

In accordance with Proviso language for FY 21/22, the Florida PALM Project is providing an update, as provided by agencies¹, on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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¹ Status reports submitted by agencies at the time of the Florida PALM Proviso report submission.

Agency for Health Care Administration

Agency Sponsor:	<i>Julie Madden, Deputy Secretary</i>	Submitted by:	<i>Michael Murphy, Agency Liaison</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August 2021, AHCA completed the following activities related to system interfaces and agency business system remediation:

- Completed FUNC51, Identify Statutory Requirements that will Prohibit Adoption of the Standardized Business Processes,
- Completed SPON57, Provide Agency Update for Project Status Reporting,
- Completed SPON58, Complete and Submit List of Agency Specific Lessons Learned from the CMS Wave Transition,
- Completed FUNC41, Begin Agency Business Systems Analysis for the Financials Wave,
- Completed TRNG40, Register and Monitor Participation in User Support Labs, after consideration, participation in the labs was not determined necessary,
- Continued TECH117, Begin Sharing and Reviewing Interface Layouts,
- Continued TECH118, Begin Sharing and Reviewing Conversion Layouts,
- Initiated SPON60, Review and Confirm Change Champion Network and Super Users,
- Participated in the PALM, Monthly Touchpoint Meeting,
- Participated in the Module Workgroups Kickoff & CCN Town Hall meeting,
- Held 2 AHCA/CCN team meetings,
- Held 8 PALM Business Process Model review sessions, Process Owners and Stakeholders,
- Held 9 cross-divisional PALM project management meetings,
- AHCA currently has 25 colleagues investing portions of their FTE time, to support the Florida PALM Project. An additional OPS staff member worked full-time on the Agency’s efforts for half of the month of August.
- Agency activities are on schedule for on-time completion.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Assessing the Interface and Data Conversion catalogs	August 2020	February 2024	N/A	\$7,802.15	\$14,851.21	This effort includes the review of PALM interfaces and data sets, against existing business system needs and the assessment of future interface needs resulting from PALM business process models.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	N/A	N/A	N/A	0.00	0.00	During August, AHCA continued to review, evaluate and document our evaluation of the applicability of PALM to replace this agency business system.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Accounting Business System (FABS)	N/A	N/A	N/A	0.00	0.00	During August, AHCA continued to review, evaluate and document our evaluation of the applicability of PALM to replace this agency business system.

Agency for Persons with Disabilities

Agency Sponsor:	<i>David Dobbs, Chief of Staff</i>	Submitted by:	<i>Rose Salinas, Deputy Director Budget, Planning, & Administration</i>
Status Report Period:	<i>August 1-31, 2021</i>	Submitted on:	<i>09/09/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, APD completed the following activities related to system interfaces and agency business system remediation:

- **SPON57 Provide Agency Update for Project Status Reporting**
- **SPON58 Complete and Submit List of Agency Specific Lessons Learned from the CMS Wave Transition**
- **FUNC51 Identify Statutory Requirements that will Prohibit Adoption of the Standardized Business Processes**
- **Continued work on upcoming PALM assignments**

APD has 8 staff that work some portion of their time on PALM activities.
Agency activities are on schedule for timely completion.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<p>The following interfaces will also be utilized by the agency, but are not tied to a specific business system:</p> <ul style="list-style-type: none"> API004* API010* GLI001* GLI016* GLI035 	5/1/2021	TBD		<u>\$1,050</u>	\$2,100	<p>During the past month, APD continued mapping current C6700TR1 interface data elements to the sources within the PALM Standard files.</p>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<p>Financial Accounting System (FAS) and APD Financial Recon System – These business systems utilize the following interfaces:</p> <ul style="list-style-type: none"> API031 API109 GLI002 GLI030 GLI033 GLI051 KKI009 	5/1/2021	TBD		\$1,050	\$4,200	<p>Continuing research of PALM Standard interface files for use in direct conversion.</p>

Department of Agriculture and Consumer Services

Agency Sponsor:	<i>Matthew Van Name, Assistant Commissioner</i>	Submitted by:	<i>Thomas Poucher, Policy and Budget Director</i>
Status Report Period:	<i>Aug 1 – Aug 31, 2021</i>	Submitted on:	<i>9/08/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FDACS worked on numerous MRW tasks and activities including:

- FUNC41 Begin Agency Business Systems Analysis for the Financials Wave (In progress)
- FUNC51 Identify Statutory Requirements that will Prohibit Adoption of the Standardized Business Processes (In progress)
- TECH117 Begin Sharing and Reviewing Interface Layouts (In progress)
- TECH118 Begin Sharing and Reviewing Conversion Layouts (In progress)
- TRNG40 Register and Monitor Participation in User Support (Complete)
- SPON57 Provide Agency Update for Project Status Reporting (Complete)
- SPON58 Complete and Submit List of Agency Specific Lessons Learned from the CMS Wave Transition (Complete)

Several members of the team attended Tuesday Task Talk and the Module Workgroups Kickoff on August 31, 2021.

There are 10 members of the Palm Change Champion Network, additionally 2 PPMO representatives and 40 division representatives comprise the FDACS project team.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API020 - Outbound Supplier Data (Financial)	10/1/2020	4/30/2021			\$1008	Updated interface file layouts received. Cycle 2 testing: 11/10/20, 01/13/21, 1/21/21, 02/11/21

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API109 - Outbound Supplier Crosswalk (Financials)						Prepare for Cycle 1 Testing Summer 2023.
ARI020 - Outbound Returned Items Data (CMS)	5/7/2021		07/19/2021		\$112	5/7/2021 - 5/17/2021 Complete
CMI004 – Outbound Bank Deposit Transactions (CMS)	10/1/2020	4/30/2021	07/21/2021		\$856	Interface file layouts received. Cycle 2 testing: 11/10/20, 02/08/21 Interface file layouts received. Cycle 2 testing: 11/10/20, 02/08/21, 3/09/21, 3/23/21, 5/5/2021 - 05/24/2021, 07/15/2021 Issues found with data. Palm is working on a new file. New File received with format error – sent file back. The file without errors was received successfully on July 21 2021. Complete.
GLI001 - Outbound ChartField Values (Financials)	4/1/2021				\$192	Prepare for Cycle 1 Testing Summer 2023.
GLI002 - Outbound Actuals Extract (Financials)						Prepare for Cycle 1 Testing Summer 2023.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI006 - Inbound Journal Entry (Inbound) (Financials)						Prepare for Cycle 1 Testing Summer 2023.
GLI016 – Outbound COA Crosswalk Extract (CMS)	10/20/2020	3/31/2021	07/19/2021		\$496	Interface file layouts received. Cycle 2 testing: 11/10/20, 12/7/20, 02/09/21, 5/7/2021 - 5/17/2021 Complete.
GLI017 - Outbound Combo Code Extract (Financials)	4/1/2021				\$240	Prepare for Cycle 1 Testing Summer 2023.
GLI030 - Outbound Account Descriptions (Financials)	4/1/2021				\$240	Prepare for Cycle 1 Testing Summer 2023.
GLI031 - Outbound Tree Extract (Financials)	4/1/2021				\$240	Prepare for Cycle 1 Testing Summer 2023.
GLI033 - Outbound Master Balance (Financials)	4/1/2021				\$240	Prepare for Cycle 1 Testing Summer 2023.
GLI035 - Outbound Transaction History (Financials)	4/1/2021				\$240	Prepare for Cycle 1 Testing Summer 2023.
GLI051 - Outbound Detail GL Journal (Financials)	4/1/2021				\$240	Prepare for Cycle 1 Testing Summer 2023.
KKI009 - Outbound Budget Extract (Financials)	4/1/2021				\$240	Prepare for Cycle 1 Testing Summer 2023.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost – FYTD	Comments
Request for Division directors to select representatives from their own divisions to meet with Agency's Change Champion team.	11/1/2020	11/13/2020	11/13/2020	0.0	\$336	Completed. Each division director assigned 2 or more people to assist in the Palm migration.
Agency Change Champion team to create and send a survey for the division representatives to provide information regarding their applications.	12/2/2020	12/10/2020	12/2/2020	0.0	\$480	Completed. Survey created and sent. Data compiled for review during division meetings.
Agency Change Champion team detailed survey for the division representatives to provide detailed information regarding their applications.	2/22/2021	4/1/2021	3/31/2021	0.0	\$168	Completed - Survey sent 3/3/21. Results due back on 3/12/21.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost – FYTD	Comments
Division breakout sessions with Agency Change Champion team.	12/1/2020	6/30/2021			\$8680	Analysis of current business systems and remediation discussions. Marketing – 2/4/2021 FAV – 2/5/2021, 04/06/2021 Plant Industries – 2/9/2021, 5/06/2021, 06/10/2021 FNW – 2/12/2021, 5/03/2021, 06/09/2021 AES – 04/29/2021 Licensing – 05/07/2021 Food Safety – 05/13/2021 CS – 06/07/2021
Revenue (REV)	10/1/2020				\$288	Widen the deposit number field to accommodate the new defined width. Updated database. Retrieve the “returned items” file, code will need to be added to intake the new file.
Disbursements	2/1/2021					Evaluating system and in discussions with divisions.
Inventory	2/1/2021					Evaluating system and in discussions with divisions
Purchasing/Contracts (AIMS)	2/1/2021					Evaluating system and in discussions with divisions
Budgeting	2/1/2021					Evaluating system and in discussions with divisions

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost – FYTD	Comments
Financial Management	2/1/2021					Evaluating system and in discussions with divisions

Department of Children and Families

Agency Sponsor:	<i>Tony Lloyd, Assistant Secretary for Administration</i>	Submitted by:	<i>Matthew Christovich, DCF PALM Project Manager</i>
Status Report Period:	<i>August 1, 2021 – August 31, 2021</i>	Submitted on:	<i>9/9/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DCF completed the following activities related to system interfaces and agency business system remediation:

- DCF suspended work on the Central Wave Interfaces in May per the ESC Meeting announcement that the Central Wave would be co-terminated with the Departmental Wave as the Financials Wave.
- DCF is currently analyzing our business system needs for the Financials Wave.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Journal Spreadsheet Upload	4/1/21	4/30/21	4/30/21	\$0	\$0	Completed.
GLI016 - Outbound COA Crosswalk Extract	4/30/2020	10/31/2020	11/13/2020	\$0	\$0	Testing completed 11/13/2020.
API002 - Inbound Voucher Load	4/6/21	Suspended	Suspended	\$0	\$0	Work Suspended 5/15 per PALM Team.
API006 - Inbound Payment Cancellation	4/6/21	Suspended	Suspended	\$0	\$0	Work Suspended 5/15 per PALM Team.
GLI030 - Outbound Account Description File	4/1/21	Suspended	Suspended	\$0	\$0	Work Suspended 5/15 per PALM Team.
GLI033 - Outbound Master Balance	4/1/21	Suspended	Suspended	\$0	\$0	Work Suspended 5/15 per PALM Team.
GLI035 - Outbound Transaction History	4/1/21	Suspended	Suspended	\$0	\$0	Work Suspended 5/15 per PALM Team.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Currently DCF has not identified any applications for remediation related to Financials Wave.						

Department of Economic Opportunity

Agency Sponsor:	<i>Will Currie, CFO</i>	Submitted by:	<i>Garrick Wright, Agency Liaison</i>
Status Report Period:	<i>August 1 – 31, 2021</i>	Submitted on:	<i>September 7, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
<p>During the month of August, DEO completed the following activities related to system interfaces and agency business system remediation:</p> <ul style="list-style-type: none"> • Participated in User Support Labs • Participated in Tuesday Task Talks • Attended Townhall / Module Workgroup Kickoff • Submitted Agency Lessons Learned document • Submitted Agency Statutory Requirements Prohibiting Adoption document • Participated in Touchpoint meetings

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API002	Thu 4/1/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API004	Thu 4/1/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API006	Thu 4/1/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API010	Thu 4/1/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API015	Mon 4/5/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API020	Mon 4/5/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API021	Mon 4/5/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API024	Mon 4/5/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API031	Wed 4/7/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API109	Wed 4/7/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API122	Wed 4/7/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
API123	Wed 4/7/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
ARI012	Mon 4/12/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
ARI020	Mon 4/12/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
CMI004	Mon 4/12/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
CMI013	Mon 4/12/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
GLI010	Wed 4/14/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
GLI011	Wed 4/14/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
GLI016	Wed 4/14/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI046	Wed 4/14/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.
GLI047	Wed 4/14/21	TBD				Based on the push of the CMS wave to 2024, working to adjust the planned finish dates.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Department of Elder Affairs

Agency Sponsor:	<i>Laura Anderson, Chief Financial Officer</i>	Submitted by:	<i>Ciera Cason, Accounting Supervisor</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August 2021, DOEA completed the following activities related to system interfaces and agency business system remediation:

DOEA does not utilize internal business systems that require the development of interfaces for Florida PALM. DOEA continues to analyze internal business processes and activities related to Central, Departmental, and Payroll FLAIR. Internal reporting needs are also being identified for analysis. If our comparative analysis of the current internal business needs (to include process workflows and reporting requirements) to the known capabilities of Florida PALM reveals there is a need for additional funding to ensure an efficient and successful transition, DOEA will submit a legislative budget request for the applicable fiscal year.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Division of Emergency Management

Agency Sponsor:	<i>Vacant</i>	Submitted by:	<i>Karen Peyton-OMC II</i>
Status Report Period:	<i>August 1 – August 31 2021</i>	Submitted on:	<i>09/03/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:
<p>During the month of July, FDEM completed the following activities related to system interfaces and agency business system remediation:</p> <ul style="list-style-type: none"> • Review of PALM offerings and Planning for new timeline • FDEM has completed its Central Ingest Point. This central ingest point for FDEM is a central point that will ingest PALM offerings and distribute to the appropriate applications.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004 Outbound Payment Extract	03/2021	Central ingest point for FDEM has been completed. Awaiting new timeline and connection wave	Awaiting further timeline instructions from Florida PALM			<p>Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff</p> <p>*Central ingest point refers to the FDEM central ingest for its applications and not Central Wave</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API122 Outbound Payment Extract Web Service	03/2021	Central ingest point for FDEM has been completed. Awaiting new timeline and connection wave	Awaiting further timeline instructions from Florida PALM			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave
API123 Outbound Voucher Accounting Detail Web Service	03/2021	Central ingest point for FDEM has been completed. Awaiting new timeline and connection wave	Awaiting further timeline instructions from Florida PALM			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Axiom Voucher System	03/2021	Central ingest point for FDEM has been completed. Awaiting new timeline and connection wave	Awaiting further timeline instructions from Florida PALM			Application connects to FDEM central ingest point for Florida PALM Offerings
FOCUS	03/2021	Central ingest point for FDEM has been completed. Awaiting new timeline and connection wave	Awaiting further timeline instructions from Florida PALM			Application connects to FDEM central ingest point for Florida PALM Offerings
Financial Dashboard	03/2021	Central ingest point for FDEM has been completed. Awaiting new timeline and connection wave	Awaiting further timeline instructions from Florida PALM			Application connects to FDEM central ingest point for Florida PALM Offerings
GMS	04/2021	Central ingest point for FDEM has been completed. Awaiting new timeline and connection wave	Awaiting further timeline instructions from Florida PALM			Cloud Hosted application. This application will be connected directly and not use the the Central Ingest point for FDEM. This item is AZURE hosted

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin	Submitted by:	Lydia Griffin
Status Report Period:	August 1 – August 31,2021	Submitted on:	9/9/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:

These Florida PALM Master Readiness Workplan tasks required interface preparation work for the agency:

1. TECH117 - Share conversion layouts in preparation build and unit test for conversion extracts, In Progress
2. TECH119 – Create Interface Connection Inventory, In Progress

These Florida PALM Master Readiness Workplan tasks required business system remediation preparation work for the agency:

1. FUNC41 - Begin Agency Business Systems Analysis for the Financials Wave, In Progress
3. TECH118 - Share conversion layouts in preparation build and unit test for conversion extracts, In Progress
4. TECH120 – Begin reviewing and confirming planned conversions, In Progress

DEP's approach to assessing impacts to their business systems involves any potential changes to reports, interfaces, conversions, and business processes.

These DEP staff are dedicated to supporting the project. Darinda McLaughlin, Lydia Griffin, Angie Booker, Maria Laycock, Stuart Myers, Steve Waters, John Fortier, Melissa Warner, Brady Schmidt, Dan Zimmerman, Phil Harman

DEP will be continue working on the assigned MRW tasks per the current information provided and pending the anticipated approval of Financial Wave by the project steering committee.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Monthly interface coordination, documentation creation, and agency communication for Financial Wave interfaces. Tasks are listed here.	7/1/2020	6/30/2024		2,575.00	4,120.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
TECH117 - Share conversion layouts in preparation build and unit test for conversion extracts	7/30/2021	10/01/2021				
TECH119 – Create Interface Connection Inventory	8/30/2021	10/01/2021				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Monthly coordination, documentation creation, and agency communication for business system remediation for Financial Wave. Tasks are listed here.	7/1/2020	6/30/2024		2,575.00	5,665.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
FUNC41 - Begin Agency Business Systems Analysis for the Financials Wave	7/26/2021	9/03/2021				
TECH118 - Share conversion layouts in preparation build and unit test for conversion extracts	7/30/2021	10/01/2021				
TECH120 – Begin reviewing and confirming planned conversions	8/30/2021	10/01/2021				

Department of Financial Services

Agency Sponsor:	Scott Fennell, Deputy Chief Financial Officer	Submitted by:	Jennifer Reeves
Status Report Period:	August 1 – August 31, 2021	Submitted on:	2021-09-10

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

As of the month of August 2021, DFS completed the following activities related to system interfaces and agency business system remediation:

During the month of August there were 64 FTE's that contributed on a part-time basis to the project.

CMS Wave

1. The OIT technical support teams provided HyperCare to effectively manage post go-live support for Treasury.

Financials Wave

1. DFS FLAIR, agency business system owners, and support teams have started gathering and documenting technical, business, and process interface requirements.
2. Agency business system teams are actively working on TECH117 - Begin Sharing and Reviewing Interface Layouts and TECH119 - Create Interface Connection Inventory.
3. OIT continued working on the FLAIR – FL PALM Replacement Operational Work Plan, specifically, the Assumptions document, Work Breakdown Structure, and Work Breakdown Structure dictionary.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
CMS Wave						
SPIA - GLI037 Inbound Investment Activity Interface	07/06/20	07/08/21		\$0.00	\$0.00	Post Go-Live Support in progress

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SPIA - GLI010 Outbound Interest Apportionment Interface	04/20/20	07/08/21		\$731.50	\$731.50	Post Go-Live Support in progress
CDs - CMI005 Inbound External Connections	08/10/20	07/08/21		\$0.00	\$0.00	Post Go-Live Support in progress
Origami - CMI013 Outbound BAI Bank Statement Interface	10/01/20	07/08/21		\$0.00	\$0.00	Post Go-Live Support in progress
CAP - GLI010 Outbound Interest Apportionment Interface	08/10/20	07/08/21		\$635.25	\$635.25	Post Go-Live Support in progress
iFLAIR Central - GLI065 Inbound FLAIR Journal Interface	11/01/21	07/30/21		\$0.00	\$236.25	Post-Implementation remediation and/or validation.
iFLAIR Central - API107 Inbound Central FLAIR Issued Warrants and Cancellations	11/01/21	07/30/21		\$0.00	\$303.75	Post-Implementation remediation and/or validation.
iFLAIR Central - GLI068 Outbound Treasury Balances	11/01/21	07/30/21		\$540.00	\$600.75	Post-Implementation remediation and/or validation
iFLAIR Central - API108 Outbound Central FLAIR Reconciled Payments	11/01/21	07/30/21		\$0.00	\$168.75	Post-Implementation remediation and/or validation
iFLAIR Central - GLI066 Disinvestment and Apportionment Journal Interface	11/01/21	07/30/21		\$270.00	\$681.75	Post-Implementation remediation and/or validation

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR Central - ARI027 Deposits, TR Receipts, ADJ, and Returns Data	11/01/21	07/30/21		\$877.50	\$1,019.25	Post-Implementation remediation and/or validation
iFLAIR Departmental - ARI014 Verified Deposit Data	11/01/21	07/30/21		\$0.00	\$195.75	Post-Implementation remediation and/or validation
iFLAIR Departmental - CMI009 Outbound Bank Deposit Data	11/01/21	07/30/21		\$135.00	\$330.75	Post-Implementation remediation and/or validation
iFLAIR IW - GLI046 Outbound Daily Investment Information - IW	11/01/21	08/20/21		\$472.50	\$1,154.25	Post-Implementation remediation and/or validation
iFLAIR IW - GLI047 Outbound Monthly Investment & Interest - IW	11/01/21	07/30/21		\$135.00	\$195.75	Post-Implementation remediation and/or validation
Financials Wave						
PTDP - API002 Inbound Voucher Load	12/23/20	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
PTDP – API109 Outbound IRS TIN Match	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
PTDP – API020 Outbound Supplier Data	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
UPMIS – API002 Inbound Voucher Load	01/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
UPMIS – API006 Inbound Payment Cancellation	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
UPMIS – API109 Outbound Supplier Crosswalk	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
UPMIS – API023 Outbound Stale Payments File to Unclaimed Property	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
UPMIS – API020 Outbound Supplier Data	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
UPMIS – API004 Outbound Payment Extract	01/0/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
UPMIS – API015 Inbound Supplier Load	01/19/21	07/15/22		\$0.00	\$0.00	Cost associated with initial review of layout; Interface moved to Departmental Wave
UPMIS – API024 Outbound Voucher Status	01/19/21	07/15/22		\$0.00	\$0.00	Cost associated with initial review of layout; Determined interface is not needed for UPMIS
W9 – API016 Inbound W9 System Updates	01/19/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
W9 – API019 Outbound W-9 System Data	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
SPIA – API004 Outbound Payment Extract	01/19/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SPIA – API122 Outbound Payment Extract Web Service	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
SPIA – API109 Outbound Supplier Crosswalk	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
CODA – GLI001 Outbound ChartField Values	03/04/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes

3 - AGENCY APPLICATION REMEDIATION PROGRESS*

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
CDs	08/10/20	07/08/21		\$731.50	\$731.50	Post Go-Live Support in progress
SPIA	04/20/20	07/08/21		\$635.25	\$635.25	Post Go-Live Support in progress
CAP	08/10/20	07/08/21		\$0.00	\$0.00	Post Go-Live Support in progress
Origami	10/01/20	07/08/21		\$0.00	\$0.00	Post Go-Live Support in progress
UPMIS	11/23/20	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
PTDP	11/23/20	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
FLAIR – FL PALM Transition	07/01/21	06/30/22		\$74,890.00	\$154,836.75	Continued work on interface remediation and FY 21-22 Operational Work Plan.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
W9 System	01/19/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes
CODA	01/19/21	07/15/22		\$0.00	\$0.00	Reviewing interface layouts and business processes

*Costs listed in section three (3) include the costs listed in section two (2) and do not include project costs not directly attributable to interface or remediation work (i.e., general project knowledge transfer).

Department of Juvenile Justice

Agency Sponsor:	<i>Heather DiGiacomo, Chief of Staff</i>	Submitted by:	<i>Olu B. Oyewole, Interim Chief Information Officer</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/08/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August 2021, Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Three staff are working on activities related to system interfaces and agency business system remediation
- TECH112, TECH113 – Waiting on clarification about interface mappings from Liz and Kim.
- FUNC41, TECH117 & TECH118 – Analyzing the agency systems. So far, DJJ will not retire any agency system on PALM implementation.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TBD						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@DJJ						
Contract Tracking System						

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Cost of care – Invoice and Receipt processing						
Admin Payroll						
HRES						

Department of Legal Affairs

Agency Sponsor:	<i>Richard Martin, Chief of Staff</i>	Submitted by:	<i>Sabrina Donovan</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/08/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August 2021, DLA completed the following activities related to system interfaces and agency business system remediation:

- We completed MRW tasks due during the month.
- Successfully logged into Florida PALM and processed transactions including deposits and investment activity.
- Agency interfaces and business system will be reviewed for the new Financials Wave.
- DLA has seven staff assigned part-time to the Florida PALM project.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
AMI002-Inbound Asset Transfer and Disposal Request	09/01/2021	06/01/2023				
AMI003 – Outbound Asset Extract	09/01/2021	06/01/2023				
AMI004 – Outbound Asset Physical Inventory Extract	09/01/2021	06/01/2023				
AMI006 – Inbound Asset Additions, Adjustments and Physical Updates	09/01/2021	06/01/2023				
AMI008 – Inbound Asset Physical Inventory Load	09/01/2021	06/01/2023				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API001 – Inbound Interface for Treasury Offset Program	09/01/2021	06/01/2023				
API002 – Inbound Voucher Load	09/01/2021	06/01/2023				
API004 – Outbound Payment Extract	09/01/2021	06/01/2023				
API006 – Inbound Payment Cancellation	09/01/2021	06/01/2023				
API010 – Outbound Payment Remittance Advice Data	09/01/2021	06/01/2023				
API020 – Outbound Supplier Data	09/01/2021	06/01/2023				
API027 – Inbound Voucher Delete Web Service	09/01/2021	06/01/2023				
API028 – Inbound Voucher Web Service	09/01/2021	06/01/2023				
API031 – Outbound Voucher Accounting Detail	09/01/2021	06/01/2023				
API109 – Outbound Supplier Crosswalk	09/01/2021	06/01/2023				
API122 – Outbound Payment Extract Web Service	09/01/2021	06/01/2023				
API123 – Outbound Voucher Accounting Detail Web Service	09/01/2021	06/01/2023				
API124 – Inbound SpeedChart	09/01/2021	06/01/2023				
ARI001 – Outbound Interface for Treasury Offset Program Database	09/01/2021	06/01/2023				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
ARI002 – Outbound Customer Data	09/01/2021	06/01/2023				
ARI007 – Inbound Deposit Data	09/01/2021	06/01/2023				
ARI009 – Inbound Customer Data	09/01/2021	06/01/2023				
ARI011 – Inbound AR Data	09/01/2021	06/01/2023				
GLI001 – Outbound ChartField Values	09/01/2021	06/01/2023				
GLI002 – Outbound Actuals Extract	09/01/2021	06/01/2023				
GLI006 – Inbound Journal Entry	09/01/2021	06/01/2023				
GLI017 – Outbound Combo Code Extract	09/01/2021	06/01/2023				
GLI031 – Outbound Tree Extract	09/01/2021	06/01/2023				
GLI051 – Outbound Detail GL Journal	09/01/2021	06/01/2023				
KKI009 – Outbound Budget Extract	09/01/2021	06/01/2023				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Restructure SQL tables as necessary	09/01/2021	06/01/2023				
Analyze method of receipt and transmission of data	09/01/2021	06/01/2023				

Department of Military Affairs

Agency Sponsor:	<i>LTC Adam Curry, State Quartermaster</i>	Submitted by:	<i>Sylvia A. Sepulveda, Project Manager</i>
Status Report Period:	<i>August 1 – 31, 2021</i>	Submitted on:	<i>9/9/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August 2021, DMA (Department of Military Affairs) completed the following activities related to agency application remediation tasks, and agency business system remediation:

- SPON57 – Provided agency update for Project Status Reporting
- FUNC51 – Communicated that there are no statutory requirements that will prohibit adoption of the standardized business processes
- SPON58 – Communicated Lessons Learned from CMS Wave which were inclusive of DMA accounting staff earlier completion of training classes in People First and listening to PALMcast more often.
- Advised Security Access Managers and Tier 0 Support Teams of provisioning, inactivating, and SOP to review agency end user access in the Florida PALM system.
- Shared Business Process Models and Requirements with Accounting staff.
- DMA Accounting PALM Stakeholders attended Tuesday Task Talk.
- Communicated Registrations process for Module Workgroups for Business Processes.
- Successfully processed deposits in PALM for CMS wave launched.
- Prepared to process Investment/Disinvestments in PALM.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Department of Management Services

Agency Sponsor:	<i>Katie Parrish (Interim)</i>	Submitted by:	<i>Carlene Smith</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>9-10-2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation.

DMS

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 11 (10 FTE, 1 staff augmentation resource). The staff augmentation positions will be assisting with process mapping, process improvement, data cleansing, Oracle Financials, and other needs.
- FMS staff have been engaging in retraining if needed.
- The FMS Chief continues to analyze current staff duties and realigning where appropriate to ensure a smooth transition for PALM and for compliance activities. Overall, the transition to CMS has been smooth. However, there has been three issues where difficulties have come to light. These issues relate to the timing of processing of transactions for the Florida Retirement System, the processing of wire transfers due to an insufficient number of characters for entering certain transactions, and some approval access issues. All issues have been provided to the Florida Palm team for resolution. An executive level brief has been prepared on these issues.
- The FMS team is concerned about the inefficient processing of wire and electronic funds transfer (EFT). When DMS receives a wire or EFT without a deposit number, DMS is required to assign a deposit number and complete a required form to notify DFS of this number to reconcile DFS' accounting records (called "Central") to DMS' accounting records (called "Departmental"). On July 16, 2021, DMS received a \$17.7 million wire with no deposit number and attempted to complete the form; however, DMS was unable to do so as the form was limited to 7 digits left of the decimal plus the 2 digits after the decimal or a transaction of less than \$10 million. The PALM Team instructed DMS to place the information in the comments section of the form and submit. A long-term solution has been requested.
- The Office of Fiscal Integrity has completed several projects in anticipation of assisting the staff augmentation resources with process mapping of FMS activities related to PALM.
- FRS and DSGI continue to coordinate with the Department of Revenue (DOR) liaisons regarding FRS and DSGI deposit transactions received through EFT.

- DMS Agency Liaison continues to provide updates to the Readiness Workplan Tasks via the DMS PALM Teams Channel and internal dashboard.
- FMS staff continue to provide training for DMS staff related to basic accounting and PALM.
- The Division of Finance and Administration had a meeting on September 3rd to discuss lessons learned from the current wave and strategy for the upcoming PALM activities. The PALM modules, data cleansing, workload and cadence, and holding bi-weekly meetings were also discussed.

People First/STMS:

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 9 (6 FTE, 3 Staff Aug). Additional resources include Service Provider IT staff.
- People First and STMS monthly meeting with Florida PALM was held on August 19th. Discussions were focused on continuing to adjust for the timeline shift and setting the agenda for future discussions for the Financials Wave. Going forward, separate meetings will be held for STMS and People First as the teams dive into specific system requirements with the Florida PALM team.
- People First and STMS are developing LBR requests for FY 22/23 for the proposed Financials Wave.

FRS:

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 10 (7 FTE, 3 Contractors).

CMS Wave (July 1, 2021)

- DMS met with PALM, DFS, Treasury, and Department of Revenue (DOR) on August 24th to discuss the issues the Division of Retirement and FMS have experienced due to the change to the DOR deposit process since the implementation of the CMS Wave in July. The change in process is causing a discrepancy in the deposit number used on the accounting entries that DOR posts in PALM and the deposit number that Retirement posts in FLAIR.
- DMS met with Treasury and DOR again on September 2nd to work through the details of an automated ACH file which breaks down the daily deposits to match the way the deposits are being loaded into PALM. DOR will provide several days' ACH files which we will review to pursue automating the accounting entries to correct the deposit number in FLAIR. A follow-up meeting is scheduled for September 13th.

Financials Wave (July 1, 2024)

- Met with the PALM Interface Team on August 25th and did a detailed walk through of the API002 Inbound Voucher Load interface file layout. The PALM Team is also going to follow up with us on how (or if) the retired payroll payments are impacted by the prompt payment requirements in PALM, whether they are considered confidential, and whether they will be included in transparency reporting. Our next monthly meeting is scheduled for September 22nd.
- Attended the Modules Workgroup Kickoff meeting on August 31st and learned that PALM is hosting Modules Workgroups during September through December. Division team members plan to participate in relevant workgroups.

- Outstanding item - At the April 28th meeting, FRS requested that pay stub information, such as gross pay and year-to-date deductions, be printed on the warrant stub as is currently done by FLAIR. Per the PALM Interface team, there is currently no plan to include this information on the warrant stub. The PALM Interface team is not sure they can accommodate this request, but they will discuss and research internally.

MFMP:

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 5 FTE
- The MFMP and PALM teams met on August 27th to discuss changes to the PALM timeline, and the next steps of MFMP next generation implementation. The teams discussed more conceptual approaches and ideas for ensuring communication is maintained across both program functions given the inter-related nature of the projects.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030 - Outbound Account Description File	TBD	TBD	TBD	N/A	N/A	MFMP: Will not begin building connection until FY2223
API004 - Outbound Payment Extract	TBD	TBD	TBD	N/A	N/A	MFMP: Will not begin building connection until FY2223
API024 - Outbound Voucher Status	TBD	TBD	TBD	N/A	N/A	MFMP: Will not begin building connection until FY2223
API002 – Inbound Voucher Load	09/03/20	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division’s IT Roadmap funding.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API004 – Outbound Payment Extract	09/03/20	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division’s IT Roadmap funding.
API006 – Inbound Payment Cancellation	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division’s IT Roadmap funding.
API015 – Inbound Supplier Load	TBD	TBD	TBD	N/A	N/A	FRS: PALM Team has determined that this interface will not be needed until a later wave.
API020 – Outbound Supplier Data	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division’s IT Roadmap funding.
API021 – Outbound Authorized Bank Titles	09/03/20	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division’s IT Roadmap funding.
API025 – Outbound Outstanding Warrant Data	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division’s IT Roadmap funding.
API038 – Outbound FRS Retiree Information	TBD	TBD	TBD	N/A	N/A	FRS: FRS: PALM Team has determined that this interface will not be need until a later wave.
API109 – Outbound Supplier Crosswalk	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division’s IT Roadmap funding.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030 - Outbound Account Description File Layout	N/A	N/A	N/A	N/A	\$9,140.99	PF: With this shift to the financials wave, this file is no longer valid. However, if Payroll is not brought into the Financials wave this file may be required to bridge the gap from Financials to Payroll.
GLI030 – Outbound Account Descriptions	N/A	N/A	N/A	N/A	N/A	STMS: With the combined financials wave this file will no longer be applicable for STMS.
API004 – Outbound Payment Extract	09/08/20	01/31/22	TBD	N/A	\$107.50	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
API024 – Outbound Voucher Status	09/08/20	01/31/22	TBD	N/A	\$215.00	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
DMS	N/A	N/A	N/A	\$0	\$0	N/A

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
People First	09/04/20	TBD	TBD	\$167.59	\$48,414.04	Team is currently working with FL PALM to evaluate the impact the new FL PALM financials timeline and is working hand-in-hand with Service Provider and IV&V resources to plan for both the Financials Wave and the Payroll Implementation.
STMS	09/08/20	TBD	TBD	\$506.25	\$7,374.38	Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
FRS	09/03/20	TBD	N/A	\$0	\$0	CMS Wave impact is limited to making minor modifications to 2 existing FLAIR transaction interface files. Financials Wave impact is limited to interfaces described in Section 2, above.
MFMP	N/A	N/A	N/A	N/A	N/A	MFMP will be transitioning to its next generation system and will not require remediation.

Division of Administrative Hearings

Agency Sponsor:	<i>Brian Newman, Deputy Chief Judge and Executive Director</i>	Submitted by:	<i>Debbie Frost, Accounting Services Administrator</i>
Status Report Period:	<i>August 1 – 31, 2021</i>	Submitted on:	<i>08/31/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DOAH completed the following activities related to system interfaces and agency business system remediation:

N/A, DOAH does not have any planned interfaces for the Financials Wave.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Department of Education

Agency Sponsor:	<i>Suzanne Pridgeon, Deputy Commissioner, Finance and Operations</i>	Submitted by:	<i>Sasa Stefanovic, Deputy Comptroller</i>
Status Report Period:	<i>08/01/2021 – 08/31/2021</i>	Submitted on:	<i>09/21/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During this month, Florida Department of Education (FDOE) completed the following activities related to system interfaces and agency business system remediation:

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API002	05/03/2021	05/21/2021	05/18/21	TBD	TBD	Completed

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SAMAS Database	TBD	TBD	N/A	N/A		This is a database used by the systems listed; required effort would be accounted in systems' remediation effort.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Non-DTI supported applications: Rehabilitation Information Management System.Net (RIMS) & other effort from DBS and OEL.	TBD	TBD	N/A	\$0.00	\$922.62	
DTI supported applications: McKay & OSP Scholarship Payment Processing (MSPP), FLAGS, PARS, Outstanding Warrants, F024 McKayHelper. <ul style="list-style-type: none"> - Identify processes & other activities - End user support – PALM system access 	TBD	TBD	N/A	\$616.43	\$15,514.87	

Note: Resetting the planned start and end dates to 'TBD' per new PLAM implementation approach. New dates will be added at a later time.

Department of Health

Agency Sponsor:	<i>Ed McEachron, Division Director - Administration</i>	Submitted by:	<i>Terri Mulkey, Chief – Finance and Accounting</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/03/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, the Department of Health completed the following activities related to system interfaces and agency business system remediation:

- SPON57 Provide Agency Update for Project Status Reporting – Completed August 4, 2021
- FUNC51 Identify Statutory Requirements that will Prohibit Adoption of the Standardized Business Processes – Completed August 13, 2021
- SPON58 Complete and Submit List of Agency Specific Lessons Learned from the CMS Wave Transition – Completed August 19, 2021

DOH has completed a Statement of Work and a Request For Quote for a consultant to assess all current agency business systems, complete an analysis and prepare a report of the requirements and timeline to complete remediation of all necessary systems. The consultant chosen for the project is KPMG and the planned start date is October 31, 2021. In addition, the Budget staff has submitted a PALM Release Budget Amendment for 25% of the \$410,419 which was appropriated to the agency for FY 2021-2022.

Robert Herron, Terri Mulkey and John Carter began meetings with the Program Areas regarding agency business system remediation for the Florida PALM Central Wave on February 23, 2021. These meetings will continue with each Program Area until all systems have been evaluated for remediation. All Program Area agency business system remediation meetings were completed on March 23, 2021; however, DOH is currently collecting information related to agency business systems which have been created at the county health departments to determine impacts. The county health departments completed the agency business system survey and based on the information collected, there are no agency business systems in the CHDs which require remediation for PALM. The number of FTEs working on the Florida PALM project is 12 at this time; however, there is currently not an FTE 100% dedicated to the Florida PALM project. The staff who are working on the project are completing tasks in addition to other administrative duties and responsibilities.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004	TBD	TBD	TBD	NA	NA	
API010	TBD	TBD	TBD	NA	NA	
API020	TBD	TBD	TBD	NA	NA	
API021	TBD	TBD	TBD	NA	NA	
API024	TBD	TBD	TBD	NA	NA	
API031	TBD	TBD	TBD	NA	NA	
API109	TBD	TBD	TBD	NA	NA	
GLI001	TBD	TBD	TBD	NA	NA	
GLI002	TBD	TBD	TBD	NA	NA	
GLI006	TBD	TBD	TBD	NA	NA	
GLI017	TBD	TBD	TBD	NA	NA	
GLI030	TBD	TBD	TBD	NA	NA	
GLI031	TBD	TBD	TBD	NA	NA	
GLI033	TBD	TBD	TBD	NA	NA	
GLI035	TBD	TBD	TBD	NA	NA	
GLI051	TBD	TBD	TBD	NA	NA	
KKI009	TBD	TBD	TBD	NA	NA	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DOH Financial Information System	TBD	TBD	TBD	NA	NA	Remediation in progress 04.01.21
Journal Transfer 3	TBD	TBD	TBD	NA	NA	Remediation in progress 04.01.21

Department of Lottery

Agency Sponsor:	<i>Gina Ballard, CFO</i>	Submitted by:	<i>Brittany Perry, Accounting Manager</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/09/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, the Florida Lottery completed the following activities related to system interfaces and agency business system remediation:

- N/A
- We have 4 FTE's supporting FL Palm on a part time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Department of Revenue

Agency Sponsor:	<i>Clark Rogers, Chief of Staff</i>	Submitted by:	<i>Shannon Segers, Director of Financial Management</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/8/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, DOR worked on the following activities related to system interfaces and agency business system remediation:

- FUNC41 – Begin Agency Business Systems Analysis for The Financials: DOR is completing the gap analysis to prepare for the FUNC52 task.
- FUNC51 – Identify Statutory Requirements That Will Prohibit Adoption of the Standardized Business Processes: DOR's response was submitted August 12.
- FUNC52 – Submit Agency Business Systems Analysis for The Financials Wave: Based on the review completed in FUNC41 and FUNC51, DOR is documenting the ABS analysis in the Technical Workbook.
- SPON58 – Complete and Submit List of Agency Specific Lessons Learned from the CMS Wave: DOR's Lessons Learned were submitted August 20.
- TECH117 & TECH118 – Begin Sharing and Reviewing Interface and Conversion Layouts: DOR is reviewing the layouts to prepare to complete the Interface Connection Inventory.
- TECH119 – Create Interface Connection Inventory: DOR is completing the Interface Connection Inventory.
- TECH120 – Begin Reviewing and Confirming Planned Conversions: DOR is reviewing the conversions provided by Florida PALM.
- TRNG40 – Register and Monitor Participation in User Support Labs: DOR has attended the User Support Labs offered by the Florida PALM project team.

There were 70 members on the Department of Revenue project team in August 2021.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
CMS Wave Remediation Activities	7/20/21	9/17/21		\$11,656.00	\$31,584.00	
API002 Interface Design	1/18/21	TBD				Development for Financials Wave is on hold.
API026 Interface Design	1/18/21	TBD				Development for Financials Wave is on hold.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
RABIT (Revenue Accounting and Budget Information Tool) System Remediation – Design for Financials Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
Financial Information Cost Allocation System (FICAS) System Remediation – Design for Financials Wave	10/2/20	TBD		\$728.50	\$1,104.50	Review of the interface file layouts is in progress.
SUNTAX (System for Unified Taxation) System Remediation – Design for Financials Wave	10/2/20	TBD				Review of the interface file layouts is in progress.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Revenue Accounting Distribution System (RADS) System Remediation – Design for Financials Wave	10/2/20	TBD				Review of the interface file layouts is in progress.

Executive Office of the Governor

Agency Sponsor:	<i>Hanson, Dawn; Director of Administration</i>	Submitted by:	<i>Sasso, Kelley; Director of Finance and Accounting</i>
Status Report Period:	<i>August 1, 2021 – August 31, 2021</i>	Submitted on:	<i>09/08/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation:

- n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time.

LAS/PBS has completed review of the Business Process Flow 20.3 Perform Budget Close for changes to the First Operating Reversion and set up meeting to discuss issues.

LAS/PBS will continue to meet and review emails from PALM.

LASPBS has stopped working on PALM interfaces since the Financial (Central) Wave has been postponed to 2024.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI001 (ALTR) – Inbound Budget Journal <ul style="list-style-type: none"> • Budget Load • Adjustments to Budget • Carry Forward – June (OP) • Carry Forward – Sept (FCO) • February Reversions (FCO) 	Interface review: 02/20 – 10/20 Build: 11/20 Internal Testing: 03/21	 Internal Testing: 06/21	Interface Review: 10/14/2020 Build: 03/21			Reviewed Interface. Collapsed KKI003, KKI006, KKI007 into KKI001. Internal Testing – On hold
KKI002 – Inbound Appropriation Budget Ledger Reconciliation <ul style="list-style-type: none"> • Daily Reconciliation FLAIR/LAS/PBS 	Review: 04/16/20 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Review: 10/2020 Build: 03/21			Reviewed Interface. Build complete Internal Testing – On hold

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI005 – Outbound Tentative Reversion Balances <ul style="list-style-type: none"> Sept 30 Reversions (OP) KKI005 – Outbound Tentative Reversion Balances	Review: 08/15/20 – 10/20 Build: 02/21 Internal Testing: 04/21	Internal Testing: 06/21	Review: 10/28/2020 Build: 04/21			Reviewed Interface. Build complete Internal Testing – On hold
GLI001 - Outbound Chartfield Values	Review: 08/15/2020		Review: 10/21/2020			Reviewed Interface Waiting on PALM for ChartFields.
GLI004 – Inbound Budgetary Code Values	Reviewed: 08/15/2020 Build: 02/21 Internal Testing: 04/21	Internal Testing: 06/21	Reviewed: 10/28/2020 Build: 04/21			Reviewed Interface. Build complete. Internal Testing – On hold
GLI007 – Outbound Trial Balance <ul style="list-style-type: none"> PDF Report 	08/15/2020	10/31/2020	10/09/2020			PALM should be able to replace this functionality

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI016 — Outbound COA — Crosswalk Extract	08/15/2020	10/31/2020 0	10/28/2020			Not needed.
GLI017 — Outbound Code Extract	08/15/2020	10/31/2020 0	10/28/2020			Not needed.
GLI030 — Outbound ChartField — Values Data	08/15/2020	10/31/2020 0				Received 09/02/2020. *not identified as an LAS/PBS interface.
GLI031 – Outbound Tree Extract	Reviewed: 08/15/2020		Reviewed: 10/14/2020			New for LAS/PBS NEED the Tree Extract to identify changes within LAS/PBS
GLI071 – Outbound Disbursement Load ▪ Disbursement Load	Reviewed: 08/15/2020 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Reviewed: 10/28/2020 Build: 03/21			Interface reviewed. Build complete. Internal Testing – On hold
Transparency Florida - Financials Wave						
API004 – Outbound Payment Extract						– this file is currently sent to LAS/PBS Financials Wave

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI015 – Outbound Cash Transaction and Balance Data						– this file is currently retrieved by LAS/PBS Financials Wave
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information						– this file is currently retrieved by LAS/PBS Financials Wave
KKI015 – Outbound Schedule of Allotment Balances						– this file is currently sent to LAS/PBS Financials Wave
KKI016 – Outbound Budget and Cash Balance Data						– this file is currently retrieved by LAS/PBS Financials Wave
KKI017 – Outbound Trust Fund Disbursements						- Appropriation Ledger – this file is currently sent to LAS/PBS Financials Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Wave - LAS/PBS	01/2020	06/01/24				On hold
Appropriation Ledger Transfer – ALTR (YS#14814)	11/20	06/01/21				On hold
Appropriation Ledger Reconciliation – ALBR (YS#14815)	11/20	06/01/21				On hold
Appropriation Ledger Posting Request – ALPR (YS#14852)	11/20	06/01/21				On hold
Tentatives and Sept 30 th Reversion – CFLR (YS#14816)	02/21	06/01/21				On hold
PALM Nightly Interface – (YS#14817)	02/21	06/01/21				On hold
File changes to Budget Entity File – (YS#14996)	11/20	11/2020	11/2020			Complete
File changes to EOG Code table – (YS#15003 and YS#15004)	11/20	11/2020	11/2020			Complete
Changes to BETX mainframe and web data entry transactions (YS#14997 YS#14998)	11/20	12/31/20	01/14/21			Complete
Changes to ECTX mainframe and web data entry transactions (YS#1415005 and YS#15010)	11/20	12/31/20	01/14/21			Complete
Changes to ECTR report mainframe and web (YS#15009 and YS#15010)	11/20	12/31/20	01/14/21			Complete

Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	<i>Mark Tallent/Gina Giacomo</i>	Submitted by:	<i>Erica Starling, Agency Liaison</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>9/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

- FDC/FCOR is actively reviewing agency business systems that will interface or require remediation for Financials Wave.
- FDC/FCOR completed all required MRW tasks due in August as requested.
- FDC/FCOR has approximately 24 team members working part time on the project.
- FDC/FCOR is currently analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API004 API010 API020 API021 API024 API031 API109 GLI001 GLI002 GLI017 GLI031 GLI051 KKI009	09/21	TBD	TBD	N/A	N/A	We are currently analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used. Updated interfaces will be added as we finish our Connection Inventory for the Financials Wave, if applicable.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
BARS Replacement	2021	2024		0	N/A	N/A
CDC Payroll	2022	2022		0	N/A	Awaiting information on Payroll Wave to determine if this is necessary.

Florida Department of Law Enforcement

Agency Sponsor:	<i>Charlotte Fraser Research and Planning Administrator</i>	Submitted by:	<i>Terri Speed Financial Administrator</i>
Status Report Period:	<i>August 1 –31, 2021</i>	Submitted on:	<i>9/09/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

FDLE still has one outstanding ticket with PALM Support. At this time we are still unable to generate accurate Bank Statement for our consolidated revolving fund accounts. As a result, we have been unable to do our monthly reconciliations for these two revolving fund accounts for both July and August. During the month of August, we continued to update our desk procedures as we received further information or issues were resolved within PALM. We met to discuss lessons learned from the CMS wave launch of PALM to identify how things could be improved for the Financials wave. We attended the Module Workgroups Kickoff and Change Champion Network Town Hall where they discussed the new concept of “Modules”. We have since met internally to determine which of our members would be participating in each module workgroup. We have also participated in the Tuesday Task Talk meetings to ensure we are up to date on all PALM current and upcoming tasks as well as our monthly PALM Readiness Touchpoint meeting.

FDLE has been analyzing the systems impacted by the PALM project and started documenting application changes needed. FDLE has developed project documentation, including Project Charter, Project Management Plan, Risk Assessment Model, and Project Schedule for the overall implementation, and a sub-project schedule for each application affected by the PALM project. FDLE is now monitoring and controlling the agency specific project deliverables. FDLE has procured the required software/hardware needed for creating development and test environments. We have provisioned the Development Environment and also created databases and schemas needed for development environment. Currently, FDLE is integrating batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS.

- FTEs
 - Full-time: 2
 - Part-time: 13
- Contractors
 - Part-time: 8

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Revenue Accounting Management System (RAMS)	1/4/2021	6/30/2024		\$2,452	\$2,652	<p>RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications (DOR/DFS) to maintain customer information, manage billing and payments. RAMS distributes invoices by mail as well as FTP process. RAMS also maintains basic collections data necessary for processing past due payments.</p> <p>After detailed risk analysis, the project leadership has decided to migrate accounts receivable activities and invoice generation to PALM and retire RAMS. One of the main interests is the capability is to still be able to accept credit cards and electronic payments and interface these payments with PALM when we transition.</p> <p>Progress: RAMS application has multiple standard and custom processes, as well as custom code components. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing FDLE applications with PALM. We have reviewed the catalog of conversion for the financial wave. We have procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed provisioning of the development (DEV) servers and the creation of database/schemas. Currently, FDLE is integrating batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Civil Workflow Control System (CWCS)	1//2021	6/30/2024		\$1,600	\$3,200	<p>CWCS is an FDLE system to serve qualified agencies with fingerprint based criminal background checks on applicants for employment and licensing. Currently, CWCS uses RAMS for invoice generation and CCService for credit card payments. When RAMS is retired, then CWCS needs to communicate with PALM directly for invoice generation as well as for processing payments related to these invoices. CWCS will also need to maintain all of its customer data in PALM. Different transaction types ex: Credit Memo (CM), Debit Memo (DM), invoice type, receipts type specifically to identify CWCS transactions will need to be maintained in PALM directly. CWCS file format will need to be updated for integrating with PALM.</p> <p>Progress: Specification for the current file format has been developed. AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with CWCS with PALM. We have procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed provisioning of the development server and the creation of CWCS database. Currently, FDLE is integrating CWCS batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FALCON	1/4/2021	6/30/2024		\$2,248	\$4,984	<p>Using FALCON, an FDLE system, users perform tasks related to the management of applicant type fingerprints retained by FDLE when organizations submit criminal history background check requests. Similar to CWCS, FALCON uses RAMS for invoice generation and for processing payments related to these invoices. When RAMS is retired, then FALCON needs to communicate with PALM directly for invoice generation. FALCON will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FALCON transactions need to be maintained in PALM directly. FALCON file format will need to be updated for integrating with PALM.</p> <p>Progress: The AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with FALCON with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed provisioning of the development server and the creation of FALCON database/schemas. Currently, FDLE is working on the FALCON SQL batch job to generate the batch files as consumed by RAMS.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SHIELD	1/4/2021	6/30/2024		\$1,600	\$3,200	<p>SHIELD provides the public with batched access to Florida criminal history information. SHIELD allows customers to submit a batch of criminal history requests. Currently SHIELD uses RAMS for invoice generation and also for processing payments related to these invoices. SHIELD also sends daily payments files which are imported as Miscellaneous receipts in RAMS. These have to be interfaced directly to RAMS. When RAMS is retired, then SHIELD needs to communicate with PALM directly for invoice generation. SHIELD will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify SHIELD transactions need to be maintained in PALM directly. The SHIELD file format will need to be updated for integrating with PALM.</p> <p>Progress: AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed. The file format will need to be updated when PALM releases the specification. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with SHIELD with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed provisioning of the development server and the creation of SHIELD database. Currently, FDLE is integrating SHIELD batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Electronic Payment (ePay)	1/4/2021	6/30/2024		\$842	\$1,685	<p>EPay is an FDLE enterprise web-based application capable of accepting credit card payments for any internal system and is currently being used for invoice payments from gun dealers. EPay interacts with RAMS for invoice lookups and credit card payments. When RAMS is retired, then ePay will need to communicate with PALM for receipt generation and invoice applications. The FES file format will need to be updated for integrating with PALM.</p> <p>Progress: AS-IS business process modeling is in progress. The outbound file format to RAMS has been developed. The file format will need to be updated when PALM releases the specification. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with ePay with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. Currently, FDLE is integrating ePay batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS.</p>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SCORES Reconciliation Program	10/1/2020	6/30/2022		\$0	\$0	SCORES is a FoxPro program used to reconcile Central to Departmental FLAIR. Progress: Now that both Central and Departmental waves will be combined into the Financials wave and retired at the same time, there will be no need to modify this system prior to that date. Once PALM is live SCORES will be retired.
Subgrant Information Management Online (SIMON) /Amplifund (Grants Management)	1/5/2021	4/1/2024		\$487.50	\$887.50	SIMON is an agency specific statewide system used to provide start-to-finish management for most of FDLE's pass-through grants and related sub-awards. FDLE is planning to sunset SIMON and move to the cloud-based solution called Amplifund. SIMON imports FLAIR encumbrances, payments, and statewide vendors. It also generates NCD files which are uploaded to FLAIR using Entire Connection. Progress: The project team has developed AS-IS process models. Since Sep 2020, SIMON has been reconfigured to pull files from Web FOCUS instead of MRE. We have reviewed the catalog of conversion for the financial wave. ITS and OFM team met multiple times to discuss the FLAIR-FACTS integration. They are currently reviewing the inbound and outbound files to identify the required fields for FLAIR-FACTS integration.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Jasper Reports	1/5/2021	4/1/2024		\$0	\$0	<p>Jasper and Open Reports are query tools used by FDLE for accessing tables within our RAMS system, as well as property, payroll, and FLAIR databases. They are used for reporting and analytical purposes. When RAMS is retired, then this system will no longer be needed as the needed queries can be rewritten within PALM. All other queries should also be able to be reproduced in PALM as well.</p> <p>Progress: Both of these systems will need to be retained to perform historical queries once PALM goes live. All new information will be queried directly from PALM. Open Reports queries are being translated in Jasper so that Open Reports can be retired.</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Firearm Eligibility System (FES)	1/5/2021	6/30/2024		\$2,160	\$4,480	<p>The Firearm Eligibility System (FES) is a web-based application for Federal Firearm Licensees (FFL) to submit firearm background check transactions. Currently FES uses RAMS for invoice generation and EPay for credit card payments. When RAMS is retired, then FES needs to communicate with PALM directly for invoice generation and also for processing credit card payments related to these invoices. FES will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FES transactions need to be maintained in PALM directly. The FES file format will need to be updated for integrating with PALM.</p> <p>Progress: The AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with FES with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed provisioning of the development server and the creation of FES database schema. Currently, FDLE is integrating FES batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS.</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Credit Card Service (CCService)	1/5/2021	6/30/2024		\$842.50	\$1,642.50	<p>CCService is a web-based interface for collecting payments from CCHInet/SHIELD/CAPS/CWCS and Firearm dealers (FES). CCService communicates with CyberSource and RAMS for FES invoice payments through credit card payments processors. When RAMS is retired, then CCService will need to communicate with PALM for AR functionalities. The CCService file format will need to be updated for integrating with PALM.</p> <p>Progress: AS-IS business process modeling is in progress. The file format will need to be updated when PALM releases the specification. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with CC Service with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed provisioning of the development server and the creation of CC Service database.</p>
FDLE Payment – Interface Gateway (Potential Application)	1/5/2021	6/30/2024		\$0	\$0	<p>When RAMS is retired, FDLE will have to design and implement a new gateway system for centralized access to PALM. This will avoid the need to have various applications such as CWCS, FALCON, CCService directly interface with PALM.</p> <p>Progress: Not started; once PALM specification for invoice generation is available, FDLE may initiate this subproject.</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SATS (Strategic Asset Tracking System)	1/5/2021	6/30/2024		\$439	\$1,439	<p>SATS is an application for tracking FDLE's property. The system also provides the capability for reconciling property with FLAIR. The file format for SATS will need to be updated when PALM releases the specification.</p> <p>Progress: AS-IS business process modeling is in progress. A meeting with SATS vendor was completed to brief the upcoming changes to the system. Also, we reviewed the catalog of conversion for the Financials wave. Once PALM releases the specification, vendor will start making changes to the system.</p>
Member Assigned Resource Tracking System (MARTS)	1/5/2021	6/30/2024		\$842.50	\$1,442.50	<p>MARTS is an FDLE web-based application which imports cell phone call detail, sends verifications to members, and pays vendor invoices.</p> <p>Progress: AS-IS business process modeling is in progress. The outbound file format to FLAIR has been developed. The file format will need to be updated when PALM releases the specification. Provisioning of servers is in progress.</p>
Active Directory (AD)	1/1/2021	6/30/2021		0.00	0.00	<p>AD is an application for user account access and credentials used to sign into multiple applications (including PALM).</p> <p>Progress: FDLE completed access testing on both test and production systems. Authorized members were able to sign into PALM this month when the system went live.</p>

Florida Department of Transportation

Agency Sponsor:	<i>Robin M. Naitove, Comptroller</i>	Submitted by:	<i>Lisa L. Evans, Agency Liaison</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>9/9/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August 2021, FDOT completed the following activities related to system interfaces and agency business system remediation for the FDOT PALM System Transition (FPST):

- Stabilized the cash management functionality for the CMS Wave implementation, to include:
 - Working through incident resolutions with the Florida PALM Solutions Center to reach pre-CMS Wave processing performance levels for disinvestment transactions.
 - Establishing a workaround by modifying Expansion Options within Departmental FLAIR to generate identical Budget Entities to those being used on the divesting journals within Florida PALM to allow interest to be apportioned.
 - Submitting lessons learned documentation to the Florida PALM Team.
 - Requesting a review with the Florida PALM Team of planned Financials Wave process changes for cash checking for Trust Funds at the Budget Entity level (or other chart fields) for disbursement transactions. Cash checking at lower levels, such as the Budget Entity level, within the State Transportation Trust Fund will limit the ability to leverage cash and will most likely reduce the planned commitments within the Department’s Five-Year Work Program.

- Continued remediation efforts in the following summary work areas for the Financials Implementation Wave:
 - Remediate downstream Financial Planning and Analysis computing assets with Financial Project and Contract references only (no additional Chart of Account impact). These computing assets are addressing functionality outside of the scope of Florida PALM. As of August 2021, we were able to complete 406 scheduled tasks.
 - Decouple and recouple Financials Wave computing assets to reference a single source of data.
 - Conducted assessment of computing assets with 67 assets identified as impacted, with the analysis underway for 17 additional computing assets.
 - As of August 2021, decoupling and recoupling for 14 of these computing assets has been completed.
 - Conduct impact analyses of required computing asset changes for the Florida PALM Chart of Accounts.
 - Extended the Mapping of FLAIR Data Elements and Florida PALM ChartFields to include FDOT financial related tables. As of August 2021, there are 146 separate data references for Florida PALM ChartFields.

- Plans are to initialize the data structure design for the implementation of the new Chart of Accounts in September 2021.
 - Review impact of Florida PALM interface layouts and file definitions on the Department's existing 115 FLAIR interfaces.
 - As of August 2021, tentatively mapped interfaces from the Catalog of Interface Offerings to 32 of the Department's existing interfaces.
 - Reviewing published interface layouts for the Standard Business Process Models, to include:
 - Set Up and Maintain Chart of Accounts
 - Enter and Process Journals
 - Set Up and Maintain Suppliers
 - Enter and Process Vouchers
 - Process Payments
 - Manage Payments
 - Acquire and Setup Assets
 - Deploy and Maintain Assets
 - Enter and Maintain Receivables
 - Deposit and Apply Receipts
 - Enter and Process Budget Journals
 - Establish and Maintain Encumbrances
- The disposition of all the computing assets, the analyses of our computing assets impacted by the new Florida PALM Chart of Accounts, remediation of the computing assets with only Financial Project and/or Contract references, and progress with decoupling and recoupling computing assets as of August 2021 is shown below:

Computing Asset Impact Counts for PALM Implementation			
Inventory Type	Financials Computing Assets that Remain PALM Impacted	Computing Assets Remediated as of August 2021	Computing Assets Obsoleted during FPST
Application:	163	36	12
Automated Job/Process:	376	0	55
Interface:	111	0	1
Report:	858	12	115

Total:	1,508	48	183
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As a reminder, we will continue prioritizing the applications with the highest business capability risk and the Department's direct interfaces to the Florida PALM solution.

- The status of the remediation of the Department's current FLAIR interfaces is shown below:

Florida PALM Financials Interface Progress Lifecycle	Identified Financials Interfaces for FDOT PALM	FLAIR Interfaces Traced to PALM Interfaces	PALM Detail Layouts in Process	Develop Remediation Plan	Execute Remediation Plan	Verify Remediation	PALM System User Acceptance
	115	1	32	2	0	0	0

- Processed Funds Approvals and Purchase Orders based on the FPST quarterly budget release of Fiscal Year 2021-22 appropriated budget. In addition, the FPST Legislative Budget Request (LBR) for Fiscal Year 2022-23 will be submitted in September 2021. We are requesting \$4.5 million to continue the Department's transition efforts to the Florida PALM solution. The request includes the impact of the \$1 million decreased funding level for Fiscal Year 2021-22 remediation.
- Addressed the following remediation related Master Readiness Workplan (MRW) tasks:
 - FUNC41 (Begin Agency Business Systems Analysis for the Financials Wave): Initiated the review of agency business systems based on the Fiscal Year 2015-16 Business Case of Maintaining Agency Business Systems as a baseline for the identification of the pertinent Department business systems. Reconciled the disposition of the 2016 Business Case inventory and will update the business system listing provided by the Florida PALM Team on 8/30/2021. Analysis will continue with MRW Tasks FUNC52 and TECH119.
 - TECH117: (Begin Sharing and Reviewing Interface Layouts): Access has been granted to the Florida PALM Dashboard Smartsheet for the FPST Remediation Team. Review is underway for 39 of the Florida PALM interface layouts. Interfaces tentatively mapped to Catalog of Interface Offerings. Analysis will continue with MRW Tasks FUNC52 and TECH119.

- TECH118: (Begin Sharing and Reviewing Conversion Layouts): Access has been granted to the Florida PALM Dashboard Smartsheet for the FPST Remediation Team. The Catalog of Conversion Offerings is currently under review for supplier, employee, ledger, contracts, grants, project, and encumbrance data types. Analysis will continue with MRW Task TECH120.
- TECH119: (Create Interface Connection Inventory): Review is underway for 39 of the Florida PALM interface layouts. Required interfaces are tentatively mapped to the Catalog of Interface Offerings. Task TECH119 is currently underway and is on target to be completed by 10/1/2021.
- TECH120: (Begin Reviewing and Confirming Planned Conversions): Review of conversion layouts are initially focused on Suppliers and Open Encumbrances. Task TECH120 is currently underway and is on target to be completed by 10/1/2021.
- The staffing resources supporting the remediation analysis for Florida PALM on a full-time or part-time basis for Fiscal Year 2021-22 are:
 - Internal FTEs: 0 full-time and 12 part-time.
 - Contracted staff augmentation: 4 full-time and 9 part-time.As additional tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.
- Outstanding action items for the Florida PALM Team include:
 - Assistance with establishing the connection for the GLI016 CMS Wave interface.
 - Review of planned Financials Wave process changes for cash checking for Trust Funds at the Budget Entity level (or other chart fields) for disbursement transactions.
- The list of FDOT interfaces with the current FLAIR system for Florida PALM Implementation Waves is shown below in Section 2. The FPST computing asset remediation efforts are included for the four summary work areas for the Financials Implementation Wave and are listed below in Sections 3. This effort relates to the Chart of Accounts, transactional, master balance, account description, and cross walk data highlighted in the Catalog of Interface Offerings. The planned start, planned finish, and actual finish dates will be provided based on the FPST project schedule. Actual costs are included for those computing assets in Sections 2 and 3 where remediation work has begun.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOO.FTP.C5500TR1.DAILY.PRIORYR(+1)						Financials Wave: inbound to FDOT. End State Solution replacement GLI051 requires confirmation.
OOO.FTP.C5500TR1.MONTHLY(+1)						Financials Wave: inbound to FDOT. End State Solution replacement GLI051 requires confirmation.
OOO.FTP.C5500TR1.DAILY(+1)						Financials Wave: inbound to FDOT. End State Solution replacement GLI051 requires confirmation.
OOO.FTP.C5500MB1.YEARLY(+1)						Financials Wave: inbound to FDOT. End State Solution replacements GLI002 and KKI009 require confirmation.
OOO.FTP.C5500MB1.MONTHLY(+1)						Financials Wave: inbound to FDOT. End State Solution replacements GLI002 and KKI009 require confirmation.
OOO.FTP.C5500MB1.DAILY(+1)						Financials Wave: inbound to FDOT. End State Solution replacements GLI002 and KKI009 require confirmation.
OOO.FTP.C5500AD1.DAILY(+1)	07/01/2021	06/30/2024		\$0.00	\$330.42	Financials Wave: inbound to FDOT. Review underway for end-state solution. GLI001, which was thought to be an end-state solution was in fact replacing the functionality of the TL1 (Title) file.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
D.UTP.C550000.CARRYFWD	09/16/2021					Financials Wave: outbound to Florida PALM. Confirmed with the Florida PALM Team that the Department will use KKI012 for the interface. Process is also dependent on Central FLAIR interface Master Balance (yearly) and Departmental Interfaces Accounts Payable Subsidiary (Daily) and Encumbrance Subsidiary (Daily). Review of data attribute mapping can begin with the KKI001 layout and is targeted to begin in September 2021.
GLI016 Outbound COA Crosswalk						CMS and Financials Wave: inbound to FDOT. The COA Crosswalk is required to translate existing FDOT data values to Florida PALM COA values for the Carry Forward Application and additional remediation efforts.
OOC.FTP.PAYDATA.AWARD						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.PAYDATA.AWARDS						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.PAYDATA.BIWEEK						Payroll Wave: inbound to FDOT. Payroll Bi-Weekly Transaction Information.
OOC.FTP.PAYDATA.CANX						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.PAYDATA.CJIP						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.PAYDATA.CLASSC						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.PAYDATA.ONDEMAND						Payroll Wave: inbound to FDOT. Payroll On Demand Transaction Information.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOO.FTP.PAYDATA.SUPP						Payroll Wave: inbound to FDOT. Payroll Supplemental Transaction Information.
FLAIR Information Warehouse (IW) – table: ALLPYMT						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: ALLTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: ATOPYMT;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: CASHTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: CMPTBALS;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: DISBTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: INVTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: PCRDDL;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: PYRLEMPR;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: PYRLSDTL						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR Information Warehouse (IW) – table: TRNHIST						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: VENDTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
FLAIR Information Warehouse (IW) – table: VENDHIST						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Financials Wave implementation
OOO.FTP.BATCHERR						Financials Wave: inbound to FDOT. Batch errors from the previous nightly processing
OOO.FTP.D5500AB1.DAILY						Financials Wave: inbound to FDOT. Available Balance data
OOO.FTP.D5500AC1.DAILY						Financials Wave: inbound to FDOT. Account Control (Security) data.
OOO.FTP.D5500AP1.DAILY	07/01/2021	06/30/2024		\$17.23	\$572.47	Financials Wave: inbound to FDOT. Accounts Payable Subsidiary (Daily). Reviewed new API122 - Outbound Payment Extract Web Service interface to determine feasibility in replacing existing AP1 functionality.
OOO.FTP.D5500AP1.DAILY.CERTFWD						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500AP1.MONTHLY						Financials Wave: inbound to FDOT. Accounts Payable Subsidiary (Monthly).
OOO.FTP.D5500AR1.MONTHLY						Financials Wave: inbound to FDOT. Accounts Receivable Subsidiary.
OOO.FTP.D5500CG1.DAILY						Financials Wave: inbound to FDOT. Contract & Grant Information.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOO.FTP.D5500CI1.DAILY						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500CI2.DAILY						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500CO1.DAILY						Financials Wave: inbound to FDOT. Correlations (Daily).
OOO.FTP.D5500CO1.MONTHLY						Financials Wave: inbound to FDOT. Correlations (Monthly).
OOO.FTP.D5500COA						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500COU						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500EN1.DAILY						Financials Wave: inbound to FDOT. Encumbrance Subsidiary (Daily)
OOO.FTP.D5500EN1.DAILY.CERTFWD						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500EN1.MONTHLY						Financials Wave: inbound to FDOT. Encumbrance Subsidiary (Monthly).
OOO.FTP.D5500EX1.DAILY						Financials Wave: inbound to FDOT. Expansion Option (Daily)
OOO.FTP.D5500EX1.MONTHLY						Financials Wave: inbound to FDOT. Expansion Option (Monthly).
OOO.FTP.D5500EX2.DAILY						Financials Wave: inbound to FDOT. Expansion Set (Daily)
OOO.FTP.D5500EX2.MONTHLY						Financials Wave: inbound to FDOT. Expansion Set (Monthly)

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOO.FTP.D5500MA1.DAILY						Financials Wave: inbound to FDOT. Master File (Daily)
OOO.FTP.D5500MA1.DAILY.YEAREND						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500MA1.MONTHLY						Financials Wave: inbound to FDOT. Master File (Monthly).
OOO.FTP.D5500MA1.MONTHLY.YEAREND						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500PJ1.DAILY						Financials Wave: inbound to FDOT. Project Information (Daily).
OOO.FTP.D5500PJ1.MONTHLY						Financials Wave: inbound to FDOT. Project Information (Monthly).
OOO.FTP.D5500PJA						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500PJU						Financials Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500PR1.DAILY						Financials Wave: inbound to FDOT. Property Master (Daily).
OOO.FTP.D5500PR1.MONTHLY						Financials Wave: inbound to FDOT. Property Master (Monthly).
OOO.FTP.D5500PR2.DAILY						Financials Wave: inbound to FDOT. Property History (Daily).
OOO.FTP.D5500PR2.MONTHLY						Financials Wave: inbound to FDOT. Property History (Monthly).
OOO.FTP.D5500PR4.DAILY						Financials Wave: inbound to FDOT. Property Pending (Daily).
OOO.FTP.D5500PR4.MONTHLY						Financials Wave: inbound to FDOT. Property Pending (Monthly).

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOO.FTP.D5500PR9.MONTHLY						Financials Wave: inbound to FDOT. Property Balance.
OOO.FTP.D5500TL1.DAILY	07/01/2021	06/30/2024		\$85.60	\$820.84	Financials Wave: inbound to FDOT. FLAIR Title File (Daily). Reviewed new GLI001 – Outbound ChartField Values Data interface to determine new layout, structure, and fields.
OOO.FTP.D5500TL1.MONTHLY						Financials Wave: inbound to FDOT. FLAIR Title File (Monthly).
OOO.FTP.D5500TR2.DAILY	07/01/2021	06/30/2024		\$5,956.13	\$8,936.92	Financials Wave: inbound to FDOT. Transaction Detail (Daily). Review of layouts GLI051, API002, API004, GLI002, and POI001 are underway to address the required interface for the Department's daily journals processed in Florida PALM.
OOO.FTP.D5500TR2.MONTHLY						Financials Wave: inbound to FDOT. Transaction Detail (Monthly).
OOO.FTP.D5500VC1.DAILY						Financials Wave: inbound to FDOT. Client Vendor File.
OOO.FTP.D5500VE1.DAILY						Financials Wave: inbound to FDOT. Employee Vendor File.
OOO.FTP.D5500VS1.NEW.DAILY	07/01//2021	06/30/2024		\$5,490.00	\$13,741.87	Financials Wave: inbound to FDOT. Regular Vendor File: Reviewed new API020 - Outbound Supplier Data File interface to determine new structure and fields.
CAP – Script External Categories (SCRIPTECAT)						Financials Wave: outbound to FLAIR. Transaction scripting process.
CAP - Approve Disbursement Corrections						Financials Wave: outbound to FLAIR. Transaction scripting process.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
CAP - Approve General Accounting Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
CAP - Approve Journal Transfers						Financials Wave: outbound to FLAIR. Transaction scripting process.
CAP -Approve Unencumbered Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
Biweekly Payroll Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
CAP - Accounts Receivable Invoicing (ARI) Cash on Account Transactions Script						Financials Wave: outbound to FLAIR. Transaction scripting process.
Contract Funds Management (CFM) Transactions (CFM Script)	08/01/2021	06/30/2024		\$256.79	\$256.79	Financials Wave: outbound to FLAIR. Transaction scripting process. FLAIR. Transaction scripting process. Review of layout POI003 is underway to address the required interface for the Department's encumbrances.
Electronic Estimate Disbursement (EED) Transactions	07/01/2021	06/30/2024		\$540.00	\$633.15	Financials Wave: outbound to FLAIR. Transaction scripting process. Review of layout API002 is underway to address the required interface for the Department's CITS and Site Manager payment voucher requests.
Indirect Project Correlations						Financials Wave: outbound to FLAIR. Transaction scripting process.
Supplemental Payroll Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
PCARD Voucher Summary Reports						Financials Wave: outbound to FLAIR. Scripting process that checks live FLAIR data to augment reports.
CAP - Project Cost Redistribution (PCR) Transactions Script						Financials Wave: outbound to FLAIR. Transaction scripting process.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Property Management Report System (PMRS) Transactions	07/01/2021	06/30/2024		\$1,530.00	\$3,690.00	Financials Wave: outbound to FLAIR. Transaction scripting process.
Prior Period Indicator (PPI) Update Access Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
Project Correlations						Financials Wave: outbound to FLAIR. Transaction scripting process.
Property Pending Delete Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
Reset Generic Profiles Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
Receipts Processing System (RPS) Transactions						Financials Wave: outbound to FLAIR. Transaction scripting process.
Toll Redistribution Project Correlations						Financials Wave: outbound to FLAIR. Transaction scripting process.
View Live User Profiles						Financials Wave: outbound to FLAIR. Transaction scripting process.
CAP - Voucher Print						Financials Wave: outbound to FLAIR. Scripting process to print vouchers for previous business day.
Warrant Cancellations						Financials Wave: outbound to FLAIR. Transaction scripting process.
CFM - Closed Encumbrance Lines Deletion Script						Financials Wave: outbound to FLAIR. Transaction scripting process.
RDS Payroll						Financials Wave: outbound to FLAIR. Transaction scripting process.
TR58 Transactions (On Demand and Monthly)						Financials Wave: outbound to FLAIR. Transaction scripting process.
Project Cost Management (PCM) - OOC.FOCUS.CNTL (PCMOC005)						Financials Wave: outbound to FLAIR. Batch file transactions.
Payroll - OOC Report Caster\Bi-Weekly\PYRLJOB4						Financials Wave: outbound to FLAIR. Batch file transactions.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Project Cost Management (PCM) - ISQAANDC.SCHED.PROD.JCL IMO(PCMOC003)						Financials Wave: outbound to FLAIR. Batch file transactions.
Materials and Supplies Inventory (MSI) - OOC.LIB.CNTL(MSIREP01)						Financials Wave: outbound to FLAIR. Batch file transactions.
Mobile Equipment (MEQ) - OOC.LIB.CNTL(MEQREP01)						Financials Wave: outbound to FLAIR. Batch file transactions.
Tolls Redistribution - OOC Report Caster\Toll Redistribution						Financials Wave: outbound to FLAIR. Batch file transactions.
Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60 Transactions						Financials Wave: outbound to FLAIR. Batch file transactions.
Contract Funds Management (CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions						Financials Wave: outbound to FLAIR. Batch file transactions.
OOO.FTP.SAMASTRN.DATA						All daily batch transactions for the Department. Outbound to FLAIR.
CAP - Encumbered Payables Approvals						Script file of TR80s that are done once a year (Year-end "July") for Workman Compensation and Re-Employment taxes (Payroll Office).
TR20/21 Ad-Hoc Scripting						Budget transactions for the Department. Outbound to FLAIR.
PCMOC105 - Dual Year Indirect Detail and Summary by day						Pending review.
ReportCaster - Submit Batch Error FLAIR						Batch Error Management (BEM) correcting transactions. Outbound to FLAIR.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Contract Funds Management (CFM) FACTS Batch						Used to transmit contract information to FACTS FTP (mfnftp.fldfs.com) daily. This information is then used to setup Project/Contract correlations in FLAIR.
CAP - FACTS Error File						Retrieves the latest batch error file from FACTS FTP and places the file on the DOT network.
ReportCaster - CFM Year End TR61 Creation						Pending review.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Downstream Financial Planning and Analysis computing assets	07/01/2021	06/30/2023		\$14,781.80	\$20,681.54	As of August 2021, we have completed all 406 tasks scheduled for FY2021-22.
Financials Wave computing assets decouple and recouple	06/15/2021	06/30/2022		\$14,559.68	\$20,345.68	Reviewed and assessed computing assets with direct links to FLAIR interfaces to identify which ones could be Decoupled/Recoupled, with 14 computing assets completed as of August 2021. An additional 10 computing assets are targeted for completion in September 2021.
Florida PALM Chart of Accounts computing asset impact analyses	06/15/2021	06/30/2022		\$43,091.10	\$91,971.16	Plans are to initialize the data structure design for the implementation of the new Chart of Accounts in September 2021, contingent upon the results of the Module Workgroups.
Florida PALM interface layouts and file definition computing asset impacts	07/01/2021	01/12/2024		\$2,206.48	\$10,006.48	As of August 2021, the review of 39 Florida PALM file layouts is underway for 32 of the Department's current interfaces.

Florida Department of Veterans' Affairs

Agency Sponsor:	<i>Alfred Carter, Chief of Staff</i>	Submitted by:	<i>Linda Rizzo, Director of Administration</i>
Status Report Period:	<i>August 01 – August 31, 2021</i>	Submitted on:	<i>September 01, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, the Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- Include number of full-dedicated employees even those who are not dedicated full time Florida Palm (not OPS or Contractual) Currently eight FDVA staff members are dedicated to this project.
- FUNC51 – Identified statutory requirements that will prohibit adoption of the standardized business processes. Completed 8/12/21.
- SPON57 – Provided agency update for project status reporting. Completed 8/05/21.
- SPON58 – Completed and submitted list of agency specific lessons learned from the CMS Wave transition. Completed 08/20/2021.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Florida Fish and Wildlife Conservation Commission

<i>Jennifer Fitzwater, Chief of Staff</i>	<i>Jennifer Fitzwater, Chief of Staff</i>	Submitted by:	<i>Laurie Kershaw, Agency Liaison</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/09/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, FWC completed the following activities related to system interfaces and agency business system remediation:

- FUNC51 - Identified Statutory Requirements that will Prohibit Adoption of the Standardized Business Processes
- SPON57 - Provided Agency Update for Project Status Reporting
- SPON58 - Complete and Submit List of Agency Specific Lessons Learned from the CMS Wave
- FUNC41 - Began Agency Business Systems Analysis for the Financials Wave
- TECH120 - Began Reviewing and Confirming Planned Conversions
- TECH119 – Began to create Interface Connection Inventory
- TECH117 & TECH118 - Began Sharing and Reviewing Interface and Conversion Layouts
- TRNG40 - Registered and Monitored Participation in User Support Labs

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	FWC is currently analyzing agency business systems, interface needs, and the Florida PALM Catalog of Interface Offerings based on new implementation approach, combining the Central and Departmental Waves into the Financials Wave planned for 2024.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FWC business systems for Florida PALM Implementation: FLINT, RMS and LaserFiche	07/01/2021	06/30/2022	N/A	\$ 28,688.38	\$ 38,675.88	N/A

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	<i>Steve Burch, Bureau Chief</i>	Submitted by:	<i>Mike Alexander, Deputy Chief</i>
Status Report Period:	<i>August 1 – 31, 2021</i>	Submitted on:	<i>09/08/21</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Participated in User Support Lab for CMS Wave
- Identified statutory requirements prohibiting adoption of standardized business processes
- Submitted list of lessons learned for CMS Wave

HSMV has five FTEs and one contractor working part-time on Florida PALM.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME – GLI016	10/12/2020	06/30/2024				Completed mapping.
FAME – GLI030	10/12/2020	06/30/2024				Completed mapping.
FAME – GLI033	10/12/2020	06/30/2024			\$495	Completed mapping.
FAME – GLI035	10/12/2020	06/30/2024			\$495	Completed mapping.
FAME – GLI051	10/12/2020	06/30/2024			\$495	Completed mapping.
FLAIR@HSMV – GLI016	10/12/2020	06/30/2024				Completed mapping.
FLAIR@HSMV – GLI030	10/12/2020	06/30/2024				Completed mapping.
FLAIR@HSMV – GLI033	10/12/2020	06/30/2024			\$495	Completed mapping.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@HSMV – GLI035	10/12/2020	06/30/2024			\$495	Completed mapping.
FLAIR@HSMV – GLI051	10/12/2020	06/30/2024			\$495	Completed mapping.
FRVIS – CMI013	10/12/2020	08/31/2021		\$5,538	\$8,833	Completed

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	06/30/2024				Need to Test mapping
FLAIR@HSMV	10/12/2020	06/30/2024				Need to Test mapping
FRVIS	10/12/2020	08/31/2021				Completed

Justice Administrative Commission

Agency Sponsor:	<i>Alton L. "Rip" Colvin, Jr., Executive Director</i>	Submitted by:	<i>Susie Kalous, Professional Accountant II</i>
Status Report Period:	<i>August 1 – 31, 2021</i>	Submitted on:	<i>09/07/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **August**, activities related to system interfaces and agency business remediation for the Financial Wave are being reviewed. JAC will continue to communicate with the project.

- FUNC51; Identify Statutory Requirements that will prohibit adoption of the Standardized Business Processes Completed 8/31/2021
- TECH117; Begin Sharing and Reviewing Interface Layouts; Completed 8/31/2021
- TECH118; Begin Sharing and Reviewing Conversion Layouts; Completed 8/31/2021

With the implementation of the Financial Wave delayed until July 2024, JAC is anxious to test the segregated access controls when available so the offices are assured their information will not be available to other offices.

There were **15** members on the Justice Administrative Commission project team in **August 2021**.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API004 – Outbound Payment Extract	02/1/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	TBD	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API028 – Inbound Voucher Web Service	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API041 – Voucher Spreadsheet Upload	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API109 – Outbound Supplier Crosswalk	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API124 – Inbound Speedchart	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for BOMS and CAATS. Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI016 – Outbound Chart of Accounts (COA) Crosswalk Extract Layout	02/05/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	TBD	n/a	n/a	n/a	n/a
My JAC (JAC Online Billing System)	3/1/2021	TBD	n/a	n/a	n/a	Not a direct interface, does have remediation work.
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	n/a
Mail Tracker	TBD	TBD	n/a	n/a	n/a	n/a
TR30 Upload Program	TBD	TBD	n/a	n/a	n/a	n/a
Due Process Reporting Tool	TBD	TBD	n/a	n/a	n/a	n/a
Payroll Upload	TBD	TBD	n/a	n/a	n/a	n/a

Legislature

Agency Sponsor:	<i>Lisa Swindle</i>	Submitted by:	<i>Mike Mentillo, Program Manager</i>
Status Report Period:	<i>August 1 to August 31, 2021</i>	Submitted on:	<i>09/08/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

August is a very busy month for Finance and Accounting so just trying to get required tasks done in Palm is challenging. However, we did send many people invitations to the Workgroups Kick Off and CCN Town hall. I believe the workgroups between September and December of 2021 will benefit us greatly and be very beneficial in determining who, how and when we want to start working on interfaces. Until that is completed we will continue to work on defining interfaces and listing them in the status report. The currently listed interfaces and systems are not intended to be a complete list, but rather a starting point which will no doubt change between now and July 2024. LSS is working on the interface with the new electronic receipts vendor for the State (NIC). Implementation is projected to be in August or September 2021. Two agency business systems are involved, the Legislature and the Lobbyist Registration systems.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System Interfaces: Data Files Transfers: Title Files Transaction Uploads: Disbursements A/P	TBD	On or Before July 2024	N/A	N/A	N//A	N/A

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Inventory System (LIM) Data File Transfers: Property Master File Transaction Uploads: Property Master File	TBD	On or Before July 2024				
Voucher Print / Barcoding System Data File Transfers: Voucher Print File	TBD	On or Before July 2024				
Property Bar Code Scanning System Data File Transfers: Property Master File Transaction Uploads: Property Master File	TBD	On or Before July 2024				
HR / Payroll System Interfaces with DFS to provide payroll information Legislative employees and receives information which is then uploaded to record Legislative payroll. Data File Transfers: Personnel Information Benefits Information Hours Worked	TBD	On or Before July 2024				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
OAG File Transfers Data File Transfers: Master File History File Central Accounting Title Files (Project ID)	TBD	On or Before July 2024				
F & A Transactions Uploads: TR 20, TR 21, TR 22 TR 30 TR 51, TR 53, TR 58 TR 60, TR 80	TBD	On or Before July 2024				
Legislative Postage System Data File Transfer: Title File – Organization Codes	TBD	On or Before July 2024				
Intra District Office Reporting Application – Senate Imports downloaded RDS reports and provides an email distribution of the reports to District Offices Uses Blue Zone printer session to transform RDS reports into a PC readable format.	TBD	On or Before July 2024				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System	TBD	On or Before July 2024				
Property Bar Code Scanning System	TBD	On or Before July 2024				
Property Management System (LIM)	TBD	On or Before July 2024				
Voucher Print System	TBD	On or Before July 2024				
Legislative Postage System	TBD	On or Before July 2024				
HR / Payroll System	TBD	On or Before July 2024				
Intradistrict Report Distribution Application	TBD	On or Before July 2024				

Public Service Commission

Agency Sponsor:	<i>Apryl Lynn, Deputy Executive Director - Administrative</i>	Submitted by:	<i>Katisha Mobley, Accountant IV</i>
Status Report Period:	<i>August 1 – August 31, 2021</i>	Submitted on:	<i>09/02/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, the Public Service Commission completed the following activities related to system interfaces and agency business system remediation:

- There are no system interfaces or system remediation activities associated with the PSC; however, there are 3 FTEs that are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						