Florida PALM
Planning, Accounting, and Ledger Management

Project Sponsor:	*Steven Fielder*	**Project Director:**	*Jimmy Cox*
Status Report Period*:*	*August 1, 2022 – August 31, 2022*	**Current Project R&C Category:**	*4*
Project Start Date:	*Project funding began July 1, 2014*	**Project End Date:**	*June 30, 2027* *(Funding appropriated through June 30, 2022)*

1 – FLORIDA PALM STATUS OVERVIEW

A. Agency Engagement
Required for R&C Category

During the month of August, the Department completed the following:
- Continued CMS Remediation efforts
- Shared benefits of using the CMS Sandbox
- Hosted the Production Support Round Table
- Published new learning tools to support CMS end users:
  - Crosswalk Value Report IRL
  - ChartField Value IRL
  - How to Avoid Disinvestment Journal Errors

B. Implementation Status
Required for R&C Category

	Yes	No	Explain:
Is the project on schedule? *If no, explain why and what corrective action(s) are planned to bring the project back on schedule*		✔	The Project Schedule being used at this time is limited to CMS remediation activities, key administrative activities and required reporting activities. A new schedule and the requisite contract amendment are being developed.

B. Implementation Status			Required for R&C Category
	Yes	No	Explain:
Will the project complete on schedule?	✔		The detailed Project Schedule for the Financials and Payroll Waves is dependent upon the next contract amendment (Amendment 8). While the team has begun work on Amendment 8, there are several inputs into the project schedule, as described in the 2022-23 General Appropriations Act, that must be considered before the project schedule can be finalized. As a result, the short-term project schedule will remain focused on remaining CMS remediation activities, key administrative activities, required reporting activities and requirements reviews (including personalized agency working sessions). Issue 27 was created for impacts in establishing an updated schedule. The Project is actively monitoring risks associated with the schedule.
Is the project currently within budget? *If no, explain why and what corrective action(s) are planned to bring the project back within budget*	✔		The Project is currently within budget.
Will the project remain within budget?	✔		Spend Plan details provided in section four.
Were any Project Change Requests approved during this reporting period?	✔		Project Change Requests (PCR) 87, 89 and 90 were approved during this period.
Have any risks or issues impacted the project during the reporting period?	✔		No Risks were opened or closed during the reporting period. During the reporting period, no Issues were opened, Issue 30 was closed, and Issue 27 remains open, as defined in section three.

| C. SPI & CPI *Provide SPI and CPI for Current + Last 3 Reporting Periods*				Required for R&C Category
	Past Reporting Period	Past Reporting Period	Last Reporting Period	**Current Reporting Period**
Date	May 2022	June 2022	July 2022	August 2022
Project Schedule Performance Index (SPI)	0.77	0.80	0.83	0.85
Project Cost Performance Index (CPI)	0.79	0.74	0.75	1.01

Explanation of SPI/CPI Variance / Trend	The current Schedule Performance Index (SPI) is 0.85. The Project Schedule being used at this time is limited to CMS remediation activities, key administrative activities and required reporting activities. A new schedule and the requisite contract amendment are being developed. The current Cost Performance Index (CPI) is 1.01, which is a 0.26 increase from July. During a review of the Project Schedule, it was found that the work associated with several recent enhancement tasks was not accurate. The work for these enhancement tasks has been updated to reflect the actual effort.

2 – IMPLEMENTATION MILESTONE PROGRESS

A. Implementation Go/No-Go Decision Progress

Provide status tracking for Go/No-Go Decisions planned for action by the Executive Steering Committee and identify the status of each item listed (Completed, In Progress, Future).

Required for R&C Category

Go/No-Go Decision Name	Contractual Due Date	Actual Finish Date *(completed)*	Status *(C=Completed IP= In Progress F=Future)*
Amendment 7 was executed, removing Central and Departmental Waves, and adding the Financials Wave. Development of Amendment 8, which will align future Go/No-Go Decisions for the remainder of Phase 1 (Financials and Payroll) and Phase 2 (future work), is in progress.	**TBD**	**N/A**	**N/A**

B. Scope Changes

List all scope changes (any changes from the original project objectives and deliverables that impact the project schedule or budget) identified during this reporting period, including those that may impact the project in later reporting periods.

Required for R&C Category

Scope Change Description	Cost Impact	Schedule Impact	Status *(if approved, include approval date and change control form number)* / Variance Explanation / Comment
PCR 87 – CMS Enhancements	N/A	Low	Implementation in progress during the reporting period (Approved 8/1/2022).
PCR 89 - CMS Enhancements - Part 2	N/A	Low	Implementation in progress during the reporting period (Approved 8/16/2022).
PCR 90 - CMR027 CRA Fraud Report	N/A	Low	Implementation in progress during the reporting period (Approved 8/25/2022).

Florida PALM
Planning, Accounting, and Ledger Management

3 – IMPLEMENTATION ISSUES / RISKS

A. Implementation Issues   Required for R&C Category
List all issues identified, open, occurring, or closed within this reporting period related to implementation of the Financials or Payroll Waves.

Issue Description	Status (Open/ Closed)	Priority	Resolution Approach	Resolution Date	Owner
27: Schedule delays prevented a fully committed project schedule	Open	Critical	Accenture and Project leadership continue regular meetings to discuss and complete the new Contract amendment **(Ongoing)**	N/A	Jimmy Cox
30: The externally managed investment process has not launched as scheduled	Closed	Not Assigned	This functionality will not be implemented within Florida PALM and Treasury has received approval to proceed with implementing in a separate solution.	8/16/2022	Stacey Terry

B. Implementation Risks   Required for R&C Category
List risks identified, open, occurring, or closed within the reporting period with risk score of 15 or greater.

Risk Description	Status (Open / Closed)	Risk Score	Mitigation/Response Strategy	Status	Owner
N/A					

4 – SPEND PLAN

The Florida PALM Project was appropriated $57,229,448 for FY 2022-23. As of the end of this reporting period, $8,119,823 in expenses has been projected, $10,956,609 of the appropriated funds have been released, $4,847,068 in expenses have been incurred, and $2,986,087 has been paid. See the Florida PALM Project Spend Plan for additional details.

5 – **REMEDIATION AND TRANSITION TASKS REQUIRED TO REPLACE FLAIR**

Remediation and Transition Tasks
Provide status tracking for remediation and transition tasks required to replace FLAIR and identify the status of each item listed (Completed, In Progress, Future).

Required for R&C Category

Task Name	Due Date	Actual Finish Date (completed)	Status (C=Completed IP= In Progress F=Future)
Reconciliation of Functional and Technical Requirements	**4/3/2023**	**N/A**	**IP**
Personalized Agency Working Sessions	**4/3/2023**	**N/A**	**IP**
*Additional tasks will be defined once the Project Schedule is defined	**TBD**	**N/A**	**F**

6 – TRAINING AND STAFFING FOR HELP DESK AND PRODUCTION SUPPORT.

Training and Staffing Plan

Provide the status of the implementation of a training and staffing plan for PALM help desk and production support utilizing current help desk and FLAIR resources and identify the status of each item listed (Completed, In Progress, Future).

Required for R&C Category

Task Name	Due Date	Actual Finish Date *(completed)*	Status *(C=Completed IP= In Progress F=Future)*
Q1 Update to the Training Plan	**09/30/2022**	**N/A**	**IP**
Q1 Update to the Staffing Plan	**09/30/2022**	**N/A**	**IP**
Q2 Update to the Training Plan	**12/29/2022**	**N/A**	**F**
Q2 Update to the Staffing Plan	**12/29/2022**	**N/A**	**F**
Q3 Update to the Training Plan	**3/31/2023**	**N/A**	**F**
Q3 Update to the Staffing Plan	**3/31/2023**	**N/A**	**F**
Q4 Update to the Training Plan	**6/30/2023**	**N/A**	**F**
Q4 Update to the Staffing Plan	**6/30/2023**	**N/A**	**F**

7 – SYSTEM INTERFACE AND AGENCY APPLICATION REMEDIATION

See the Florida PALM Agency Status Report for August 2022 for an update on the progress and cost of each system interface and agency application remediation task, as provided by agencies, required for deployment of Florida PALM functionality.