

Department of Financial Services *Agency Status Reporting*

In accordance with Proviso language for FY 20/21, the Florida PALM Project is providing an update, as provided by agencies¹, on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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¹ Status reports submitted by agencies at the time of the Florida PALM Proviso report submission.



Department of Financial Services **Agency Status Reporting**

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Agency for Health Care Administration

Agency Sponsor:	Stephanie Scanlon, CFO	Submitted by:	Michael Murphy, Financial Administrator
Status Report Period:	September 1 – September 30, 2020	Submitted on:	Date: October 8, 2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **September** 2020, AHCA completed the following activities related to system interfaces and agency business system remediation:

- MRW Task SPON33 Provide Agency Update for Project Status Reporting 09/10/2020
- MRW Task RDNS218 Provide Update on Agency Readiness Activities 09/10/2020
- MRW Task SPON34 Share Readiness Activities Progress with Agency Sponsor 09/10/2020
- MRW Task RPTG02 Participate in the September Reporting Workgroup 09/02/2020
- MRW Task RPTG03 Review and Respond to the Reports Catalog and Survey 09/23/2020
- MRW Task RDNS217 Identify and Prepare Participants for Model Office for Super Users 09/10/2020
- MRW Task RDNS219 Participate in Role Mapping Workshops 09/10/2020
- MRW Task TECH83 Review Managed File Transfer Credentials 10/05/2020

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Financial Accounting Business System (FABS)	November 2020	October 2023	N/A	0.00	0.00	Interfaces with Departmental FLAIR. Financial Function - Accounts Payable / Voucher Processing, Accounts Receivable / Receipting

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	November 2020	October 2023	N/A	0.00	0.00	Single interface to multiple tables in FLAIR. Includes functionality for AJT (automated journal transfers), ATF (admin trust fund), Medicaid, CAM (comprehensive accounts management), FIS recon, and Budget Spend Plan. In addition, SunFocus will supply additional PALM data for modules that are currently in Enterprise that will be converted prior to PALM completion.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	N/A	N/A	N/A	0.00	0.00	
Financial Accounting Business System (FABS)	N/A	N/A	N/A	0.00	0.00	

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Agency for Persons with Disabilities

Agency Sponsor:	David Dobbs, Chief of Staff	Submitted by:	Rose Salinas, Deputy Director Budget, Planning, & Administration
Status Report Period:	September 1-30, 2020	Submitted on:	10/09/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, APD completed the following activities related to system interfaces and agency business system remediation:

 During the month of September, APD did not complete any activities related to system interfaces and/or agency business system remediation.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						During the month of September, APD did not complete any activities related to system interfaces and/or agency business system remediation.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						During the month of September, APD did not complete any activities related to system interfaces and/or agency business system remediation.

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Department of Citrus

Agency Sponsor:	Christine Marion, Deputy Executive Director	Submitted by:	Christine Marion, Deputy Executive Director
Status Report Period:	September 1-30, 2020	Submitted on:	10/02/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

The agency has 2 FTE's who are actively working on the project. One FTE spends approximately 16 hours per week, and the other approximately 2 hours per week. Other users are brought in as needed for consultation and work on the project.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Not applicable to FDOC						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

	Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
١	None identified at this time						

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Department of Agriculture and Consumer Services

Agency Sponsor:	Matthew Van Name, Assistant Commissioner	Submitted by:	Thomas Poucher, Policy and Budget Director
Status Report Period:	September 1 – September 30, 2020	Submitted on:	10/09/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DACS completed numerous MRW tasks and activities including:

- RPTG03 Responded to Report Inventory Survey
- RDNS217 Identified and registered for Model Office Sessions
- TECH82 Completed the IAM Checklist after working with the Florida PALM IAM lead and have successfully authenticated via federation in the non-prod environment.
- TECH83 Reviewed Managed File Transfer Credentials
- TRNG27 Provided Training Liaisons and Super Users

FDACS continues to work towards completion of MRW tasks assigned for the month of October. FDACS was also invited to be the guest Agency Speaker during the October Town Hall to discuss current readiness and tech activities related to CMS Wave 1. We are thankful for the opportunity and excited to be able to start dialogue with peer agencies.

FDACS is also in contact with the Department of Revenue (DOR) regarding changes to the Chart of Accounts and has provided tentative Chart of Account information for items collected and deposited by DOR. We will continue working with sister agencies to ensure smooth transitions from FLAIR to PALM.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Widen the deposit number field to accommodate the new defined width.	10/1/2020			0.00	0.00	Completed in the development instance.

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Update the Oracle database package that loads the data to use a pipe delimiter (), replacing the current comma delimiter.	10/1/2020			0.00	0.00	Completed in the development instance.
Update the host script file that currently picks up both the deposit transactions file and the Bank of America credit card file.				0.00	0.00	This will be updated to only pick up the Bank of America credit card file (its layout and method of interface will be unchanged by the CMS Wave). This change has not been completed.
Accommodate any changes in loading the file based on the new sftp location and file naming convention.				0.00	0.00	This change has not been completed.
Get the "returned items" file, code will need to be added to intake the new file.				0.00	0.00	File will need to be picked up and the data parsed and loaded into a new database table.
A new database table will need to be created for the "COA Crosswalk" data and processes created to parse and load the data.				0.00	0.00	No changes have been completed for this activity yet.
A new schema has been created in development to contain the new PALM data.	10/1/2020			0.00	0.00	Completed in the development instance. This schema will contain all of the database package code to parse and load PALM data.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A				0.00	0.00	None in September

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Department of Business and Professional Regulation

Agency Sponsor:	Thomas Philpot	Submitted by:	Lynn Smith, Planning and Budgeting Administrator
Status Report Period:	Sept 1 – Sept 30,2020	Submitted on:	10/09/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DBPR completed the following activities:

- RPTG02 | Participated in September Reporting Workgroup
- RDNS219 | Participated in Role Mapping Workshops
- SPON33 | Provided Agency Update for Project Status for the month of August 2020
- SPON34 | Share Readiness Activities Progress with Agency Sponsor
- TECH83 | Review Managed File Transfer Credentials
- RDNS218 | Provide Update on Agency Readiness Activities
- RDNS217 | Identify and Prepare Participants for Model Office for Super Users

September Touchpoint with Readiness Coordinator on 9/28/20

There have been multiple tasks involving large/complex document review, and workshops where pre-workshop document review is expected during the year end and dual fiscal year period. Staff that needs to review this information and consult with other subject matter experts have not been afforded the time to do so with fiscal year end obligations and the current work environment due to COVID-19. Staff is not sure that is has a good grasp of the information that was distributed during this time. In addition, a few tasks were not completed by the due date during the reporting period due to other work responsibilities and priorities. The CCN team will work with our Readiness coordinator and anticipates being current on all tasks by the end of October.

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2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR @ BPR and Back End Database.	Nov 2020	June 2021	TBD	0	0	FLAIR Year End / Financial Statements Budget submissions were still priorities during this time. New and Updated interface layouts received as late as 09/16. Layouts are still being reviewed for changes and implementation need and priority. Questions are still being resolved internally. Not enough information or data examples to start work confidently. COA Crosswalk data will have to be implemented into this program for the CMS wave. This Layout has been change from a single record type to a multiple record types on the same file. Object Code example does not match COA presentation. GL+Object = Palm Account
PALM @ BPR Database	TBD	TBD	TBD	<u>0</u>	0	Division of Technology notified of intent, still meeting internally.
PALM @ BPR Front End	TBD	TBD	TBD	<u>0</u>	0	Division of Technology notified of intent, still meeting internally

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DBPR To PALM MFT Approach.	Sept 2020	Dec 2020		<u>0</u>	0	PALM has provided UAT security credential. But no access point. Workshops are scheduled. DBPR has submitted questions and request for a meeting.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Trust Fund Disinvestment Process	TBD	TBD	TBD	0	0	Done with in PALM; Training / demonstrations required to understand new process.
SCR30 Deposit posting	TBD	May 2023	TBD	<u>O</u>	0	Not enough information or data to start. Have to be able to batch deposits into PALM from the VR data created nightly. We know data within this process will have to be changed for PALM but we do not know if additional data fields will be needed or available. How we can or cannot efficiently use PALM speed types, What other data will need to be derived for required PALM input. This process is currently done as automated direct input into Departmental FLAIR and not a batch process. Each entry is accepted or rejected immediately. The next row is then submitted until the process is finished. Rows with problems are researched and resubmitted no corrective action is required in FLAIR for rows that were not accepted for any reason.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Debit Memo Processing	TBD	TBD	TBD	<u>O</u>	0	Not enough information to know true changes to this process and what wave will mandate process changes. Do not know if current Debit Memo application will have to be modified to accommodate PALM changes and at what wave.
Voucher Handling	TBD	TBD	TBD	<u>O</u>	0	Not enough information to know true changes to this process and what wave will mandate process changes. We do know that the method of voucher numbering is changing and that we may not be able to group transactions as currently done to allow accountants to prepare supporting information that matches the voucher.

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Department of Children and Families

Agency Sponsor:	Tony Lloyd, Assistant Secretary for Administration	Submitted by:	Matthew Christovich, DCF PALM Project Manager
Status Report Period:	September 1 – September 31, 2020	Submitted on:	[Publish Date]

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DCF completed the following activities related to system interfaces and agency business system remediation:

- DCF interface workgroup submitted table layouts for interfaces to DMS for new tables in July. Confirmed on track for 10/1/20 testing, assuming outbound test data will be provided by PALM.
- DCF has no agency business systems identified for remediation during CMS Wave.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Outbound ACH NOC Deposit Data	May 25, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
Outbound Returned Items Data	April 30, 2020	10/31/2020		\$ 0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
Outbound Bank Deposit Transactions	April 30, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
Outbound Interest Apportionment Interface	April 30, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
Journal Spreadsheet Upload	TBD	TBD		\$0	\$0	Pending file layouts from PALM

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Outbound COA Crosswalk Extract	April 30, 2020	10/31/2020		\$0	\$0	In progress. New table layouts have been established and tables requested. On track for testing 10/1/2020. DCF assumes outbound test data from PALM will be provided.
BOA Credit Card Detail file forwarded 'As Is' to various requesting Agencies	TBD	TBD		\$0	\$0	Pending file layouts from PALM

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Currently DCF has not identified any applications for remediation related to CMS Wave						

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Department of Emergency Management

Agency Sponsor:	Jon C. Bussey, Chief of Staff	Submitted by:	Jon C. Bussey, Chief of Staff
Status Report Period:	September 1 –September 30, 2020	Submitted on:	October 08, 2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, FDEM completed the following activities related to system interfaces and agency business system remediation:

• No activities to report.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

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Department of Economic Opportunity

Agency Sponsor:	Damon Steffens, CFO	Submitted by:	Will Currie, Bureau Chief
Status Report	Status Report September 1 – September 30, 2020		10/09/2020
Period:			

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of Septembert, DEO completed the following activities related to system interfaces and agency business system remediation:

- Conducted meetings with project team on Wave Interface Testing tasks/ schedules
- Reviewed Business Process Models
- Reviewed Testing Scenarios
- Attended Training Workshops
- Attended Role Mapping Workshops
- Participated in Reporting Workgroup

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Identifying necessary changes/ testing	10/1/2020	11/30/2020				

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

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Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin	Submitted by:	Lydia Griffin
Status Report Period:	September 1 – September 30, 2020	Submitted on:	10/09/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month, FDEP worked or completed the following activities related to system interfaces and agency business system remediation:

These Florida PALM Master Readiness Workplan tasks required interface preparation work for the agency:

- TECH83 Review Managed File Transfer Credentials (CMS Wave), completed
- TECH87 Participate in Interface and Conversion Workshops (Central Wave), completed
- TECH74 Complete Interface Design, Build, and Unit Test Activities (CMS Wave), in process
- TECH91 Share and Review Catalog of Interface Offerings (Central Wave), in process/
- TECH81 Begin Sharing and Reviewing Interface Layouts (Central Wave), in process
- TECH85 Complete and Submit Interface Connection Inventory (Central Wave), in process
- TECH82 Establish Identity Interface and Complete IAM Checklist, in process

These Florida PALM Master Readiness Workplan tasks required <u>business system remediation preparation work</u> for the agency:

- RPTG03 Review and Respond to the Report Inventory and Survey (CMS Wave), completed
- RDNS211 Complete Change Impact Tool (CMS Wave), in process
- RDNS220 Complete End User Role Mapping Worksheet (CMS Wave), in process

These DEP staff are dedicated to supporting the project. Darinda McLaughlin, Lydia Griffin, Angie Booker, Maria Laycock, Jeff Porter, Dawn Pigott, Stuart Myers, Steve Waters, John Frontier, Melissa Warner, Brady Schmidt, Dan Zimmerman, Phil Harman

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2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Departmental FLAIR interface inventory analysis.	8/1/2020	12/31/2020				DEP IT team effort for cross walk analysis
Monthly interface coordination, documentation creation, and agency communication for all wave interfaces	7/1/2020	6/30/2021		2,678.00	7,828.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
Development and testing of CMS Wave interfaces. Interface list required by agency: 1. Receive "DebitMemo" and "Daily ClientLine" file from Bank of America 2. Florida PALM provides "CMI004- Outbound Bank Deposit Transactions file" that replaces the RPTrans file.	8/1/2020	6/30/2021				DEP technology team waiting on test files to start the development and testing.
Development and testing of Central Wave interfaces. Interface list required by agency: 1. C3700TR1_YYYYMMDD.txt (Central Transactions) 2. C3700TR1J_YYYYMMDD.txt (Central Transactions Dual Year) 3. C3700MB1J_YYYYMMDD.txt (Central Balance Dual Year) 4. C3700MB1_YYYYMMDD.txt (Central Balance) 5. C3700AD1_YYYYMMDD.txt (Auxiliary Account Description)	8/1/2020	6/30/2022				DEP technology team waiting on test files to start the development and testing.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
DEP business systems for CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and FIN-CRA	7/1/2020	6/30/2021		1,030.00	4,635.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
DEP business systems for Central FLAIR Wave is FIN- RECON	7/1/2020	6/30/2022		1,030.00	3,090.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.

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Department of Financial Services

Agency Sponsor:	Scott Fennell, Deputy Chief Financial Officer	Submitted by:	Jennifer Reeves
Status Report Period:	September 1 – September 30, 2020	Submitted on:	10/9/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September DFS completed the following activities related to system interfaces and agency business system remediation:

- Florida PALM and iFLAIR connected in Oracle Cloud Infrastructure
- Created and shared an overview of the Change Impact Tool for impacted divisions
- CAP development is 90% complete
- CDs requirements gathering & analysis is 100% complete
- CDs design is 100% complete
- CDs development is 90% complete
- SPIA requirements gathering & analysis is 100% complete
- SPIA design is 100% complete
- SPIA development is 100% complete
- Completed formal confirmation of the iFLAIR CMS interfaces
- Began review of the FL PALM Central interface inventory
- Began review with FL PALM of the Central conversion file

There are 68 FTEs supporting the transition to Florida PALM on a part-time basis. One FTE is providing support on a full-time basis.

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2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
SPIA - GLI037 Inbound Investment Activity Interface	07/06/20	05/13/21		\$88	\$1,685.75	Part time OPS resource worked on mapping the FL PALM standard interface layout to SPIA data; Completed interface modification development
SPIA - GLI010 Outbound Interest Apportionment Interface	04/20/20	05/25/21				Completed interface modification development
CDs – CMI005 Inbound External Connections	08/10/20	02/26/21		\$264	\$264	Part time OPS resource worked on mapping the FL PALM standard interface layout to CDs data; Interface modification development is 90% complete
Origami - CMI013 Outbound BAI Bank Statement Interface	10/01/20	02/26/21				
CAP - GLI010 Outbound Interest Apportionment Interface	08/10/20	04/14/21				Interface modification development is 90% complete
CAP - GLI011 Journal Spreadsheet Upload	12/17/20	04/14/21				
iFLAIR Central - GLI065 Inbound FLAIR Journal Interface	11/01/20	11/30/20				
iFLAIR Central - API107 Inbound Central FLAIR Issued Warrants and Cancellations	11/01/20	11/30/20				
iFLAIR Central - GLI068 Outbound Treasury Balances	11/01/20	11/30/20				
iFLAIR Central - API108 Outbound Central FLAIR Reconciled Payments	11/01/20	11/30/20				

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR Central - GLI066 Disinvestment and Apportionment Journal Interface	11/01/20	11/30/20				
iFLAIR Central - ARI027 Deposits, TR Receipts, ADJ, and Returns Data	11/01/20	11/30/20				
iFLAIR Central - GLI067 Outbound Treasury Investment Balances	11/01/20	11/30/20				
iFLAIR Departmental - ARI014 Verified Deposit Data	11/01/20	11/30/20				
iFLAIR Departmental - CMI009 Outbound Bank Deposit Data	11/01/20	11/30/20				
iFLAIR IW - GLI046 Outbound Daily Investment Information - IW	11/01/20	11/30/20				
iFLAIR IW - GLI047 Outbound Monthly Investment & Interest - IW	11/01/20	11/30/20				

3 - AGENCY APPLICATION REMEDIATION PROGRESS*

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments	
CDs	08/10/20	02/26/21		\$264	\$264	Interface modification developments 90% complete	
SPIA	04/20/20	05/25/21		\$88	\$1,685.75	Completed interface modification development	
CAP	08/10/20	04/14/21				System functional changes and interface modifications are 90% complete	

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Origami	10/01/20	02/26/21				
iFLAIR	11/01/20	02/26/21				Remediation of iFLAIR for the CMS wave will be related to interface modifications.

^{*}Costs listed in section three include the costs listed in section 2.

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Department of Juvenile Justice

Agency Sponsor:	Josefina Tamayo, Chief of Staff	Submitted by:	Dennis Hollingsworth, Chief of Information Technology and Laura Anderson, Chief of Finance and Accounting
Status Report Period:	September 1 – September 31, 2020	Submitted on:	10/07/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Attended Florida PALM Interface and Conversion Workshop (TECH87)
- Three staff are working on activities related to system interfaces and agency business system remediation

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
NA						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
NA						

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Department of Legal Affairs

Agency Sponsor:	Richard Martin, Chief of Staff	Submitted by:	Sabrina Donovan, Director of Administration		
Status Report Period:	September 1 – 30, 2020	Submitted on:	10/09/2020		

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DLA completed the following activities related to system interfaces and agency business system remediation:

N/A

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
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3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
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Department of Military Affairs

Agency Sponsor:	Colonel Tad Warfel, State Quartermaster DMA		Sylvia Manage	A. er	Sepulveda,	Project
Status Report Period:	September 1 – 30, 2020	Submitted on:	10/08/20	020		

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DMA (Department of Military Affairs) completed the following activities related to system interfaces and agency business system remediation:

- Project Manager, Sylvia Sepulveda completed all PALM checklist items, maintaining a Green status for DMA, Full Time. Rob Martin, IT Specialist and Kathy Dawson, IT Administrator supporting PALM transition Part Time.
- DMA Accounting Department and PM attended PALM Role Mapping Workshop 1 and 2.
- DMA Project Manager attended all PALM Readiness Touchpoints
- Identified IAM SME and submitted name to PALM PM

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	DMA will not require Interfaces.

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A see Ed's Bouza's May 1, 2020 email to Teill Roberson.

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Department of Management Services

Agency Sponsor:	Tami Fillyaw	Submitted by:	Carlene Smith
Status Report Period:	Sept 1 – Sept 30, 2020	Submitted on:	10-9-2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, the Department of Management Services completed the following activities related to system interfaces and agency business system remediation:

People First/STMS:

Held monthly meeting between People First and STMS with the Florida PALM team on Sept. 17, 2020, to continue discussions
regarding the central wave interfaces and impacts on each system.

FRS:

- Reviewed chart of accounts and supplier file layout documents to assess impacts to IRIS.
- Met with PALM interface team to follow-up on discussions regarding retired benefit payroll processing in PALM, and to discuss
 potential changes to the collection of EFT and bank information for retirees.
- Provided "as is" interface files and layouts to PALM team to facilitate future discussions.
- Scheduled next meeting with PALM team for October 22, 2020.

MFMP:

- PALM and MFMP continued to discuss risk and explore mitigation strategies.
- MFMP continues to hold bi-weekly meetings with PALM staff to address interface and timelines.
- The MFMP team is currently reviewing the newly released interface layouts.
- Meetings were conducted with PALM on 9/11 and 9/25.

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2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Direct Deposit Interface File Exchange between People First and Central	Sept. 8, 2020	TBD	TBD	N/A	N/A	Currently planned to continue in current file format, with no changes. Conversations will continue until all file layouts are finalized and approved.
FLAIR Account Code Interface File from Central to People First	Sept. 4, 2020	TBD	TBD	\$816.98	N/A	File layout received from the FL PALM team. PF team is currently reviewing for impact. Minor program modifications are expected within People First.
Central Transaction file to STMS	Sept. 8, 2020	TBD	TBD	\$918.75	N/A	Standard file (PALM) layout received from the FL PALM team. STMS team is currently reviewing to determine feasibility of using standard file in place of legacy like file. Conversations will continue until all file layouts are finalized and approved.
FRS - Reviewed PALM interface files and provided "as is" files to PALM team.				TBD	TBD	Provided "as is" files to PALM team for the following: • monthly payroll process • weekly payroll process • EFT setup and maintenance • EFT reversals • EFT returns • payroll warrant cancellations
Central to MFMP						MFMP is meeting with the team to discuss appropriate timeline and needs. Interface layouts have been shared with MFMP for two batch interfaces. At this time, these are only impacts for Central with MFMP.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
People First	Sept. 4, 2020	TBD	TBD	\$0.00	\$0.00	No impact from CMS implementation. Impact for central is limited to interfaces (see section 2 above)
STMS	Sept. 8, 2020	TBD	TBD	\$0.00	\$0.00	No impact from CMS implementation. Impact for central is limited to interfaces (see section 2 above)
FRS	N/A	N/A	\$0	\$0		N/A
MFMP						MFMP will be transitioning to its next generation system and will not require remediation.

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Division of Administrative Hearings

Agency Sponsor:	Lisa Mustain, Director of Administration	Submitted by:	Giovanni Wolmers, Accounting Services Administrator
Status Report Period:	September 1- September 30, 2020	Submitted on:	October 9, 2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DOAH completed the following activities related to system interfaces and agency business system remediation: N/A

• DOAH will not use any interfaces for the CMS wave.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A, DOAH does not use any interfaces for the CMS wave.						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

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Department of Education

Agency Sponsor:	Suzanne Pridgeon,	Submitted by:	Sasa Stefanovic,
	Deputy Commissioner, Finance and Operations		Deputy Comptroller
Status Report Period:	09/01/2020 — 09/30/2020	Submitted on:	10/08/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, Florida Department of Education (FDOE) completed the following activities related to system interfaces and agency business system remediation:

- Reviewed DOE Interface Package provided by the PALM team and identified (potential) new interfaces that were not previously
 accounted for.
 - o Sent the updated file to DOE's readiness coordinator for additional information.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
SAMAS: Analysis underway	9/10/2020	N/A	N/A	N/A	N/A	This is a database used by the systems listed; required effort would be accounted in systems' remediation effort.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Rehabilitation Information Management System.Net (RIMS): Analysis underway	9/10/2020	N/A	N/A	\$149.76	\$149.76	N/A
McKay & OSP Scholarship Payment Processing (MSPP): Analysis underway	9/10/2020	N/A	N/A	\$818.28	\$818.28	N/A

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Department of Elder Affairs

Agency Sponsor:	Marsha Griffin, Financial Administrator	Submitted by:	Ciera Cason, Accounting Supervisor
Status Report Period:	September 1- September 30, 2020	Submitted on:	10/10/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DOEA completed the following activities related to system interfaces and agency business system remediation:

N/A

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>

3 - AGENCY APPLICATION EREMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>

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Department of Health

Agency Sponsor:	Ed McEachron, Division Director - Administration	Submitted by:	Terri Mulkey, Assistant Bureau Chiel – Finance and Accounting
Status Report Period:	September 1 – September 30, 2020	Submitted on:	October 1, 2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, the Department of Health completed the following activities related to system interfaces and agency business system remediation:

Nothing to report

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Nothing to report						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Nothing to report						

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Department of Lottery

Agency Sponsor:	Gina Ballard, CFO	Submitted by:	Brittany Perry, Accounting Manager
Status Report Period:	September 1- September 30	Submitted on:	10/01/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, The Florida Lottery completed the following activities related to system interfaces and agency business system remediation:

N/A – the Lottery does not have any system interfaces or system remediation to complete for the CMS wave.

The Lottery has attended all workshops including Role Mapping & Interface & Conversion Workshop.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

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Department of Revenue

Agency Sponsor:	Clark Rogers, Chief of Staff	Submitted by:	Shannon Segers, Director o Financial Management
Status Report Period:	September 1 – September 30, 2020	Submitted on:	October 6, 2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, DOR worked on the following activities related to system interfaces and agency business system remediation:

- RDNS217, Identify and Prepare Participants for Model Office for Super Users: DOR submitted the list of participants to Florida PALM on September 16th.
- RDNS219, Participate in Role Mapping Workshops: DOR attended the Workshop September 14th.
- RDNS220, Complete End User Role Mapping Worksheet: DOR is coordinating completion of the Role Mapping Worksheet with impacted business resources.
- RDNS221, Update or Create Identified Agency Cash Management Documentation: DOR is updating documentation to reflect the role mapping worksheet.
- RPTG02, Participate in the September Reporting Workgroup: DOR attended the Workgroup
- RPTG03, Review and Respond to the Reports Catalog and Survey: DOR submitted the required survey September 21st.
- TECH74, Complete Interface Design, Build, and Unit Test Activities: Development for interface files and internal processing continues.
- TECH81, Begin Sharing and Reviewing Interface Layouts: The technical team is reviewing the interface file layouts.
- TECH82, Establish Identity Interface and Complete IAM Checklist: The technical team attended the office hours and is completing the IAM Checklist.
- TECH83, Review Managed File Transfer Credentials: Complete
- TECH85, Complete and Submit Interface Connection Inventory: The technical team is reviewing the Interface Connection Inventory.
- TECH91, Share and Review Catalog of Interface Offerings: The technical team is reviewing the Catalog of Interface Offerings.
- TRNG27, Identify and Prepare Participants for Training Liaison Preparation: This task is in progress.
- TRNG30, Share and Review Planned Florida PALM End User Training Topics: This task is in progress.
- TRNG31, Participate in Training Liaison Office Hours: DOR attended the Office Hours September 29th.

There were 43 members on the Department of Revenue project team in September 2020.

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2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
ARI007 Interface Design	05/20/20	08/07/20 09/09/20 10/30/20		\$2,138.50	\$2,937.50	Design complete, pending final review after discussion with other agencies about DOR deposits.
ARI007 Interface Build	10/12/20	TBD		-	-	End date will be determined after discussion with other agencies.
ARI007 Interface Test	TBD	TBD		-	-	Testing will be scheduled when sample interface files are received from Florida PALM project team.
ARI012 Interface Design	05/20/20	08/07/20	8/10/20	\$23.50	\$611.00	Updated interface file layouts received.
ARI012 Interface Build	8/11/20	11/6/20		\$94.00	\$1,339.50	SUNTAX development is complete pending sample interface files.
ARI012 Interface Test	TBD	TBD		-	-	Testing will be scheduled when sample interface files are received from Florida PALM project team.
ARI020 Interface Design	05/20/20	08/07/20	8/3/20	\$305.50	\$517.00	Updated interface file layouts received.
ARI020 Interface Build	8/4/20	11/6/20		\$3,713.00	\$4,371.00	SUNTAX development is complete pending sample interface files.
ARI020 Interface Test	TBD	TBD		-	-	Testing will be scheduled when sample interface files are received from Florida PALM project team.
CMI004 Interface Design	05/20/20	08/07/20 09/09/20	10/1/20	\$235.00	\$376.00	Reports will be generated in Florida PALM and emailed to DOR.
CMI013 Interface Design	05/20/20	08/07/20 09/09/20	9/22/20	\$587.50	\$940.00	
CMI013 Interface Build	9/23/20	11/6/20		\$869.50	\$869.50	SUNTAX development is complete pending sample interface files.

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
CMI013 Interface Test	TBD	TBD		•	-	Testing will be scheduled when sample interface files are received from Florida PALM project team.
GLI016 Interface Design	05/20/20	08/07/20 09/09/20	9/18/20	\$4,371.00	\$4,888.00	
GLI016 Interface Build	9/19/20	11/6/20		\$3,290.00	\$3,290.00	SUNTAX development is complete pending sample interface files.
GLI016 Interface Test	TBD	TBD		-	-	Testing will be scheduled when sample interface files are received from Florida PALM project team.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
SUNTAX (System for Unified Taxation) System Remediation – Design for CMS Wave	05/20/20	9/9/2020 10/30/2020		\$1,198.50	\$3,266.50	Design complete, pending final review after discussion with other agencies about DOR deposits.
SUNTAX (System for Unified Taxation) System Remediation – Build for CMS Wave	8/27/20	TBD		-	-	End date will be determined after discussion with other agencies.
SUNTAX (System for Unified Taxation) System Remediation – Test for CMS Wave	TBD	TBD		-	-	Testing will be scheduled when sample interface files are received from Florida PALM project team.

^(*) Interface modifications and system remediations costs are being reported only for contractor resources hours spent on these activities. There are 3 contractors working on these activities.

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Department of State

Agency Sponsor:	Christie Fitz-Patrick, Deputy Chief of Staff		Antonio Murphy, Chief of Planning, Budget & Financial Services
Status Report Period:	September 1 September 30, 2020	Submitted on:	10/12/20

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

• NA -The agency has no interfaces that will be used with PALM

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
NA	<na></na>	<na></na>	<na></na>	<na></na>	<na></na>	<na></na>

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
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Executive Office of the Governor

Agency Sponsor:	Hanson, Dawn; Director of Administration		Sasso, Kelley; Director of Finance and Accounting
Status Report Period:	Sep 1 – Sep 30, 2020	Submitted on:	10/08/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

The Executive Office of the Governor (EOG) (excluding the statewide functions for LAS/PBS and excluding the Division of Emergency Management) does not have any interfaces or agency business systems that interface with FLAIR state accounts. The EOG has one FTE that completes work as needed on all agency level (not statewide) transitional tasks to Florida PALM in addition to all regular full time responsibilities. All additional information provided is for the transition of interfaces with the LAS/PBS and other related enterprise functions.

During the month of September, LAS/PBS has completed the following activities related to system interfaces and agency business system remediation:

- LAS/PBS has two FTE working part-time on Florida PALM.
- LAS/PBS has participated in six meetings with PALM representatives this month.
 - o 9-2-20 Meeting
 - Mandatory Reserve discussion is approved and closed.
 - TECH78 Public IP address under discussion with DFS (use of Globalscape)
 - TECH79 MFT approach under discussion with DFS (use of Globalscape)
 - Central Wave Reports/Data discussed reports used by OPB and how PALM will provide reporting needs.
 - TECH91 reviewed Catalog of Interface Offerings
 - Action Item 9-2-20 #1 TB to send the list of Reports to PALM.
 - Action Item 9-2-20 #2 PALM to identify and verify all FLAIR reports that OPB, House, Senate users have access to.
 - o 9-8-20 Meeting
 - TECH91 reviewed Catalog of Interface Offerings
 - Crosswalked the Catalog of Interface Offerings to the current state interface / report by process listing.
 - Action Item 9-8-20 #1 PALM needs to discuss GLI007 with Trust Fund Unit (OPB).
 - Transparency Florida discussed interfaces supporting the current state of TF and how will this
 continue in PALM. The Transparency Florida Interfaces are also listed below.
 - o Action Item 9-8-20 #3 LAS/PBS to assemble what data we are pulling from IW.

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- Action Item 9-8-20 #4 PALM will update the dashboard and catalog of interface offerings based on the decisions made regarding CMS/CW Interfaces.
- o 09-11-20 Meeting
 - Reviewed the dashboard and outstanding items
- o 09-22-20 Meeting (OPB items discussed)
 - Reviewed the dashboard and outstanding items
 - PALM explained to OPB how FLAIR transaction codes were going to be interpreted in PALM through the use of EOG CODES and the Trans Type. LAS/PBS will work with OPB to determine the Trans Type value for each EOG CODE.
- o 09-25-20 Meeting SDD meeting with DFS/PALM representatives to discuss Globalscape
 - TECH78 determine the IP address that LAS/PBS will be using to transfer data to PALM
 - TECH79 discuss the MFT approach with DFS/PALM representative
 - TECH83 LAS/PBS received creditials for MFT from PALM; established connection to Globalscape and was successful at file placement of the directory. Still need to make connection from Globascape to PALM.
- o 09-29-20 Meeting Sdd attended on-line discussion
 - TRNG30 Listened to training approach provided by PALM as it relates to Interfaces.
- o 09-30-20 Review Business Process Models
 - Cancelled by PALM

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2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI001 – Inbound Budget Journal Budget Load Adjustments to Budget Carry Forward – June (OP) Carry Forward – Sept (FCO) February Reversions (FCO)	02/20/2020		05/21/2020			Reviewed Interface. Collapsed KKI003, KKI006, KKI007 into KKI001.
KKI002 – Inbound Apropriation Budget Ledger Reconciliation • Daily Reconciliation FLAIR/LAS/PBS	04/16/2020		05/21/2020			Reviewed Interface.
KKI005 – Outbound Tentative Reversion Balances • Sept 30 Reversions (OP)	08/15/2020	10/31/2020				
GLI001 - Outbound Chartfield Values	08/15/2020	10/31/2020				Received layout on 9/1/2020. New for LAS/PBS: Revenue Code/title Account Code (obect) code/title Org with Business Unit

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Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI004 – Inbound Budgetary Code Values • Codes and Titles	08/15/2020	10/31/2020				1a - Budget Load (GAA Account Codes/Titles only) – agreed this is not needed since PALM does not need to establish the account code string prior to loading budget 21 - Nonoperating Account Codes only – agreed this is not needed since PALM does not need to establish the account code string prior to loading budget
GLI007 – Outbound Trial Balance • PDF Report	08/15/2020	10/31/2020				PALM should be able to replace this functionality
GLI016 – Outbound COA Crosswalk Extract	08/15/2020	10/31/2020				New for LAS/PBS TB stated that it is uncertain if this will be necessary until further understanding/analysis.
GLI017 – Outbound Code Extract	08/15/2020	10/31/2020				New for LAS/PBS

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Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI030 – Outbound Charfield Values Data	08/15/2020	10/31/2020				Received 09/02/2020. *not identified as an LAS/PBS interface.
GLI031 – Outbound Tree Extract	08/15/2020	10/31/2020				New for LAS/PBS
GLI071 – Outbound Disbursement Load Disbursement Load	08/15/2020	10/31/2020				
		Transpare	ncy Florida			
API004 – Outbound Payment Extract						- this file is currently sent to LAS/PBS
GLI015 – Outbound Cash Transaction and Balance Data						this file is currently retrieved by LAS/PBS
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information						this file is currently retrieved by LAS/PBS
KKI015 – Oubound Schedule of Allotment Balances						this file is currently sent to LAS/PBS

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Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI016 – Outbound Budget and Cash Balance Data						this file is currently retrieved by LAS/PBS
KKI017 – Outbound Trust fund Disbursements						- Appropriation Ledger – this file is currently sent to LAS/PBS

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Central Wave - LAS/PBS	01/2020					On hold – waiting for interface confirmations with PALM

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Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	Mark Tallent/Gia Giacomo	Submitted by:	Lavitta Stanford, Agency Liaison
Status Report Period:	September 1 – September 30, 2020	Submitted on:	10/09/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
n/a						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
BARS	2021	2021		0		
CDC Payroll	2022	2022		0		
Property Bar Coding/Scanning	2023	2023		0		

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Florida Department of Law Enforcement

Agency Sponsor:	Charlotte Fraser, Chief	Submitted by:	Terri Speed, Financial Administrator
Status Report Period:	September 1 – September 31, 2020	Submitted on:	10/06/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, FDLE completed the following activities related to system interfaces and agency business system remediation:

• Identified Business System Interfaces.

• FTEs

Full-time: 2Part-time: 9

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Revenue Accounting Management System (RAMS)	7/1/2022	6/30/2024		0.00	0.00	RAMS is our Oracle based Accounts Receivable system. Until further information is available we are unable to determine if we will transition to PALM and retire RAMS or retain and reconfigure the system. Of main interest is the capability to still be able to accept credit cards and interface these payments with PALM if we transition.

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
CJIS – Import monthly billing files to RAMS	7/1/2022	6/30/2024		0.00	0.00	File format will need to be updated whether we transition RAMS into PALM or not. Cost cannot be determined without further information.
FES – FPP interfaces with RAMS for credit card payments	7/1/2022	6/30/2024		0.00	0.00	RAMS interacts with Epay and FES (for Firearms Dealers) to pay their invoices via credit card. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.
Epay	7/1/2022	6/30/2024		0.00	0.00	Internal system that communicates between RAMS, FES & CCService to allow credit card payments. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SCORES Reconciliation Program	10/1/2020	6/30/2022		0.00	0.00	Used to reconcile Central to Departmental FLAIR. PALM will be providing a "legacy like" report that will closely mirror the Master Balance files. If we can reformat that report to import into SCORES then we can retain it. If not, we will need an entirely new way to reconcile. Unable to determine cost until that decision is made.
CCService	7/1/2022	6/30/2024		0.00	0.00	Internal system that communicates with CyberSource and FES to allow credit card payments. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.

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Florida Department of Transportation

Agency Sponsor:	Robin M. Naitove, Comptroller	Submitted by:	Lisa L. Evans, Agency Liaison
Status Report	September 1 – September 30, 2020	Submitted on:	10/2/2020
Period:			

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September 2020, FDOT completed the following activities related to system interfaces and agency business system remediation:

- Submitted a Legislative Budget Request for the PALM remediation effort to take place over the course of 3 years to mirror the Florida PALM scheduled timeline.
- Completed a summary assessment of the remediation effort by Florida PALM Wave:
 - CMS Wave:
 - Documentation is complete for the four CMS Wave internal artifacts and task completion has been communicated to the PALM project.
 - The Change Impact Tool is complete, with a minimal number of manual processes impacted by the CMS Wave scope.
 - There are no interface or internal computing asset remediation tasks during this Wave.
 - FDOT is currently on target for the CMS Wave implementation scheduled for July 2021.
 - Central Wave:
 - 1 outbound interface (D.UTP.C550000.CARRYFWD) has been identified to support FDOT's Carry Forward process.
 - 7 inbound interfaces have been identified for transactional level data, including the TR1 (Daily, Monthly, Yearly), AD1 (Daily), MB1 (Daily, Monthly, Yearly) files.
 - There are several manual processes impacted by the Central Wave scope.
 - There are interface and internal computing asset remediation tasks that will be required during this wave, with the highest priority given to the remediation of the computing assets that are directly impacted by the Central Wave inbound and outbound interfaces.
 - FDOT is actively analyzing the approved Chart of Accounts to determine the detailed impact to internal computing assets and is developing a schedule to address the timing of remediation.

o Payroll Wave:

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- Analysis efforts will be required for the payroll related data interaction between FDOT internal systems, Department of Financial Service current systems and supporting payroll related data, and the PeopleFirst system.
- Based on previous computing asset maintenance efforts, the count of payroll related transactions is relatively
 low
- Payroll related interfaces are primarily used to support FDOT's internal payroll cost distributions to individual transportation projects.
- Impact analysis efforts, including Subject Matter Expert (SME) involvement, will begin per the Florida PALM project schedule and to support assigned tasks based on the Master Readiness Workplan.
- Departmental Wave:
 - Assessment is on-going for the impact to FDOT's business processes, interfaces, and internal computing assets for the Florida PALM Departmental Wave scope.
 - The initial projection of remediation needed is significant, with over 1,000 computing assets estimated to be impacted.
 - All new interfaces available from Florida PALM will be carefully documented in FDOT's computing asset inventorying tool (COMPASS) and will serve as the basis for future impact remediation efforts beginning in FY 21/22.
- Addressed the following remediation related Master Readiness Workplan (MRW) tasks:
 - TECH81 (Begin Sharing and Reviewing Interface Layouts): Interface layouts have been reviewed and interfaces confirmed for the CMS and Central Waves. Members of the FDOT Change Champion Network attended the Central Wave Interface and Conversion Workshop on 10/1/2020.
 - o TECH91 (Share and Review Catalog of Interface Offerings): The Catalog of Interface Offerings was reviewed in conjunction with the interface layouts for MRW TECH81.
 - TECH82 (Establish Identity Interface and Complete IAM Checklist): FDOT has appointed the Identity Access
 Management (IAM) Subject Matter Expert and is scheduled to attend IAM office hours during September October
 2020. This task is currently underway and is on target to meet the scheduled due date of 10/15/2020 for the IAM
 Checklist.
 - TECH85 (Complete and Submit Interface Connection Inventory): CMS and Central wave interfaces have been confirmed. Task is currently underway, and the submission of the Interface Connection Inventory is on target to meet the scheduled due date of 10/16/2020.
 - TECH87 (Participate in Central Wave Interface and Conversion Workshops): Represententatives from the FDOT Change Champion Network attended the Workshop on 10/1/2020.
- Confirmed the staffing resources currently supporting the transition to Florida PALM on a full-time or part-time basis for the identification of the remediation scope for impacted interfaces and internal computing asset inventory:
 - o Internal FTEs: 0 full-time and 7 part-time.
 - Contracted staff augmentation: 0 full-time and 21 part-time.

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There have not been resources assigned to the remediation of specific interfaces or computing assets for the CMS or Central Waves. As these tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.

• Added an additional outbound interface to the Agency System Interfaces in Section 2 below.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.C5500TR1.DAILY.PRI ORYR(+1)						Central Wave: inbound
OOC.FTP.C5500TR1.MONTHLY (+1)						Central Wave: inbound
OOC.FTP.C5500TR1.DAILY(+1)						Central Wave: inbound
OOC.FTP.C5500MB1.YEARLY(+1)						Central Wave: inbound
OOC.FTP.C5500MB1.MONTHL Y(+1)						Central Wave: inbound
OOC.FTP.C5500MB1.DAILY(+1)						Central Wave: inbound
OOC.FTP.C5500AD1.DAILY(+1)						Central Wave: inbound
D.UTP.C550000.CARRYFWD						Central Wave: outbound

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Comptroller Cash Reconciliation System (CCR)						Central Wave
Carry Forward Application						Central Wave

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Contract Funds Management (CFM)						Central Wave
FLAIR Information Delivery Option (FIDO)						Central Wave
WebFOCUS Cash Programs						Central Wave
TR1 & TR2 Table Load						Central Wave
MB1 Table Load						Central Wave
AD1 Table Load						Central Wave
Comptroller Automation Platform (CAP)						Central Wave
Prompt Payment						Central Wave
Check FTP Date						Central Wave
DASPJ45P						Central Wave

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Florida Department of Veterans' Affairs

Agency Sponsor:	Alfred Carter, Chief of Staff	Submitted by:	Linda Rizzo, Director of Administration
Status Report Period:	September 1 – September 30, 2020	Submitted on:	October 05, 2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- RDNS213 Agency has reviewed and is in the process of updating current cash management documentation and creating identified agency cash management documentation as needed.
- SPON33 Completed 9/2 Linda sent August 2020 agency status report to Lauren.
- RPTG02 N/A for FDVA
- RDNS217 Signed up 9/10 for session 4 on 11/4 2:00-4:00. Linda, Shelley, Jerry, Annemarie, Eve, Nhora, Eugene and Sandra
- RDNS218 FDVA provided update on agency readiness activities
- RDNS219 Attended webinar on September 16th Linda, Shelley, Jerry, Annemarie and Eve.
- RPTG03 Went over in Fiscal Services team meeting 9/14 and completed survey 9/16
- SPON34 Administration shared the agency's Readiness Activities Progress with the Agency Sponsor in weekly meetings.
- TECH81 The interface layouts were downloaded to FDVA website.
- TECH83 N/A for FDVA
- RDNS221 Shelley attended Office Hours on 9/24. Actual task due date 10/30/20.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

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Florida School of the Deaf and Blind

Agency Sponsor:	Julia Mintzer, Interim President	Submitted by:	John F. Wester, Comptroller
· · · · · · · · · · · · · · · · · · ·	09/01/20-09/30/20	Submitted on:	10/08/20
Period:			

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, FSDB completed the following activities related to system interfaces and agency business system remediation:

TECH82

TECH85

RDNS224

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Cash Management System	02/2020	08/2021	TBD	0	0	We use an online process that PALM will replace.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>	<insert></insert>	None at present

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Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	Jennifer Fitzwater, Chief of Staff	Submitted by:	Laurie Kershaw, Agency Liaison
Status Report	September 1 – September 30, 2020	Submitted on:	10/07/2020
Period:			

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, FWC completed the following activities related to system interfaces and agency business system remediation:

- FWC does not have any CMS interfaces.
- Started the analysis of the Central Wave System Interfaces (22) that were released for review.
- Started to determine if there is any impact to any agency business systems for the Central Wave interfaces (22) that have been released for review
- FWC has approximately 24 team members working on the project on a part-time basis

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

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Florida Highway Safety and Motor Vehicles

Agency Sponsor:	Steve Burch, Bureau Chief	Submitted by:	Mike Alexander, Deputy Chief
Status Report Period:	September 1 – 30, 2020	Submitted on:	10/09/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Started receiving file layouts for Central Wave from Florida PALM to review
- Reviewed Reports Catalog for CMS Wave
- Identified uses for Model Office for Super Users
- Participated in Role Mapping Workshops

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	TBD	TBD				Started reviewing file layouts for interface files received from Florida PALM to determine impact to system.
FLAIR@HSMV	TBD	TBD				Started reviewing file layouts for interface files received from Florida PALM to determine impact to system.
SCORES	TBD	TBD				Started reviewing file layouts for interface files received from Florida PALM to determine impact to system.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	TBD	TBD				Reviewing interface files to determine modification needs.
FLAIR@HSMV	TBD	TBD				Reviewing interface files to determine modification needs.
SCORES	TBD	TBD				Reviewing interface files to determine modification needs.

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Justice Administrative Commission

Agency Sponsor:	Alton L. "Rip" Colvin, Jr.,	Submitted by:	Susie Kalous,
	Executive Director		Professional Accountant II
Status Report Period:	September 1 – 30, 2020	Submitted on:	10/02/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, The Justice Administrative Commission completed the following activities related to system interfaces and agency business system remediation:

JAC does not have any current interfaces for the CMS Wave and does not plan to modify any existing business systems. This information will be updated as we receive information from the project related to interfaces for future waves.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
n/a	n/a	n/a	n/a	n/a	n/a	n/a

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
n/a	n/a	n/a	n/a	n/a	n/a	n/a

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Office of Legislative Affairs

Agency Sponsor:	Lisa Swindle	Submitted by:	Lisa Swindle Director
Status Report Period:	September 1 – September 30, 2020	Submitted on:	10/12/20

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of September, OLS did not need to complete any activities related to system interfaces and agency business system remediation for the CMS wave as we have no interfaces, other than the DCM file which will continue in PALM as it is in FLAIR.

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N//A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N//A	N/A

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Public Service Commission

Agency Sponsor:	Apryl Lynn, Deputy Executive Director - Administrative	Submitted by:	Katisha Mobley, Accountant IV
Status Report Period:	September 1 – September 30, 2020	Submitted on:	October 5, 2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of August, PSC completed the following activities related to system interfaces and agency business system remediation:

N/A

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

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State Courts System

Agency Sponsor:	Elisabeth Kiel, State Courts Administrator	Submitted by:	Jackie Knight, Chief of Finance & Accounting
Status Report Period:	September 1 – September 30, 2020	Submitted on:	10/9/2020

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of July, SCS completed the following activities related to system interfaces and agency business system remediation:

• N/A

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						No agency system Interface for CMS

3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						No agency system Interface for CMS

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