In accordance with Proviso language for FY 22/23, the Florida PALM Project is providing an update, as provided by agencies[1], on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2023.

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[1] Status reports submitted by agencies at the time of the Florida PALM Proviso report submission.

Agency for Health Care Administration

Agency Sponsor:	*Sonya Smith, Bureau Chief of Financial Services*	Submitted by:	*Phyllis Wander, Agency Liaison/Project Manager*
Status Report Period:	*April 1 – April 30, 2023*	Submitted on:	*05/09/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, AHCA completed the following activities related to system interfaces and agency business system remediation:

- No additional work has been completed as it relates to interfaces and agency business system remediation; however, during the month of April, AHCA completed the following Florida PALM activities:
- Attended the Florida PALM Monthly (April) Touchpoint Meeting.
- Task 327 Continued documentation of Bureau of Financial Services processes and catalogue.
- Attended the Florida PALM Advisory Council Meeting.
- Task 326 – Continued updating Current-State Agency Business Inventory and Documentation.
- Task 327 – Began identifying Reports used by the Agency.

1 FTE is supporting the transition to Florida PALM on a full-time basis and one (1) resource from Contracted Services.
12 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI018	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI020	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI001	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI002	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI006	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI051	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GMI005	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API002	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API004	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API006	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API031	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
API124	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
POI001	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
POI002	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
KKI001	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
KKI009	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
ARI007	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
ARI011	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
ARI024	SunFocus	TBD	TBD	NA	0.00	0.00	Work has not started
GLI079	SunFocus	TBD	TBD	NA	0.00	0.00	This interface connection is needed, but due to limitation of the Technical Workbook at the time, it could not be submitted in January 2022.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI080	SunFocus	TBD	TBD	NA	0.00	0.00	This interface connection is needed, but due to limitation of the Technical Workbook at the time, it could not be submitted in January 2022.
POI003	SunFocus	TBD	TBD	NA	0.00	0.00	This interface connection is needed, but due to limitation of the Technical Workbook at the time, it could not be submitted in January 2022.

05/17/2023

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Task 328 - Documentation of Current Business Processes	03/01/2023	12/15/2023		$19,537.00	$66,805.23	Agency Staff (1 dedicated FTE) and 1 Contracted Consultant costs were incurred for activities to support Florida PALM for April 2023. Additionally, cumulative costs include March Contracted Services costs that were not included in the previous report.
Task 327 – Complete Reports Inventory	04/01/2023	07/28/2023				
Task 326 – Update Current State Business System Inventory	04/04/2023	10/27/2023				

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident

Agency for Persons with Disabilities

Agency Sponsor:	Rose Salinas, Deputy Director Budget and Planning		Submitted by:	Becky Morris – Project Manager, PALM Project
Status Report Period:	April 1 – April 30, 2023		Submitted on:	05/09/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April 2023 - APD completed the following activities related to system interfaces and agency business system remediation:

- Current Tasks

- 180 - PROVIDE AGENCY UPDATE FOR PROJECT STATUS REPORTING/ Submitted 5/9

- 327 - COMPLETE REPORTS INVENTORY – Introduced 4/3
  APD has reviewed and created a Smartsheet Form for completion by the CCN team and their work groups
  Goal: continued overview and data collection by Business workgroup: Overview in PowerPoint presentation 4/25

- 326 - UPDATE CURRENT-STATE AGENCY BUSINESS SYSTEM INVENTORY AND DOCUMENTATION
  APD IT Team in receipt of TASK requirements – working with bi-weekly meetings to plan out valid due dates with IT team planning sessions in progress. Overview provided 4/25

- Bi Weekly High-Fives communications with "pick 5" most relevamt to the team begin 4/13
- Bi Weekly IT teams meetings to begin 5/9
- Reports Bi-weekly status calls begin 5/9

- Focus Group: Customer Records – Data Mgmt Group Session – Completed 4/27

(1) Contractor supporting the transition to Florida PALM on a full-time basis – start date 2/6/2023.Project Mgr. Liaison
(8) FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
In progress	ALL will remain	4/3	10/27				Working with the IT team on defining the dates by milestone and target accomplishments.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident

Department of Agriculture and Consumer Services

Agency Sponsor:	*Alan Edwards,* *Deputy Chief of Staff*	Submitted by:	*Thomas Poucher,* *Policy and Budget Director*
Status Report Period:	*April 1 – April 30, 2023*	Submitted on:	*5/08/2023*

1 - Status Overview

A. Overview of Agency progress during reporting period:

During the month of April, FDACS worked on the following activities related to system interfaces and agency business system remediation:
- Sponsor 173 - Provide Agency Update for Project Status Reporting for March (Completed)
- Sponsor 180 - Provide Agency Update for Project Status Reporting for April (In progress)
- Conversions 116 - Identify Agency Managed Data Subject to Conversion, Plan for Data Management (In progress)
- Business Processes, Interfaces 326 – Update current State Agency Business System Inventory and Documentation (In progress)
- Business Processes, Interfaces 327 – Complete Reports Inventory (In progress)

Agency Application Remediation Progress - FDACS continues to remediate in preparation for Florida PALM.
- For the Accounts Payable system, the third remediation item is being developed and is proceeding on schedule.
- For the Accounts Receivable system, two of the remediation items' have been developed and are being prepared for UAT.
- For Division systems, the analysis of Consumer Services and Agricultural Environmental Services systems for potential PALM remediation - the accounts receivable customer analysis is complete, and the Chart of Account analysis continues, as well as the analysis for an electronic crosswalk for FLAIR to PALM (vice versa) for chart fields.

There are 10 FTE members of the PALM Change Champion Network. The FDACS project team is comprised of six staff augmentation resources full-time, a PPMO representative, and 40 division representatives.

2 – Agency System Interface Progress

Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Configuration task #107, Share, Review, and Submit Configuration Workbooks	Multiple	2/7/22	TBD				Awaiting workbook availability. Share, review, and submit Configuration Workbook, confirming configuration values for the Financials Wave.
Interfaces Conversions task #115, Update and Confirm Florida PALM Inventory Workbook	Multiple	TBD	TBD				Continuing to refine FDACS' PALM Remediation Team (PRT) Interface and Inventory system (PII) identifying COA. Update and Confirm Florida PALM Inventory Workbook - FL PALM will be providing the revised task start date.
Conversions task #116, Identify Agency Managed Data Subject to Conversion and Create a Plan for Data Management Activities	Multiple	TBD	TBD				Submit a plan of the activities for agency-managed data that will be converted and identify what data should be cleansed prior to the Financials Wave. FL PALM will be providing the revised task start date. The Data Cleanup, planning, and analysis activities started on 1/12/23, reviewing the unique combination of chart fields from the last eight years.
Analysis of the Technical Inventory Workbook interfaces identified in TECH121/102, interfaces are being revised by Florida PALM. Florida PALM will be providing the revised task start dates.							

Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API004 – Outbound Payment Extract File	AIMS	TBD	TBD				AIMS/Disbursements/CATS
AMI008 -Inbound Asset Physical Inventory Load	SATS	TBD	TBD				Strategic Assets Tracking System (SATS)
API020 – Outbound Supplier Data	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
API024 – Outbound Voucher Status	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
API031 – Outbound Voucher Accounting Detail	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
ARI002 – Outbound Customer Data	REV	TBD	TBD				Revenue Receipts Accounting system (REV)
ARI007 – Inbound Deposit Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI009 – Inbound Customer Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI011 – Inbound AR Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI020 – Outbound returned Items Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI024 – Outbound AR and Deposit Data	REV	TBD	TBD				Revenue Receipts Accounting system

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Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI001 – Outbound ChartField Values	Multiple	TBD	TBD				All with financial components (9 interfaces)
GLI017 – Outbound Combo Code Extract	Multiple	TBD	TBD				All with financial components (9 interfaces)
PCI001 – Outbound Project Information Extract	AIMS	TBD	TBD				AIMS
PCI004 – Outbound CFDA Extract	AIMS	TBD	TBD				AIMS
PCI005 – Outbound CSFA Extract	AIMS	TBD	TBD				AIMS
POI001 – Outbound Encumbrance Extract	AIMS	TBD	TBD				AIMS
POI002 – Inbound Encumbrance Load	AIMS	TBD	TBD				AIMS

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3 – Agency Application Remediation Progress

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Reporting, Business Processes (Financials) task #117, Provide List of Agency Reports Using Agency Business Systems	TBD	TBD				FL PALM will be providing the revised task start date.
Business Processes (Payroll) task #118, Review and Confirm Understanding of the Payroll Wave Business Process Models	TBD	TBD				FL PALM will be providing the revised task start date.
Business Processes (Payroll) task #119, Identify Any Obstacles Prohibiting the Adoption Payroll Functionality	TBD	TBD				FL PALM will be providing the revised task start date.
Workforce Transition, Sponsor task #110, Review Florida PALM functionality and Agency team structure to determine workforce transformation needs.	TBD	TBD				FL PALM will be providing the revised task start date.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Workforce Transition, Sponsor task #111. Review Florida PALM timeline, functionality, and Agency processes to determine internal communication needs.	TBD	TBD				FL PALM will be providing the revised task start date.
Sponsor (Financial, Payroll) task #123, Confirm any actions or requests identified in the Agency Workforce Transformation Plan have been submitted to the appropriate entity.	TBD	TBD				FL PALM will be providing the revised task start date.
Deliverable 1.6 Readiness Steps outlined by Florida PALM - Priority for all tasks identified by Florida PALM.						
Sponsor tasks #126, 130, 136, 141, 146, 152, 154, 162, 169, 173, 180, 189, 198 - Provide Agency Update for Project Status Reporting	Monthly	10th of month	10th of month	$775	$7,965	Ongoing completions by the 10th of the month
Sponsor (CMS) tasks #127, 131, 137 Collect and Provide a report on outstanding Solution Center Incidents and Florida PALM workarounds	Monthly	September 2022	September 2022			Completed

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Business Processes task #323 Complete and submit the Projects and Grants Survey to inform the Project about how you currently manage project and grants.	10/24/22	11/04/22	11/04/22			Completed
Business Processes task #324 Complete FLAIR Data Elements Inventory and document how they are being used.	12/9/22	3/31/23	2/28/23		$284	Completed
Configurations, Security #325 Complete Data Security and Access Survey.	1/23/23	2/3/23	2/3/23			Completed. Survey to inform the FL PALM on how the agency currently manages data security and end-user access.
Business Processes, Interfaces #326 Update Current State Agency Business System Inventory and Documentation.	3/13/23	10/27/23				Prioritization of completing the task for the primary business systems and understanding the criteria for new information being requested. The current-state interfaces are being gathered.
Business Processes, Conversion, Reporting, Security #327 Complete Reports Inventory.	4/3/23	7/28/23				A current-state reports inventory is in progress and currently estimated as on time for the task deadline.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Business Processes #328 Document Current Agency Business Processes.	7/31/23	12/15/23				Document and submit current agency fiscal and payroll processes, including the people and any agency business systems engaged in the processes.
Deliverables – 1.1-1.5 and 1.7 Readiness Remediation (4 systems) and Readiness Assessments (2 areas) for Iteration 1, FY 22-23						
1.1 Accounts Payable (AIMS/CATS) - Readiness Remediation	7/1/22	6/30/23		$41,369	$335,050	Prepare for Florida PALM by implementing business process changes and remediating the application as identified by the SMEs while assessing the readiness for Florida PALM.
1.2 Accounts Receivable (REV) – Readiness Remediation	8/1/22	6/30/23		$16,693	$203,155	Prepare for Florida PALM by remediating the application as identified by the SMEs while assessing the readiness for Florida PALM.
1.3 Finance and Accounting (F&A) software systems – Readiness Assessment	9/1/22	10/31/22	10/31/22		$30,362	Completed the readiness assessment and documented the Financial Information System (FIS) and Financial Management System (FMS) analysis.
1.4 Finance and Accounting (F&A) software systems – Readiness Remediation	11/1/22	2/28/23	N/A	$0	$0	Resources were reassigned to other workstreams pending additional information from Florida PALM's Information Warehouse study.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Comments
1.5 Select Division software systems – Readiness Assessment	11/14/22	6/30/23		$30,475	$104,410	Analysis for a readiness assessment for accounts receivable customer information and documented those results, and the COA analysis continues; both analyses are for select Division software systems.
1.7 Select Division software systems – Readiness Remediation	3/29/23	6/30/23				Remediation design development is in progress for a COA crosswalk of FLAIR to PALM and vice versa for Divisions for implementing business process changes and functions within the applications.

4 – Florida PALM Production Support

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
		None that are open.

Department of Business and Professional Regulation

Agency Sponsor:	*Brian McManus, Deputy Secretary, Interim Agency Sponsor*	**Submitted by:**	*Sally Huggins, Bureau Chief, Finance & Accounting*
Status Report Period:	*April 1 – April 30, 2023*	**Submitted on:**	*5/10/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, DBPR completed the following activities related to system interfaces and agency business system remediation: Participated in Florida PALM Executive Steering Committee Participated in Florida PALM Advisory Council Continued work with KPMG hired to assist with transition to Florida PALM 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 9 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI003	PALM Data Warehouse						Once FL PALM begins conducting Interface workshops, we hope more information will be provided to help us establish a timeline for creating/remediating any current/future business systems.
API002	PALM Transaction Builder; Versa Regulation						See above comment
API004, API020, API024	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
API025	PALM Data Warehouse						See above comment
API028	PALM Transaction Builder						See above comment
API031	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API109	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
API122, API124, API125	PALM Data Warehouse						See above comment
ARI007	Versa Regulation; PALM Transaction Builder						See above comment
ARI012, AR020	PALM Data Warehouse						See above comment
ARI023	PALM Transaction Builder						See above comment
GLI001, GLI002	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
GLI006	PALM Transaction Builder						See above comment
GLI017	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI018	PALM Data Warehouse						See above comment
GLI020	PALM Transaction Builder						See above comment
GLI031, GLI051	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
KKI001	PALM Transaction Builder						See above comment
KKI009	FLAIR@BPR; various files that interface through SAG Entire Connection						See above comment
KKI016, KKI017	PALM Data Warehouse						See above comment
POI001	PALM Data Warehouse						See above comment
POI002, POI003	PALM Transaction Builder						See above comment

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
PCUPLOAD thru ENTIRE Connection Software						The Spreadsheet upload tools provided would require much more manual input and care to ensure the multiple record types requirements are met, and that the keys or sequences stay correct. This unknown complexity seems to defeat the efficiencies that existed with FLAIR, making it inevitable that some sort of in house automation be created to assist the users. The PALM Transaction Builder would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Screen Scraper program						While this exact process of ROBOTIC input into PALM, is not feasible for go live, some method to ensure same time notification of valid input is needed in order for us to operate efficiently. The Spread Sheet uploads and the Web Service interfaces have promise, but we are unsure of exactly what happens to the input. Some is rejected entirely, some create items that must be corrected, and we are not sure if there are other scenarios. The PALM Transaction Builder would be to replace this process.
Access Control Management						This can be done online in FLAIR today, and could be done online in PALM, if you are a SAM in PALM. The PALM Data Warehouse would be to replace this process.
SAMAS Database (SQL)						The PALM Data Warehouse would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@BPR						There will most likely be places the information needed can also be found in PALM, without much trouble or even faster. Past experiences with data / reporting needs from large complex systems would indicate that some type of user / Agency centric data reporting and delivery tools will be necessary for efficient day to day operations. The PALM Data Warehouse and PALM Transaction Builder would be to replace this process.
Payroll Web App						If the Agency will be responsible for recording the payroll at the Organizational, Grant, Project, or OCA level, we will need some way to create those entries. The PALM Transaction Builder would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Automated Deposit and Deposit correction transaction Input. (TR30s)						The Spread Sheet uploads and the Web Service interfaces have promise, but we are unsure of exactly what happens to the input. Some is rejected entirely, some create items that must be corrected, and we are not sure if there are other scenarios. This method uses the Entire Connection mainframe emulator to submit the transactions directly into FLAIR by programmatically inputting field values on the screen. (Screen Scraper program). The Data source middleware software extract from our Versa Regulation Licensing system. The PALM Transaction Builder would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TR21_22 Approp Release Recon Transaction						This tool is used to generate the Departmental posting of Appropriation, Approved Budget, and Release to keep it in balance with LAS/PBS -> State Accounts. Tables are maintained to all it to create Org level transactions to the specific 29 digit account used by Central accounting. The PALM Transaction Builder would be to replace this process, if needed.
Year End Helper application						Creates Transactions from Excel input or direct query of in-house subsidiary files. Transactions are then input through the Screen Scaper methodology. The PALM Data Warehouse and PALM Transaction Builder would be to replace this process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Versa Regulation Licensing System						This system does not directly interface with FLAIR today but does hold some accounting values used for processing Deposits and Refunds. These values are recorded here and through middleware programs are extracted for input into FLAIR. The Codes held currently are the Org EO Object Code and some sort of vendor number. The PALM Transaction Builder and PALM Data Warehouse would be what utilizes information from this system to create transactions.

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
5/26/22	INC29196729	Speed Type drop down not working consistently when moving between business units. This has been accepted as an Oracle delivered bug. As of 11/15/22 it appears this incident was closed but I do not find any communication that indicates what was done to resolve the incident (it appears this incident number was attached to another incident that occurred, and was resolved, over October-November 2022.)

Department of Citrus

Agency Sponsor:	Christine Marion, Deputy Executive Director of Administration & Finance		Submitted by:	Christine Marion, Deputy Executive Director of Administration & Finance
Status Report Period:	April 1, 2023- April 30, 2023		**Submitted on:**	5/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April 2023, the Department of Citrus completed the following activities related to system interfaces and agency business system remediation:
 	
• **NONE**
 	
    0- FTEs are supporting the transition to Florida PALM on a full-time basis.
    2- FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
NA							
	Revenue System						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
NA		

Department of Economic Opportunity

Agency Sponsor:	Allyce Moriak, CFO		Submitted by:	Rob Diman, Agency Liaison
Status Report Period:	APRIL 1 – 30		Submitted on:	May 10, 2023

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of March, DEO completed the following activities:

- Participated in the following meetings / workgroups (and/or reviewed recordings):
    - Advisory Council Meeting
    - Change Champion Network Town Hall April 19th
    - Tuesday Task Talk
    - Executive Steering Committee

- Submitted the following deliverables
    - 141 - Provide Agency Update for Project Status Reporting

- FTE Count worked on PALM activities: 17 staff (part-time)

Other Updates
- Expectation to include planning and analysis for the identified items in this status report and in conjunction with a new upcoming PALM revised project schedule for remaining functionality waves.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
AMI002	AssetWorks	TBD	TBD				This is the asset tracking system within DEO. Requires further investigation as to what will be required to integrate PALM with existing solution.
AMI003	AssetWorks	TBD	TBD				This is the asset tracking system within DEO. Requires further investigation as to what will be required to integrate PALM with existing solution.
AMI004	AssetWorks	TBD	TBD				This is the asset tracking system within DEO. Requires further investigation as to what will be required to integrate PALM with existing solution.
AMI006	AssetWorks	TBD	TBD				This is the asset tracking system within DEO. Requires further investigation as to what will be required to integrate PALM with existing solution.
AMI008	AssetWorks	TBD	TBD				This is the asset tracking system within DEO. Requires further investigation as to what will be required to integrate PALM with existing solution.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
API002	TSPPS/CPAS System	TBD	TBD				This is the daily voucher upload. Prototype interface already developed. Awaiting to understand test requirements for data to be uploaded to PALM during testing.
API004	New SQL Reporting	TBD	TBD				Prototype interface already developed. Awaiting test data to be available from PALM.
API006	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
API010	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
API020	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
API024	TSPPS/CPAS System	TBD	TBD				
API025	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
API027	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
API028	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
API031	TSPPS/CPAS System	TBD	TBD				
API122	N/A	TBD	TBD				
API123	N/A	TBD	TBD				
API124	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
API125	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
API126	Web Service	TBD	TBD				Inbound Payment Cancellation Web Service
ARI001	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
ARI002	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
ARI007		TBD	TBD				Need to identify source data for this new interface to upload to PALM.
ARI009	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
ARI011	New Data Upload	TBD	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
ARI012	UC Benefit (Connect)	N/A	N/A				
ARI020	UC Benefit (Connect)	N/A	N/A				
ARI023	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
ARI024	SQL Reporting	TBD	TBD				
BII001	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
CMI004	No Agency Business System for requested connection	N/A	N/A				
CMI007	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
CMI013	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
GLI001	TSPPS/CPAS System	TBD	TBD				
GLI002	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
GLI006	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
GLI010	No Agency Business System for requested connection	N/A	N/A				
GLI012	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
GLI017	TSPPS/CPAS System	TBD	TBD				
GLI018	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
GLI020	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
GLI031	TSPPS/CPAS System	TBD	TBD				
GLI051	TSPPS/CPAS System	TBD	TBD				
GLI059	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
GLI060	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
GMI001	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
GMI005	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
KKI001	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
KKI008	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
KKI009	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
KKI016	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
KKI017	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
PCI001	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
PCI004	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress / Comments
PCI006	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
POI001	New SQL Reporting	TBD	TBD				Data to be placed into SQL Tables for future custom reporting development.
POI002	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.
POI003	New Data Upload	TBD	TBD				Need to identify source data for this new interface to upload to PALM.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Accounting Systems MS Access Apps	TBD	TBD				Couple of databases that tie to all the Flair SQL tables. Used heavily to resolve ad-hoc requests to provide RAW data when it is requested. In the future ad-hoc requests will utilize the 'New SQL Reporting' tables. (Will examine what suitable PALM equivalents exist to reduce reliance on this)
AssetWorks	TBD	TBD				System in general services for managing property/asset/inventory. The accounting team uploads the data from Flair asset tracking into the AssetWorks system. Flair required any tracked assets to incur depreciation - PALM will not require that - assets will be able to be tracked that do not incur depreciation.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Auto Budget	TBD	TBD				Takes the budget from the central book and loads it into departmental. This will not be necessary anymore when PALM supports a single combined book that is not divided into central and departmental.
Axiom Pro (Acctg - will require updated config)	TBD	TBD				Online electronic repository for copy of each individual voucher backup. (Need to verify PALM does not have a suitable equivalent)
Cost Pool Allocation System (CPAS)	TBD	TBD				Being replaced by the new TSPPS/CPAS solution.
CPAS in Access (Acctg Team)	TBD	TBD				Will still be reporting from CPAS/TSPPS replacement tables - possibly more ad-hoc in nature than a dedicated system. (Need to examine what is available in PALM that might be suitable)

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
DEO Enterprise Grants Management System (SERA)	TBD	TBD				Currently maintained by a 3rd party - will need to be updated to produce voucher/transaction files formatted for PALM. (Possibly a way for the new vendor to plug information directly into PALM - needs to be investigated)
Financial Information System (FIS)	TBD	TBD				Available off the intranet. For users who need access for retrieving financial codes - account codes, org codes, cost pools, etc… Need to investigate if this information is readily available from PALM in a suitable format to replace this.
Financial Management Mainframe Transition (FMMT)	TBD	TBD				Being replaced by CPAS/TSPPS single solution.
FLAIR Detail Select	TBD	TBD				Access database.
FoxPro in Grants (Grants Team)	TBD	TBD				FoxPro app (Grants)
Grant Information Center (Grants Team)	TBD	TBD				FoxPro app (Grants)
Master Recon	TBD	TBD				FoxPro app (Grants)
Pay Recs database	TBD	TBD				Access database.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Payroll Reporting	TBD	TBD				Currently an Access database application. Will need to be modified to pull data from PALM tables for 'New SQL Reporting'
Report Delivery	TBD	TBD				Access database.
SERA Non-Workforce	TBD	TBD				Access database.
SERA Workforce	TBD	TBD				Access database.
Time Statistics and Payroll Posting System (TSPPS)	TBD	TBD				Being replaced by TSPPS/CPAS system.
UC Benefit (Connect)	TBD	TBD				Becky Leckinger. 3 files to DFS daily - 1 record each - total paid to debit card, total paid to EFT, total paid to IRS. Never got any information related to claimants.
Unemployment Compensation Automated System (UCAS)	TBD	TBD				Access database
Voucher	TBD	TBD				Access database
Grant Revenue Sheet (Grants Team)	TBD	TBD				FoxPro app (Grants)

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
TSPPS/CPAS System	TBD	TBD				New development - this will replace the existing separate CPAS/TSPPS systems into a single application that is compatible with PALM.
DEO PALM Data Warehouse (New SQL for PALM Interfaces)	TBD	TBD				New development. All of the interface data received from PALM will be stored and maintained in SQL tables for report/view development.
DEO PALM Report Warehouse (New SQL Reporting)	TBD	TBD				New development - this will replace some existing reports such as PCS and FlairGenLedger.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A		

Department of Education

Agency Sponsor:	Suzanne Pridgeon, Deputy Commissioner, Finance and Operations	Submitted by:	Timothy Jones, Project Manager
Status Report Period:	04/01/2023 – 04/30/2023	Submitted on:	05/02/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, Florida Department of Education working on the following activities related to system interfaces and agency business system remediation:

- Submitted updates to Task 324 – DOE will continue to update as new elements are discovered.
- Task 326 Systems owners and contacts have been initiated. Attempting to follow up with technical team for system documentation.
- Task 327 has identified 139 reports and approximately 140 new data elements for task 324.
- Increase of Risk level due to no technical staff being assigned to the project.

1 FTEs are supporting the transition to Florida PALM on a full-time basis.
? FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	Application Extender	TBD	TBD	TBD			- Identified the interfaces
	Client Rehabilitation Informational System (AWARE)	7/1/22	12/31/22	TBD			- Identified the interfaces - Completed field level mapping

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	Deposit F023	8/01/22	8/31/22	TBD			- Identified the interfaces
	EFT Mailer (F12)	TBD	TBD	TBD			- Identified the interfaces
	FLDOE Florida Grants System (FLAGS)	1/2/2023	2/28/23	TBD			- Identified the interfaces
	Indirect Cost F039	9/15/22	10/14/22	TBD			- Identified the interfaces
	PARS/PARSVR/PARSDBS (F004)	11/1/22	11/30/22	TBD			- Identified the interfaces
	Payroll	10/15/22	12/31/22	TBD			- Identified the interfaces
	Prorated F038	8/15/22	9/14/22	TBD			- Identified the interfaces - Completed field level mapping
	Rehabilitation Information Management System.Net (RIMS)	3/15/22	05/31/22	TBD			- Identified the interfaces - Completed field level mapping
	SAMAS – Main Database	TBD	TBD	TBD			Creating new structures – * waiting on PALM's response on unique keys sent on 02/15/22

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Process/Comments
SAMAS database & other DTI business systems to retain after PALM goes live with Financial wave: Analysis underway	TBD	N/A	N/A	$4,557.11	$37,539.92	
Rehabilitation Information Management System.Net (RIMS): Analysis underway	TBD	N/A	N/A	$0.00	$1,460.16	
Client Rehabilitation Informational System (AWARE) and OEL activities: Analysis underway	TBD	N/A	N/A	$2,182.08	$7,773.66	

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4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
N/A	N/A	N/A

Department of Elder Affairs

Agency Sponsor:	Laura Anderson, Chief Financial Officer	Submitted by:	Brittany Bentley, Accounting Supervisor
Status Report Period:	April 1-30 2023	Submitted on:	05/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, DOEA completed the following activities related to system interfaces and agency business system remediation:
 	
     0 FTEs are supporting the transition to Florida PALM on a full-time basis.
     3 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/a							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
ADULT CARE FOOD PROGRAM						Unsure of retiring system
Automated Contract Management System						Unsure of retiring system
FLAIR Transaction and Master Files (FTP Files)						Decision will be made based on the payroll process in FL Palm

Paradox (payroll and queries)					Decision will be made based on the payroll process in FL Palm
FLAIR Batch Upload (Payroll/Allocated Costs)					Decision will be made based on the payroll process in FL Palm

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin, Deputy Chief of Staff of Operations	Submitted by:	Lydia Griffin, Chief, Bureau of Finance & Accounting
Status Report Period:	April 1 – April 30, 2023	Submitted on:	5/9/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:

The DEP continues to focus on agency business systems, processes and remediation; to include retirement through analysis and information gathering.

PALM requested deliverables:
- RW 326 - Update Current State Agency Business System Inventory and Documentation | Due: October 27, 2023 – IN PROGRESS
- RW 327 - Complete Reports Inventory | Due: July 28, 2023 – IN PROGRESS
- RW 328 – Document Current Agency Business Processes | Due: December 15, 2023 - IN PROGRESS

FDEP Budget Requests and Amendments
- Update FY23/24 FDEP Operational Work Plan for Florida PALM Project | Due: June 30, 2023 – IN PROGRESS
- FY24/25 FDEP Legislative Budget Request for Florida PALM Project | Due: September 30, 2023 - IN PROGRESS
- FY24/25 FDEP Operational Work Plan for Florida PALM Project | Due: September 30, 2023 - IN PROGRESS

Designated member to PALM Advisory Council and Executive Steering Committee
- Attend monthly meetings

The FDEP Operational Work Plan requires <u>interface preparation work</u> for the agency:
- DEP is continuing to review, qualify, and quantify Business System changes for Tier 1, 2, and 3 to use PALM interfaces. Those tasks are identified in Section 2/3. IN PROGRESS

Overview of Agency progress during reporting period:

The FDEP Operational Work Plan requires business <u>system remediation preparation work</u> for the agency:
- DEP is continuing to review, qualify, and quantify Business System changes for Tier 1, 2, and 3 for remediation and conversion. Those tasks are identified in Section 2/3. IN PROGRESS

Zero FTEs are supporting the transition to Florida PALM on a full-time basis. Fifteen FTEs are supporting the transition to Florida PALM on a part-time basis. Four contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS AND 3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Application Remediation	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida PALM Readiness Work Plan Tasks						
RW 121 - Update and Confirm Florida PALM Inventory Workbook	4/4/2022				$1,530	FDEP believes this work is still relevant to our agency's success. FDEP will continue to perform Chart of Account (CoA) impact analysis to their people, processes, systems, interfaces, and reports.
RW 324 – Complete FLAIR Data Elements Inventory	12/9/2022	3/31/2023			$2,000	COMPLETED
RW 325 – Complete Data Security and Access Survey	1/23/2023	2/3/2023			$1,000	IN PROGRESS

Agency Application Remediation	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
RW 326 - Update Current State Agency Business System Inventory and Documentation	3/13/2023	10/27/2023				IN PROGRESS
RW 327 - Complete Reports Inventory	4/03/2023	7/28/2023			$10,000	IN PROGRESS
RW 328 – Document Current Agency Business Processes	7/31/2023	12/15/2023				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Department of Environmental Protection Tasks per deliverables identified in FY22/23 Operational Work Plan.						
FDEP-001: Provide ongoing Project Coordination & Agency Liaison Activities for: interface coordination, documentation creation, and agency communication for interfaces and remediation.	7/1/2020	6/30/2024		$3,000	$28,428	Contracted Project Management support for list of RW tasks listed in the section 1 – status overview. This activity creates the following deliverables from the FY22/23 Operational Work Plan: • PALM1: Agency Monthly Project Status Reporting to Florida PALM • PALM2: Agency Quarterly FY22-23 PALM REMEDIATION Status Report

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Department of Environmental Protection Tasks per deliverables identified in FY22/23 Operational Work Plan.						
FDEP-002: PALM Chart of Account (CoA) Impact Analysis Report	7/1/2022	6/30/2023		$20,000	$279,444	Eighteen Tier 2 Chart of Account analysis was completed in March 2023.
FDEP-004: FDEP Tier 3 Impact Analysis Update and Review with Divisions	2/1/2023	6/30/2023		$20,712	$113,390	Twenty-three Tier 3 Chart of Account analysis was completed in March 2023.
FDEP prepared material for Personalized Agency Work Session	9/1/2022	12/31/2022			$7,373	This material was presented to Florida PALM Project Teams on November 8th through 9th, 2022.
FDEP support to PALM Advisory Council and Executive Steering Committee	7/1/2022	NA			$3,532	FDEP supported PALM contract Amendment 8 review and update work sessions.
FDEP FY24/25 Legislative Budget Request and Operational Work Plan for Florida PALM Project	3/1/2023	09/30/2023			$3,000	

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Department of Environmental Protection Tasks per deliverables identified in FY22/23 Operational Work Plan.						
Update FDEP FY23/24 Legislative Budget Request and Operational Work Plan for Florida PALM Project based on FY23/24 proviso and Florida PALM Readiness Work Plan tasks	05/01/2023	06/30/2023		$2,253	$2,253	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
NONE		

5 – DEP FLORIDA PALM INTERFACE LIST

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
AMI002	Inbound Asset Transfer and Disposal Request	PALM Inbound
AMI003	Outbound Asset Extract	PALM Outbound
AMI004	Outbound Asset Physical Inventory Extract	PALM Outbound
AMI006	Inbound Asset Additions, Adjustments and Physical Updates	PALM Inbound
AMI008	Inbound Asset Physical Inventory Load	PALM Inbound
API001	Inbound Interface for Treasury Offset Program	PALM Inbound

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
API002	Inbound Voucher Load	PALM Inbound
API002	Inbound Voucher Load	PALM Inbound
API004	Outbound Payment Extract	PALM Outbound
API006	Inbound Payment Cancellation	PALM Inbound
API010	Outbound Payment Remittance Advice Data	PALM Outbound
API020	Outbound Supplier Data	PALM Outbound
API021	Outbound Authorized Bank Titles	PALM Outbound
API024	Outbound Voucher Status	PALM Outbound
API025	Outbound Outstanding Warrant Data	PALM Outbound
API027	Inbound Voucher Delete Web Service	PALM Inbound
API028	Inbound Voucher Web Service	PALM Inbound
API031	Outbound Voucher Accounting Detail	PALM Outbound
API109	Outbound Supplier Crosswalk	PALM Outbound
API122	Outbound Payment Extract Web Service	PALM Outbound
API123	Outbound Voucher Accounting Detail Web Service	PALM Outbound
API124	Inbound SpeedChart	PALM Inbound
API125	Outbound SpeedChart	PALM Outbound
ARI001	Outbound Interface for Treasury Offset Program Database	PALM Outbound
ARI002	Outbound Customer Data	PALM Outbound
ARI007	Inbound Deposit Data	PALM Inbound
ARI007	Inbound Deposit Data	PALM Inbound
ARI009	Inbound Customer Data	PALM Inbound

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DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
ARI011	Inbound AR Data	PALM Inbound
ARI012	Outbound ACH NOC Deposit Data	PALM Outbound
ARI020	Outbound Returned Items Data	PALM Outbound
ARI023	Inbound Deposit Data - OCR Template	PALM Inbound
ARI024	Outbound AR and Deposit Data	PALM Outbound
BII001	Inbound Billing Data	PALM Inbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI007	Inbound External Bank Cash Forecast Data	PALM Inbound
CMI011	Inbound Excel to CI for CMIA COA	PALM Inbound
CMI013	Outbound BAI Bank Statements	PALM Outbound
GLI001	Outbound ChartField Values	PALM Outbound
GLI002	Outbound Actuals Extract	PALM Outbound
GLI006	Inbound Journal Entry	PALM Inbound
GLI006	Inbound Journal Entry	PALM Inbound
GLI010	Outbound Interest Apportionment	PALM Outbound
GLI012	Inbound Combo Edit Checking Web Service	PALM Inbound
GLI017	Outbound Combo Code Extract	PALM Outbound
GLI018	Outbound SpeedType	PALM Outbound
GLI020	Inbound SpeedType	PALM Inbound

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
GLI031	Outbound Tree Extract	PALM Outbound
GLI051	Outbound Detail GL Journal	PALM Outbound
GLI059	Inbound External Fund Forecast Data	PALM Inbound
GLI060	Inbound External Forecast Parameter Data	PALM Inbound
GMI001	Inbound Grant Data	PALM Inbound
GMI003	Outbound Recipient Type Extract	PALM Outbound
GMI004	Outbound Grant Receipt Details	PALM Outbound
GMI005	Outbound Grant Information Extract	PALM Outbound
KKI001	Inbound Budget Journal	PALM Inbound
KKI008	Inbound Budget Pre-checking Web Service	PALM Inbound
KKI009	Outbound Budget Extract	PALM Outbound
KKI016	Outbound Budget and Cash Balance Data	PALM Outbound
KKI017	Outbound Trust Fund Disbursements - Appropriations Ledger	PALM Outbound
PCI001	Outbound Project Information Extract	PALM Outbound
PCI004	Outbound CFDA Extract	PALM Outbound
PCI005	Outbound CSFA Extract	PALM Outbound
PCI006	Inbound Project Details	PALM Inbound
POI001	Outbound Encumbrance Extract	PALM Outbound
POI002	Inbound Encumbrance Load	PALM Inbound
POI003	Inbound Encumbrance Web Service	PALM Inbound

6 – DEP SYSTEM REMEDIATION LIST

*The business systems listed is not an exhaustive list and are subject to change.

#	DEP System Remediation List
1	FIN-Convert
2	Allotment Scripting
3	Cash Receiving Application (CRA)
4	Document Imaging/Management System/Workflow (OCULUS)
5	Evoucher
6	FIN-ABTS
7	FIN-ARCollections
8	FIN-Recon
9	FIN-Budget Projections
10	FIN-CRA Recon
11	FIN-FITS
12	FIN-GMS
13	FIN-PRA
14	FIN-Project Review
15	FIN-RateRpt
16	FIN-Tax
17	FIN-YES
18	FIN-Reports
19	FIN-Hub
20	FIN-Maintenance
21	Maximus Consulting Indirect Cost Systems
22	Oculus Validations (OVALMain)
23	Payroll Expense Allocation System (PEAS)
24	SATS (Strategic Asset Tracking System)
25	Submerged Upland Payment Revenue System (SUPRS)
26	ALL_REPS

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#	DEP System Remediation List
27	Air Resources Management System
28	Asbestos Tracking System
29	BSHW_QUERY
30	Board of Trustees Land Document Systems
31	Contract Management Support System
32	DepEPay
33	ELFF
34	Environmental Restoration Integrated Cleanup
35	Enterprise Self Service Authorization
36	Florida Integrated Environmental System Today (FIESTA)
37	Legal Case Tracking
38	Land Management System
39	Operator Certification Program
40	Oil And Hazardous Materials Incident Tracking
41	Permitting Application
42	Potable Water Supply
43	Qlik Sense
44	State Revolving Fund Application
45	Storage Tank Contamination Monitoring
46	Water Assurance Compliance System
47	Wastewater Facility Regulation System

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Department of Financial Services

Agency Sponsor:	Scott Fennell, Deputy Chief Financial Officer	Submitted by:	Tanya McCarty
Status Report Period:	April 1 – April 30th, 2023	Submitted on:	5/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, DFS completed/continued the following activities related to implementation of Florida PALM, which includes Agency Readiness Activities, Agency Business System (ABS) remediation FLAIR Transition preparation, and interfaces:

Agency Readiness
- **RW Task ID 180** – Completed updates for Project Status Reporting.
- **RW Task ID 326** – Continued reviews and updates of current state Agency Business System inventory and documentation.
  - DFS CCN members continued to work with functional and technical subject matter experts to support Task 326 execution and to update functional designs as necessary based on information obtained from Task 326.
- **RW Task ID 327** – Initiated development of DFS Reports Inventory documenting all agency reports that contain FLAIR data.
  - DFS CCN conducted kickoff meetings with functional and technical DFS Division/Office subject matter experts in support of Task 327 execution.
- **RW Task ID 328** – In preparation for documenting agency business processes, the CCN created a template and selected two pilot divisions to test the format and process.
- DFS CCN continued to have weekly meetings as needed to discuss progress of Readiness Work Plan tasks and planning for the implementation of Financials and Payroll Waves while working on updates to the CCN Project Management Plan.
- DFS Executive Steering Committee (ESC) members and identified resources attended and participated in ESC meetings.
- Attended monthly Advisory Council Meeting.
- CCN Members attended the Tuesday Task Talk for Task 327 – Complete Reports Inventory.
- CCN Members attended and participated in the Advisory Council Meeting.
- The Agency Liaison attended monthly Florida PALM Readiness Checkpoint meeting with Readiness Coordinators and discussed Florida PALM updates, current tasks, and upcoming meetings.

Agency Business Systems (ABS) Remediation

Overview of Agency progress during reporting period:

Financials & Payroll Wave Applications
- o Supported RW Task ID 326 by continuing to review and update ABS Inventory and Functional Design Documents based on follow-up meetings and work sessions with DFS business and technical subject matter experts.
  - ▪ Continued to review and update current state FLAIR interfaces (inbound and outbound files) for agency business systems designated for remediation.
  - ▪ Continued development of Functional Design Documents for current state FLAIR touchpoints for Payroll Wave applications designated for remediation.
- o Supported RW Task ID 327 by participating in work sessions with CCN Members DFS business and technical subject matter experts to document division/office reports that contain FLAIR data elements for agency business systems designated for remediation.
- o Continued process definitions and design preparations (pre-design activities) for agency business systems.

FLAIR Transition
- o Continued disposition meetings with Florida PALM for documenting the Inventory of Functions, Sub-Functions, and FLAIR Transition Assumptions.

106 FTEs supported the transition to Florida PALM on a part-time basis in April.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Financials Wave							
AMI003 - Outbound Asset Extract	OIT Budget Tool, Barcode Inventory	07/01/21	TBD		$0.00	$1,550.27	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
AMI004 - Outbound Asset Physical Inventory Extract	Barcode Inventory	07/01/21	TBD		$0.00	$1,432.17	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
AMI008 - Inbound Asset Physical Updates	Barcode Inventory	07/01/21	TBD		$0.00	$1,432.17	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API002 - Inbound Voucher Load	PTDP, UPMIS, WaPR, CODA, Origami	07/01/21	TBD		$285.94	$4,251.69	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API004 - Outbound Payment Extract	SPIA, UPMIS, OIT Budget Tool, CODA, Vendor History Website, Origami, FACTS, OpenGov, Transparency Website, OFR-Fiscal Dashboard	07/01/21	TBD		$514.16	$4,994.80	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API006 - Inbound	UPMIS, Origami	07/01/21	TBD		$67.94	$1,245.13	Planning for all API's to ABS remediation; documenting

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Payment Cancellation							requirements for as-is and to-be workflows.
API010 - Outbound Payment Remittance Advice Data	UPMIS	07/01/21	TBD		$13.00	$431.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API015 - Inbound Supplier Load	PTDP, WaPR, Origami	07/01/21	TBD		$54.94	$2,208.53	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API016 - Inbound W-9 System Updates	W-9	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API019 - Outbound W-9 System Data	W-9	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API020 - Outbound Supplier Data	SPIA, PTDP, UPMIS, WaPR, Origami, FACTS, PC-Works	07/01/21	TBD		$827.91	$5,401.06	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API023 - Outbound Stale Payments File to Unclaimed Property	UPMIS	07/01/21	TBD		$13.00	$431.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
API024 - Outbound Voucher Status	UPMIS, OFR-Fiscal Dashboard	07/01/21	TBD		$13.00	$431.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API031 - Outbound Voucher Accounting Detail	UPMIS, OFR-Fiscal Dashboard	07/01/21	TBD		$13.00	$431.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI002- Outbound Customer Data	FACTS	07/01/21	TBD		$10.21	$609.67	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI007 – Inbound Deposit Data	CODA	07/01/21	TBD		$218.00	$1,611.39	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI009 - Inbound Customer Data	Origami	07/01/21	TBD		$54.94	$813.37	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI011 - Inbound AR Data	Origami	07/01/21	TBD		$54.94	$813.37	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
ARI024 – Outbound AR and Deposit	OIT Budget Tool, OpenGov, Transparency Website	07/01/21	TBD		$0.00	$435.77	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
BII001 – Inbound Billing Data	Origami	07/01/21	TBD		$54.94	$813.37	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
CMI004 - Outbound Bank	CODA, OFR-Fiscal Dashboard	07/01/21	TBD		$218.00	$1,611.39	Planning for all API's to ABS remediation; documenting

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Deposit Transactions							requirements for as-is and to-be workflows.
GLI001 - Outbound ChartField Values	CODA, Lease Tracking, Origami, PIRQ, PC-Works, Allotments, OpenGov, FACTS	07/01/21	TBD		$814.91	$9,977.05	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI002 – Outbound Actuals Extract	OIT Budget Tool, Recon, FACTS, OFR-Fiscal Dashboard	07/01/21	TBD		$10.21	$1,394.87	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI003 – Inbound Contract ChartField	FACTS	07/01/21	TBD		$10.21	$609.67	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI014 – Outbound Financial Balances Transparency Site	Transparency Website, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$667.10	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI015- Outbound Cash Transaction and Balance Data	Transparency Website, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$667.10	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI017 – Outbound Combo Code Extract	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GLI051- Outbound Detail GL Journal	Recon, OFR-Fiscal Dashboard		TBD		$0.00	$667.10	Planning for all API's to ABS remediation; documenting

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
							requirements for as-is and to-be workflows.
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI002 - Inbound FACTS Grant Data	FACTS	07/01/21	TBD		$10.21	$609.67	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI003 - Outbound Recipient Type Extract	FACTS	07/01/21	TBD		$10.21	$609.67	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI004 - Outbound Grant Receipt Details	FACTS	07/01/21	TBD		$10.21	$609.67	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI005 - Outbound Grant Information Extract	FACTS	07/01/21	TBD		$10.21	$609.67	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
GMI006 - Outbound Grant Information Extract to FACTS	FACTS	07/01/21	TBD		$10.21	$609.67	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
KKI009 – Outbound Budget Extract	Allotments, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$257.70	Planning for all API's to ABS remediation; documenting

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
							requirements for as-is and to-be workflows.
KKI016 – Outbound Budget and Cash Balance Data	Allotments, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$924.80	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
KKI017 – Outbound Trust Fund Disbursements – Appropriation Ledger	Allotments	07/01/21	TBD		$0.00	$257.70	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
PCI001 – Outbound Project Information Extract	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.
POI001 – Outbound Encumbrance Extract	OIT Budget Tool, UPMIS, Allotments, OFR-Fiscal Dashboard	07/01/21	TBD		$13.00	$807.57	Planning for all API's to ABS remediation; documenting requirements for as-is and to-be workflows.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SPIA	07/01/21	TBD		$436.00	$1,658.50	Reviewing interface layouts and business processes for Financials Wave.
UPMIS	07/01/21	TBD		$117.00	$4,569.00	Reviewing, updating, and confirming interface layouts and business processes.
PTDP	07/01/21	TBD		$0.00	$2,065.50	Reviewing, updating, and confirming interface layouts and business processes.
FLAIR – FL PALM Transition	07/01/21	TBD		$30,349.25	$462,766.00	Continued collaboration sessions with Florida PALM for review of Functions, Sub-Functions, and FLAIR Transition assumptions, developed FY 23-24 Operational Work Plan.
ABS – FL PALM Remediation	07/01/21	TBD		$69,788.50	$701,919.00	Finalized FY 22-23 Operational Work Plan, worked on ABS scope assessment and assumptions, and ABS interface remediation.
EIC	07/01/21	TBD		$0.00	$2,004.50	Reviewing, updating, and confirming interface layouts and business processes.
W9 System	07/01/21	TBD		$0.00	$1,827.50	Reviewing, updating, and confirming interface layouts and business processes.
CODA	07/01/21	TBD		$1,090.00	$8,056.96	Reviewing, updating, and confirming interface layouts and business processes.
FLAIR@DFS	07/01/21	TBD		$0.00	$492.00	Reviewing, updating, and confirming interface layouts and business processes.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Budget Allotments	07/01/21	TBD		$0.00	$1,288.50	Reviewing, updating, and confirming interface layouts and business processes.
OpenGov	07/01/21	TBD		$0.00	$953.00	Reviewing, updating, and confirming interface layouts and business processes.
OIT Budget Tool	07/01/21	TBD		$0.00	$590.50	Reviewing, updating, and confirming interface layouts and business processes.
WaPR - SDTF	07/01/21	TBD		$0.00	$2,120.00	Reviewing, updating, and confirming interface layouts and business processes.
Barcode Inventory System	07/01/21	TBD		$751.00	$4,296.50	Reviewing, updating, and confirming interface layouts and business processes.
Lease Tracking System	07/01/21	TBD		$440.00	$3,431.00	Reviewing, updating, and confirming interface layouts and business processes.
FACTS	07/01/21	TBD		$112.32	$6,706.38	Reviewing, updating, and confirming interface layouts and business processes.
Origami	07/01/21	TBD		$494.50	$7,956.00	Reviewing, updating, and confirming interface layouts and business processes.
OMNI	07/01/21	TBD		$0.00	$4,752.50	Reviewing, updating, and confirming interface layouts and business processes.
PIRQ	07/01/21	TBD		$0.00 $89.00	$1,447.00	Reviewing, updating, and confirming interface layouts and business processes.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Transparency Website	07/01/21	TBD		$0.00	$0.00	Reviewing, updating, and confirming interface layouts and business processes.
Vendor History Website	07/01/21	TBD		$0.00	$431.00	Reviewing, updating, and confirming interface layouts and business processes.
P-Card Works	07/01/21	TBD		$1,063.50	$2,978.50	Reviewing, updating, and confirming interface layouts and business processes.
Reconciliation (Recon)	07/01/21	TBD		$0.00	$3,335.50	Reviewing, updating, and confirming interface layouts and business processes.
Payroll Load to FLAIR	07/01/21	TBD		$0.00	$2,459.00	Reviewing, updating, and confirming interface layouts and business processes.
Vendor Payee/Payments Website	07/01/21	TBD		$0.00	$431.00	Identifying interface layouts and business processes.
OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Reviewing, updating, and confirming interface layouts and business processes.

* Costs listed in Section Three (3) include the costs listed in Section Two (2) and does not include project costs indirectly attributable to interface or remediation work (i.e., general project knowledge transfer).

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
4/1/2023	INC35108715	Missing CMI003_BOA inbound File

Department of Health

Agency Sponsor:	*Robert Herron, Division Director - Administration*	Submitted by:	*Terri Mulkey, Chief – Finance and Accounting*
Status Report Period:	*April 1 – April 30, 2023*	Submitted on:	*04/30/23*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, Florida Department of Health (Department) completed the following activities related to system interfaces and agency business system remediation:

- PALM Readiness Team Manager Nikki Klein and the DOH Project team - Robert Herron, Terri Mulkey, and Sheetal Shidhaye talked about the PALM Project at Division of Administration's Education and Training 2023 Conference in Daytona on April 19, 2023.
- FIRS Application - DOH PALM Project Manager is in the process of creating Resource and Capacity Planning for the FIRS application. This is one of the key applications that will need significant remediation.6 Modules of the application are identified and the PALM Integration team is creating and documenting As-Is in the Functional Design Document.
- CONMAN Application - A Council is created and key members in the council are identified for CONMAN (Contract Management) application upgrade and remediation planning for PALM remediation. A work group of small, medium, and large CHDs is also identified to assess the current As-Is functionality and meets weekly with the PALM Integration Team.
- PALM Integration Team is in the process of upgrading Payroll application to get it ready for PALM remediation.
- PALM Integration Team continues cadence meetings with several business and technical application owners to complete Section 4 and 5 of the Functional Design Document.
- The CCN Team at the Department meets weekly to discuss activities related to Florida PALM activities, Agency Business System remediation and planning for the upcoming fiscal year.

Key Applications for DOH Remediation – are FIRS (Financial Informaton and Reporting System), CONMAN (Contract Management) and FIS / FDW (Finaical Information System / Financial Datawarehouse)

05 Consultant is supporting the transition to Florida PALM on a full-time basis.
12 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 **– AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
AMI002	TBD	TBD	TBD	NA	NA	
AMI003	TBD	TBD	TBD	NA	NA	
AMI004	TBD	TBD	TBD	NA	NA	
AMI006	TBD	TBD	TBD	NA	NA	
AMI008	TBD	TBD	TBD	NA	NA	
API001	TBD	TBD	TBD	NA	NA	
API002	TBD	TBD	TBD	NA	NA	
API004	TBD	TBD	TBD	NA	NA	
API006	TBD	TBD	TBD	NA	NA	
API010	TBD	TBD	TBD	NA	NA	
API020	TBD	TBD	TBD	NA	NA	
API021	TBD	TBD	TBD	NA	NA	
API024	TBD	TBD	TBD	NA	NA	
API025	TBD	TBD	TBD	NA	NA	
API027	TBD	TBD	TBD	NA	NA	
API028	TBD	TBD	TBD	NA	NA	
API031	TBD	TBD	TBD	NA	NA	
API109	TBD	TBD	TBD	NA	NA	
API122	TBD	TBD	TBD	NA	NA	
API123	TBD	TBD	TBD	NA	NA	
API124	TBD	TBD	TBD	NA	NA	

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
API125	TBD	TBD	TBD	NA	NA	
ARI001	TBD	TBD	TBD	NA	NA	
ARI002	TBD	TBD	TBD	NA	NA	
ARI007	TBD	TBD	TBD	NA	NA	
ARI009	TBD	TBD	TBD	NA	NA	
ARI011	TBD	TBD	TBD	NA	NA	
ARI012	TBD	TBD	TBD	NA	NA	
ARI020	TBD	TBD	TBD	NA	NA	
ARI023	TBD	TBD	TBD	NA	NA	
ARI024	TBD	TBD	TBD	NA	NA	
BII001	TBD	TBD	TBD	NA	NA	
CMI004	TBD	TBD	TBD	NA	NA	
CMI007	TBD	TBD	TBD	NA	NA	
CMI011	TBD	TBD	TBD	NA	NA	
CMI013	TBD	TBD	TBD	NA	NA	
GLI001	TBD	TBD	TBD	NA	NA	
GLI002	TBD	TBD	TBD	NA	NA	
GLI006	TBD	TBD	TBD	NA	NA	
GLI010	TBD	TBD	TBD	NA	NA	
GLI012	TBD	TBD	TBD	NA	NA	
GLI017	TBD	TBD	TBD	NA	NA	
GLI018	TBD	TBD	TBD	NA	NA	

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
GLI020	TBD	TBD	TBD	NA	NA	
GLI031	TBD	TBD	TBD	NA	NA	
GLI051	TBD	TBD	TBD	NA	NA	
GLI059	TBD	TBD	TBD	NA	NA	
GLI060	TBD	TBD	TBD	NA	NA	
GMI001	TBD	TBD	TBD	NA	NA	
GMI003	TBD	TBD	TBD	NA	NA	
GMI004	TBD	TBD	TBD	NA	NA	
GMI005	TBD	TBD	TBD	NA	NA	
KKI001	TBD	TBD	TBD	NA	NA	
KKI008	TBD	TBD	TBD	NA	NA	
KKI009	TBD	TBD	TBD	NA	NA	
KKI016	TBD	TBD	TBD	NA	NA	
KKI017	TBD	TBD	TBD	NA	NA	
PCI001	TBD	TBD	TBD	NA	NA	
PCI004	TBD	TBD	TBD	NA	NA	
PCI005	TBD	TBD	TBD	NA	NA	
PCI006	TBD	TBD	TBD	NA	NA	
POI001	TBD	TBD	TBD	NA	NA	
POI002	TBD	TBD	TBD	NA	NA	
POI003	TBD	TBD	TBD	NA	NA	

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Asset Management System (AMS)	TBD	TBD	TBD	NA	NA	
Axiom Pro	TBD	TBD	TBD	NA	NA	
BIMS	TBD	TBD	TBD	NA	NA	
Budget Spending Plan (BSP)	TBD	TBD	TBD	NA	NA	
Cash Receipts System	TBD	TBD	TBD	NA	NA	
Cell Phone Bill Verification System (CPBVS)	TBD	TBD	TBD	NA	NA	
CFDA Analysis System	TBD	TBD	TBD	NA	NA	
Child and Nutrition Payment Systems (MIPS)	TBD	TBD	TBD	NA	NA	
CMS Client Payment System (FIPBUS)	TBD	TBD	TBD	NA	NA	
Collocated Journal Transfer System (CJT)	TBD	TBD	TBD	NA	NA	
Commline Inventory System	TBD	TBD	TBD	NA	NA	
Contract Management System (CONMAN)	TBD	TBD	TBD	NA	NA	
CORTNE	TBD	TBD	TBD	NA	NA	
Cost Allocation Plan System	TBD	TBD	TBD	NA	NA	
Data Quality Control Communication Lines/Devices File	TBD	TBD	TBD	NA	NA	

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Division of Disability Determination (DDD) Accounting Transaction Systems	TBD	TBD	TBD	NA	NA	
DOH File Mover – Report for Route #1335 – FIS FACTS DFS Contract Inbound Data	TBD	TBD	TBD	NA	NA	
Employee Vendor Add/Update for Payroll Processing	TBD	TBD	TBD	NA	NA	
Environmental Health Database System (EHD)	TBD	TBD	TBD	NA	NA	
Environmental Health Online Processing System	TBD	TBD	TBD	NA	NA	
Financial and Information Reporting System (FIRS)	TBD	TBD	TBD	NA	NA	
Financial Information System – Titles and Expansions	TBD	TBD	TBD	NA	NA	
Financial Information System (FIS)	TBD	TBD	TBD	NA	NA	
Grant Reconciliation Systems	TBD	TBD	TBD	NA	NA	
Health Management System (HMS)	TBD	TBD	TBD	NA	NA	
MQA Allocation Program/Cash Balance Report	TBD	TBD	TBD	NA	NA	
MQA Internet Services Activity Control and Reporting System	TBD	TBD	TBD	NA	NA	
MQA Licensing – License Ease (COMPAS)	TBD	TBD	TBD	NA	NA	

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Debit Memo System	TBD	TBD	TBD	NA	NA	
ODD Cash Management System (MicroPact – formerly LEVY)	TBD	TBD	TBD	NA	NA	
Payroll System	TBD	TBD	TBD	NA	NA	
Rate System	TBD	TBD	TBD	NA	NA	
Reconciliation System (RECON)	TBD	TBD	TBD	NA	NA	
Reconciliation Application (RECONCILE)	TBD	TBD	TBD	NA	NA	
Rehabilitation Information Management System (RIMS)	TBD	TBD	TBD	NA	NA	
Schedule C	TBD	TBD	TBD	NA	NA	
SPURS DataMart – Statewide Vendor File Download	TBD	TBD	TBD	NA	NA	
Trust Fund Cash Analysis	TBD	TBD	TBD	NA	NA	
Time IT!	TBD	TBD	TBD	NA	NA	
Year End Dual Year Certified Forward Payroll Reallocation System	TBD	TBD	TBD	NA	NA	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Department of Juvenile Justice

Agency Sponsor:	Heather DiGiacomo, Chief of Staff Dodie Garye, Director of Administrative Services	Submitted by:	Amanda Gaddis, Consultant & Project Manager
Status Report Period:	April 1 – April 20, 2023	Submitted on:	5/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, the Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Completed Task 173 (Provide Agency Update for Project Status Reporting) on April 10th, 2023.
- Received and started Task 327 (Complete Reports Inventory).
- Continued working on Task 326 (Update Current State Agency Business System Inventory and Documentation).
- Attended the Tuesday Task Talk on April 4th, 2023.
- Attended and listened to the recording of the Executive Steering Committee meeting on April 26th, 2023.
- Attended Monthly Florida PALM Readiness Checkpoint with Readiness Coordinator Vincent Cicco on April 26th, 2023. This was an in-person meeting and will continue to be moving forward. Discussed the following:
  - Florida PALM agency impacts to technology, processes, data and people, building awareness, and the need for strong change management efforts.
  - Roles & responsibilities and importance of agency CCN members.
  - Advisory Council highlights and Agency Readiness Roundtable topics.
  - Project updates: Amendment 8 status, new Florida PALM website navigation, new COA interactive graphic.
  - Current State Analysis RW tasks and status.
- Held internal meetings within the Agency head and SME's to discuss current tasks and to ensure lines of communication remain open.

DJJ has 1 Consultant supporting the transition to PALM on a full-time basis.
DJJ has 8 FTEs supporting the transition to PALM on an as-needed basis.

2 **– AGENCY SYSTEM INTERFACE PROGRESS**

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI003 - Inbound Contract ChartField API004 - Outbound Payment Extract File GMI002 – GMI0006	Contract Tracking System (CTS)	7/1/2023	6/31/2024	N/A	N/A	N/A	Will begin while working on Task 326. Start date estimated 7/1/2023.
API024 - Outbound Voucher Status API031 - Outbound Voucher Accounting Detail API123 - Outbound Voucher Accounting Detail Web Service	Axiom Pro	7/1/2023	6/31/2024	N/A	N/A	N/A	Will begin while working on Task 326. Start date estimated 7/1/2023.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Axiom Pro	7/1/2023	6/31/2024	N/A	N/A	N/A	Will begin while working on Task 326. Start date estimated 7/1/2023.
FLAIR@DJJ	7/1/2023	6/31/2024	N/A	N/A	N/A	Will begin while working on Task 326. Start date estimated 7/1/2023.
Contract Tracking System (CTS)	7/1/2023	6/31/2024	N/A	N/A	N/A	Will begin while working on Task 326. Start date estimated 7/1/2023.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
None	N/A	N/A

Department of Legal Affairs

Agency Sponsor:	John Guard, Deputy Attorney General	Submitted by:	Sabrina Donovan, Director of Administration
Status Report Period:	April 1 - 30, 2023	Submitted on:	05/04/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April 2023:
- Readiness Coordinator touchpoint meeting 03/02/2023 and 03/30/2023
- Agency Sponsor, Agency Liaison and Agency CIO met with Steven Fielder to brief the new Agency Sponsor on the project.
- Participated in Tuesday Task Talk
- Reviewed Tasks 326 and 327

I have removed the information previously reported in Section 2 – Agency System Interface Progress based on information provided during my meeting with the Readiness Coordinator. Information provided indicated that modules and interfaces would be reviewed as part of the project reset and information gained from agency support sessions.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
6 FTEs are supporting the transition to Florida PALM on a part-time basis.

We have an issue with conversion of agency FLAIR projects to Florida PALM OC2. We use the FLAIR project field to track revenue and expenditures for our legal cases and billing client agencies. This is a critical issue for our agency.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – **AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Access/SQL	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
eGrants	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting, Reconciliation	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting, VANext	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Contract Reporting	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Procurement	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Expense Reimbursement	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
VANext	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SATS-FLAIR (Stategic Systems & Technology Corp)	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Lottery

Agency Sponsor:	*Becky Ajhar, CFO* *Reggie Dixon, Chief of Staff*	Submitted by:	*Chris Rorison, Project Manager*
Status Report Period:	*April 1 – April 30, 2023*	Submitted on:	*05/05/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, the Department of Lottery completed the following activities related to system interfaces and agency business system remediation: • Attended one Readiness Touchpoint • Worked on completing Task 326: Reviewed Task Talk, planned activities/strategy, and assigned responsibilities, set timeline • Worked on completing Task 327: Reviewed Task Talk, planned activities/strategy, and assigned responsibilities, set timeline   0 FTEs are supporting the transition to Florida PALM on a full-time basis. 0 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
B10 file	GL	Tbd	tbd		0	0	B10 file

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Identify remediation needs for Strategic Assets Tracking System	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for ARS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Aurora / CGS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for MICS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Vendor Payments Database	Tbd	tbd		0	0	Next steps not scheduled yet

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
(None)		

Department of Management Services

Agency Sponsor:	Katie Parrish, Deputy Secretary of Management Services, DMS		Submitted by:	Evelyn Harrison, Project Manager, Office of the Secretary, DMS PALM Liaison
Status Report Period:	April 1- April 30, 2023		Submitted on:	May 10, 2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of February, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation:

DMS
- DMS Agency Liaison continues to provide updates to the Readiness Workplan Tasks via the DMS PALM Teams Channel and Smartsheet task reminders.
- DMS Agency Liaison continues to review CCN liaison staff, notify PALM of staff changes, and update DMS PALM Org chart.
- DMS Agency Liaison coordinates internal monthly CCN liaison touch points, attends Pulse Checks with PALM Readiness Coordinators, participates in PALM Town Hall meetings and other events, and obtains updates from DMS Advisory Council representative. Information from these activities is provided to the DMS CCN and Agency Sponsor.
- Agency Sponsor recently held a Round Robin Refresh Meeting to discuss how the agency interacts with Florida PALM, re-engage with each other, share workload concerns with year-end, and best approach to keep to the timeline schedule. These meetings will recur monthly.
- Agency Liaison held a briefing on the Training Liaison's role in DMS with the Readiness Coordinator and HR. Updated info pertaining to the Roles and Responsibilities for all PALM Liaisons is forthcoming via a new CCN task due for release in May.
    Upcoming Meetings and Events for May:
    - o DMS Training Liaison role meeting / brief: May 3.
    - o Agency Sponsor Pulse Check Survey: May 5.
    - o April Agency Status Report: due May 10.
    - o DMS Purchase Card meeting with PALM: May 10.
    - o PALM Readiness Touchpoint Meeting with DMS Liaison: May 15.
    - o Agency Sponsor Summit: May 16.
    - o Internal DMS Monthly PALM Connect Meeting: May 25.
- **Work Sessions in progress internally with DMS CCN liaisons to address three concurrent tasks:**

- o Task 327 – Complete Reports Inventory - Due July 28.
- o Task 326 - Update Current-State Agency Business System Inventory and Documentation - Due Oct 27.
- o Task 328 - Document Current Agency Business Processes – Due Dec 15.
- **Enterprise meetings planned with PALM to discuss processes and next steps:**
  - o FRS: TBD
  - o MFMP: TBD
  - o PF: meetings in progress
  - o STMS – TBD

FMS
- FMS Chief continues to analyze current staff duties and adjust where appropriate to ensure a smooth transition for PALM and for compliance activities.
- FMS staff continue to provide internal training for DMS staff related to PALM processes and tasks.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
7 FTEs are supporting the transition to Florida PALM on a part-time basis.

People First:
- Preliminary discussions have begun following the start of the Payroll Wave requirements activities. Human Capital Management (HCM) files are to be determined at this time. That is where the heavy lift will be for the People First PALM integrations.
- Internal planning meetings continue. Focus is the design impact on the People First system and continued analysis of applicable Florida PALM interface files.
- People First submitted an LBR request for FY 23/24 for the Financials and Payroll Waves.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
6 FTEs are supporting the transition to Florida PALM on a part-time basis.

Statewide Travel Management System (STMS):
- Internal planning meetings continue, focusing on the design impact on the STMS system and analysis of applicable Florida PALM interface files.
- STMS submitted an LBR request for FY 22/23 for the Financials Wave.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
4 FTEs are supporting the transition to Florida PALM on a part-time basis.

RETIREMENT:

During the month of April, DMS Division of Retirement (Retirement) completed the following activities related to system interfaces and agency business system remediation:

0 FTE are supporting the transition to Florida PALM on a full-time basis.
6 FTE are supporting the transition to Florida PALM on a part-time basis.

Financials Wave
- Retirement attended the following PALM meetings during the month of April:
- DMS - Internal Palm Meetings
  - 4/13/2023 – Tasks Working Session
  - 4/20/2023 – Internal DMS Monthly Palm Connect
  - o Requirements Reviews
    - 4/20/2023 – PALM Readiness Touchpoint
- Monthly meetings with the PALM Team related to FRS systems interfaces are on hold pending completion of CMS Wave issues.

MFMP:
- MFMP conducted a kickoff meeting with the Florida PALM team on Thursday, April 6, 2023. The Florida PALM team provided project updates around Amendment 8 status, the planned timeline, and integration capabilities. Based on this discussion, MFMP anticipates design meetings to begin later in May 2023.
- As a result of the kickoff meeting, it was discussed that Web Service/RTI is possible, but will only be used where absolutely necessary. MFMP anticipates continuing discussions with the Florida PALM team on which interfaces will meet this criteria.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
4 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI002 - Inbound Asset Transfer and Disposal Request	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
AMI004 - Outbound Asset Physical Inventory Extract	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
AMI006 - Inbound Asset Additions, Adjustments and Physical Updates	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
AMI008 - Inbound Asset Physical Inventory Load	Strategic Asset Tracking System	6/1/2022	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
API021 - Outbound Authorized Bank Titles	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
ARI007 - Inbound Deposit Data	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
ARI020 - Outbound Returned Items Data	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI024 - Outbound AR and Deposit Data	Oracle Accounts Receivable	9/1/2022	9/1/2023	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI001 - Outbound ChartField Values	BARS	2/1/2023	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI002 - Outbound Actuals Extract	BARS	2/1/2023	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI017 - Outbound Combo Code Extract	BARS	2/1/2023	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI018 - Outbound SpeedType	BARS	2/1/2023	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI051 - Outbound Detail GL Journal	BARS	2/1/2023	TBD	TBD	N/A	N/A	FMS: Timelines based on the information available at this time and are subject to change. To be addressed during design phase.
GLI030 - Outbound Account Description File		TBD	TBD	TBD	N/A	N/A	MFMP: Anticipate design discussions to begin again in May 2023.
API004 - Outbound Payment Extract		TBD	TBD	TBD	N/A	N/A	MFMP: Anticipate design discussions to begin again in May 2023.
API024 - Outbound Voucher Status		TBD	TBD	TBD	N/A	N/A	MFMP: Anticipate design discussions to begin again in May 2023.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API002 –Inbound Voucher Load		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API004 – Outbound Payment Extract		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API006 –Inbound Payment Cancellation		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API010 – Outbound Payment Remittance Advice Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API015 –Inbound Supplier Load		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be needed until a later wave.
API020 – Outbound Supplier Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API021 – Outbound Authorized Bank Titles		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API024 – Outbound Voucher Status		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API025 – Outbound Outstanding Warrant Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API031 – Outbound Voucher Accounting Detail		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API038 – Outbound FRS Retiree Information		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be need until a later wave.
API122 – Outbound Payment Extract Web Service		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI007 – Inbound Deposit Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI012 – Outbound ACH NOC Deposit Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI020 – Outbound Returned Items Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
GLI001 - Outbound Chart Field Values		11/1/21	TBD			$196.01	PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API021 – Outbound Authorized Bank Titles		11/1/21	TBD				PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
API028/API002 Inbound Voucher (BOTH)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API123/API024 Outbound Voucher Detail (BOTH)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API122/API004 Outbound Payment Extract (BOTH)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API027 Inbound Voucher Delete (WS)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI008 Inbound Budget Precheck (WS)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
GLI012 Inbound Combo Edit (WS)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API020 Outbound Vendor Data (FILE)		11/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
API031 Outbound Voucher Accounting Detail		12/1/21	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
DMS	N/A	N/A	N/A	$0	$0	N/A
People First	09/04/20	TBD	TBD	$6,499.67	$63,815.65	PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
STMS	09/08/20	TBD	TBD	N/A	N/A	STMS: Anticipate design discussions to begin again in April 2023.
FRS	09/03/20	TBD	N/A	$0	$8,698.50	CMS Wave impact is limited to making minor modifications to one existing FLAIR transaction interface file. Unanticipated CMS Wave remediation is reflected in cumulative cost noted here. Financials Wave impact is limited to interfaces described in Section 2, above.
MFMP						MFMP will be required to update our FLAIR integration to meet PALM requirements. Separate enhancement hours and budget are set aside for PALM integration efforts.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
None	None	None

Department of Military Affairs

Agency Sponsor:	LTC Adam Curry		Submitted by:	June Eubanks, F&A
Status Report Period:	April 1 – April 30, 2023		Submitted on:	05/03/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of February, DMA completed the following activities related to system interfaces and agency business system remediation:
 	
• **One on One Meeting with Readiness Coordinator/Agency Liaison 04/11/23.**
• **Agency Team meeting conducted to ensure upcoming tasks are on track - 04/19/23.**
• **Agency Touchpoint meeting with Readiness Coordinator completed - 04/27/23.**
 	
   1 FTEs are supporting the transition to Florida PALM on a full-time basis.
   3 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
NA	NA	NA	NA	NA	NA	NA	NA

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
NA	NA	NA	NA	NA	NA	NA

05/17/2023

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
NA	NA	NA

Department of Revenue

Agency Sponsor:	Clark Rogers, Chief of Staff	Submitted by:	Shannon Segers, Director of Financial Management
Status Report Period:	April 1 – April 30, 2023	Submitted on:	5/5/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, DOR worked on the following activities: • RW 173- Provided Agency Update for Project Status Reporting for March—related to system interfaces and agency business system remediation • RW 326 – Update current State Agency Business System Inventory and Documentation – related to business systems • RW 327—Complete Reports Inventory   0 FTEs are supporting the transition to Florida PALM on a full-time basis. 85 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
CMS Wave Remediation Activities	SUNTAX	7/20/21	9/17/21		$0.00	$0.00	
AMC001 Fixed Assets	Cherwell/ SharePoint	1/10/22	TBD				
AMI003 Outbound Asset Extract	FICAS	1/10/22	TBD				
AMI004 Outbound Asset Physical Inventory Extract	FICAS	1/10/22	TBD				
API002 Inbound Voucher Load	SUNTAX RADS RSDS CAMS	1/18/21	TBD		$282.00	$13,442.00	

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 Outbound Payment Extract File	SUNTAX FICAS CAMS	1/10/22	TBD		$799.00	$14,617.00	
API006 Inbound Payment Cancellation	SUNTAX	1/10/22	TBD				
API010 Outbound Payment Remittance Advice Data	SUNTAX	1/10/22	TBD				
API020 Outbound Supplier Data	SUNTAX	1/10/22	TBD				
API024 Outbound Voucher Status	SUNTAX	1/10/22	TBD				
API025 Outbound Outstanding Warrant Data	SUNTAX	1/10/22	TBD				
API026 Inbound DOR Supplier Levy Flag	SUNTAX	1/18/21	TBD				
API031 Outbound Voucher Accounting Detail	SUNTAX FICAS CAMS	1/10/22	TBD		$0.00	$0.00	

05/17/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API124 Inbound SpeedChart	SUNTAX	1/10/22	TBD				
API125 Outbound SpeedChart	SUNTAX	1/10/22	TBD				
ARI002 Outbound Customer Data	SUNTAX	1/10/22	TBD				
ARI007 Inbound Deposit Data	SUNTAX CAMS	1/10/22	TBD		$1,222.00	$14,852.00	
ARI012 Outbound ACH NOC Deposit Data	SUNTAX	1/10/22	TBD				
ARI020 Outbound Returned Items Data	SUNTAX	1/10/22	TBD				
ARI024 Outbound AR and Deposit Data	CAMS	1/10/22	TBD		$0.00	$0.00	
BII001 Inbound Billing Data	SUNTAX	1/10/22	6/30/23	3/23/22			Removed from DOR Technical Workbook
CMI004 Outbound Bank Deposit Transactions	SUNTAX	1/10/22	6/30/23	2/24/22	$0.00	$0.00	DOR implemented in CMS Wave.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
CMI013 Outbound BAI Bank Statements	SUNTAX	1/10/22	TBD				
GLI001 Outbound ChartField Values	FICAS SUNTAX	1/10/22	TBD				
GLI002 Outbound Actuals Extract	FICAS SUNTAX	1/10/22	TBD				
GLI006 Inbound Journal Entry	SUNTAX CAMS	1/10/22	TBD		$1,269.00	$14,147.00	
GLI017 Outbound Combo Code Extract	SUNTAX	1/10/22	TBD				
GLI018 Outbound SpeedType	SUNTAX	1/10/22	TBD				
GLI020 Inbound SpeedType	SUNTAX	1/10/22	TBD				
GLI031 Outbound Tree Extract	SUNTAX	1/10/22	TBD				
GLI051 Outbound Detail GL Journal	SUNTAX FICAS	1/10/22	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI009 Outbound Budget Extract	FICAS	1/10/22	TBD				
POC001 Open Encumbrances	FICAS	1/10/22	TBD				
POI001 Outbound Encumbrance Extract	FICAS	1/10/22	TBD				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
RABIT (Revenue Accounting and Budget Information Tool) System Remediation	10/2/20	TBD		$0.00	$0.00	ABS Remediation is in the Design phase.
Financial Information Cost Allocation System (FICAS) System Remediation	10/2/20	TBD		$0.00	$13,865.00	ABS Remediation is in the Design phase.
SUNTAX (System for Unified Taxation) System Remediation	10/2/20	TBD		$1,269.00	$14,546.50	ABS Remediation is in the Design phase.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
Revenue Accounting Distribution System (RADS) System Remediation	10/2/20	TBD				ABS Remediation is in the Design phase.
Revenue Sharing Distribution System (RSDS) System Remediation	10/2/20	TBD				ABS Remediation is in the Design phase.
Child Support Automated Management System (CAMS) System Remediation	10/2/20	TBD		$705.00	$10,052.00	ABS Remediation is in the Design phase.
Contract Accountability Tracking System (CATS)	1/10/22	TBD				ABS Remediation is in the Design phase.
Revenue Asset Management Tracking System/ SATS (RAMS)	1/10/22	TBD				ABS Remediation is in the Design phase.
Salary Overpayment Database	1/10/22	TBD				ABS Remediation is in the Design phase.
Cherwell/SharePoint	3/24/22	TBD				ABS Remediation is in the Design phase.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Division of Administrative Hearings

Agency Sponsor:	Megan Silver, Executive Director & Administrative Law Judge	Submitted by:	Patricia Kenyon, Operations Manager
Status Report Period:	April 1 – April 30, 2023	Submitted on:	05/01/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, DOAH completed the following activities related to system interfaces and agency business system remediation: **N/A, DOAH does not have any interfaces for the Financials Wave.**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
N/A	N/A	N/A

Division of Emergency Management

Agency Sponsor:	Mark Mahoney, Finance Administrator		Submitted by:	Karen Peyton, OMCII
Status Report Period:	April 1 – April 30, 2023		Submitted on:	05/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, FDEM completed the following activities related to system interfaces and agency business system remediation: 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 4 FTEs are supporting the transition to Florida PALM on a part-time basis

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 Outbound Payment Extract	Central Ingest	03/2021	Central ingest point for FDEM has been completed	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Dashboard	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings
GMS	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings
Axiom Voucher System	03/2021	Central ingest point for FDEM has been completed.	08/2021			"
FOCUS	03/2021	Central ingest point for FDEM has been completed. 03/2021	08/2021			"

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
N/A	N/A	N/A

Executive Office of the Governor

Agency Sponsor:	*Hanson, Dawn; Director of Administration*		Submitted by:	*Sasso, Kelley; Director of Finance and Accounting*
Status Report Period:	*April 1, 2023 - April 30, 2023*		Submitted on:	*04/28/2023*

1 - STATUS OVERVIEW

A.   Overview of Agency progress during reporting period:
During the month of April, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation: • <mark>n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time.</mark> During the month of April, LAS/PBS completed the following activities related to system interfaces and agency business system remediation: • Review - 20.1   Enter and Process Budget Journals   -   20.1.1 Enterprise Post Appropriations • Review -   20.1.3 Enterprise Budget Ledger Reconciliation

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
KKI001 (ALTR) – Inbound Budget Journal • Budget Load • Adjustments to Budget • Carry Forward – June (OP) • Carry Forward – Sept (FCO) • February Reversions (FCO)	LAS/PBS	Interface review: 02/20 – 10/20 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Interface Review: 10/14/2020 Build: 03/21	Collapsed KKI003, KKI006, KKI007 into KKI001. Internal Testing – On hold
KKI002 – Inbound Apropriation Budget Ledger Reconciliation • Daily Reconciliation FLAIR/LAS/PBS		Review: 04/16/20 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Review:10/2020 Build: 03/21	Build complete Internal Testing – On hold

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
KKI005 – Outbound Tentative Reversion Balances • Sept 30 Reversions (OP) KKI005 – Outbound Tentative Reversion Balances		Review: 08/15/20 – 10/20 Build: 02/21 Internal Testing: 04/21	~~Internal Testing: 06/21~~	Review:10/28/2020 Build: 04/21	Build complete Internal Testing – On hold
GLI001 - Outbound Chartfield Values		Review: 08/15/2020		Review: 10/21/2020	Reviewed Interface Waiting on PALM for chartfields.
GLI004 – Inbound Budgetary Code Values		Reviewed: 08/15/2020 Build: 02/21 Internal Testing: 04/21	~~Internal Testing: 06/21~~	Reviewed: 10/28/2020 Build: 04/21	Reviewed Interface. Build complete. Internal Testing – On hold .
~~GLI007 – Outbound Trial Balance~~ ~~• PDF Report~~		~~08/15/2020~~	~~10/31/2020~~	~~10/09/2020~~ .	~~PALM should be able to replace this functionality~~

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
Interface GLI009 – Outbound Unreserved Balances File –					continued to research and prepare crosswalk, file layout, requirement – waiting for PALM review of layout.
~~GLI016 – Outbound COA Crosswalk Extract~~		~~08/15/2020~~	~~10/31/2020~~	~~10/28/2020~~	~~Not needed.~~
~~GLI017 – Outbound Code Extract~~		~~08/15/2020~~	~~10/31/2020~~	~~10/28/2020~~	~~Not needed.~~
~~GLI030 – Outbound Charfield Values Data~~		~~08/15/2020~~	~~10/31/2020~~		~~Received 09/02/2020. *not identified as an LAS/PBS interface.~~
GLI031 – Outbound Tree Extract		Reviewed: 08/15/2020		Reviewed: 10/14/2020	New for LAS/PBS NEED the Tree Extract to identify changes within LAS/PBS
GLI071 – Outbound Disbursement Load ▪ Disbursement Load		Reviewed: 08/15/2020 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Reviewed: 10/28/2020 Build: 03/21	Interface reiewed. Build complete. Internal Testing – On hold
API004 – Outbound Payment Extract					– this file is currently sent to LAS/PBS **Financial Wave**

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
GLI015 – Outbound Cash Transaction and Balance Data					– this file is currently retrieved by LAS/PBS **Financial Wave**
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information					– this file is currently retrieved by LAS/PBS **Financial Wave**
KKI015 – Oubound Schedule of Allotment Balances					– this file is currently sent to LAS/PBS **Financial Wave**
~~GLI081 - Inbound Budget Entity to State Program Combination Edit);~~		~~TBD - New~~		~~Determined it will not be needed. 3/1/2022~~	~~responded to question about program component as a key chartfield; PALM posted new interface GLI081 (Budget Entity to State Program Combo Edit) – no file layout attached in smartsheet~~
KKI016 – Outbound Budget and Cash Balance Data					– this file is currently retrieved by LAS/PBS **Financial Wave**
KKI017 – Outbound Trust fund Disbursements					- Appropriation Ledger – this file is currently sent to LAS/PBS **Financial Wave**

3 **– AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Wave - LAS/PBS	01/2020	06/01/24				On hold
YS#15189 (Web PALMORG file): New file for PALM	11/21					On hold - Pending information from PALM
New - YS#15177 (PALM Chartfields Interface): create new PALM title interface for Account (GL/Object), Revenue Category, and DFS Organization	11/21	02/22				On hold - Need information from PALM
YS#15088 CFDx – description change	08/2021	09/21	09/21			Complete
YS#15072 ALDx description label change	02/21	12/22				On Hold
YS#15066 FBUR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15065 FBRR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15038 (Web RCTX - PALM): display new PALM fields to the page on Code Detail panel	11/21	02/22				On hold

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#15037 (RCTX - PALM): display new PALM fields to the screen on view/edit	11/21	02/22				On hold
YS#15036 (XRCF - PALM): add new PALM fields to file to be used/displayed in RCT transactions	11/21	02/22				On hold
YS#15010 Changes to ECTR report mainframe and web	11/20	12/31/20	10/26/21			Complete
YS#15009 ECTR – Add Budget Entity Type	11/20	12/21	10/21			Complete
YS#15005 Changes to ECTX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#15003 and YS#15004 File changes to EOG Code table	11/20	11/2020	08/08/21			Complete
YS#14997 YS#14998 - Changes to BETX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#14996 File changes to Budget Entity File –	11/20	11/2020	08/08/21			Complete
YS#14852 ALPR – use MFT as transfer mechanixm	12/19	06/20	04/20			On Hold due to Palm rollout schedule. Need to test MFT transfer.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#14818 APPR -	09/19		N/A			Cancel – PALM has determined that this interface is not longer needed.
YS#14817 USSFFMS nightly interface	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14816 CFLR – Tentatives and Op Rev	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14815 ALBR–	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14814 ALTR –	09/19	06/21				On Hold due to Palm rollout schedule changed

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
		Neither EOG or LAS/PBS have any incident reports with PALM.

Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	Mark Tallent/Gina Giacomo		Submitted by:	Erica Starling, Agency Liason
Status Report Period:	April 1 – April 30, 2023		Submitted on:	05/01/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of **April**, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation: • FDC/FCOR completed all required MRW tasks due in **April** as requested. • FDC/FCOR continues to work tasks related to the Financials and Payroll Wave. • 0 FTEs are supporting the transition to Florida PALM on a full-time basis. • 24 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI003	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
AMI004	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API004	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API020	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API024	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API031	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API125	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

05/17/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI002	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
ARI012	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
ARI024	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

05/17/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI002	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI017	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI018	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI031	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

05/17/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date _(completed)_	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI051	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GMI005	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
KKI009	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
PCI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
POI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Barcoding scanning equipment	TBD	TBD		N/A	N/A	It is our understanding that the vendor, Strategic Systems and Technology, is modernizing their system to work with Florida PALM; we are reaching out to the vendor to discuss and will update this as appropriate

BARS Replacement	Paused	TBD		N/A	N/A	Our experience with the Query Writer tool thus far does not indicate that it will be sufficient to meet the needs of our processing staff for ad hoc data access for several reasons including: unintuitive user interface, confusing non-standard terminology, the necessity of Query Writers to have a good understanding of database querying, the lack of a SQL-writing interface, the absence of any fully automatable data access/export features (ODBC). As the need for ad hoc data access has been vital to the work of our processing accountants and analysts and given the absence of any suitable replacement for the ODBC access to Information Warehouse currently provided by FLAIR/way, our Agency does not feel our needs can be adequately met by the data access features offered by PALM. To ensure our Agency and staff are adequately equipped to complete their duties in PALM we have identified the need for an internally maintained data warehouse that provides a more intuitive and clearer query interface for our processing accountants as well as more robust data access features than

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						provided by the Query Writer tool
CDC Payroll	TBD	TBD		N/A	N/A	Awaiting information on Payroll Wave to determine if this is necessary. Whether or not it will be retained cannot be determined at this stage.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Number	Incident Number	Incident Number
N/A	N/A	N/A

Florida Department of Law Enforcement

Agency Sponsor:	Charlotte Fraser Deputy Director of the Business Support Program		Submitted by:	Terri Speed Financial Administrator
Status Report Period:	April 1 – April 30, 2023		Submitted on:	5/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, FDLE completed the following activities related to system interfaces and agency business system remediation:

Functional:
FDLE participated in the PALM Advisory Council meeting and a Tuesday Task Talk.

Project Management:
- It has been determined that FDLE will be unable to retire RAMS as previously anticipated as a result of our Personalized Agency Workshop session with the PALM team. New analysis needs to be conducted to determine the RAMS remediation approach and how extensive it will be.
- The project team has developed project documentation, including Project Charter, Project Management Plan, Risk Assessment Model, and Project Schedule for the overall implementation, and a sub-project schedule for each application affected by the PALM project. The project team is now monitoring and controlling the agency-specific project deliverables.

Resources:
- 1 FTE is supporting the transition to Florida PALM on a full-time basis.
- 2 FTEs are supporting the transition to Florida PALM on a part-time basis.
- 1 Contractor is supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI006 - Inbound Journal Entry (possibly)	Revenue Accounting Management System (RAMS)	7/1/2022	6/30/2025		$0	$0	RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications (DOR/DFS) to maintain customer information, and manage billing and payments. RAMS distributes invoices by mail as well as the FTP process. RAMS also maintains basic collection data necessary for processing past due payments. Our original decision was to retire RAMS and have CJIS invoice files directly communicate with PALM. Based on the functionalities that PALM will provide, leadership has decided to retain RAMS. **Progress:** We are waiting for further information regarding interface field definitions to proceed.

API002 –Inbound Voucher Load (possibly)	Member Assigned Resource Tracking System (MARTS)	7/1/2022	6/30/2025		$0	$0	MARTS is an FDLE web-based application that imports cell phone call detail, sends verifications to members, and pays vendor invoices. **Progress:** AS-IS business process modeling is in progress. The outbound file format to FLAIR has been developed. The file format will need to be updated when PALM releases the specifications. Provisioning of servers is in progress. We are waiting for further information regarding interface field definitions to proceed.
AMI004 – Outbound Asset Physical Inventory Extract AMI008 – Inbound Asset Physical Inventory Load	Strategic Asset Tracking System (SATS)	7/1/2022	6/30/2025		$960	$960	SATS is an application for tracking FDLE's property. The system also provides the capability for reconciling property with FLAIR. The file format for SATS will need to be updated when PALM releases the specifications. **Progress:** AS-IS business process modeling is in progress. A meeting with the SATS vendor was completed to brief us on the upcoming changes to

							the system. Also, we reviewed the catalog of conversions for the Financials wave. Once PALM releases the specifications, the vendor will start making changes to the system. We are waiting for further information regarding interface field definitions to proceed.
API002 –Inbound Voucher Load (possibly) POI002 –Inbound Encumbrance Load (possibly)	Amplifund (Grants Management)	7/1/2022	6/30/2025		$0	$0	Amplifund is an agency-specific cloud-based statewide system used to provide start-to-finish management for most of FDLE's pass-through grants and related sub-awards. It generates data (NCD) files for payments, encumbrances, and encumbrance adjustments which are uploaded to FLAIR using Entire Connection. It also generates a daily ftp file for newly awarded subgrants (contracts) which FACTS Florida Accountability Contract Tracking System) imports. **Progress:** We are waiting for further information

| API002 –Inbound Voucher Load (possibly) | Member Assigned Resource Tracking System (MARTS) | 7/1/2022 | 6/30/2025 | | $0 | $0 | regarding interface field definitions to proceed. MARTS is an FDLE web-based application that imports cell phone call detail, sends verifications to members, and pays vendor invoices. **Progress:** AS-IS business process modeling is in progress. The outbound file format to FLAIR has been developed. The file format will need to be updated when PALM releases the specifications. Provisioning of servers is in progress.   We are waiting for further information regarding interface field definitions to proceed. |

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Revenue Accounting Management System (RAMS)	7/1/2022	6/30/2025		$2,310	$10,510	RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications (DOR/DFS) to maintain customer information, and manage billing and payments. RAMS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						distributes invoices by mail as well as the FTP process. RAMS also maintains basic collection data necessary for processing past due payments. Our original decision was to retire RAMS and have CJIS invoice files directly communicate with PALM. Based on the functionalities that PALM will provide, leadership has decided to retain RAMS. **Progress:** RAMS application has multiple standard and custom processes, as well as custom code components. New analysis needs to be conducted for the RAMS remediation approach. It will need to be reconfigured to make it compliant with PALM accounting standards. Hardware/software needed for standing up a parallel track for RAMS is required. FDLE completed integrating batch jobs on the DEV process server consumed by RAMS. We are currently documenting the AS-IS requirements and are waiting for further information regarding field definitions to proceed.
Civil Workflow Control System (CWCS)	7/1/2022	6/30/2025		$200	$600	CWCS is an FDLE system to serve qualified agencies with fingerprint-based criminal background checks on applicants for employment and licensing. Currently, CWCS uses RAMS for invoice generation and CC

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						Service for credit card payments. CWCS needs to communicate with RAMS for invoice generation. Different transaction types (ex: Credit Memo (CM), Debit Memo (DM), invoice type, and receipt type) specifically to identify CWCS transactions will continue to be maintained in RAMS. CWCS file format will need to be updated to make the it PALM compliant.
						Progress: Specification for the current file format has been developed. AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specifications. Since we are retaining RAMS, new analysis needs to be completed for integrating CWCS with RAMS. We have procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the CWCS database. FDLE completed integrating CWCS batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding field definitions to proceed.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Integrated Criminal History System (FALCON)	7/1/2022	6/30/2025		$200	$600	Using FALCON, an FDLE system, users perform tasks related to the management of applicant-type fingerprints retained by FDLE when organizations submit criminal history background check requests. Similar to CWCS, FALCON uses RAMS for invoice generation and processing payments related to these invoices. FALCON will continue to communicate with RAMS for invoice generation. Different transaction types (ex: Credit Memo (CM), Debit Memo (DM), invoice type, and receipt type) specifically to identify FALCON transactions will continue to be maintained in RAMS. FALCON file format will need to be updated for integrating with PALM. **Progress:** The AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specifications. Since we are retaining RAMS, new analysis needs to be conducted for integrating FALCON with RAMS. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the FALCON database/schemas. FDLE

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						completed integrating FALCON batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding field definitions to proceed.
SHIELD	7/1/2022	6/30/2025		$0	$600	SHIELD provides the public with batched access to Florida criminal history information. SHIELD allows customers to submit a batch of criminal history requests. Currently SHIELD uses RAMS for invoice generation and also for processing payments related to these invoices. SHIELD also sends daily payments files which are imported as Miscellaneous receipts in RAMS. These have to be interfaced directly to RAMS. The SHIELD file format will need to be updated whether we transition RAMS into PALM or not.
						Progress: The AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specifications. Since we are retaining RAMS, new analysis needs to be conducted for integrating SHIELD with RAMS. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						of the SHIELD database/schemas. FDLE completed integrating SHIELD batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding field definitions to proceed.
Firearm Eligibility System (FES)	7/1/2022	6/30/2025		$100	$100	The Firearm Eligibility System (FES) is a web-based application for Federal Firearm Licensees (FFL) to submit firearm background check transactions. Currently, FES uses RAMS for invoice generation and EPay for credit card payments. FES needs to communicate with RAMS for invoice generation and also for processing credit card payments related to these invoices. RAMS will continue to maintain all of its customer data. Different transaction types (ex: Credit Memo (CM), Debit Memo (DM), invoice type, and receipt type) specifically to identify FES transactions will be maintained in RAMS. The FES file format will need to be updated for integration with PALM. **Progress:** The AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed. Since we are retaining RAMS, new analysis needs to be conducted for the

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						RAMS migration approach. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed integrating FES batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding field definitions to proceed.
Electronic Payment (ePay)	7/1/2022	6/30/2025		$925	$1,850	EPay is an FDLE enterprise web-based application capable of accepting credit card payments for any internal system and is currently being used for invoice payments from gun dealers. EPay interacts with RAMS for invoice lookups and credit card payments. Pay will continue to communicate with RAMS for receipt generation and invoice applications. The ePay file format will need to be updated for integration with PALM. **Progress:** AS-IS business process modeling is in progress. The outbound file format to RAMS has been developed. The file format will need to be updated when PALM releases the specifications. Since we are retaining RAMS, new analysis needs to be conducted for the RAMS migration approach. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. Currently,

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						FDLE is integrating ePay batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS.
Credit Card Service (CCService)	7/1/2022	6/30/2025		$0	$0	CCService is a web-based interface for collecting payments from CCHInet/SHIELD/CAPS/CWCS and Firearm dealers (FES). CCService communicates with NIC and RAMS for FES invoice payments through credit card payment processors. CCService will continue to communicate with RAMS for accounts receivable functionalities. The CCService file format will need to be updated for integration with PALM. **Progress:** AS-IS business process modeling is in progress. The file format will need to be updated when PALM releases the specifications. RAMS needs to be reconfigured to make it compliant with PALM accounting standards. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the CCService database.

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
N/A		

Florida Department of Transportation

Agency Sponsor:	Lisa Saliba, Assistant Secretary		Submitted by:	Lisa L. Evans, Agency Liaison
Status Report Period:	April 1 – April 30, 2023		Submitted on:	May 10, 2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April 2023, FDOT completed the following activities related to system interfaces and agency business system remediation for the FDOT PALM System Transition (FPST):

- Submitted the final action item assigned during the September 21-22, 2022, Personalized Agency Working Session (PAWS). The Organization Code analysis results were presented during the Readiness Touchpoint Meeting held on April 28, 2023, and the updated data references were included on the FLAIR Data Element Inventory Smartsheet.
- Continued remediation efforts in the following summary work areas for the Financials and Payroll Implementation Waves:

  - Adoption of the Florida PALM Chart of Accounts (COA):
    - Documenting As-Is state and known To-Be state based on current Florida PALM information and analysis of ChartFields. Identifying requirements based on documented decisions, with the use of decision logs and internal workshop discussions. As of April 2023, the Department is monitoring 29 decisions related to the implementation of the Florida PALM ChartFields. Computing asset remediation plans are being developed for 10 of the documented decisions.
    - Completed physical data structure changes for the State Program, Organization, and Operating Level Org ChartFields, and the elimination of the Internal Budget Indicator ChartField. Targeting Fund (a.k.a. Trust Fund) as the next COA field to physically change in the test environment and create the landing zone for the Fund tree structure. Data cleansing efforts continue for legacy system FLAIR Transactions with missing Trust Funds.
    - Paused the remediation plan for the Department's Transportation Vendor Information (TVI) application and the use of Florida PALM Supplier data attributes. Documented all work session(s) with the FDOT Vendor Subject Matter Experts (SMEs) related to use cases, potential user interface changes, and other areas that use TVI heavily. Additional effort is pending design of the Supplier interface by the Florida PALM team and discussions with the Division of Corporations regarding their vendor file.
    - Continued analysis of the Department's use of "hard-coded" values for General Ledger, Object Code, and Other Cost Accumulator for all computing assets. Findings are being documented for review with SMEs to

Overview of Agency progress during reporting period:

determine if specific outbound interfaces should be targeted for processing changes, data validation routines updated, and/or data references replaced with specific Account ChartField values.

- Continued analysis of the current use of Expansion Option and Expansion Set by the Department's computing assets to transition to the Florida PALM Speed Charts and Speed Types (a.k.a. Accounting Tags) functionality. Reviewing the derivation process for accounting transaction ChartFields to reduce the number of Speed Chart and Speed Types that will be required in the Florida PALM solution.
- Coordinated with the Department of Management Services (DMS) on a purge process for approximately 2.3 million charge objects for the Department's interface to the PeopleFirst system. The new process will result in a 75% reduction of timesheet related charge code combinations. Efforts are underway with FDOT SMEs to confirm the criteria for the change in status. Afterwards a request will be sent to DMS with the finalized criteria so they can purge/delimit the specified charge objects.

o Florida PALM Interface Layouts and File Definitions Review:
- Continued the analysis on the impact of the Chart of Accounts and Standardized Business Process Model adoption on the Department's Contract Funds Management (CFM) system. Focused on the impact to the funds approval process, creation of interfacing transactions, and the remediation specific to the State Program ChartField. Initiated documentation for the derivation of FLAIR data elements within CFM and the mapping of the data elements to the legacy FLAIR screen fields. Continued remediating business and data objects.
- Continued the analysis efforts for the Department's Electronic Estimates Disbursement (EED system. The analysis will assess business continuity risks with the current architecture, identify major system dependencies, and inform the assessment of future state solutions to modernize EED. Key activities include:
  - Developing the As-Is Technical Architecture diagram.
  - Documenting interfaces and data flows, with a particular focus on the information exchanged with the Statewide Accounting System.
  - Documenting underlying technologies and functions (files, business rules, reconciliations).
- Continued the impact analysis and remediation of the Office of Work Program and Budget (OWPB) owned computing assets. As of April 2023, the asset technical review process determined that 571 assets are not impacted, and 170 assets require remediation. Of those 170 assets, 48 are "In Progress" with programming and unit testing, and nine are marked as remediation "Complete".
- Continued the Florida PALM Impact Analysis Phase for Office of Comptroller (OOC) owned computing assets. As of April 2023, the asset technical review process determined that 169 assets are not impacted, and 464 assets require remediation. Of those 464 assets, eight are "In Progress" with programming and unit testing, and one is marked as remediation "Complete".

Overview of Agency progress during reporting period:

- Paused the analysis of interface layouts and file definitions for the Asset Management module. Efforts to confirm the mapping of the current FLAIR interfaces to Florida PALM file definitions with Department SMEs and the identification of gaps are pending the beginning of the Asset Management module solution design.
- Continued the analysis of the Chart of Accounts and Standardized Business Process Model adoption impact on the Department's project cost accounting functionality and supporting computing assets. Continued the mapping of these legacy data attributes to Florida PALM interface layouts and expanded the review of the accounting transaction data attributes to all elements of the current FLAIR transaction layout. Analyzed the Department's FLAIR transactions with the PowerBI dashboard (based on data from the FLAIR outbound TR2 file interface) to provide summary data analytics on the impact of Florida PALM ChartFields and additional transaction references. The current proposal for the use of the Project and related ChartFields is:
  - Project Hierarchy:
    - Project: 55 + Department's current 11-character Financial Project
    - Project Activity: Constant value
    - Project Source: Department's current three-character External Object
    - Project Category: Legacy SAMAS Batch data attribute
    - Project Subcategory: Pending
  - Other Accumulator 1 (OA1): Legacy Other Cost Accumulator data attribute
  - Other Accumulator 2 (OA2): Legacy Agency Unique and non-FTE Cost Center data attributes

- Continued to manage the scope of the Department's transition to the Florida PALM solution. As of April 2023, the computing asset inventory analysis is shown below:

Computing Asset Classification	Original Count	New Computing Assets	Total Scope	Inactive Computing Assets	Active Computing Assets	Remediation Not Required	Candidates for Remediation
	1,450	663	2,113	318	1,795	888	907

Overview of Agency progress during reporting period:

- Continued the review of the Department's computing assets that are candidates for Florida PALM remediation, and as of April 2023, the status of the assets is shown below:

Inventory Type	Research Required	Analysis Not Started	Analysis in Progress	Remediation Required	Remediation In Progress	Remediation Complete	Total
Computing Asset Impact Counts for PALM Implementation							
Application:	1	34	5	62	4	2	**108**
Automated Job/Process:	10	20	56	83	24	4	**197**
Interface:	0	14	24	37	0	0	**75**
Report:	5	121	237	124	34	6	**527**
Total:	**16**	**189**	**322**	**306**	**62**	**12**	**907**

As a reminder, FDOT will continue prioritizing the applications with the highest business capability risk and those that will create the Department's accounting transactions within the Florida PALM solution.

- The Department was appropriated $2 million for Fiscal Year 2022-23 to continue the transition efforts to the Florida PALM solution. The FPST Fiscal Year 2022-23 4th quarter budget amendment requesting a release of the remaining $654,380 was posted on April 12, 2023. The submission of the FPST budget issue for Fiscal Year 2023-24 is pending additional direction from the Florida PALM Team and the Executive Office of the Governor.

- Addressed the following remediation related Readiness Workplan (RW) tasks:
  - Task ID 326: (Update Current-State Agency Business System Inventory and Documentation): Continued with the analysis of current inventory to update and validate systems owners and users, review the information being captured, and determine the role of each system within the Department. Task ID 326 is on target to be completed by October 27, 2023.
  - Task ID 327 (Complete Report Inventory): Continued with the current-state analysis of reviewing reports to identify the agency's essential reports used with the business processes. Areas of concentration include Federal Programs Management (FPM), Contract Funds Management (CFM), Disbursement Operations Office (DOO), and Project Cost Management (PCM). Task ID 327 is on target to be completed by July 28, 2023.

Overview of Agency progress during reporting period:

- The staffing resources supporting the remediation analysis for Florida PALM on a full-time or part-time basis for Fiscal Year 2022-23 are:
  - Internal FTEs: three full-time and six part-time.
  - Contracted management services and staff augmentation: four full-time and 18 part-time.

  As additional tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.

- FPST Risks and Issues:
  - As of April 2023, 14 logged risks remain, and four of the risks have a status of "Increasing" as listed below:

Risk #	Risk Description	Status	Impacted Areas
Risk 02	Major schedule changes in Florida PALM solution would impact our remediation efforts.	Increasing	Schedule; Cost; Quality
Risk 08	Delay or loss of planned funding for the program.	Increasing	Schedule; Cost; Scope; Quality
Risk 15	The new "Account" CoA field will be replacing the GL and Object codes. FDOT needs the specifications for how to cross walk GL and object codes to account in Florida PALM. Delay in this information delays our ability to remediate our systems.	Increasing	Schedule; Cost; Scope; Quality
Risk 24	Impacted asset inventory inconsistencies may cause problems in planning remediation efforts.	Increasing	Schedule; Cost; Scope; Quality

  - One issue remains open with a status change of "Pending: as listed below:

Issue #	Issue Description	Status	Impacted Areas
Issue 1	The New 8.6 GEN COM Bridge and HIS windows server has been built. Efforts are underway to migrate to the Dev and Test environments for additional testing. Errors have been encountered and the department is working through a resolution.	Pending	Impedes remediation efforts

- Additional discussion items to review with the Florida PALM Team include:
  - Resolution of outstanding questions from the Readiness Touchpoint Meetings.
    - Outbound transaction interfaces for accounts payable, revenue, expenditure, and encumbrance accounting transactions.
    - Voucher Header, Voucher Line, and Voucher Accounting Line interface layout data elements.
  - Review of the Commitment Control Module functionality for the Department specific Fixed Capital Outlay - Work Program Budget Category ChartField values.

Overview of Agency progress during reporting period:
o Updates on Supplier interface characteristics based on interactions with MFMP and Division of Corporations contacts and review of sample data values.   o Release of the Conversion Offering APC001 – Suppliers.   The list of Florida PALM interfaces and FDOT Agency Business Systems is shown below in Section 2. The FPST computing asset remediation efforts are included for the four summary work areas for the Financials and Payroll Implementation Waves and are listed below in Sections 3. This effort relates to the Chart of Accounts, transactional, master balance, account description, and crosswalk data highlighted in the Catalog of Interface Offerings. The planned start and actual finish dates will be provided based on the FPST project schedule. Actual costs are only included for those computing assets in Sections 2 and 3 where remediation work has begun. The planned finished dates have been changed to "TBD" and will be modified based on the revised Florida PALM project schedule for the Financials and Payroll Waves. Additional interfaces will be added in Section 2 when remediation work begins.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI006 (inbound)	Property Management Report System	7/1/21	TBD			$1,035.00	
API002 (inbound)	Right of Way Management System	8/15/22	TBD			$2,632.50	
API024 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD			$2,496.48	
API028 (inbound web)	Electronic Estimate Disbursement	8/15/22	TBD			$13,110.66	
API031 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD			$10,973.10	

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API123 (outbound web)	Electronic Estimate Disbursement	8/15/22	TBD			$152.90	
API125 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD			$180.00	
GLI002 (outbound)	PPS - Payroll Cost Distribution	7/1/21	TBD			$292.50	
GLI006 (inbound)	Indirect Cost Allocation	8/15/22	TBD			$52.50	
GLI006 (inbound)	PPS - Payroll Cost Distribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Project Cost Redistribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Toll Redistribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Mobile Equipment	8/15/22	TBD			$52.50	
GLI006 (inbound)	Project Cost Management	8/15/22	TBD			$90.00	
GLI006 (inbound)	Materials and Supplies Inventory	8/15/22	TBD			$52.50	
GLI051 (outbound)	Indirect Cost Allocation	8/15/22	TBD			$52.50	.
GLI051 (outbound)	Materials Supply Inventory	8/15/22	TBD			$52.50	
GLI051 (outbound)	Mobile Equipment	8/15/22	TBD			$52.50	

05/17/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI051 (outbound)	PPS - Payroll Cost Distribution	8/15/22	TBD			$300.00	
GLI051 (outbound)	Project Cost Redistribution	8/15/22	TBD			$52.50	
GLI051 (outbound)	Toll Redistribution	8/15/22	TBD			$52.50	
GMI001 (inbound)	Contract Funds Management (CFM) FACTS Batch Interface	8/15/22	TBD			$1,980.00	
GMI005 (outbound)		8/15/22	TBD			$967.50	
KKI001 (inbound)	TR20/21 Ad-Hoc Scripting Interface	9/16/21	TBD			$13,871.34	
KKI008 (inbound)		7/1/22	TBD			$2,070.00	
KKI009 (outbound)		7/1/22	TBD			$7,129.33	
PCI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	8/15/21	TBD			$742.50	
PCI006 (inbound)	Generate Project Account Correlation (DASPJ45P)	8/15/21	TBD			$585.00	
POI003 (inbound web)	Contract Funds Management	8/15/21	TBD			$8,100.00	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Downstream Financial Planning and Analysis computing assets	7/1/21	6/30/24	8/19/21			406 tasks scheduled for FY2021-22 have been completed.
Financials Wave computing assets decouple and recouple	6/15/21	6/30/22	11/30/21			56 computing assets have been completed. The remaining 15 computing assets will be addressed in FY 2023–24 based on Florida PALM Financials and Payroll Waves design activities.
Florida PALM Chart of Accounts computing asset impact analyses	6/15/21	TBD		$46,054.50	$553,327.48	Business Systems currently under analysis are CFM, EED, and PCM.
Florida PALM interface layouts and file definition computing asset impacts	7/1/21	TBD		$263,867.66	$1,104,491.76	Continued inventorying agency business systems, documenting interface analysis, and mapping of legacy data attributes.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
None		

Florida Department of Veterans' Affairs

Agency Sponsor:	Alfred Carter, Chief of Staff	Submitted by:	Linda Rizzo, Director of Administration
Status Report Period:	April 01 – April 30th, 2023,	Submitted on:	May 03, 2023

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, the Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- SPON173 - Provided agency update for Project Status Reporting. Completed 04/03/23.
- Meetings & workshops - attended monthly touch point and Tuesday Task Talk.

Currently nine FTEs are supporting the transition to Florida PALM on a full-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
N/A		

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	Jessica Crawford, Chief of Staff		Submitted by:	Laurie Kershaw, Agency Liaison
Status Report Period:	April 1 – April 30, 2023		Submitted on:	05/05/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, FWC completed the following activities related to system interfaces and agency business system remediation: • Provided Agency Update for Project Status Reporting • Attended Florida PALM Advisory team meetings • Attended Executive Steering Committee meetings • Began updating Reports Inventory 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 22 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
On hold							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
FWC business systems for Florida PALM Implementation: FLINT, RMS and LaserFiche	07/01/2022	TBD		$50,336.38	$566,097.32	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Gaming Commission Control

Agency Sponsor:	Lisa Mustain, Director of Administration	Submitted by:	Brice Kayiranga, Bureau Chief of Financial Services
Status Report Period:	April 1 – April 30, 2023	Submitted on:	05/05/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April 2023, FGCC completed the following activities related to system interfaces and agency business system remediation: • N/A 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 6 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	Steve Burch, Bureau Chief	Submitted by:	Mike Alexander, Deputy Bureau Chief
Status Report Period:	April 1 –April 30, 2023	Submitted on:	05/03/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, HSMV completed the following activities related to system interfaces and agency business system remediation: • Attended Tuesday Task Talk • Worked on FLAIR Report Inventory (Task 327) Five FTEs and two contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API002	FAME	01/07/22	06/30/2023			$16,320	Mapping interface fields to current FLAIR process
API010	FAME	01/07/22	06/30/2023			$1,578	Mapping interface fields to current FLAIR process
GLI006	FAME	01/07/22	06/30/2023				Mapping interface fields to current FLAIR process

05/17/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI051	FAME	01/07/22	06/30/2023				Mapping interface fields to current FLAIR process
AMI002	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI003	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI004	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI006	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI008	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
CMI013	FRVIS	10/12/2020	08/31/2021	08/31/2021	$104	$34,970	Completed, continued maintenance

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	06/30/2023			$17,898	Mapping interface fields
Service NOW	09/01/2021	06/30/2023				Will use API to transfer data
FRVIS	10/12/2020	08/31/2021	08/31/2021	$104	$34,970	Completed, continued maintenance

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
NA	NA	NA

Florida School of the Deaf and Blind

Agency Sponsor:	*Tracie C. Snow, President*		Submitted by:	*John F. Wester, Comptroller*
Status Report Period:	*April 1 – April 30, 2023*		**Submitted on:**	*03/08/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, FSDB completed the following activities related to system interfaces and agency business system remediation: RW 180 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 1 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						None at present

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A		None at present time

Justice Administrative Commission

Agency Sponsor:	Alton L. "Rip" Colvin, Jr., Executive Director	Submitted by:	Susie Kalous, Professional Accountant II
Status Report Period:	April 1 – 30, 2023	Submitted on:	May 3, 2023

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **April,** JAC completed the following activities related to system interfaces and agency business remediation:

- Task 107 Configuration Workbook – on hold
- Task 324 FLAIR Data Elements Inventory – completed 4/4/2023
- Task 326 Update Current State Agency Business System Inventory and Documentation (in process,due 10/27/2023)
- Task 327 FLAIR Reports Inventory (in process,due 7/28/2023)

With the implementation of the Financial Wave delayed, JAC is anxious to test the segregated access controls when available so the offices are assured their information will not be available to other offices.

15 Full-Time FTEs are supporting the transition to Florida PALM on a part-time basis.
0 OPS FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	7/1/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS.
API024 – Outbound Voucher Status	02/1/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API031 – Oubound Voucher Accounting Detail	02/1/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	TBD	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API028 – Inbound Voucher Web Service	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API041 – Voucher Spreadsheet Upload	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API109 – Outbound Supplier Crosswalk	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.

05/17/2023

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
~~API123 – Outbound Voucher Accounting Detail Web Service~~	~~(added 12/3/2021)~~ Removed 2/1/2023	~~TBD~~	~~n/a~~	~~n/a~~	~~n/a~~	~~Flat File for CAATS. Reviewing Design & Interface Guidelines.~~
API124 – Inbound Speedchart	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for BOMS and CAATS. Reviewing Design & Interface Guidelines.
API125 – Outbound SpeedChart	TBD	TBD	n/a	n/a	n/a	Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
GLI016 – Outbound Chart of Accounts (COA) Crosswalk Extract Layout	02/05/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	TBD	n/a	n/a	n/a	n/a
My JAC (JAC Online Billing System)	3/1/2021	TBD	n/a	n/a	n/a	Not a direct interface, does have remediation work.

05/17/2023

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	n/a
Mail Tracker	TBD	TBD	n/a	n/a	n/a	n/a
TR30 Upload Program	TBD	TBD	n/a	n/a	n/a	n/a
Due Process Reporting Tool	TBD	TBD	n/a	n/a	n/a	n/a
Payroll Upload	TBD	TBD	n/a	n/a	n/a	n/a
Laserfiche	TBD	TBD	n/a	n/a	n/a	n/a

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
n/a		

Legislature

Agency Sponsor:	Lisa Swindle Finance & Accounting Director	,	Submitted by:	Mike Mentillo Program Manager
Status Report Period:	April 1 – April 30, 2023		**Submitted on:**	5/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of April, the Legislature completed or continues to work on the following activities related to system interfaces and agency business system remediation: • Task 180   Provide Agency Update for Project Status Reporting • Task 324   Update FLAIR Data Elements Inventory (Smartsheet) • Task 326   Update Current – State Agency Business System Inventory and Documentation • Task 327   Complete Reports Inventory A new Project Timeline has been published with an implementation date of 01/01/2026. I have posted the new Project Timeline and Florida PALM Fundamentals in the F & A Office to get people back to thinking about PALM. Work continues on task 324, 326 and 327. Work continues on outstanding issue identified at the PAWS meeting. Still too early to start Agency Business System Remediation. We will most likely begin remediation sometime after design of PALM is in sufficient detail (Not Before January 2024 or After April, 2024). Until then the focus will be on design, data cleansing, education and workforce transition. I am calling a meeting for the CNN to cover the new timeline and what we need to do between now and implementation to prepare for Go Live of PALM. We added one more member to our CNN – Theresa Dollar in the purchasing section of OLS.   0   - FTEs are supporting the transition to Florida PALM on a full-time basis. 18   - FTEs are supporting the transition to Florida PALM on a part-time basis & 2 Vendors (4 People)

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System Interfaces: GLI006 PLI002 API002 GLI001 GLI006 POI002	Travel System Image API	TBD Lisa Swindle Ayopo Sawyerr-Ward After April 2024	Mock Conversions July 2025 Interface testing July-December 2025		$0	$0	Met with Vendor, discussed PALM, provided some information about the project (COA, timelines) requested timeline and cost estimate for system mitigation
Inventory System (LIM) Interfaces: AMI002 AMI003 AMI004 AMI006 AMI008	Property Management System(LIM)	10/6/2021 Laura Brown Robert DelMonego Danny Cobb	Mock Conversions July 2025 Interface testing July - December 2025		$0	$0	Both Tech support and program personnel attended workshops or reviewed workshop materials. Sent interface information to both.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
HR / Payroll System Interfaces with DFS to provide payroll information Legislative employees and receives information which is then uploaded to record Legislative payroll.	HR/Payroll System (Personality) (Highline)	TBD (Barbara Gleasman) After April 2024	Mock Conversions July 2025 Interface testing July - December 2025		$0	$0	Met with new Human Resources Director and discussed PALM. Provided COA and timeline information as a place to start looking at necessary changes. Waiting for more information from PALM concerning Payroll Module and interfaces.
Economic & Demographic Research Committee (EDR) Will interact with PALM independently for units needs not provided by OLS	? EDR	N/A Wayne Money After April 2024	Mock Conversions July 2025 Interface testing July – December 2025				Unit needs access to Statewide information for State's Revenue Estimates with sufficient detail (Revenue object codes which are currently not on the COA).
LAS/PBS Will interact with PALM independently for units needs not provided by OLS	LAS/PBS	N/A	N/A				Unit needs access to Statewide information – COA Changes, other information or access needs

05/17/2023

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
OAG Will interact with PALM independently for units needs not provided by OLS	OAG	N/A	N/A				Unit needs access to Statewide information. Sufficient understanding of PALM to facilitate Auditing of the State
OPPAGA Will interact with PALM independently for units needs not provided by OLS	OPPAGA	N/A PK Jameson	N/A				Unit needs access to Statewide information. Sufficient understanding of PALM to facilitate mission

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Travel System	After April 2024 Lisa Swindle Image API Ayopo Sawyerr-Ward	Mock Conversions July 2025 Interface testing July – December 2025		$0	$0	Met with vendor to discuss PALM. Provided information (COA, timelines). Requested estimated timeline and costs to mitigate system Plan to Contact vendor to discuss necessary changes (Image API). We expect they are already aware of PALM.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Property inventory and fixed asset management system (LIM)	10/6/2021 Robert DelMonego Danny Cobb (LIM)	Mock Conversions July 2025 Interface testing July - December 2025		$0	$0	Both Tech support and program personnel attended workshops or reviewed workshop materials. Sent interface information to both..
HR / Payroll System	TBD (Barbara Gleasman) Personality Highline After January 2024	Mock Conversions July 2025 Interface testing July - December 2025		$0	$0	Waiting for more information from PALM
Intra District Office Reporting Application – Senate Imports downloaded RDS reports and provides an email distribution to District Offices Uses Blue Zone printer	Judy Buckner Robert DelMonego Danny Cobb OLITS After April 2024	Mock Conversions July 2025 Interface testing December 2025		$0	$0	Internal application which will require changes due to report and COA changes. (OLITS)

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Voucher Print / Barcoding Data File Transfers: Voucher Print File	Christie Wade EFORMS After April 2024	Mock Conversions July 2025 Interface testing July - December 2025		$0	$0	. Application may need to be updated for the changes in COA (EFORMS).
Property Bar Code Scanning System Data File Transfers to and From Scanner changes for new codes)	10/6/2021 Robert DelMonego Danny Cobb (LIM)	Mock Conversions July 2025 Interface testing July - December 2025		$0	$0	. Application may need to be updated for the changes in COA (EFORMS).
Postage System Changes to Org Codes	Christie Wade Laura brown After April 2024	Mock Conversions July 2025 Interface testing July - December 2025		$0	$0	Run report and load data into postage system

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Public Service Commission

Agency Sponsor:	*Apryl Lynn, Deputy Executive Director - Administrative*	**Submitted by:**	*Katisha Mobley, Professional Accountant Supervisor*
Status Report Period:	*April 1 – April 30, 2023*	**Submitted on:**	*05/04/2023*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, the Public Service Commission completed the following activities related to system interfaces and agency business system remediation:
- The PSC participated in tasks associated with the Readiness Workplan.
- The PSC participated in monthly Touchpoint meetings.
- The PSC does not have any identified system interfaces for implementation to FL PALM, nor any remediation activites associated with its agency businsess systems.

Four FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

State Courts System

Agency Sponsor:	Allison Sackett, State Courts Administrator	Submitted by:	Jackie Knight, Chief of Finance & Accounting
Status Report Period:	April 1 – April 30, 2023	Submitted on:	05/10/2023

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of April, the SCS completed activities outlined in the Readiness Workplan (RW). We have agency business systems that we are considering for FL PALM interface for the Financial & Payroll waves.

- Payroll Download
- SCS Contract System
- Invoice Management System
- Transaction History
- Strategic Asset tracking System (SATS)

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
10 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
TBD	All systems outlined above						Staff at the SCS is currently discussing interface transition processes for business systems mentioned above

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						We are currently unsure of the applications that will require remediation.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A