efforts as well as risk assessments.

An Amended LBR was submitted to the DOH Budget Office on October 18, 2021 to request funding for a Project Manager, Business Process Consultant and three Application Development Analysts for the FY 2022-2023.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

12 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004	TBD	TBD	TBD	NA	NA	
API010	TBD	TBD	TBD	NA	NA	
API020	TBD	TBD	TBD	NA	NA	
API021	TBD	TBD	TBD	NA	NA	
API024	TBD	TBD	TBD	NA	NA	
API031	TBD	TBD	TBD	NA	NA	
API109	TBD	TBD	TBD	NA	NA	
GLI001	TBD	TBD	TBD	NA	NA	
GLI002	TBD	TBD	TBD	NA	NA	
GLI006	TBD	TBD	TBD	NA	NA	
GLI017	TBD	TBD	TBD	NA	NA	
GLI030	TBD	TBD	TBD	NA	NA	
GLI031	TBD	TBD	TBD	NA	NA	
GLI033	TBD	TBD	TBD	NA	NA	
GLI035	TBD	TBD	TBD	NA	NA	
GLI051	TBD	TBD	TBD	NA	NA	
KKI009	TBD	TBD	TBD	NA	NA	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Remediation Task	Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DOH Financial System	Information	TBD	TBD	TBD	NA	NA	Remediation in progress 04.01.21
Journal Transfer 3		TBD	TBD	TBD	NA	NA	Remediation in progress 04.01.21

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
November 17, 2021	#25052715	\$20,000,000 purchase of investments is not showing up in PALM

Department of Lottery

Agency Sponsor:	<i>Reggie Dixon & Becky Ajhar</i>	Submitted by:	<i>Sonja Guthrie, Project Manager</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, the Florida Lottery completed the following activities related to system interfaces and agency business system remediation:

- Began analysis of interfaces for technical workbook (TECH121)
- Began analysis of data conversions for technical workbook (TECH121)
- Began analysis of business systems data for technical workbook (TECH121)

Other PALM activities conducted include:

- Began analysis of reports (RPTG18)
- Participated in PALM Module workshops, Tuesday Talks, RC Touchpoints and Production Support Roundtables
- Participated in technical discussion with PALM Functional Tech and Reporting Architects regarding Lottery's business system, BLAST

No Lottery FTEs are supporting the transition to Florida PALM on a full-time basis.

13 Lottery FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API002 – Inbound Voucher Load	BLAST / Webi	tbd	tbd				Batch 70 Batch 51

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 – Outbound Payment Extract	BLAST	tbd	tbd				SAM01.LIVE.VNDRSTW D (Vendor) SAM01.LIVE.G.RCV.VPL OD2 (Employee Information) SAM01.LIVE.VPHIST.BK UP (MFMP)
API006 – Inbound Payment Cancels	BLAST	tbd	tbd				Batch 58 (Disbursement Correction)
API020 – Outbound Supplier Data	BLAST / Webi	tbd	tbd				SAM01.LIVE.VNDRSTW D (Vendor) SAM01.LIVE.G.RCV.VPL OD2 (Employee Information)
ARI011 – Inbound AR Data	BLAST	tbd	tbd				Batch 90 (Accounts Receivable) Batch 33 (Accounts Receivable Receipts)
GLI006 – Inbound Journal Entry	BLAST	tbd	tbd				Batch 10 (Journal Entries) Batch 96 (Journal Transfer Receipts) Batch 97 (Journal Transfer Accounts Receivable)
GLI051 – Outbound Detail GL Journal	BLAST (Trans 10)	tbd	tbd				daily_dist_sales_gl.txt (District Sales) SAM01.LIVE.D3600B10 (District Instant and Online Validations) SAM01.LIVE.SEND.ADJ. DATA (Salary)

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Accounts Receivable System (ARS)	tbd	tbd				Retain until BLAST enhancements finished
Fortune (Prize Payment System)	tbd	tbd				Summarized manual entry will be replaced via BLAST
State Owed Debts (Fortune Subsystem)	tbd	tbd				(System that tracks debts to State, collected from winnings)
Gaming System (CGS)	tbd	tbd				Summarized files move from CGS into FLAIR
General Ledger Database	tbd	tbd				Retain until data files are sent & rec'd via BLAST
Lottery Business Accounting System (JD Edwards Enterprise Software) BLAST	tbd	tbd				Pending migration to CLOUD and upgrades to software
Merchandise and Inventory Control System (MICS)	tbd	tbd				Manages inventory of 2 nd chance merch
Payroll Reporting	tbd	tbd				(File 13, summarized payroll dump)
Vendor Payments Database	tbd	tbd				

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
None		

Department of Revenue

Agency Sponsor:	<i>Clark Rogers, Chief of Staff</i>	Submitted by:	<i>Shannon Segers, Director of Financial Management</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/07/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DOR worked on the following activities related to system interfaces and agency business system remediation:

- FUNC52 – Submit Agency Business Systems (ABS) Analysis for The Financials Wave: Based on the review completed in FUNC41 and FUNC51, DOR is reviewing the ABS analysis in the Technical Workbook. The Technical Workbook will be submitted to the Florida PALM team in 2022.
- FUNC53 – Identify Obstacles Prohibiting Adoption: The DOR project team has met with the team members who attended the Module Workgroup sessions to discuss obstacles that might impact our implementation of the Financials Wave business processes provided by the Florida PALM team. DOR's response was submitted November 12.
- FUNC54 – Identify Obstacles Prohibiting Adoption: DOR began the discussion of any obstacles identified in implementing the modules discussed in the Commitment Control and Asset Management sessions. The DOR response will be submitted in December.
- RPTG18 – Review and Respond to the Reports Catalog and Survey: DOR began review of the Reporting Catalog. The DOR response will be submitted in December.
- SPON63 – Submit Agency Sponsor Expectation Survey: DOR's response was submitted November 22.
- TECH121 – Submit Florida PALM Technical Inventory Workbook: DOR is attending the Module Workgroup sessions and reviewing the interface offerings and data conversions that will be available in the Financials Wave of the transition to Florida PALM. The Technical Workbook will be submitted to the Florida PALM team in 2022.

3 FTEs are supporting the transition to Florida PALM on a full-time basis.

81 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
CMS Wave Remediation Activities	SUNTAX	7/20/21	9/17/21		\$329.00	\$37,036.00	
API002 Interface Design	SUNTAX	1/18/21	TBD				Time frames will be provided with the DOR Technical Workbook in January 2022.
API026 Interface Design	SUNTAX	1/18/21	TBD				Time frames will be provided with the DOR Technical Workbook in January 2022.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
RABIT (Revenue Accounting and Budget Information Tool) System Remediation – Design for Financials Wave	10/2/20	TBD		0	\$2,068.00	Review of the interface file layouts is in progress.
Financial Information Cost Allocation System (FICAS) System Remediation – Design for Financials Wave	10/2/20	TBD		0	\$7,966.50	Review of the interface file layouts is in progress.
SUNTAX (System for Unified Taxation) System Remediation – Design for Financials Wave	10/2/20	TBD		\$4,183.00	\$8,272.00	Review of the interface file layouts is in progress.
Revenue Accounting Distribution System (RADS) System Remediation – Design for Financials Wave	10/2/20	TBD		0	\$0.00	Review of the interface file layouts is in progress.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
CAMS (Child support Automated Management System) System Remediation – Design for Financials Wave	10/2/20	TBD		\$10,575.00	\$14,288.00	Review of the interface file layouts is in progress.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
11/2/2021	INC24792289	The query FLP_DOR_DEPOSIT_REPORT_RETURN has been created for a revised debit memo report. DOR needs access to a specific table to run this report. At this time, we are unable to access the report in production.
10/19/2021	INC24501929	In order for us to research an error effectively with one of the multiple ARI007 files DOR sends to PALM, it would be helpful to know which file caused an error. If possible, could the Payment ID (DOR assigned deposit number) found in the first occurrence of a record type 2 be included on the error report?

Department of State

Agency Sponsor:	Jennifer Kennedy, Assistant Secretary/Chief of Staff	Submitted by:	Antonio Murphy-Director of Administration
Status Report Period:	November 1 – November 30, 2021	Submitted on:	12/10/2021

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November DOS completed the following activities related to system interfaces and agency business system remediation:

NA -The agency has no interfaces that will be used with PALM

4 FTEs are supporting the transition to Florida PALM on a full-time basis.

0 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A		

Executive Office of the Governor

Agency Sponsor:	<i>Hanson, Dawn; Director of Administration</i>	Submitted by:	<i>Sasso, Kelley; Director of Finance and Accounting</i>
Status Report Period:	<i>November 1, 2021 – November 30, 2021</i>	Submitted on:	<i>12/6/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation:

- n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time.

During the month of November LAS/PBS completed the following activities related to system interfaces and agency business system remediation:

- Attended Commitment Control (KK) Workgroup sessions throughout the month Learned the Organization chartfield will be using Tree structures
- **Interface RCTX:** Add new PALM fields to RCF; continued testing
- **Transparency Florida Interfaces** – began developing a spreadsheet with all files/fields we currently use from FLAIR data to begin preparing for the translation to PALM
- **Web PALM Chartfield values dataload** – drafting requirements for Interface **GLI001** by adding Organization table to the transaction for Transparency Florida.
- **Interface GLI009 – Outbound Unreserved Balances File** – continued to research and prepare crosswalk, file layout, requirement – waiting for PALM review of layout.
- Continue to respond to Robs emails/meetings as necessary; responded to question about program component as a key chartfield; PALM posted new interface GLI081 (Budget Entity to State Program Combo Edit) – no file layout attached in smartsheet
 - **Business Process Flow 20.3 Perform Budget Close:** re-reviewed updated version of latest suggested changes; sent 1 update and suggested changes; reviewed those changes and no other items
 - Provided a spreadsheet dump (AL2R) of all FCO appropriations
 - Continue to discuss the B-Level program components

- **GLI071 (Outbound Disbursements):** Rob stated that PALM has reviewed the side by side differences between the daily Month-to-Date disbursements and the yearly agency disbursements data at the lower level and determined that GLI071 interface will be used for both processes; a different Run Control and business logic will be used, the current interface layout will need to be updated to include an attribute under Category to identify FCO, Operating, and Nonoperating and will need a new review; the yearly agency data may be done as a statewide interface (depending on how the closing schedule will occur for each agency); reviewed and approved the new Description for the Interface
- Attended PALM (Melissa) Meeting with Erika on 11/18 to discuss proposed statutory changes
- *Pending - waiting for PALM to review layouts again including GLI031 Tree Extract layout once we see the Expenditure Account Code (Object) Values*

2-AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM Financial Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comm ents
KKI001 (ALTR) – Inbound Budget Journal <ul style="list-style-type: none"> Budget Load Adjustments to Budget Carry Forward – June (OP) Carry Forward – Sept (FCO) February Reversions (FCO) 	Interface review: 02/20 – 10/20 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Interface Review: 10/14/2020 Build: 03/21			Reviewed Interface. Collapsed KKI003, KKI006, KKI007 into KKI001. Internal Testing – On hold

Interface Modification for Florida PALM Financial Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comm ents
KKI002 – Inbound Apropriation Budget Ledger Reconciliation <ul style="list-style-type: none"> Daily Reconciliation FLAIR/LAS/PBS 	Review: 04/16/20 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Review: 10/2020 Build: 03/21			Reviewed Interface. Build complete Internal Testing – On hold
KKI005 – Outbound Tentative Reversion Balances <ul style="list-style-type: none"> Sept 30 Reversions (OP) KKI005 – Outbound Tentative Reversion Balances	Review: 08/15/20 – 10/20 Build: 02/21 Internal Testing: 04/21	Internal Testing: 06/21	Review: 10/28/202 0 Build: 04/21			Reviewed Interface. Build complete Internal Testing – On hold
GLI001 - Outbound Chartfield Values	Review: 08/15/2020		Review: 10/21/2020			Reviewed Interface Waiting on PALM for chartfields.

Interface Modification for Florida PALM Financial Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comm ents
GLI004 – Inbound Budgetary Code Values	Reviewed: 08/15/2020 Build: 02/21 Internal Testing: 04/21	Internal Testing: 06/21	Reviewed: 10/28/2020 Build: 04/21			Reviewed Interface. Build complete. Internal Testing – On hold .
GLI007 – Outbound Trial Balance • PDF Report	08/15/2020	10/31/2020	10/09/2020 .			PALM should be able to replace this functionality
GLI016 – Outbound COA Crosswalk Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI017 – Outbound Code Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI030 – Outbound Charfield Values Data	08/15/2020	10/31/2020				Received 09/02/2020. *not identified as an LAS/PBS interface.
GLI031 – Outbound Tree Extract	Reviwed: 08/15/2020		Reviewed: 10/14/2020			New for LAS/PBS NEED the Tree Extract to identify changes within LAS/PBS

Interface Modification for Florida PALM Financial Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comm ents
GLI071 – Outbound Disbursement Load ▪ Disbursement Load	Reviewed: 08/15/2020 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Reviewed: 10/28/2020 Build: 03/21			Interface reiewed. Build complete. Internal Testing – On hold
Transparency Florida - Financial Wave						
API004 – Outbound Payment Extract						– this file is currently sent to LAS/PBS Financial Wave
GLI015 – Outbound Cash Transaction and Balance Data						– this file is currently retrieved by LAS/PBS Financial Wave
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information						– this file is currently retrieved by LAS/PBS Financial Wave
KKI015 – Oubound Schedule of Allotment Balances						– this file is currently sent to LAS/PBS Financial Wave

Interface Modification for Florida PALM Financial Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI016 – Outbound Budget and Cash Balance Data						– this file is currently retrieved by LAS/PBS Financial Wave
KKI017 – Outbound Trust fund Disbursements						- Appropriation Ledger – this file is currently sent to LAS/PBS Financial Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Wave - LAS/PBS	01/2020	06/01/24				On hold
YS#15189 (Web PALMORG file): New file for PALM	11/21					Pending information from PALM
New - YS#15177 (PALM Chartfields Interface): create new PALM title interface for Account (GL/Object), Revenue Category, and DFS Organization	11/21	02/22				Need information from PALM

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#15088 CFDx – description change	08/2021	09/21	09/22			Complete
YS#15072 ALDx description label change	02/21	12/22				On Hold
YS#15066 FBUR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15065 FBRR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15038 (Web RCTX - PALM): display new PALM fields to the page on Code Detail panel	11/21	02/22				In Process
YS#15037 (RCTX - PALM): display new PALM fields to the screen on view/edit	11/21	02/22				In process
YS#15036 (XRCF - PALM): add new PALM fields to file to be used/displayed in RCT transactions	11/21	02/22				In Process
YS#15010 Changes to ECTR report mainframe and web	11/20	12/31/20	10/26/21			Complete
YS#15009 ECTR – Add Budget Entity Type	11/20	12/21	10/21			Complete

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#15005 Changes to ECTX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#15003 and YS#15004 File changes to EOG Code table	11/20	11/2020	08/08/21			Complete
YS#14997 YS#14998 - Changes to BETX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#14996 File changes to Budget Entity File –	11/20	11/2020	08/08/21			Complete
YS#14852 ALPR – use MFT as transfer mechanixm	12/19	06/20	04/20			On Hold due to Palm rollout schedule. Need to test MFT transfer.
YS#14818 APPR -	09/19		N/A			Cancel – PALM has determined that this interface is not longer needed.
YS#14817 USSFFMS nightly interface	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14816 CFLR – Tentatives and Op Rev	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14815 ALBR–	09/19	06/21				On Hold due to Palm rollout schedule changed

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#14814 ALTR –	09/19	06/21				On Hold due to Palm rollout schedule changed

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
None	n/a	n/a

Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	<i>Mark Tallent/Gina Giacomo</i>	Submitted by:	<i>Erica Starling, Agency Liaison</i>
Status Report Period:	<i>November 1 – 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

- FDC/FCOR is actively reviewing agency business systems that will interface or require remediation for Financials Wave.
- FDC/FCOR completed all required MRW tasks due in November as requested.
- FDC/FCOR is currently analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used.
- 0 FTEs are supporting the transition to Florida PALM on a full-time basis.
- 24 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI003	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
AMI004	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
API004	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API024	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
API109	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
API124	TBD	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
API125	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI002	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
ARI012	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
ARI024	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
GLI001	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI002	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
GLI017	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
GLI018	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
GLI031	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI051	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
GLI059	TBD	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
GLI060	TBD	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
KKI009	New BARS	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
POI002	TBD	01/2022	TBD 2023		N/A		We are currently attending and participating in the Workgroup Modules and analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.
API010	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
API021	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
AMI002	TBD	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
AMI006	TBD	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
AMI008	TBD	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
API020	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
API031	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
ARI020	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
GLI020	TBD	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI016	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
KKI017	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed
POI001	New BARS	01/2022	TBD 2023		N/A		Still reviewing and having discussions if this interface is needed

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
BARS Replacement	2021	2024		0		
CDC Payroll	2022	2022		0		Awaiting information on Payroll Wave to determine if this is necessary.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Florida Department of Law Enforcement

Agency Sponsor:	<i>Charlotte Fraser Research and Planning Administrator</i>	Submitted by:	<i>Terri Speed Financial Administrator</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FDLE completed the following activities related to system interfaces and agency business system remediation:

Functional:

- FDLE participated in the AR/Billing/Cash Management module workshop to analyze the changes needed for batch files to retire RAMS. FDLE analyzed the Asset Management interfaces.
- FDLE has been reviewing interface and conversion files to determine which ones would be needed for agency business systems. Change champion network members and Super Users have been attending the module workgroup meetings offered by PALM.

Technical:

- The procurement of the required software/hardware for creating the development (DEV) and test environments has been completed.
- FDLE has provisioned the DEV Environment, created database schemas, and integrated batch jobs on the DEV process server consumed by RAMS.
- FDLE analyzed the impact of the new interface/conversion specification on the batch jobs that will interface with PALM.

Project Management:

- FDLE has been analyzing the systems impacted by the PALM project and started documenting application changes needed.
- The project team has developed project documentation, including Project Charter, Project Management Plan, Risk Assessment Model, and Project Schedule for the overall implementation, and a sub-project schedule for each application affected by the PALM project. The project team is now monitoring and controlling the agency-specific project deliverables.

Resources:

- 2 FTEs are supporting the transition to Florida PALM on a full-time basis.
- 25 FTEs are supporting the transition to Florida PALM on a part-time basis.
- 8 Contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
BII001 – Inbound billing data	Civil Workflow Control System (CWCS)	1/4/2021	6/30/2023		\$600	\$5,400	CWCS is an FDLE system to serve qualified agencies with fingerprint based criminal background checks on applicants for employment and licensing. Currently, CWCS uses RAMS for invoice generation and CCService for credit card payments. When RAMS is retired, then CWCS needs to communicate with PALM directly for invoice generation. CWCS will also need to maintain all of its customer data in PALM. Different transaction types ex: Credit Memo (CM), Debit Memo (DM), invoice type, receipts type specifically to identify CWCS transactions will need to be maintained in PALM directly. CWCS file format will need to be updated for integrating with PALM. We are waiting on further information regarding interface field definitions to allow us to proceed.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
BII001 – Inbound billing data	FALCON	1/4/2021	6/30/2023		\$600	\$9,456	Using FALCON, an FDLE system, users perform tasks related to the management of applicant type fingerprints retained by FDLE when organizations submit criminal history background check requests. Similar to CWCS, FALCON uses RAMS for invoice generation and for processing payments related to these invoices. When RAMS is retired, then FALCON needs to communicate with PALM directly for invoice generation. FALCON will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FALCON transactions need to be maintained in PALM directly. FALCON file format will need to be updated for integrating with PALM. We are waiting on further information regarding interface field definitions to allow us to proceed.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
BII001 – Inbound billing data	SHIELD	1/4/2021	6/30/2023		\$600	\$5,400	SHIELD provides the public with batched access to Florida criminal history information. SHIELD allows customers to submit a batch of criminal history requests. Currently SHIELD uses RAMS for invoice generation and also for processing payments related to these invoices. SHIELD also sends daily payments files which are imported as Miscellaneous receipts in RAMS. These have to be interfaced directly to RAMS. When RAMS is retired, then SHIELD needs to communicate with PALM directly for invoice generation. SHIELD will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify SHIELD transactions need to be maintained in PALM directly. The SHIELD file format will need to be updated for integrating with PALM. We are waiting on further information regarding interface field definitions to allow us to proceed.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
BII001 – Inbound billing data	Firearm Eligibility System (FES)	1/5/2021	6/30/2023		\$600	\$6,680	The Firearm Eligibility System (FES) is a web-based application for Federal Firearm Licensees (FFL) to submit firearm background check transactions. Currently FES uses RAMS for invoice generation and EPay for credit card payments. When RAMS is retired, then FES needs to communicate with PALM directly for invoice generation and also for processing credit card payments related to these invoices. FES will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FES transactions need to be maintained in PALM directly. The FES file format will need to be updated for integrating with PALM. We are waiting on further information regarding interface field definitions to allow us to proceed.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI007 – Inbound deposit data (possibly)	Electronic Payment (ePay)	1/4/2021	6/30/2023		\$600	\$3,885	EPay is an FDLE enterprise web-based application capable of accepting credit card payments for any internal system and is currently being used for invoice payments from gun dealers. EPay interacts with RAMS for invoice lookups and credit card payments. When RAMS is retired, then ePay will need to communicate with PALM for receipt generation and invoice applications. The FES file format will need to be updated for integrating with PALM. We are waiting on further information to determine if this interface will work for our needs.
AMI004 – Outbound Asset Physical Inventory Extract AMI008 – Inbound Asset Physical Inventory Load	SATS (Strategic Asset Tracking System)	1/5/2021	6/30/2023		\$600	\$5,795	SATS is an application for tracking FDLE's property. The system also provides the capability for reconciling property with FLAIR. The file format for SATS will need to be updated when PALM releases the specification. We are waiting on further information regarding interface field definitions to allow us to proceed.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARC001 – Conversion of active customers in agency business system ARC002 – Conversion of detailed open receivables	Revenue Accounting Management System (RAMS)	1/4/2021	6/30/2023		\$7,220	\$19,586	RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications (DOR/DFS) to maintain customer information, manage billing and payments. RAMS distributes invoices by mail as well as FTP process. RAMS also maintains basic collections data necessary for processing past due payments. We are waiting on further information regarding interface field definitions to allow us to proceed.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Subgrant Information Management Online (SIMON) /Amplifund (Grants Management)	1/5/2021	6/30/2023		\$0.00	\$887.50	SIMON is an agency specific statewide system used to provide start-to-finish management for most of FDLE's pass-through grants and related sub-awards. FDLE is planning to sunset SIMON and move to the cloud-based solution called Amplifund. SIMON imports FLAIR encumbrances, payments, and statewide vendors. It also generates NCD files which are uploaded to FLAIR using Entire Connection.
Credit Card Service (CCService)	1/5/2021	6/30/2023		\$0	\$1,642.50	CCService is a web-based interface for collecting payments from CCHInet/SHIELD/CAPS/CWCS and Firearm dealers (FES). CCService communicates with CyberSource and RAMS for FES invoice payments through credit card payments processors. When RAMS is retired, then CCService will need to communicate with PALM for AR functionalities. The CCService file format will need to be updated for integrating with PALM.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FDLE Payment – Interface Gateway (Potential Application)	1/5/2021	6/30/2023		\$0	\$0	When RAMS is retired, FDLE will have to design and implement a new gateway system for centralized access to PALM. This will avoid the need to have various applications such as CWCS, FALCON, CCSservice directly interface with PALM.
Member Assigned Resource Tracking System (MARTS)	1/5/2021	6/30/2023		\$1,000.00	\$4,842.50	MARTS is an FDLE web-based application which imports cell phone call detail, sends verifications to members, and pays vendor invoices.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
11/10/21	INC24931038	Transactions not showing on Debit Memo Report – escalated for further review by PALM on 11/24
July 2021	Know issue for all agencies	The revolving fund Bank Statement report does not contain beginning and ending balances as it should.

Florida Department of Transportation

Agency Sponsor:	<i>Lisa Saliba, Assistant Secretary</i>	Submitted by:	<i>Lisa L. Evans, Agency Liaison</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November 2021, FDOT completed the following activities related to system interfaces and agency business system remediation for the FDOT PALM System Transition (FPST):

- Continued remediation efforts in the following summary work areas for the Financials Implementation Wave:
 - Decouple and recouple Financials Wave computing assets to reference a single source of data.
 - Continued assessment of computing assets with 71 assets identified as requiring decoupling / recoupling.
 - Completed decoupling and recoupling activities for 43 of these computing assets, 4 computing assets are no longer needed, and 9 computing assets will be replaced by Florida PALM. The 15 remaining computing assets are dependent on Florida PALM interfaces and functionality, with the associated FPST scheduled tasks revised accordingly.
 - Conduct impact analyses of required computing asset changes for the Florida PALM Chart of Accounts.
 - Extended the Mapping of FLAIR Data Elements and Florida PALM ChartFields to include FDOT financial related tables. As of November 2021, there are 173 separate data references for Florida PALM ChartFields.
 - Continued deployment of remediation infrastructure with the development of the PowerCenter job to load the GLI016 file to the SQL Server environment and the testing of PowerCenter functionality. Efforts are now underway to tune the load job and the incremental update functionality. Created database tables in the development environment to function as landing zones for interface data. Started provisioning the server environment for Classic ASP site for future development efforts. Completed the design of 50 data tables and 15 interfaces. Efforts are now focused on the PCI001, POI001, API031, and API010 interfaces.
 - Identified a solution for the Department's Transportation Vendor Information (TVI) application and continued documentation of FLAIR data coming in to FDOT and the touchpoints (e.g., automated jobs, batch processes, transformations, etc.) from the FLAIR files to the TVI database. The current focus is on the mapping of the data TVI gets from FLAIR now and identifying where that data will come from in the future (e.g., from which PALM interfaces). Documentation is also underway for what other application data comes in to the TVI

database, and identifying touchpoints, transformations, etc. that are needed for TVI functionality.

- Review impact of Florida PALM interface layouts and file definitions on the Department's existing 113 FLAIR interfaces.
 - As of November 2021, review, and analysis of interfaces from the Catalog of Interface Offerings and supporting files layouts is underway for 39 of the Department's existing interfaces. Plans are to sunset 18 interfaces prior to the implementation of the Financials Wave, with an additional 9 interfaces sunset as part of the implementation plan in July 2024.
 - Analysis on the impact of the Chart of Accounts and Standardized Business Process Model adoption on the Department's Contract Funds Management (CFM) system is underway. CFM executes the Department's funds approval process and maintains approximately \$12 billion in outstanding commitments. The review is targeting interfaces POI001, POI002, and POI003, as well as supporting computer program logic and internal data tables.
 - Review and analysis of inbound and outbound Florida PALM payment request interfaces for the Department's Electronic Estimates Disbursement (EED) system, targeting interfaces API002, API028, and API031 for the mapping of legacy data attributes is underway. Approximately 96% of the Department's payment requests are via interfaces to the statewide accounting system, with \$4.5 billion annually interfaced using EED.
 - Review and analysis of published interface layouts for the Standard Business Process Models and documenting interface analysis and mapping is underway, to include:
 - Florida PALM Interface field comparison for AP, GL, PO, AM, and AR interfaces. Other documents are pending workgroup sessions, with many interfaces being updated throughout the workgroup activities.
 - FDOT interface analysis and requirements specific to the Chart of Accounts:
 - Review of data lineage and data impacts
 - Documentation of interface GLI001 analysis and outstanding questions
 - Documentation of COA analysis and outstanding questions
 - Documentation of AS-IS state and TO-BE state based on current PALM information and analysis
 - Identification of requirements based on documented decisions
- Continued the review of the Department's financial related computing assets, and as of November 2021 there are a total of 1,285 assets that are not impacted by the new statewide Chart of Accounts or the adoption of the Florida PALM Standardized Business Process Model. The status of the Florida PALM impacted computing assets, including the assets sunset as part of the FPST efforts, is shown below:

Computing Asset Impact Counts for PALM Implementation			
Inventory Type	Financials Computing Assets that Remain PALM Impacted	Computing Assets Remediated as of November 2021	Computing Assets Sunset during FPST
Application:	160	0	22
Automated Job/Process:	392	0	59
Interface:	113	0	1
Report:	773	0	114
Total:	1,438	0	196

As a reminder, we will continue prioritizing the applications with the highest business capability risk and that will create the Department's accounting transactions within the Florida PALM solution.

- The status of the remediation of the Department's current FLAIR interfaces is shown below:

Florida PALM Financials Interface Progress Lifecycle	Identified Financials Interfaces for FDOT PALM	FLAIR Interfaces Traced to PALM Interfaces	PALM Detail Layouts in Process	Develop Remediation Plan	Execute Remediation Plan	Verify Remediation	PALM System User Acceptance
	113	74	72	27	18	0	0

- The FPST Legislative Budget Request (LBR) for Fiscal Year 2022-23 was submitted in September 2021. FDOT requested \$4.5 million to continue the Department's transition efforts to the Florida PALM solution. The request includes the impact of the \$1 million decreased funding level for Fiscal Year 2021-22 remediation. In addition, the Department's FPST Fiscal Year 2021-22 2nd quarter budget amendment for the \$350,000 budget release was submitted on October 22, 2021, and posted on

November 23, 2021. To continue the Department's transition efforts to the Florida PALM solution, we are required to process multiple changes orders for Purchase Orders to retain our existing resources and continue remediation efforts. Additional Funds Approval and Purchase Orders are in progress to complete the encumbrances for the 2nd quarter budget release. Drafting of the 3rd quarter budget amendment is complete requesting the release of \$590,000 to continue the Department's FPST activities and will be submitted during December 2021.

- Addressed the following remediation related Readiness Workplan (RW) tasks:
 - FUNC52: (Submit Agency Business Systems Analysis for Financials Wave): Listing of applications and automated processes have been finalized for the Agency Business System Review. Reviewing business system functionality in conjunction with Module Workgroup preparation and interface analysis. Task FUNC52 is currently underway and is on target to be completed by 1/7/2022.
 - TECH121: (Submit Agency Business Systems Analysis for Financials Wave): Required conversions are tentatively mapped to the Catalog of Conversion Offerings. Interface impact types are being mapped to the Catalog of Interface Offerings and will then be used to map the required interfaces to the impacted Business Systems and Automated Business Processes. Task TECH121 is currently underway and is on target to be completed by 1/7/2022.
- The staffing resources supporting the remediation analysis for Florida PALM on a full-time or part-time basis for Fiscal Year 2021-22 are:
 - Internal FTEs: 2 full-time and 12 part-time.
 - Contracted staff augmentation: 7 full-time and 12 part-time.

As additional tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.
- Outstanding action items to review with the Florida PALM Team include:
 - Resolution of outstanding questions from the Commitment Control and Asset Management Module Workgroups.
 - Interfacing of encumbrance transactions without a Supplier designation to address FDOT's required functionality for memo encumbrances
 - Availability of an electronic invoice or outbound interface for use in billing funding partners (such as FHWA) within the Billing module.
 - Clarification of cost distribution functionality within the General Ledger module within the Florida PALM solution.
 - Release of Chart of Accounts ChartField values for configuration workbooks.

The list of Florida PALM interfaces and FDOT Agency business Systems is shown below in Section 2. The FPST computing asset remediation efforts are included for the four summary work areas for the Financials Implementation Wave and are listed below in

Sections 3. This effort relates to the Chart of Accounts, transactional, master balance, account description, and cross walk data highlighted in the Catalog of Interface Offerings. The planned start, planned finish, and actual finish dates will be provided based on the FPST project schedule. Actual costs are included for those computing assets in Sections 2 and 3 where remediation work has begun.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI002 (inbound)	Property Management Report System	7/1/21	7/1/23		\$951.08	\$4,641.08	Currently mapped as the replacement for FDOT's existing Property Management Report System (PMRS) Transactions interface
AMI003 (outbound)	PCM - Cost Allocation Process (PCMOC002)						
AMI004 (outbound)							
AMI006 (inbound)	Property Management Report System	7/1/21	7/1/23				Currently mapped as the replacement for FDOT's existing Property Management Report System (PMRS) Transactions interface

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI008 (inbound)	Property Management Report System	7/1/21	7/1/23				Currently mapped as the replacement for FDOT's existing Property Management Report System (PMRS) Transactions interface
API002 (inbound)	Consultant Invoice Transmittal System	8/15/22	7/1/23				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP -Approve Unencumbered Transactions, Biweekly Payroll Transactions, Supplemental Payroll Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, and CAP - Encumbered Payables Approvals
API002 (inbound)	Electronic Estimate Disbursement	7/1/21	7/1/23		\$3,186.25	\$13,314.40	
API002 (inbound)	Right of Way Management System	8/15/22	7/1/23				
API004 (outbound)	AASHTOWARE Project Sitemanager						
API004 (outbound)	Consultant Invoice Transmittal System						
API004 (outbound)	Electronic Estimate Disbursement						

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 (outbound)	Right of Way Management System						
API004 (outbound)	PCM - Cost Allocation Process (PCMOC002)						
API010 (outbound)	AASHTOWARE Project Sitemanager						
API010 (outbound)	Consultant Invoice Transmittal System						
API010 (outbound)	Electronic Estimate Disbursement						
API010 (outbound)	Right of Way Management System						
API020 (outbound)	Transportation Vendor Information	7/1/21	7/1/23		\$4,935.00	\$25,350.87	Currently mapped as the functional replacement for the FLAIR VC1 daily file Reviewing new API020 - Outbound Supplier Data File interface to determine new structure and fields.
API020 (outbound)	Contract Funds Management	7/1/21	7/1/23				
API020 (outbound)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
API020 (outbound)	Electronic Estimate Disbursement	7/1/21	7/1/23				
API020 (outbound)	Right of Way Management System	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API021 (outbound)		8/15/22	7/1/23				Currently mapped as the functional replacement for the FLAIR VC1 daily file and VE1 daily file
API024 (outbound)	AASHTOWARE Project Sitemanager	7/1/21	7/1/23				
API024 (outbound)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
API024 (outbound)	Electronic Estimate Disbursement	7/1/21	7/1/23				
API024 (outbound)	Right of Way Management System	7/1/21	7/1/23				
API027 (inbound web)	AASHTOWARE Project Sitemanager	7/1/21	7/1/23				
API027 (inbound web)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
API027 (inbound web)	Electronic Estimate Disbursement	7/1/21	7/1/23				
API027 (inbound web)	Right of Way Management System	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API028 (inbound web)	AASHTOWARE Project Sitemanager	8/15/22	7/1/23				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, Supplemental Payroll Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, and CAP - Encumbered Payables Approvals
API028 (inbound web)	Consultant Invoice Transmittal System	8/15/22	7/1/23				
API028 (inbound web)	Electronic Estimate Disbursement	8/15/22	7/1/23				
API028 (inbound web)	Right of Way Management System	8/15/22	7/1/23				
API031 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	7/1/23				Review underway to address the required interface for the Department's daily journals and supporting accounting entries to be processed in Florida PALM. Currently mapped as the functional replacement
API031 (outbound)	AASHTOWARE Project Sitemanager	7/1/21	7/1/23				
API031 (outbound)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
API031 (outbound)	Electronic Estimate Disbursement	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API031 (outbound)	Right of Way Management System	7/1/21	7/1/23				for the FLAIR VC1 daily file
API109 (outbound)		8/15/22	7/1/23				Currently mapped as the functional replacement for the current VC1 daily file and VE1 daily file
API122 (outbound web)	AASHTOWARE Project Sitemanager	7/1/21	7/1/23				Reviewing new API122 - Outbound Payment Extract Web Service interface to determine feasibility in replacing existing API functionality.
API122 (outbound web)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
API122 (outbound web)	Electronic Estimate Disbursement	7/1/21	7/1/23			\$572.47	
API122 (outbound web)	Right of Way Management System	7/1/21	7/1/23				
API123 (outbound web)	AASHTOWARE Project Sitemanager	7/1/21	7/1/23				Currently mapped as the functional replacement for the FLAIR VC1 daily file
API123 (outbound web)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
API123 (outbound web)	Electronic Estimate Disbursement	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API123 (outbound web)	Right of Way Management System	7/1/21	7/1/23				
API124 (inbound)	AASHTOWARE Project Sitemanager	7/1/21	7/1/23				Currently mapped as the functional replacement for the current VC1 daily file and the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, Supplemental Payroll Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, and CAP - Encumbered Payables Approvals
API124 (inbound)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
API124 (inbound)	Electronic Estimate Disbursement	7/1/21	7/1/23				
API124 (inbound)	Right of Way Management System	7/1/21	7/1/23				
API124 (inbound)	Contract Funds Management	7/1/21	7/1/23				
API124 (inbound)	ReportCaster - Future Year Encumbrances Brought Forward	7/1/21	7/1/23				
API125 (outbound)	AASHTOWARE Project Sitemanager	7/1/21	7/1/23				
API125 (outbound)	Consultant Invoice Transmittal System	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API125 (outbound)	Electronic Estimate Disbursement	7/1/21	7/1/23				
API125 (outbound)	Right of Way Management System	7/1/21	7/1/23				
API125 (outbound)	Contract Funds Management	7/1/21	7/1/23				
API125 (outbound)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/22	7/1/23				
ARI007 (inbound)	Batch Error Management	8/15/22	7/1/23				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, and CAP - Accounts Receivable Invoicing (ARI) Cash on Account Transactions Script
ARI007 (inbound)	Accounts Receivable Invoicing	8/15/22	7/1/23				
ARI007 (inbound)	Receipt Processing System	8/15/22	7/1/23				
ARI012 (outbound)	Batch Error Management	8/15/22	7/1/23				
ARI020 (outbound)	Batch Error Management	8/15/22	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI023 (inbound)	Batch Error Management	8/15/22	7/1/23				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, and CAP - Accounts Receivable Invoicing (ARI) Cash on Account Transactions Script
ARI023 (inbound)	Accounts Receivable Invoicing	8/15/22	7/1/23				
ARI023 (inbound)	Receipt Processing System	8/15/22	7/1/23				
ARI024 (outbound)	Batch Error Management	7/1/21	7/1/23				Review underway to address the required interface for the Department's daily journals and supporting accounting entries to be processed in Florida PALM.
ARI024 (outbound)	Accounts Receivable Invoicing	7/1/21	7/1/23				
ARI024 (outbound)	Receipt Processing System	7/1/21	7/1/23				
ARI024 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	7/1/23				
GLI001	SAMAS Tables Processing (STP)	7/1/21	7/1/23		\$14,805.00	\$34,701.42	
GLI001 (outbound)	Electronic Estimate Disbursement	7/1/21	7/1/23				Reviewing new GLI001 – Outbound ChartField Values Data interface to
GLI001 (outbound)	Employee Quarterly Awards	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI001 (outbound)	Receipt Processing System	7/1/21	7/1/23			\$820.84	determine new layout, structure, and fields.
GLI001 (outbound)	Property Management Reporting System	7/1/21	7/1/23				
GLI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	7/1/23				
GLI001 (outbound)	Contract Funds Management	7/1/21	7/1/23				
GLI001 (outbound)	Cash Forecasting System	7/1/21	7/1/23				
GLI001 (outbound)	Consultant Invoice Transmittal System	7/1/21	7/1/23				
GLI001 (outbound)	Right of Way Management System	7/1/21	7/1/23				
GLI002 (outbound)	Indirect Cost Allocation	7/1/21	7/1/23				
GLI002 (outbound)	Materials Supply Inventory	7/1/21	7/1/23				
GLI002 (outbound)	Mobile Equipment	7/1/21	7/1/23				
GLI002 (outbound)	PPS - Payroll Cost Distribution	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI002 (outbound)	Project Cost Redistribution	7/1/21	7/1/23				
GLI002 (outbound)	Toll Redistribution	7/1/21	7/1/23				
GLI002 (outbound)	Batch Error Management	7/1/21	7/1/23				
GLI002 (outbound)	Contract Funds Management	7/1/21	7/1/23				
GLI002 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	7/1/23				
GLI006 (inbound)	Comptroller Automated Platform (CAP)	7/1/21	7/1/23			\$1,698.19	
GLI006 (inbound)	Indirect Cost Allocation	8/15/22	7/1/23				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP - Approve General Accounting Transactions, CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly
GLI006 (inbound)	PPS - Payroll Cost Distribution	8/15/22	7/1/23				
GLI006 (inbound)	Project Cost Redistribution	8/15/22	7/1/23				
GLI006 (inbound)	Toll Redistribution	8/15/22	7/1/23				
GLI006 (inbound)	Batch Error Management	8/15/22	7/1/23				
GLI006 (inbound)	Mobile Equipment	8/15/22	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI006 (inbound)	Project Cost Management	8/15/22	7/1/23				Payroll Transactions, CAP - Accounts Receivable Invoicing (ARI) Cash on Account Transactions Script,
GLI006 (inbound)	Materials and Supplies Inventory	8/15/22	7/1/23				

GLI006 (inbound)	Receipts Processing System	8/15/22	7/1/23				Supplemental Payroll Transactions, CAP - Project Cost Redistribution (PCR) Transactions Script, Receipts Processing System (RPS) Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, Project Cost Management (PCM) - OOC.FOCUS.CNTL (PCMOC005), Payroll - OOC Report Caster\Bi- Weekly\PYRLJOB4, Project Cost Management (PCM) - ISQAANDC.SCHED.PR OD.JCLIMO(PCMOC00 3), Materials and Supplies Inventory (MSI) - OOC.LIB.CNTL(MSIRE P01), Mobile Equipment (MEQ) - OOC.LIB.CNTL(MEQR EP01), Tolls Redistribution - OOC Report Caster\Toll Redistribution, Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60 Transactions, Contract Funds Management
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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
							(CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions
GLI016 (outbound)		10/18/21	7/1/23				CMS and Financials Wave: inbound to FDOT. The COA Crosswalk is required to translate existing FDOT data values to Florida PALM COA values for the Carry Forward Application and additional remediation efforts. Remediation will begin in October 2021 with the review of the data interface received from the Florida PALM Team.
GLI017 (outbound)	Right of Way Management System	7/1/21	7/1/23				
GLI017 (outbound)	Contract Funds Management	7/1/21	7/1/23				
GLI017 (outbound)	Electronic Estimate Disbursement	7/1/21	7/1/23				
GLI018 (outbound)	Contract Funds Management	7/1/21	7/1/23				Review underway for end-state solution.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI031 (outbound)	Contract Funds Management	7/1/21	7/1/23				GLI031 - Outbound Tree Extract is currently mapped as the functional replacement for the current EX1 and EX2 daily files
GLI031 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	7/1/23		\$692.53	\$17,269.11	
GLI051 (outbound)	Indirect Cost Allocation	7/1/21	7/1/23				Review underway to address the required interface for the Department's daily journals and supporting accounting entries to be processed in Florida PALM.
GLI051 (outbound)	Materials Supply Inventory	7/1/21	7/1/23				
GLI051 (outbound)	Mobile Equipment	7/1/21	7/1/23				
GLI051 (outbound)	PPS - Payroll Cost Distribution	7/1/21	7/1/23				
GLI051 (outbound)	Project Cost Redistribution	7/1/21	7/1/23				
GLI051 (outbound)	Toll Redistribution	7/1/21	7/1/23				
GLI051 (outbound)	Batch Error Management	7/1/21	7/1/23				
GLI051 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	7/1/23				
GLI051 (outbound)	Contract Funds Management	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GMI001 (inbound)		8/15/21	7/1/23				GMI001 is currently mapped to the current Contract Funds Management (CFM) FACTS Batch Interface
KKI001 (inbound)		9/16/21	7/1/23				Layout KKI001 is currently mapped to the required interface for the current TR20/21 Ad-Hoc Scripting Interface
KKI012 (inbound)	Turnpike and Rail Enterprises Carry Forward	9/16/21	7/1/23			\$151.70	Review of data attribute mapping is complete using KKI001 interface.
KKI016 (outbound)	Contract Funds Management	7/1/21	7/1/23				
KKI017 (outbound)	Batch Error Management	8/15/22	7/1/23				
PCI001 (outbound)	Contract Funds Management	8/15/21	7/1/23			\$8,840.96	PCI001 - Outbound Project Information Extract is currently mapped as the functional replacement for the current PJ1 daily file.
PCI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	8/15/21	7/1/23				
PCI004 (outbound)	Contract Funds Management	7/1/21	7/1/23				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
PCI005 (outbound)	Contract Funds Management	7/1/21	7/1/23				
PCI006 (inbound)	Generate Project Account Correlation (DASPJ45P)	8/15/21	7/1/23				<p>Review of layout PCI006 is currently underway to address legacy functionality for project correlations. Dependent on the review of the Perform Allocations functionality within the General Ledger Module Work Group(s) to determine if the Department's Indirect Project Cost Allocation automated processes can be replaced as well as the completion of the Interface Office Hours currently scheduled for 08/15/2022.</p> <p>PCI006 is currently underway to address legacy functionality for project correlations.</p>
POI001 (outbound)	Contract Funds Management	8/15/21	7/1/23				POI001 - Outbound Encumbrance Extract is

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
POI001 (outbound)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/21	7/1/23				currently mapped as the functional replacement for the existing EN1 daily file
POI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	8/15/21	7/1/23				Review underway to address the required interface for the Department's daily journals and supporting accounting entries to be processed in Florida PALM.
POI002 (inbound)	Contract Funds Management	8/15/21	7/1/23				Currently mapped as the replacement for the following FDOT interfaces: CFM - Closed Encumbrance Lines Deletion Script, Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60 Transactions, and Contract Funds Management (CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions
POI002 (inbound)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/21	7/1/23				
POI003 (inbound web)	Contract Funds Management	8/15/21	7/1/23			\$4,509.78	Review of layout POI003 is underway to

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
POI003 (inbound web)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/21	7/1/23				address the required interface for the Department's encumbrances. Currently mapped as the replacement for the following FDOT interfaces: CFM - Closed Encumbrance Lines Deletion Script, Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60 Transactions, and Contract Funds Management (CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Downstream Financial Planning and Analysis computing assets	7/1/21	6/30/23	8/19/21		\$20,681.54	406 tasks scheduled for FY2021-22 have been completed.
Financials Wave computing assets decouple and recouple	6/15/21	6/30/22	11/30/21	\$10,980.00	\$51,842.33	56 computing assets completed as of November 2021.
Florida PALM Chart of Accounts computing asset impact analyses	6/15/21	6/30/22		\$23,916.66	\$171,617.53	Building and deployment of the Chart of Accounts remediation infrastructure is complete. Efforts are now underway to tune the load job and the incremental update functionality
Florida PALM interface layouts and file definition computing asset impacts	7/1/21	7/1/23		\$50,433.65	\$103,649.38	As of November 2021, there are 235 separate instances of Florida PALM interfaces and supporting file layouts mapped to the Department's required interfaces.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
None		

Florida Department of Veterans' Affairs

Agency Sponsor:	<i>Alfred Carter, Chief of Staff</i>	Submitted by:	<i>Linda Rizzo, Director of Administration</i>
Status Report Period:	<i>November 01 – November 31, 2021</i>	Submitted on:	<i>December 03, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, the Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- SPON63 - Submitted agency sponsor expectation survey. Completed 11/05/21.
- FUNC53 - Identified any obstacles prohibiting the adoption of General Ledger, Accounts Payable and Purchase Order, and Accounts Receivable, Billing, and Cash Management modules functionality. Completed 11/05/21.
- SPON64 - Provided agency update for project status reporting. Completed 11/01/21
- Meetings & workshops- attended Tuesday talks and workshops for Accounts Payable, Commitment Control, Accounts Receivable, Asset Management and Production Support round table.

Currently nine FTEs are supporting the transition to Florida PALM on a full-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
AMI002-Inbound Asset Transfer and Disposal Request AMI003-Outbound Asset Extract AMI004-Outbound Asset Physical Inventory Extract AMI006-Inbound Asset Additions, Adjustments and Physical Updates AMI008-Inbound Asset Physical Inventory Load	09/01/2021	06/2024		\$0	\$0	
KKI001- Inbound Budget Journal KKI008- Inbound Budget Pre-checking Web Service KKI009- Outbound Budget Extract KKI016- Outbound Budget and Cash Balance Data KKI017- Outbound Trust Fund Disbursements - Appropriations Ledger	09/01/2021	06/2024		\$0	\$0	

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI010-Outbound Interest Apportionment GMI001-Inbound Grant Data GMI003-Outbound Recipient Type Extract GMI004-Outbound Grant Receipt Details GMI005-Outbound Grant Information Extract	09/01/2021	06/2024		\$0	\$0	
API001-Inbound Interface for Treasury Offset Program API002-Inbound Voucher Load API004-Outbound Payment Extract API006-Inbound Payment Cancellation API010-Outbound Payment Remittance Advice Data	09/01/2021	06/2024		\$0	\$0	

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
AP1020-Outbound Supplier Data API021-Outbound Authorized Bank Titles API024-Outbound Voucher Status API025-Outbound Outstanding Warrant Data API027-Inbound Voucher Delete Web Service API028-Inbound Voucher Web Service API031-Outbound Voucher Accounting Detail API109-Outbound Supplier Crosswalk API122-Outbound Payment Extract Web Service API123-Outbound Voucher Accounting Detail Web Service	09/01/2021	06/2024		\$0	\$0	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida School of the Deaf and Blind

Agency Sponsor:	<i>Tracie C. Snow, President</i>	Submitted by:	<i>John F. Wester, Comptroller</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/10/21</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FSDB completed the following activities related to system interfaces and agency business system remediation:

FUNC54
SPON65
RPTG18

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

1 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						None at present

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	<i>Jennifer Fitzwater, Chief of Staff</i>	Submitted by:	<i>Laurie Kershaw, Agency Liaison</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/09/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FWC completed the following activities related to system interfaces and agency business system remediation:

- SPON64 – Provided Agency Update for Project Status Reporting
- SPON63 – Submitted Agency Sponsor Expectation Survey
- FUNC54 – Began to identify Obstacles Prohibiting Adoption
- RPTG18 – Began to Review and Respond to the Reports Catalog and Survey
- TECH121 – Continued working towards submitting Florida PALM Technical Inventory Workbook

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

22 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
							FWC is currently analyzing agency business systems, interface needs, and the Florida PALM Catalog of Interface Offerings based on new implementation approach, combining the Central and Departmental Waves into the Financials Wave planned for 2024.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FWC business systems for Florida PALM Implementation: FLINT, RMS and LaserFiche	07/01/2021	06/30/2022		\$51,386.75	\$142,302.01	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	<i>Steve Burch, Bureau Chief</i>	Submitted by:	<i>Steve Burch, Bureau Chief</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/07/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Participated in multiple Workgroup meetings
- Conducted weekly internal meetings to determine interfaces needed
- Completed Sponsor Expectation Survey

Five FTEs and two contractors supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API002	FAME	01/07/22	06/30/2023		\$136	\$838	Conducting weekly internal meetings through December to perform deep drive into current processes to complete Tech Workbook and prepare for Design phase

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API010	FAME	01/07/22	06/30/2023		\$136	\$838	Conducting weekly internal meetings through December to perform deep drive into current processes to complete Tech Workbook and prepare for Design phase
GLI006	FAME	01/07/22	06/30/2023				Participating in PALM Workgroups to verify appropriate interface is selected for ABS
GLI051	FAME	01/07/22	06/30/2023				Participating in PALM Workgroups to verify appropriate interface is selected for ABS
AMI002	Service NOW	01/07/22	06/30/2023				Participating in PALM Workgroups to verify appropriate interface is selected for ABS
AMI003	Service NOW	01/07/22	06/30/2023				Participating in PALM Workgroups to verify appropriate interface is selected for ABS
AMI004	Service NOW	01/07/22	06/30/2023				Participating in PALM Workgroups to verify appropriate interface is selected for ABS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
AMI006	Service NOW	01/07/22	06/30/2023				Participating in PALM Workgroups to verify appropriate interface is selected for ABS
AMI008	Service NOW	01/07/22	06/30/2023				Participating in PALM Workgroups to verify appropriate interface is selected for ABS
CMI013	FRVIS	10/12/2020	08/31/2021	08/31/2021	\$7,124	\$20,722	Completed, continued maintenance

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	06/30/2023		\$272	\$1,676	Determining Interfaces needed
Service NOW	09/01/2021	06/30/2023				Determining Interfaces needed
FRVIS	10/12/2020	08/31/2021	08/31/2021	\$7,124	\$20,722	Completed, continued maintenance

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
NA	NA	NA

Justice Administrative Commission

Agency Sponsor:	<i>Alton L. "Rip" Colvin, Jr., Executive Director</i>	Submitted by:	<i>Susie Kalous, Professional Accountant II</i>
Status Report Period:	<i>November 1 – 30, 2021</i>	Submitted on:	<i>December 3, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **November**, JAC completed the following activities related to system interfaces and agency business remediation:

- FUNC52; Submit Agency Business Systems Analysis for Financials Wave; In Process
- FUNC53; Identify Any Obstacles Prohibiting Adoption of AP,PO,GL,AR,BI & CM; Completed 11/18/2021
- FUNC54; Identify Any Obstacles Prohibiting Adoption of Commitment Control, Asset Management, and Project and Grant functionality; In Process
- RPTG18; Review and Respond to the Reports Catalog Survey; In Process
- SPON63; Florida PALM Expectations Survey; Completed 11/8/2021
- TECH119; Create Interface Connection Inventory; In Process
- TECH120; Begin Reviewing and Confirming Planned Conversions; In Process
- TECH121; Submit Florida PALM Technical Inventory; In Process

With the implementation of the Financial Wave delayed until July 2024, JAC is anxious to test the segregated access controls when available so the offices are assured their information will not be available to other offices.

15 FTEs are supporting the transition to Florida PALM on a full-time basis.

0 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	TBD	6/30/2023	n/a	n/a	n/a	Flat File, Web Service for CAATS.
API024 – Outbound Voucher Status	02/1/2021	6/30/2023	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API031 – Outbound Voucher Accounting Detail	02/1/2021	6/30/2023	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	6/30/2023	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	6/30/2023	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API028 – Inbound Voucher Web Service	TBD	6/30/2023	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API041 – Voucher Spreadsheet Upload	TBD	6/30/2023	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API109 – Outbound Supplier Crosswalk	02/01/2021	6/30/2023	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API124 – Inbound Speedchart	TBD	6/30/2023	n/a	n/a	n/a	Flat File, Web Service for BOMS and CAATS. Reviewing Design & Interface Guidelines.
API125 – Outbound SpeedChart	TBD	6/30/2023	n/a	n/a	n/a	Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	6/30/2023	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
GLI016 – Outbound Chart of Accounts (COA) Crosswalk Extract Layout	02/05/2021	6/30/2023	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	6/30/2023	n/a	n/a	n/a	n/a
My JAC (JAC Online Billing System)	3/1/2021	6/30/2023	n/a	n/a	n/a	Not a direct interface, does have remediation work.
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	n/a
Mail Tracker	TBD	6/30/2023	n/a	n/a	n/a	n/a

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
TR30 Upload Program	TBD	6/30/2023	n/a	n/a	n/a	n/a
Due Process Reporting Tool	TBD	6/30/2023	n/a	n/a	n/a	n/a
Payroll Upload	TBD	6/30/2023	n/a	n/a	n/a	n/a

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
n/a		

Legislature

Agency Sponsor:	<i>Lisa Swindle, Finance & Accounting Director</i>	Submitted by:	<i>Mike Mentillo, Program Manager</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>12/02/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November the Legislature completed the following activities related to system interfaces and agency business system remediation:

- FUNC 53
- SPON 63
- SPON 64

Many of the people in our change champion network attended workshops on PALM modules AM, AP, CC, and AR in an effort to get enough detailed information to assist in developing agency system remediation plans and/or interfaces to or from PALM for agency systems to be retained after implementation of PALM in July 2024. I believe the workshops and associated documentation were very helpful in providing this information. Next step is reviewing approach documents. Discuss records management in PALM.

0 - FTEs are supporting the transition to Florida PALM on a full-time basis.

21 - FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System Interfaces: Data Files Transfers: Title Files Transaction Uploads: Disbursements A/P	Travel System	TBD Lisa Swindle	On or Before June 2023	N/A	N/A	N//A	PALM is thinking Agencies will be testing interfaces in the summer of 2023
Inventory System (LIM) Interfaces: Data File Transfers: Property Master File Transaction Uploads: Property Master File	Property Management System(LIM)	10/6/2021 Laura Brown Robert DelMonego Danny Cobb	On or Before June 2023				Met with IT support and program personnel to discuss Approach and answer questions. They will monitor information available, try to attend workshops, and gather more specific information as it becomes available.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Voucher Print / Barcoding System Data File Transfers: Voucher Print File May be retired if PALM's record management is sufficient for information requests	Voucher Printing with Barcodes for Scanning (Records Retention) May be retired EFORMS	TBD Lisa Swindle	December 1, 2021 Discuss				Depending on Document Retention capabilities this may no longer be necessary. Uses information from system report, so may be a reporting issue rather than an interface. However, our application may need to be updated for the changes in COA.
Property Bar Code Scanning System Data File Transfers: Property Master File Transaction Uploads: Property Master File	Property Bar Code Scanning System (May be part of LIM)	10/6/2021 Laura Brown Robert DelMonego Danny Cobb	On or Before June 2023				Met with IT support and program personnel to discuss Approach and answer questions. They will monitor information available, try to attend workshops, and gather more specific information as it becomes available.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
HR / Payroll System Interfaces with DFS to provide payroll information Legislative employees and receives information which is then uploaded to record Legislative payroll.	HR/Payroll System (Personality) (Highline)	TBD Barbara Gleasman	On or Before June 2023				Scheduling meeting with program personnel to discuss Approach and answer questions. Data File Transfers: Personnel Information Benefits Information Hours Worked
F & A Transactions Uploads: TR 20, TR 21, TR 22 TR 30 TR 51, TR 53, TR 58 TR 60, TR 80	PALM Catalog of Reports & Interfaces	N/A Christie, Ayopo, Mike	December 1, 2021	January 31, 2022			This is more a training issue, we are confident PALM will have functionality to input/upload transactions in mass other than by manual input from a computer.
Legislative Postage System Data File Transfer: Title File – Organization Codes	Legislative Postage System (PALM) Catalog of Reports & Interfaces	N/A Marsha Westcott	December 1, 2021	January 31, 2022			This is a report issue (not an interface). Currently run a title file report and send to unit. Not an Interface. May need some modification due to COA changes

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Intra District Office Reporting Application – Senate Imports downloaded RDS reports, distributes the reports to District Offices via email. Uses Blue Zone printer session to transform RDS reports into a PC readable format.	Intra District Office Reporting Application (OLITS)	TBD Judy Buckner Robert DelMonego Danny Cobb	December 1, 2021 Send catalog to OLITS				Internal application which utilizes a report download. More of a reporting issue than an interface. Application may need to be updated for changes to reports and COA.
Economic & Demographic Research Committee (EDR) Will interact with PALM independently for units needs not provided by OLS	? EDR	N/A Wayne Money	On or Before July 2024				Unit needs access to Statewide information for State's Revenue Estimates with sufficient detail (Revenue object codes which are currently not on the COA).
LAS/PBS Will interact with PALM independently for units needs not provided by OLS	LAS/PBS	N/A ?	On or Before July 2024				Unit needs access to Statewide information – COA Changes, other information or access needs
OAG Will interact with PALM independently for units needs not provided by OLS	? OAG	N/A Jennifer Blanca Tracy Matthew	On or Before July 2024				Unit needs access to Statewide information. Sufficient understanding of PALM to facilitate Auditing of the State

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
OPPAGA Will interact with PALM independently for units needs not provided by OLS	? OPPAGA	N/A PK Jameson	On or Before July 2024				Unit needs access to Statewide information. Sufficient understanding of PALM to facilitate mission

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System	TBD Lisa Swindle Image API	On or Before June 2023				PALM projects testing of interfaces in the summer of 2023 (Image API)
Property inventory and fixed asset management system (LIM and bar code scanners to perform property inventory)	10/6/2021 Judy Buckner Robert DelMonego Danny Cobb (LIM)	On or Before June 2023				Met with IT support and program personnel to discuss Approach and answer questions. They will monitor information available, try to attend workshops, and gather more specific information as it becomes available. (LIM)

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
HR / Payroll System	TBD Barbara Gleasman Personality Highline	On or Before June 2023				PALM projects testing of interfaces in the summer of 2023 (Highline)
Intra District Office Reporting Application – Senate Imports downloaded RDS reports and provides an email distribution to District Offices Uses Blue Zone printer	TBD Judy Buckner Robert DeMonego Danny Cobb OLITS	December 1, 2021 Send catalog to OLITS				Internal application which will require changes due to report and COA changes. (OLITS)
Voucher Print / Barcoding Data File Transfers: Voucher Print File	TBD Lisa Swindle EFORMS	December 1, 2021 Discuss				. Application may need to be updated for the changes in COA (EFORMS).

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Public Service Commission

Agency Sponsor:	<i>Apryl Lynn, Deputy Executive Director - Administrative</i>	Submitted by:	<i>Katisha Mobley, Accountant IV</i>
Status Report Period:	<i>November 1 – November 30, 2021</i>	Submitted on:	<i>11/30/2021</i>

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, the Public Service Commission completed the following activities related to system interfaces and agency business system remediation:

- There are no system interfaces or system remediation activities associated with the PSC.

Three FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A		