

In accordance with Proviso language for FY 20/21, the Florida PALM Project is providing an update, as provided by agencies¹, on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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Agency for Health Care Administration

Agency Sponsor:	<i>Eileen Lin, Chief of Finance & Accounting</i>	Submitted by:	<i>Justin Griffin, Financial Services</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>Date: May 06, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **April** 2021, AHCA completed the following activities related to system interfaces and agency business system remediation:

- RDNS245 – Provide Update on Agency Readiness Activities – AHCA Liaisons, CCN members and SME members participated in Monthly Touchpoint meeting on 4/14/2021.
- SPON48 – Share Readiness Activities Progress with Agency Sponsor – Project activities, accomplishments and challenges shared with Agency Sponsor. Task marked as complete on 4/30/2021.
- SPON49 – Analyze Resources Needed to Complete Agency FY22/23 Tasks to Transition to Florida PALM – Analysis and discussions have been made regarding the LBR for FY22/23 resources for our agency. Task completed on 4/30/2021.
- TRNG36 – Distribute Request for End User Training Registration – Registration was distributed. Our end users have completed or will complete WBT. All end users have registered for ILT that is held in May/June. Task marked as complete on 4/30/2021.
- FUNC46 – Review and Confirm Consolidated Revolving Account Budget Entity Configuration – AHCA team confirmed our budget entity and secure submitted document to PALM on 4/23/2021.
- RPTG13 – Review the Quarterly Reporting Update – Quarterly report was shared and reviewed by AHCA CCNs/SMEs and saved for future reference. Task marked complete on 4/23/2021.
- RDNS246 – Confirm End User Role Mapping for the CMS Wave – End User Role Mapping WS was sent to supervisors for review and conformation of their teams' role assignments. Document submitted securely to PALM on 4/30/2021.
- SPON50 – Complete Agency Internal Readiness Indicators Survey – Survey was printed and reviewed by both primary and secondary Agency Sponsors and Agency Liaisons. Task marked complete on 4/22/2021.
- RDNS247 – Monitor and Confirm Legislative Changes that may affect Agency Transition to Florida PALM – Session concluded on 4/30/2021. Our agency has a confirmed date to meet to complete PALM document.
- RDNS254 – Identify Agency's Tier 0 Support Team – A thorough review is set between Agency Liaisons to confirm members of the Tier 0 support team.

- SPON51 – Provide Agency Update for Project Status Reporting – Confirmed Agency Status Report was received on 5/7/2021. AHCA currently has approximately 20 colleagues applying part-time portions of their FTE time to the Florida PALM Project. Agency activities are on schedule for on-time completion.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI033-Outbound Master Balance-Layout	August 2020	August 2021	N/A	\$290.43	0.00	There has been communication between AHCA Agency Liaisons, AHCA IT, and PCG regarding GLI033, GLI035, and GLI016 interfaces for the CMS Wave.
GLI035-Outbound Transaction History-Layout	August 2020	August 2021	N/A	\$290.43	0.00	There has been communication between AHCA Agency Liaisons, AHCA IT, and PCG regarding GLI033, GLI035, and GLI016 interfaces for the CMS Wave.
GLI016-Outbound COA Crosswalk Extract-Layout	August 2020	August 2021	N/A	\$290.43	0.00	There has been communication between AHCA Agency Liaisons, AHCA IT, and PCG regarding GLI033, GLI035, and GLI016 interfaces for the CMS Wave.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulativ e Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	N/A	N/A	N/A	0.00	0.00	
Financial Accounting Business System (FABS)	N/A	N/A	N/A	0.00	0.00	

Agency for Persons with Disabilities

Agency Sponsor:	<i>David Dobbs, Chief of Staff</i>	Submitted by:	<i>Rose Salinas, Deputy Director Budget, Planning, & Administration</i>
Status Report Period:	<i>April 1-30, 2021</i>	Submitted on:	<i>05/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, APD completed the following activities related to system interfaces and agency business system remediation:

- **SPON47** **Provide Agency Update for Project Status Reporting**
- **TECH84** **Share and Review Updated Interface Layouts**
- **RDNS241** **Review and Share Change Impact Materials for Central Wave**
- **RPTG11** **Review and Respond to the Reports Catalog and Survey**
- **FUNC45** **Share and Review Batch Schedule**
- **RDNS245** **Provide Update on Agency Readiness Activities**
- **SPON48** **Share Readiness Activities Progress with Agency Sponsor**
- **SPON49** **Analyze Resources Needed to Complete Agency FY22/23 Tasks to Transition to Florida PALM**
- **TRNG36** **Distribute Request for End User Training Registration**
- **RPTG13** **Review the Quarterly Reporting Update**
- **RDNS246** **Confirm End User Role Mapping for the CMS Wave**
- **SPON50** **Complete Agency Internal Readiness Indicators Survey**
- **Continued work on upcoming PALM assignments**

APD has 8 staff that work some portion of their time on PALM activities.
Agency activities are on schedule for timely completion.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
<p>The following interfaces will also be utilized by the agency, but are not tied to a specific business system:</p> <p>API004 API010 GLI001 GLI035 GLI016</p>	2/1/2021	6/30/2021		<u>\$2,100</u>		During the past month, APD continued review of impacts of the PALM interfaces and development of an action plan for the agency.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
<p>Financial Accounting System (FAS) and APD Financial Recon System – These business systems utilize the following interfaces:</p> <p>API031 API109 GLI002 GLI030 GLI033 GLI051 KKI009</p>	2/1/2021	6/30/2021				During the past month, APD continued review of impacts of the PALM interfaces and development of an action plan for the agency.

Department of Agriculture and Consumer Services

Agency Sponsor:	<i>Matthew Van Name, Assistant Commissioner</i>	Submitted by:	<i>Thomas Poucher, Policy and Budget Director</i>
Status Report Period:	<i>Apr 1 – Apr 30, 2021</i>	Submitted on:	<i>5/7/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DACS worked on numerous MRW tasks and activities including:

FUNC42 Participate in User Acceptance Testing (Complete)
 FUNC45 Share and Review Batch Schedule (Complete)
 FUNC46 Review and Confirm Consolidated Revolving Account Budget Entity Configuration (Complete)
 RDNS241 Review and Share Change Impact Materials for Central Wave (Complete)
 RDNS246 Confirm End User Role Mapping Handbook for the CMS Wave
 RDNS248 Participate in Change Champion Network Town Hall
 RPTG11 Review and Respond to the Reports Catalog and Survey (Complete)
 RPTG12 Participate in the April Reporting Workgroup (Complete)
 RPTG13 Review the Quarterly Reporting Update (Complete)
 SPON47 Provide Agency Update for Project Status Reporting (Complete)
 SPON49 Analyze Resources Needed to Complete Agency FY22/23 Tasks to Transition to Florida PALM
 SPON50 Complete Agency Internal Readiness Indicators Survey (Complete)
 TECH84 Share and Review Updated Interface Layouts
 TECH94 Complete Cycle 2 Technical Interface Testing
 TECH95 Complete Interface Design, Build, and Unit Test Activities
 TECH100 Review Managed File Transfer Credentials and Connection Information for Production (Complete)
 TECH101 Security Access Manager Support for User Acceptance Testing (Complete)
 TRNG36 Distribute Request for End User Training Registration

There are 8 members of the Palm Change Champion Network, additionally 2 PPMO representatives and 40 division representatives comprise the FDACS project team. A total of 29 hours of UAT was performed this month.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API020 - Outbound Supplier Data (Central)	10/1/2020	4/30/2021			\$1008	Updated interface file layouts received. Cycle 2 testing: 11/10/20, 01/13/21, 1/21/21, 02/11/21
API109 - Outbound Supplier Crosswalk (Dept)	9/1/2021					
CMI004 – Outbound Bank Deposit Transactions (CMS)	10/1/2020	4/30/2021		\$48	\$360	Interface file layouts received. Cycle 2 testing: 11/10/20, 02/08/21 Interface file layouts received. Cycle 2 testing: 11/10/20, 02/08/21, 3/09/21, 3/23/21. Issues were found with data. Palm worked on a new file which was not received until May 5.
GLI001 - Outbound ChartField Values (Central)	4/1/2021	10/1/2021		\$192	\$192	Prepare for Cycle 1 testing 8/30/2021
GLI002 - Outbound Actuals Extract (Central)	4/1/2021	10/1/2021				Prepare for Cycle 1 testing 8/30/2021
GLI006 - Inbound Journal Entry (Inbound) (Central)	4/1/2021	10/1/2021				Prepare for Cycle 1 testing 8/30/2021
GLI016 – Outbound COA Crosswalk Extract (CMS)	10/20/2020	3/31/2021			\$336	Interface file layouts received. Cycle 2 testing: 11/10/20, 12/7/20, 02/09/21
GLI017 - Outbound Combo Code Extract (Central)	4/1/2021	10/1/2021		\$240	\$240	Prepare for Cycle 1 testing 8/30/2021

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030 - Outbound Account Descriptions (Central)	4/1/2021	10/1/2021		\$240	\$240	Prepare for Cycle 1 testing 8/30/2021
GLI031 - Outbound Tree Extract (Central)	4/1/2021	10/1/2021		\$240	\$240	Prepare for Cycle 1 testing 8/30/2021
GLI033 - Outbound Master Balance (Central)	4/1/2021	10/1/2021		\$240	\$240	Prepare for Cycle 1 testing 8/30/2021
GLI035 - Outbound Transaction History (Central)	4/1/2021	10/1/2021		\$240	\$240	Prepare for Cycle 1 testing 8/30/2021
GLI051 - Outbound Detail GL Journal (Central)	4/1/2021	10/1/2021		\$240	\$240	Prepare for Cycle 1 testing 8/30/2021
KKI009 - Outbound Budget Extract (Central)	4/1/2021	10/1/2021		\$240	\$240	Prepare for Cycle 1 testing 8/30/2021

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Request for Division directors to select representatives from their own divisions to meet with Agency's Change Champion team.	11/1/2020	11/13/2020	11/13/2020	0.0	\$336	Completed. Each division director assigned 2 or more people to assist in the Palm migration.
Agency Change Champion team to create and send a survey for the division representatives to provide information regarding their applications.	12/2/2020	12/10/2020	12/2/2020	0.0	\$480	Completed. Survey created and sent. Data compiled for review during division meetings.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Agency Change Champion team detailed survey for the division representatives to provide detailed information regarding their applications.	2/22/2021	4/1/2021	3/31/2021	0.0	\$168	Completed - Survey sent 3/3/21. Results due back on 3/12/21.
Division breakout sessions with Agency Change Champion team.	12/1/2020	6/30/2021		\$624	\$7344	Analysis of current business systems and remediation discussions. Marketing – 2/4/2021 FAV – 2/5/2021, 04/06/2021 Plant Industries – 2/9/2021 FNW – 2/12/2021 AES – 04/29/2021
Revenue (REV)	10/1/2020			0.0	\$288	Widen the deposit number field to accommodate the new defined width. Updated database. Retrieve the “returned items” file, code will need to be added to intake the new file.
Disbursements	2/1/2021					Evaluating system and in discussions with divisions.
Inventory	2/1/2021					Evaluating system and in discussions with divisions
Purchasing/Contracts (AIMS)	2/1/2021					Evaluating system and in discussions with divisions
Budgeting	2/1/2021					Evaluating system and in discussions with divisions

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Financial Management	2/1/2021					Evaluating system and in discussions with divisions

Department of Business and Professional Regulation

Agency Sponsor:	<i>Thomas Philpot, Chief of Staff</i>	Submitted by:	<i>Lynn Smith, Planning and Budgeting Administrator</i>
Status Report Period:	<i>April 1 – April 30 2021</i>	Submitted on:	<i>05/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DBPR completed the following activities related to system interfaces and agency business system remediation:

- Internal FL PALM meetings
- We are continuing to have weekly telephone meetings with DOR in trying to resolve deposit issue
- 10 FTE were involved in PALM activities
- Completed the following MRW tasks:
 - RDNS246 - CONFIRM END USER ROLE MAPPING FOR THE CMS WAVE
 - FUNC46 - REVIEW AND CONFIRM CONSOLIDATED REVOLVING ACCOUNT BUDGET ENTITY CONFIGURATION
 - RPTG13 - REVIEW THE QUARTERLY REPORTING UPDATE
 - TRNG36 - DISTRIBUTE REQUEST FOR END USER TRAINING REGISTRATION
 - RPTG12 - PARTICIPATE IN THE APRIL REPORTING WORKGROUP
 - SPON49 - ANALYZE RESOURCES NEEDED TO COMPLETE AGENCY FY22/23 TASKS TO TRANSITION TO FLORIDA PALM
 - FUNC45 - SHARE AND REVIEW BATCH SCHEDULE
 - SPON47 - PROVIDE AGENCY UPDATE FOR PROJECT STATUS REPORTING
 - FUNC42 - PARTICIPATE IN USER ACCEPTANCE TESTING
 - TECH101 - SECURITY ACCESS MANAGER SUPPORT FOR USER ACCEPTANCE TESTING
 - RPTG11 - REVIEW AND RESPOND TO REPORTS CATALOG AND SURVEY
 - RDNS241 - REVIEW AND SHARE CHANGE IMPACT MATERIALS FOR CENTRAL WAVE
 - TECH84 - SHARE AND REVIEW UPDATED INTERFACE LAYOUTS

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004 API010 API020 API023 API024 API031 API109 GLI001 GLI002 GLI015 GLI017 GLI030 GLI031 GLI033 GLI035 GLI051 KKI009 GLI016	03/01/2021	August 2021?	TBD	0	0	The FL PALM Interface IDs listed will require design, build, and unit testing activities to update FLAIR@DBPR and to prepare for Central Wave Interface testing activities. We do have concerns with completing this prior to UAT testing for Central Wave in August of this year – this is a busy time of year for Finance and Accounting.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@BPR and Back End Database	3/1/2021	3/31/2022	TBD	0	0	<p>The FLAIR @ BPR internal database, or a potential replacement, will need to be modified for internal use once FL PALM goes live. There are no business systems that will interface with FL PALM for the CMS wave with the exception of the chart of accounts information; however, FLAIR@BPR is an integral tool in managing disbursement and revenue activity. We have begun internal discussions to have a similar tool available once the FL PALM Central wave goes live on 7/1/2022. All Central Wave connection interfaces DBPR has chosen will potentially interact with FLAIR@BPR or its replacement. Because there is no sandbox or training environment available in FL PALM to gain familiarity before the CMS wave goes live on 7/1/2021, we have no idea how much more or less work will be required to continue with current processes, or if the level of work will stay the same. Most of DBPR's interfaces are conducted by pulling data from the FLAIR data tables at DFS and most of the discussions we have regarding the same functionality within FL PALM are purely academic without a training environment.</p>

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Trust Fund Disinvestment Process	TBD	TBD	TBD	0	0	Done within FL PALM; more training or demonstrations needed to fully understand new process
Department of Revenue (DOR) Deposits for Alcoholic Beverages and Tobacco (ABT)	March 2021	ASAP – before 06/30/2021				DOR will no longer be able to fund split tax deposits for ABT once CMS goes live. We are doing weekly telephone meetings with DOR to reach a resolution.

Department of Children and Families

Agency Sponsor:	<i>Tony Lloyd, Assistant Secretary for Administration</i>	Submitted by:	<i>Matthew Christovich, DCF PALM Project Manager</i>
Status Report Period:	<i>April 1, 2021 – April 30, 2021</i>	Submitted on:	<i>3/9/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DCF completed the following activities related to system interfaces and agency business system remediation:

- DCF submitted designs to DMS DBA for build-out of GLI033 and GLI035. These designs are considered preliminary and are pending the final designs from Florida PALM.
- DCF internal teams have begun weekly analysis meetings to continue analysis and cross-walk of the DCF-only interface between FLORIDA and FLAIR (MORSPAY) and the standard Florida PALM interfaces (API002 and API006) planned to replace it.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Journal Spreadsheet Upload	4/1/21	4/30/21	4/30/21	\$0	\$0	Completed.
GLI016 - Outbound COA Crosswalk Extract	4/30/2020	10/31/2020	11/13/2020	\$0	\$0	Testing completed 11/13/2020.
API002 - Inbound Voucher Load	4/6/21	7/31/2021	TBD	\$0	\$0	Added to quarterly workplan.
API006 - Inbound Payment Cancellation	4/6/21	7/31/2021	TBD	\$0	\$0	Added to quarterly workplan.
GLI030 - Outbound Account Description File	4/1/21	7/31/2021	In Progress	\$0	\$0	Interface layouts provided to DMS DBA to begin build-out.
GLI033 - Outbound Master Balance	4/1/21	7/31/2021	In Progress	\$0	\$0	Interface layouts provided to DMS DBA to begin build-out.
GLI035 - Outbound Transaction History	4/1/21	7/31/2021	In Progress	\$0	\$0	Interface layouts provided to DMS DBA to begin build-out.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Currently DCF has not identified any applications for remediation related to CMS Wave.						
Due to the structure of the DCF application infrastructure, remediation efforts for Central Wave are anticipated to be accomplished by the creation of the Interfaces into our IDS data warehouse environment. Remediation tasks are planned to include only regression testing to our automated reconciliation process between Central and Departmental FLAIR.						

Department of Citrus

Agency Sponsor:	Christine Marion, Deputy Executive Director	Submitted by:	Christine Marion
Status Report Period:	April 1 – April 30 2021	Submitted on:	04/30/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, Citrus completed the following activities related to system interfaces and agency business system remediation:

- Citrus confirms that the interface identified last month (Voucher Printing) will not be impacted until Departmental wave
- Completed Agency Internal Readiness Indicators Survey.
- Confirmed End User Role Mapping for CMS Wave
- Assigned relevant training modules to all users.
- We continue to review and update Change Impact Materials for Central Wave.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
None Identified						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
None identified						

Department of Economic Opportunity

Agency Sponsor:	<i>Will Currie, CFO</i>	Submitted by:	<i>Garrick Wright, Agency Liaison</i>
Status Report Period:	<i>April 1 - 30, 2021</i>	Submitted on:	<i>May 12, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DEO completed the following activities related to system interfaces and agency business system remediation:

- Shared Change Impact Materials with end users
- Participated in User Acceptance Testing (UAT)
- Participated in work group meetings
- Completed Reports Catalog Survey
- All end users registered for training
- Completed Readiness Indicator Survey

2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API002	Thu 4/1/21	Fri 6/11/21				
API004	Thu 4/1/21	Fri 6/11/21				
API006	Thu 4/1/21	Fri 6/11/21				
API010	Thu 4/1/21	Fri 6/11/21				
API015	Mon 4/5/21	Fri 6/11/21				
API020	Mon 4/5/21	Mon 6/14/21				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API021	Mon 4/5/21	Mon 6/14/21				
API024	Mon 4/5/21	Mon 6/14/21				
API031	Wed 4/7/21	Mon 6/14/21				
API109	Wed 4/7/21	Mon 6/14/21				
API122	Wed 4/7/21	Wed 6/16/21				
API123	Wed 4/7/21	Wed 6/16/21				
ARI012	Mon 4/12/21	Wed 6/16/21				
ARI020	Mon 4/12/21	Wed 6/16/21				
CMI004	Mon 4/12/21	Wed 6/16/21				
CMI013	Mon 4/12/21	Thu 6/17/21				
GLI010	Wed 4/14/21	Thu 6/17/21				
GLI011	Wed 4/14/21	Thu 6/17/21				
GLI016	Wed 4/14/21	Thu 6/17/21				
GLI046	Wed 4/14/21	Thu 6/17/21				
GLI047	Wed 4/14/21	Thu 6/17/21				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Department of Elder Affairs

Agency Sponsor:	Laura R. Anderson, Chief Financial Officer	Submitted by:	Ciera Cason, Accounting Supervisor
Status Report Period:	April 1 – April 30 2021	Submitted on:	05/11/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DOEA completed the following activities related to system interfaces and agency business system remediation:

DOEA does not have any internal business systems requiring the development of interfaces for Florida PALM. DOEA anticipates the native functionality of Florida PALM will meet all internal business needs and render internal manual processes obsolete. If the on-going analyses of internal business needs/processes, compared to the native functionality of Florida PALM, reveal a need for additional funding, DOEA will submit a legislative budget request issue for the applicable fiscal year.

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2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
NA						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
NA						

Division of Emergency Management

Agency Sponsor:	<i>John Bussey, Chief of Staff</i>	Submitted by:	<i>Karen Peyton, OMCII</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>04/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of *April*, DEM completed the following activities related to system interfaces and agency business system remediation:

- **Worked to complete new payroll and financial tracking system**
- **Review of PALM offerings and Planning**
- **Building out file ingest structure**
- **Reduced requested files after meeting with PALM staff**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004 Outbound Payment Extract	03/2021	06/2021	TBD	1620	TBD	Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff
API122 Outbound Payment Extract Web Service	03/2021	06/2021	TBD	1620	TBD	Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff
API123 Outbound Voucher Accounting Detail Web Service	03/2021	06/2021	TBD	1620	TBD	Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Axiom Voucher System	03/2021	06/2021	TBD	1620	TBD	Central Ingest point
FOCUS	03/2021	06/2021	TBD	1620	TBD	Central Ingest point
New Financial System	03/2021	06/2021	TBD	1620	TBD	Central Ingest point
GMS	04/2021	06/2021	TBD	1620	TBD	Cloud hosted through Azure

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin	Submitted by:	Lydia Griffin
Status Report Period:	April 1 – April 30,2021	Submitted on:	5/10/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:

These Florida PALM Master Readiness Workplan tasks required interface preparation work for the agency:

1. TECH94: CMS Wave; Complete Cycle 2 – Interface Connectivity Testing for CMI004, COMPLETED
2. TECH84: Central Wave; Share and Review Updated Interface Layouts, COMPLETED
3. TECH100: Review Managed File Transfer Credentials and Connection Information for Production, COMPLETED
4. TECH95: Central Wave; Complete Interface Design, Build, and Unit Test Activities, in process
5. FUNC43: Task Name: Prepare for Operational Readiness Testing | Task Description: Prepare for Operational Readiness testing, in process

These Florida PALM Master Readiness Workplan tasks required business system remediation preparation work for the agency:

TECH104 - Agency IDP SMEs Identified User Acceptance Participants to Agency's Identity Provider, COMPLETED

Note: DEP's approach to assessing impacts to their business systems involves any potential changes to reports, interfaces, conversions, and business processes.

These DEP staff are dedicated to supporting the project. Darinda McLaughlin, Lydia Griffin, Angie Booker, Maria Laycock, Jeff Porter, Dawn Pigott, Stuart Myers, Steve Waters, John Fortier, Melissa Warner, Brady Schmidt, Dan Zimmerman, Phil Harman

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Departmental FLAIR interface inventory analysis.	8/1/2020	12//312020	12/31/2020			DEP IT team effort for cross walk analysis.
Central Wave interface inventory analysis (MRW TECH84)	1/1/2021	8/1/2021				
Monthly interface coordination, documentation creation, and agency communication for all wave interfaces	7/1/2020	6/30/2021		4,120.00	27,295.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
Development and testing of CMS Wave interfaces. (MRW TECH93) Interface list required by agency: 1. Receive "DebitMemo" and "Daily ClientLine" file from Bank of America 2. RPTrans = PALM CMI004-Outbound Bank Deposit Transactions 3. PALM ARI012 Outbound ACH NOC Deposit Data 4. PALM ARI020 Outbound Returned Items Data	8/1/2020	6/30/2021				DEP technology team completed work associated with TECH93. DEP technology team started work associated with TECH84, TECH95, and TECH96.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
<p>Development and testing of Central Wave interfaces. (MRW TECH95).</p> <p>Interface list required by agency:</p> <ol style="list-style-type: none"> 1. C3700AD1_YYYYMMDD.txt (Auxiliary Account Description) = PALM GLI030 Outbound Account Descriptions 2. C3700MB1_YYYYMMDD.txt (Central Balance) = PALM GLI033 Outbound Master Balance 3. C3700TR1_YYYYMMDD.txt (Central Transactions) = PALM GLI035 Outbound Transaction History 4. C3700TR1J_YYYYMMDD.txt (Central Transactions Dual Year) = GLI033: Outbound Master Balance 5. C3700MB1J_YYYYMMDD.txt (Central Balance Dual Year) = GLI035: Outbound Transaction History 	8/1/2020	7/30/2022				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
DEP business systems for CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and FIN-CRA	7/1/2020	6/30/2021			7,622.00	Contracted Project Management support for list of CMS MRW tasks listed in the section 1 – status overview.
DEP business systems for Central FLAIR Wave: FIN-Convert, FIN-FITS, FIN-Reports, FIN-Budget Projections, FIN-Project Review, FIN-Recon, FIN-ABTS, FIN-YES	7/1/2020	6/30/2022		1,236.00	15,862.00	Contracted Project Management support for list of CENTRA: MRW tasks listed in the section 1 – status overview.
DEP business systems for CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and FIN-CRA	7/1/2020	6/30/2021				
DEP business systems for Central FLAIR Wave: FIN-Convert, FIN-FITS, FIN-Reports, FIN-Budget Projections, FIN-Project Review, FIN-Recon, FIN-ABTS, FIN-YES	7/1/2020	6/30/2022				

Department of Financial Services

Agency Sponsor:	<i>Scott Fennell, Deputy Chief Financial Officer</i>	Submitted by:	<i>Jennifer Reeves</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>2021-05-10</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

As of the month of April 2021, DFS completed the following activities related to system interfaces and agency business system remediation:

During the month of April there were 147 FTE's that contributed on a part-time basis to the project.

CMS Wave

- Created and shared an overview of the Change Impact Tool for impacted divisions.
- CAP, CDs, SPIA, and Origami development is 100% complete.
- Completed Project Schedule development for CMS System Transition.
- Established Project Reporting Process for CMS System Transition.
- All agency business systems completed Cycle 1 interface testing with FL PALM.
- All agency business systems completed Cycle 2 interface testing with FLPALM.
- All agency business systems completed UAT with FL PALM.
- All agency business systems will participate in End-to-End Testing.
- The FLAIR team completed Cycle 2 Testing with FL PALM for all 10 FLAIR-CMS interface files.
- The FLAIR team has prepared for End-to-End Testing.
- The FLAIR team began developing the Cutover Plan in conjunction with the FL PALM team.

Central Wave

1. The review of the FLAIR Central interface layouts are complete and reconciliation discussions began with FL PALM.
2. All agency business systems are working on Technical, Business, and Process requirements gathering and documentation for all interfaces.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
CMS Wave						
SPIA - GLI037 Inbound Investment Activity Interface	07/06/20	07/08/21		\$1,524.25	\$10,264.25	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
SPIA - GLI010 Outbound Interest Apportionment Interface	04/20/20	07/08/21		\$1,331.75	\$7,161.35	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
CDs - CMI005 Inbound External Connections	08/10/20	07/08/21		\$1,312.50	\$7,840.45	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
Origami - CMI013 Outbound BAI Bank Statement Interface	10/01/20	07/08/21		\$0.00	\$5,500.00	Completed UAT
CAP - GLI010 Outbound Interest Apportionment Interface	08/10/20	07/08/21		\$1,312.50	\$6,311.20	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
iFLAIR Central - GLI065 Inbound FLAIR Journal Interface	11/01/20	07/08/21		\$823.50	\$4,488.75	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
iFLAIR Central - API107 Inbound Central FLAIR Issued Warrants and Cancellations	11/01/20	07/08/21		\$1,363.50	\$9,753.50	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
iFLAIR Central - GLI068 Outbound Treasury Balances	11/01/20	07/08/21		\$2,241.00	\$10,428.75	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR Central - API108 Outbound Central FLAIR Reconciled Payments	11/01/20	07/08/21		\$1,228.50	\$10,050.75	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
iFLAIR Central - GLI066 Disinvestment and Apportionment Journal Interface	11/01/20	07/08/21		\$1,161.00	\$11,778.75	Cycle 2 Testing in progress and prepared for Batch End-to-End Testing
iFLAIR Central - ARI027 Deposits, TR Receipts, ADJ, and Returns Data	11/01/20	07/08/21		\$823.50	\$11,610.00	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
iFLAIR Central - GLI067 Outbound Treasury Investment Balances	11/01/20	07/08/21		\$958.50	\$9,855.00	Interface moved to Departmental Wave
iFLAIR Departmental - ARI014 Verified Deposit Data	11/01/20	07/08/21		\$958.50	\$10,388.25	Cycle 2 Testing in progress and prepared for Batch End-to-End Testing
iFLAIR Departmental - CMI009 Outbound Bank Deposit Data	11/01/20	07/08/21		\$958.50	\$4,785.75	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
iFLAIR IW - GLI046 Outbound Daily Investment Information - IW	11/01/20	07/08/21		\$958.50	\$5,798.25	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
iFLAIR IW - GLI047 Outbound Monthly Investment & Interest - IW	11/01/20	07/08/21		\$823.50	\$4,590.00	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
Central Wave						

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
PTDP - API002 Inbound Voucher Load	12/23/20	07/15/22		\$6,436.50	\$25,510.50	Reviewing interface layouts and business processes
PTDP – API109 Outbound IRS TIN Match	03/04/21	07/15/22				Reviewing interface layouts and business processes
PTDP – API020 Outbound Supplier Data	03/04/21	07/15/22				Reviewing interface layouts and business processes
UPMIS – API002 Inbound Voucher Load	01/04/21	07/15/22		\$1,102.50	\$17,902.50	Reviewing interface layouts and business processes
UPMIS – API006 Inbound Payment Cancellation	03/04/21	07/15/22				Reviewing interface layouts and business processes
UPMIS – API109 Outbound Supplier Crosswalk	03/04/21	07/15/22				Reviewing interface layouts and business processes
UPMIS – API023 Outbound Stale Payments File to Unclaimed Property	03/04/21	07/15/22				Reviewing interface layouts and business processes
UPMIS – API020 Outbound Supplier Data	03/04/21	07/15/22				Reviewing interface layouts and business processes
UPMIS – API004 Outbound Payment Extract	01/0/21	07/15/22			\$2,887.50	Reviewing interface layouts and business processes
UPMIS – API015 Inbound Supplier Load	01/19/21	07/15/22			\$351.00	Cost associated with initial review of layout; Interface moved to Departmental Wave
UPMIS – API024 Outbound Voucher Status	01/19/21	07/15/22			\$351.00	Cost associated with initial review of layout; Determined interface is not needed for UPMIS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
W9 – API016 Inbound W9 System Updates	01/19/21	07/15/22		\$2,136.00	\$2,241.00	Reviewing interface layouts and business processes
W9 – API019 Outbound W-9 System Data	03/04/21	07/15/22				Reviewing interface layouts and business processes
SPIA – API004 Outbound Payment Extract	01/19/21	07/15/22		\$4,413.00	\$4,623.00	Reviewing interface layouts and business processes
SPIA – API122 Outbound Payment Extract Web Service	03/04/21	07/15/22				Reviewing interface layouts and business processes
SPIA – API109 Outbound Supplier Crosswalk	03/04/21	07/15/22				Reviewing interface layouts and business processes
CODA – GLI001 Outbound ChartField Values	03/04/21	07/15/22		\$2,068.50	\$2,829.00	Reviewing interface layouts and business processes

3 – AGENCY APPLICATION REMEDIATION PROGRESS*

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
CDs	08/10/20	07/08/21		\$1,312.50	\$7,840.45	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
SPIA	04/20/20	07/08/21		\$7,269.00	\$22,048.60	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
CAP	08/10/20	07/08/21		\$1,312.50	\$6,547.45	Completed Cycle 2 Testing and prepared for Batch End-to-End Testing
Origami	10/01/20	07/08/21		\$0.00	\$1,716.00	Completed UAT
UPMIS	11/23/20	07/15/22		\$1,102.50	\$21,492.00	Reviewing interface layouts and business processes
PTDP	11/23/20	07/15/22		\$6,436.50	\$25,510.50	Reviewing interface layouts and business processes
iFLAIR	11/01/20	07/08/21		\$100,218.25	\$559,014.50	The FLAIR team continued to work on the development of the FLAIR – FL PALM Information Technology Service Management Run Book, preparation for the Batch End-to-End Test, and re-verification for of 4 interfaces for FL PALM.
W9 System	01/19/21	07/15/22		2,136.00	\$2,241.00	Reviewing interface layouts and business processes
CODA	01/19/21	07/15/22		\$2,068.50	\$2,241.00	Reviewing interface layouts and business processes

*Costs listed in section three (3) include the costs listed in section two (2) and do not include project costs not directly attributable to interface or remediation work (i.e., general project knowledge transfer).

Department of Juvenile Justice

Agency Sponsor:	<i>Heather DiGiacomo, Deputy Secretary</i>	Submitted by:	<i>Olu B. Oyewole, Interim Chief Information Officer</i>
Status Report Period:	<i>April 1 – April 30 2021</i>	Submitted on:	<i>05/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April 2021, Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Three staff are working on activities related to system interfaces and agency business system remediation
- MRW Task SPON50 - Completed Agency Internal Readiness Indicators Survey Attended Central Wave Change Impact Office Hours
- MRW Task ID RDNS247 - Monitor and Confirm Legislative Changes that may affect Agency Transition to Florida PALM.
- Central wave development is complete and testing with sample data - TBD.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI033 - Outbound Master Balance	3/4/2021	4/9/2021	4/30/2021			Internal testing date TBD
GLI035 - Outbound Transaction History	3/4/2021	4/9/2021	4/30/2021			Internal testing date TBD
GLI030 - Outbound Account Description File Layout	3/4/2021	4/9/2021	4/30/2021			Internal testing date TBD

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@DJJ	3/4/2021	4/9/2021	4/30/2021			Internal testing date TBD

Department of Legal Affairs

Agency Sponsor:	<i>Richard Martin, Chief of Staff</i>	Submitted by:	<i>Sabrina Donovan</i>
Status Report Period:	<i>April 1-30, 2021</i>	Submitted on:	<i>05/07/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DLA completed the following activities related to system interfaces and agency business system remediation:

- We do not have any impacted business systems at this time. Reviewing interfaces for Central Wave.
- We completed MRW tasks due during the month.
- April Touchpoint with Readiness Coordinator held on May 3, 2021.
- DLA has seven staff assigned parttime to the Florida PALM project.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
Inbound Voucher Load-API002	04/01/2021	06/30/2021	<insert>	0.00	0.00	File needed for SQL Reporting
Outbound Payment Remittance Advice Data-API010	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Inbound Supplier Load-API015	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Data-API020	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Outbound Stale Payments File to Unclaimed Property-API023	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Outstanding Warrant Data-API025	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Voucher Accounting Detail-API031	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Crosswalk-API109	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
Outbound ChartField Values-GLI001	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Actuals Extract-GLI002	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Budgetary Code Values-GLI004	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Journal Entry-GLI006	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound COA Crosswalk Extract-GLI016	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Combo Code Extract-GLI017	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Account Descriptions-GLI030	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Tree Extract-GLI031	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Master Balance-GLI033	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Transaction History-GLI035	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Detail GL Journal-GLI051	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/Reconciliation
Inbound Budget Journal-KKI001	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Budget Extract-KKI009	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Files needed for SQL Reporting	04/01/2021	06/30/2021	<insert>	0.00	0.00	File needed for SQL Reporting
Files needed for SQL Reporting/VANext	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
File needed for SQL Reporting/Reconciliation	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

Department of Military Affairs

Agency Sponsor:	Colonel Tad Warfel, State Quartermaster DMA	Submitted by:	Sylvia A. Sepulveda, Project Manager
Status Report Period:	April 1 – 30, 2021	Submitted on:	05/07/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April 2021, DMA (Department of Military Affairs) completed the following activities related to agency application remediation tasks, and agency business system remediation:

- RPTG13 – Reviewed Quarterly Reporting Update w DMA Accounting Staff
- RDNS246-Confirmed End User Role Mapping for CMS Wave
- SPON50-Agency Internal Readiness Indicators Survey
- TRN36-Distributed request for End User Training Registration
- SPON49-Analyzed Resources Needed to complete agency FY22/23 for PALM transition.
- RDNS241-Reveiwed and shared Change Impact Materials for Central Wave
- Met with Ed Bouza, DMA Accounting Director, who is working DMA's LBR needs.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3– AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Department of Management Services

Agency Sponsor:	<i>Tami Fillyaw</i>	Submitted by:	<i>Carlene Smith</i>
Status Report Period:	<i>Apr 1 – Apr 30, 2021</i>	Submitted on:	<i>5-10-2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation.

DMS

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 16 (14 FTE, 2 Staff Aug per anticipated RFQ).
- The PALM Readiness Coordinator confirmed that DivTel's Communications Service Authorization and Billing System (CSAB) is not affected until Departmental Wave. Planned start dates for Interface tasks begin June 2021.
- FMS Revenue and Financial Reporting have been preparing for CMS Wave through assigned trainings and weekly meetings leading up to GO Live on July 6, 2021.
- FRS and DSGI continue to coordinate with the Department of Revenue (DOR) liaisons regarding FRS and DSGI deposit transactions received through EFT.
- FRS has analyzed all potential interface changes for CMS Wave implementation and have identified the changes with DMS ACH, W-9 and bank letter application processes are changing accordingly.
- Accounting 101 training has been developed and presented to all FMS staff.
- Florida PALM training modules have been assigned in People First LMS to all FMS staff.

People First/STMS:

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 9 (6 FTE, 3 Staff Aug). Additional resources include Service Provider IT staff.
- People First and STMS met with Florida PALM on April 29, 2021 to continue discussions regarding Central and Departmental Wave integrations.
- Continued design and project planning activities for Central Wave integrations (no impact with CMS Wave to either system).
- Developing LBR request for both People First (Payroll Wave) and STMS (Department Wave) for FY 22/23.

FRS:

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 10 (7 FTE, 3 Contractors).
- During the month of April, DMS Division of Retirement completed the following activities related to system interfaces and agency business system remediation:

CMS Wave (July 1, 2021)

- The Department of Revenue (DOR) deposit process is changing effective with the PALM CMS Wave. On April 9th, the FRS team requested a meeting with DOR and the appropriate PALM team to confirm the timing of deposits collected by DOR on behalf of the FRS (DOR collects over \$3 billion per year from FRS participating employers). We received a response from PALM recommending we wait until additional details have been worked out before setting up a meeting. FRS sent a follow-up email to PALM on May 3rd requesting a date for a response to our concerns. On May 4th, we received a response from the PALM team confirming that the new PALM process will mirror the existing FLAIR process in terms of timing of deposits and cash availability. The only difference will be in the format and timing of the deposit number which is needed to upload transactions to FLAIR to be verified by the Treasury. PALM will provide a daily report containing the DOR deposit number. Based on this information, we believe that there will be no delay in FRS processes and subsequent transfers of contributions to the SBA.
- FRS is also awaiting information concerning testing of the new process. Testing between DOR and FRS may not be necessary if there is no change to the existing daily EFT file.

CMS Wave – DOR Deposit Process Discussion with PALM Team (responses provided by the PALM Team are underlined)

1. Impact to FRS due to the change in the Dept of Revenue deposit process. FRS primary concern is the timing of when the deposits will be posted/verified in PALM so that we have access to the cash to make our daily transfer of retirement contributions to SBA. Losing a day in our existing process could result in a significant loss of interest earnings in the FRS investment account.

DOR will receive a bank statement file of the previous day transactions each morning and provide back a deposit interface to Florida PALM. The reconciled deposits will then go to Central FLAIR in ARI027 and increase the Central FLAIR cash balance the same day DOR receives the bank statement file.

Central Wave (July 1, 2022)

- Met weekly with Division staff to analyze the PALM interfaces and existing processes. Prepared a list of questions for the monthly PALM Interface Meeting.
- Conducted internal PALM workshop and reviewed the scope and timeline for all PALM phases.
- Updated PALM scope document and timeline to reflect interfaces that were moved from Central Wave to Departmental Wave.
- Prepared level of effort estimates for Central Wave interfaces, screens and reports.

- Updated API002 Inbound Voucher Load detail design and programming based on the updated interface layout.
- Worked on detail design for API002 Inbound Voucher Load interface file (all 6 record types) to map the data elements to the existing RP240 file and mapping the RP240 data elements to the AIP002 file layout.
- Designed data model and created database tables to facilitate programming for the API002 Inbound Voucher load interface file.
- Started programming of the API002 Inbound Voucher Load interface program.
- Met with PALM Interface Team on April 28th and discussed miscellaneous questions related to interface fields and the timing of monthly payroll files. We believe we can send the monthly payroll file to PALM 2 to 3 days later than under our existing timeline. This will minimize the changes we have to make to retirees' payment information due to change of bank account number, closed accounts, etc.
- At the April 28th meeting, FRS requested that pay stub information, such as gross pay and year-to-date deductions, be printed on the warrant stub as is currently done by FLAIR. Per the PALM Interface team, there is currently no plan to include this information on the warrant stub. The PALM Interface team is not sure they can accommodate this request, but they will discuss and research internally in preparation for our next monthly meeting on May 26th.

Central Wave – API002 – Questions for PALM Team discussed during 3/24/2021 Meeting (responses provided by the PALM Team are underlined)

1. API002

- a. Message field is only 70 characters (currently we have 160). There is currently a “static message” that is controlled by DFS (contains contact information such as phone number and email address for each agency). Does the “static message” count against the agency’s 70 characters for the message, or are they separate?
There is the ability by pay cycle to provide a static message that could show up on every warrant that is printed. There is also payment message tied to each voucher - hierarchy with header, line and distribution, payment information is tied to the voucher. Can have a payment message related to the voucher - that is 70 characters related to remittance. We can enable this to be separate unrelated fields, static message can be added to every payment that does not incorporate the 70 character limit that is for remittance.
- b. Bank Branch is now a required field (recently added). Neither DFS nor FRS has the bank branch for EFT payments.
Refer the latest version. Bank Branch is optional.
- c. Confirm – FRS will need to continue to send TR51-N to Departmental FLAIR to record the payroll transactions (summary only). PALM will interface with Central FLAIR.
FRS will continue to send TR51 to Departmental through the Central Wave.
- d. New version of API002, the Sequence # field was deleted. Is this no longer needed to identify the correct supplier?
Seq# is added back due to the latest requirement. Refer the latest version.

2. Other - API023 Outbound Stale Payments to Unclaimed Property

- a. Per Nikki's response on March 10, 2021, this is for DFS only.
- b. Per statute, FRS warrants do not go to Unclaimed Property; they revert to the FRS Trust Fund. Will there be an interface or report to identify stale dated warrants for FRS?

Yes, API050 Payment Cancellation Report can be leveraged to show cancelled payments. APR018 Outstanding Warrants Report will also provide stale dated warrant information. All stale dated warrants will be cancelled in Florida PALM. Dependent on whether or not they are eligible to be escheated controls whether or not they go to the originating fund, or to Unclaimed Property.

Central Wave – Questions for PALM Team discussed during April 28, 2021 FRS and PALM Interface Team meeting (responses provided by the PALM Team are underlined)

1. Voucher Header

- a. Does Voucher Id in Voucher Build Key need to match the Voucher Id in line 4
Latest version does not contain voucher build key.
- b. Voucher Id. Can we assign and what is the range?
Yes, value should be unique with the total length of 8.
- c. Supplier Address – what do we enter if using the REG supplier on the voucher. Same for Remit Address Sequence?
Refer to the latest version. Supplier address details are for Single Payment Supplier.
- d. Currently the file we send to FLAIR has fields for payroll YTD amounts and Gross and Net. These amounts print on the warrant/stub – we can provide an example of the pay stub currently generated by FLAIR.
WSB Discussion with OIT

2. Voucher Line

- a. Merchandise amount – do we populate with zero or the gross amount?
Please see Snip It at end of document. There are multiple amount fields that must balance per voucher. The Description and Processing Rules provide additional information as it relates to these fields.

3. Voucher Bank

- a. Do we need a Voucher Bank record for paper warrants?
Voucher Bank Record is for Single Pay EFT. Refer the latest version.
- b. DFI ID Qualifier - how to we get '04' Canadian?
Florida PALM Configuration Workbook will provide a list of valid values.
- c. EFT Transaction Handline – should we always make id D – Payment only?
Voucher Bank Record is for Single Pay. Refer the latest version. It need not be D always.

4. Voucher Payment

- a. Bank Code - Confirm we should use Routing Number

No, the Bank Code identifies the bank in which payment will be made from. This information will be provided to agencies via a configuration workbook for a list of valid values. However, this is not a required field. If blank, the defaulted account will be used as per the chartstring values.

- b. Bank Account - how do we map to get PALM values, use old interface for now
No, Bank Account identifies the bank account in which payment will be made from. This information will be provided to agencies via a configuration workbook for a list of valid values. However, this is not a required field. If blank, the defaulted account will be used as per the chartstring values.
 - c. Payment Message code - how do we map to PALM code if we want to use these (70 characters)
Payment Message can also be leveraged. Refer the latest version. The Payment Message Code is a 6-digit code used to populate a payment message. This can be leveraged instead of the Payment Message field where the actual message would be provided. With either option, 70 characters is the limit.
 - d. Separate Payment Flag - When is it needed? Should we populate with N?
It should be populated with Y if Supplier payment should not be grouped with other payments made to the same supplier. Refer the latest version.
5. Payment Reference Number (API002).
- a. Should we leave blank? The description for Payment Reference Number says it indicates a payment number assigned to a payment issued *outside* of Florida PALM but API004 Payment Reference description says - Payment Reference ID to indicate the payment number assigned to an issued payment.
For FRS, this will be blank. The Payment Reference ID will be the Warrant #, or EFT # associated to a payment. Agencies or FRS would only provide information in this field if the payment is made outside of Florida PALM (considered manual) and we are recording the transaction/payment within Florida PALM.
 - b. We need to receive the Warrant Number in some form. Is it the Payment Reference Number?
Yes, Check# is captured in Payment Ref# for warrants.
6. Notice of Change
- a. Does it come over currently in the RP504?
No change during Central Wave
7. API021 Outbound Authorized Bank Titles interface
- a. Can we implement this interface in a later wave along with the rest of the EFT and pre-noting interfaces? We have some questions related to Notice of Change.
Will not be available via FLAIR, so unless FRS gets its from the bank directly, the interface would be needed.

MFMP:

- Number of FTEs supporting transition to Florida PALM (full-time or part-time basis): 4 FTE

- The MFMP/PALM monthly meeting was held on April 30th. The teams discussed the current risk logged for the work alignment of MFMP and PALM. Additionally, the teams reviewed operational processes and contract oversight priorities for the PALM-MFMP interface.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030 - Outbound Account Description File						MFMP: Will not begin building connection until next generation system has begun
API004 - Outbound Payment Extract						MFMP: Will not begin building connection until next generation system has begun
API024 - Outbound Voucher Status						MFMP: Will not begin building connection until next generation system has begun
API002 –Inbound Voucher Load	09/03/20	7/31/21	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API004 –Outbound Payment Extract	09/03/20	7/31/21	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API006 –Inbound Payment Cancellation	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API015 –Inbound Supplier Load	TBD	TBD	TBD	N/A	N/A	FRS: PALM Team has determined that this interface will not be needed until a later wave (Payroll Wave or Departmental Wave).
API020 – Outbound Supplier Data	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API021 –Outbound Authorized Bank Titles	09/03/20	7/31/21	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API025 –Outbound Outstanding Warrant Data	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
API038 –Outbound FRS Retiree Information	TBD	TBD	TBD	N/A	N/A	FRS: FRS: PALM Team has determined that this interface will not be need until a later wave (Payroll Wave or Departmental Wave).
API109 – Outbound Supplier Crosswalk	TBD	TBD	TBD	N/A	N/A	FRS: PALM-related tasks are captured within the Division's IT Roadmap funding.
GLI030 - Outbound Account Description File Layout	09/04/20	01/31/22	TBD	\$2,433.43	\$6,250.99	PF: Team is currently working with NGA (Service Provider) to finalize PF design changes.
GLI030 – Outbound Account Descriptions	09/08/20	TBD	TBD	N/A	N/A	STMS: GLI030 is a legacy file, in same format that STMS uses today. Minimal to no changes will be required.
API004 – Outbound Payment Extract	09/08/20	01/31/22	TBD	\$80.00	\$107.50	STMS: Team is continuing to discuss with the FL PALM team to determine impacts to STMS for both the Central and Departmental Waves.
API024 – Outbound Voucher Status	09/08/20	01/31/22	TBD	\$187.50	\$215.00	STMS: Team is continuing to discuss with the FL PALM team to determine impacts to STMS for both the Central and Departmental Waves.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
DMS	N/A	N/A	N/A	\$0	\$0	N/A

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
People First	09/04/20	TBD	TBD	\$6,862.55	\$15,233.18	No impact from CMS Wave implementation. Impact for Central Wave is limited to interfaces (see section 2 above)
STMS	09/08/20	TBD	TBD	\$707.50	\$5,948.75	No impact from CMS Wave implementation. Impact for Central Wave is limited to interfaces (see section 2 above)
FRS	09/03/20	7/31/21	N/A	\$0	\$0	CMS Wave impact is limited to making minor modifications to 2 existing FLAIR transaction interface files. Central Wave impact is limited to interfaces described in Section 2, above.
MFMP						MFMP will be transitioning to its next generation system and will not require remediation.

Division of Administrative Hearings

Agency Sponsor:	<i>Brain Newman, Deputy Chief Judge</i>	Submitted by:	<i>Debbie Frost, Operations & Management Consultant</i>
Status Report Period:	<i>April 1 – April 30 2021</i>	Submitted on:	<i>04/30/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DOAH completed the following activities related to system interfaces and agency business system remediation:

N/A, DOAH does not have any interfaces for the CMS andf Central PALM Waves

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Department of Education

Agency Sponsor:	<i>Suzanne Pridgeon, Deputy Commissioner, Finance and Operations</i>	Submitted by:	<i>Sasa Stefanovic, Deputy Comptroller</i>
Status Report Period:	<i>04/01/2021 – 04/30/2021</i>	Submitted on:	<i>05/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of March, Florida Department of Education (FDOE) completed the following activities related to system interfaces and agency business system remediation:

- Meetings
- Document the crosswalk between expense layout and API002
- R&A of other central wave interfaces - GLI0033 and GLI0035

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030	TBD	TBD	TBD	TBD	TBD	APPLE is an MS Access application which is used for both Central and Departmental FLAIR functions. Once the Departmental Wave is completed, DOE would like to replace APPLE by PALM.
GLI033	TBD	TBD	TBD	TBD	TBD	Used by APPLE, which will be replaced by PALM.
GLI035	06/07/2021	07/16/2021		TBD	TBD	
API002	05/03/2021	05/21/2021		TBD	TBD	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
SAMAS: Analysis underway	09/10/20	07/21/21	N/A			This is a database used by the systems listed; required effort would be accounted in systems' remediation effort.
Non-DTI supported applications: Rehabilitation Information Management System.Net (RIMS) & other effort from DBS and OEL: Analysis underway	09/10/20	07/21/21	N/A	\$173.82	\$922.62	
DTI supported applications: McKay & OSP Scholarship Payment Processing (MSPP), FLAGS, PARS, Outstanding Warrants, F024 McKayHelper - Analysis underway/Identify processes - Document crosswalk between old and new interfaces	09/10/20	07/21/21	N/A	\$4,207.26	\$11,111.94	

Department of Health

Agency Sponsor:	<i>Ed McEachron, Division Director – Administration</i>	Submitted by:	<i>Terri Mulkey, Assistant Bureau Chief – Finance and Accounting</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>05/05/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, the Department of Health completed the following activities related to system interfaces and agency business system remediation:

- SPON47 Provide Agency Update for Project Status Reporting – Completed April 5, 2021
- RTPG11 Review and Respond to the Reports Catalog and Survey – Completed April 15, 2021
- RPTG12 Participate in the April Reporting Workgroup – Completed April 14, 2021
- FUNC46 Review and Confirm Consolidated Revolving Account Budget Entity Configuration – Completed April 13, 2021
- RPTG13 Review the Quarterly Reporting Update – Completed April 15, 2021
- FUNC42 Participate in User Acceptance Testing – Completed April 27, 2021
- RDNS245 Provide Update on Agency Readiness Activities – Completed April 15, 2021
- SPON48 Share Readiness Activities Progress with Agency Sponsor – Completed April 30, 2021
- SPON49 Analyze Resources Needed to Complete Agency FY22/23 Tasks to Transition to Florida PALM – Completed April 30, 2021
- SPON46 Share Readiness Activities Progress with Agency Sponsor – Completed March 31, 2021
- TRNG36 Distribute Request for End User Training Registration – Completed April 29, 2021
- RDNS246 Confirm End User Role Mapping for the CMS Wave – Completed April 15, 2021
- SPON50 Complete Agency Internal Readiness Indicators Survey – Completed April 13, 2021

Robert Herron, Terri Mulkey and John Carter began meetings with the Program Areas regarding agency business system remediation for the Florida PALM Central Wave on February 23, 2021. These meetings will continue with each Program Area until all systems have been evaluated for remediation. All Program Area agency business system remediation meetings were completed on March 23, 2021; however, DOH is currently collecting information related to agency business systems which have been created at the county health departments to determine impacts. The county health departments completed the agency business system survey and based on the information collected, there are no agency business systems in the CHDs which require remediation for PALM. The number of FTEs working on the Florida PALM project is 12 at this time; however, there is currently not an FTE 100% dedicated to the Florida PALM project. The staff who are working on the project are completing tasks in addition to other administrative duties and responsibilities.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI016	11/2/2020	TBD	TBD	NA	NA	Completed Cycle 1 and Cycle 2 testing for CMS Wave
ARI020	TBD	TBD	TBD	NA	NA	CMS Wave-Testing completed January 29, 2021
API004	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
API010	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
API020	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
API021	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
API024	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
API031	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
API109	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI001	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI002	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI006	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI017	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI030	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI031	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI033	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI035	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
GLI051	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave
KKI009	TBD	TBD	TBD	NA	NA	Design Phase began 04.01.21 for Central Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DOH Financial Information System	TBD	TBD	TBD	NA	NA	Remediation in progress 04.01.21
Journal Transfer 3	TBD	TBD	TBD	NA	NA	Remediation in progress 04.01.21

Department of Lottery

Agency Sponsor:	<i>Gina Ballard, CFO</i>	Submitted by:	<i>Brittany Perry, Accounting Manager</i>
Status Report Period:	<i>April 1 – April 30 2021</i>	Submitted on:	<i>05/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, the Lottery completed the following activities related to system interfaces and agency business system remediation:

- N/A
- We have 4 FTE's supporting FL Palm on a part time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

Department of Revenue

Agency Sponsor:	<i>Clark Rogers, Chief of Staff</i>	Submitted by:	<i>Shannon Segers, Director of Financial Management</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>May 10, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, DOR worked on the following activities related to system interfaces and agency business system remediation:

- FUNC42, Participate in User Acceptance Testing: DOR attended UAT kick-off and sessions in March. DOR is sending participants to UAT for the following roles: Agency CRA Processor, Agency Requestor, Bank Account Request Processor, GL Journal Approver, GL Journal Processor, GL Reporter, Agency CM Reporter, Agency Deposit Reporter, Fund Cash Processor, and DOR Agency Exception Processor
- FUNC43, Prepare for Operational Readiness Testing: DOR has reviewed the past project tasks and is prepared to attend the Kick-off in May.
- FUNC45, Share and Review Batch Schedule: DOR business processes and technical teams discussed our concerns about the batch schedule with the Florida PALM team April 14.
- RDNS241, Review and Share Change Impact Materials for Central Wave: DOR is reviewing the Journey Maps for the Central Wave and discussing the upcoming changes with the appropriate business process team members and business analysts.
- RDNS246, Confirm End User Role Mapping for the CMS Wave: DOR submitted the updated Role Mapping Spreadsheet April 23.
- RDNS247, Monitor and Confirm Legislative Changes that may affect Agency Transition to Florida PALM: DOR has begun evaluating any impact of legislative changes on the project.
- RPTG11, Review and Respond to the Reports Catalog and Survey: DOR reviewed the reports that will be available in the Central Wave. Agency feedback was submitted April 9.
- RPTG13, Review the Quarterly Reporting Update: DOR reviewed the materials.
- TECH84, Share and Review Updated Interface Layouts: DOR is reviewing the Central Wave interface file layouts with the appropriate technical and business process resources.
- TECH94, Complete Cycle 2: Technical Interface Testing: DOR completed Cycle 2 Interface Testing April 26.
- TECH95, Complete Interface Design, Build, and Unit Test Activities: DOR is discussing the interface changes in the Central Wave with the subject matter experts, business analysts, and technical resources to prepare for the upcoming Office Hours.

- TECH101, Security Access Manager Support for User Acceptance Testing: DOR SAM supported the UAT participants as needed.
- TECH103, Provide Interface Files to Support User Acceptance Testing: No files were requested for this task.
- TRNG36, Distribute Request for End User Training Registration: The Training Plans and task instructions were sent to the operational team leads. Registration for all courses was complete by April 30.

There were 82 members on the Department of Revenue project team in April 2021.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
ARI007 Interface Design	05/20/20	08/07/20 09/09/20 10/30/20 11/11/20 12/9/20 1/13/21 02/02/21	2/8/21	\$658.00	\$16,732.00	
ARI007 Interface Build	10/12/20	2/24/21 3/3/21	3/11/21	\$1,386.50	\$11,350.50	
ARI007 Interface Test	11/2/20	1/5/21 2/26/21 3/12/21 4/2/21	4/23/21			
ARI012 Interface Design	05/20/20	08/07/20	8/10/20	\$47.00	\$1,668.50	
ARI012 Interface Build	8/11/20	11/6/20	11/4/20			

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
ARI012 Interface Test	11/2/20	12/18/20 2/26/21 3/12/21	3/10/21			
ARI020 Interface Design	05/20/20	08/07/20	8/3/20	\$799.00	\$3,666.00	
ARI020 Interface Build	8/4/20	11/6/20 1/11/21	1/27/21	\$1,786.00	\$10,810.00	
ARI020 Interface Test	11/2/20	1/15/21 2/26/21 3/12/21 4/9/21	4/26/21			
CMI004 Interface Design	05/20/20	08/07/20 09/09/20	10/1/20	\$141.00	\$1,527.50	Reports will be generated in Florida PALM.
CMI004 Interface Test	1/4/21	1/8/21 2/26/21 3/12/21 4/2/21	4/2/21			DOR expects to receive an additional test file based on ongoing collaboration discussions.
CMI013 Interface Design	05/20/20	08/07/20 09/09/20	9/22/20	\$47.00	\$1,222.00	
CMI013 Interface Build	9/23/20	11/6/20	11/4/20	\$564.00	\$6,674.00	
CMI013 Interface Test	11/2/20	12/18/20 2/26/21 3/12/21 4/2/21	4/23/21			
GLI016 Interface Design	05/20/20	9/9/20	9/18/20	\$235.00	\$7,473.00	
GLI016 Interface Build	9/19/20	11/6/20	10/28/20		\$10,434.00	

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
GLI016 Interface Test	11/2/20	12/4/20	12/4/20			
API002 Interface Design	1/18/21	4/29/21 5/31/21				
API002 Interface Build	4/30/21	6/30/21				
API002 Interface Test	TBD	TBD				
API026 Interface Design	1/18/21	2/12/21	2/12/21			
API026 Interface Build	4/14/21	6/11/21				
API026 Interface Test	TBD	TBD				
API070 Design	1/18/21	1/29/21	1/29/21			The API070 interface file will not be needed. The job that processes the existing interface file will be retired.
GLI033 Interface Design	11/4/20	3/31/21				
GLI033 Interface Build	4/14/21	6/17/21				
GLI033 Interface Test	TBD	TBD				
GLI035 Interface Design	11/4/21	3/31/21 5/18/21			\$282.00	
GLI035 Interface Build	4/12/21	6/25/21				
GLI035 Interface Test	TBD	TBD				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
SUNTAX (System for Unified Taxation) System Remediation – Design for CMS Wave	05/20/20	9/9/2020 10/30/2020 11/11/2020 12/9/2020 1/13/2021 2/2/2021	2/15/21		\$3,266.50	The CMS Wave Design was approved by Wynette Davis 2/15/21.
SUNTAX (System for Unified Taxation) System Remediation – Build for CMS Wave	8/27/20	5/20/21		\$2,303.00	\$14,899.00	DOR and DBPR are meeting weekly to finalize the approach for deposits DOR processes for DBPR. Changes related to the internal processing of the deposit files are in progress.
SUNTAX (System for Unified Taxation) System Remediation – Test for CMS Wave	10/28/20	6/3/21				DOR and DBPR are meeting weekly to finalize the approach for deposits DOR processes for DBPR. Changes related to the internal processing of the deposit files are in progress.
RABIT (Revenue Accounting and Budget Information Tool) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
Financial Information Cost Allocation System (FICAS) System Remediation – Design for Central Wave	10/2/20	TBD		\$705.00	\$3,360.50	Review of the interface file layouts is in progress.
SUNTAX (System for Unified Taxation) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
Revenue Accounting Distribution System (RADS) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.

(*) Interface modifications and system remediations costs are being reported only for contractor resources hours spent on these activities.

Department of State

Agency Sponsor:	Jennifer Kennedy, Chief of Staff	Submitted by:	Antonio Murphy, Chief of Planning, Budget & Financial Services
Status Report Period:	April 1 – April 31 2021	Submitted on:	05/07/2021

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

- NA -The agency has no interfaces that will be used with PALM

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Executive Office of the Governor

Agency Sponsor:	<i>Hanson, Dawn; Director of Administration</i>	Submitted by:	<i>Sasso, Kelley; Director of Finance and Accounting</i>
Status Report Period:	<i>Apr 1 – Apr 30, 2021</i>	Submitted on:	<i>05/04/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation:

- n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time.

During the month of April, LASPBS has completed the following activities related to system interfaces and agency business system remediation:

- LAS/PBS has eight FTE working part-time on Florida PALM in April.
 - **TECH95 – Design, Build, Test Interfaces** – LAS/PBS is creating PALM transactions for the following LAS/PBS transactions: ALBR (YS#14815) and Nightly Title Interface (YS#14817)
 - **Completed - SPON49 - Analyze Resources needed to complete Agency FY22/23 Tasks to transition to Florida Palm**
 - **Completed – RPTG12 – Participate in the April Reporting WorkGroup. (4/14)**
 - **Completed – RPTG11 – Review and Respond to tReports Catalog and Survey.(4/15)**
 - **Completed – RDNS241 – Review and Share Change Impact Materials for Central Wave. (4/21)**
 - **Completed – TECH95 – Complete Interface Design, Build, and Unit Test Activities.**
 - **Completed – SPON50 – Complete Agency Internal Readiness Indicators Survey. (4/23)**
 - LAS/PBS is testing the development of KKI002 – Nightly Reconciliation to Palm. Working with programmers and testers to resolve issues.
 - LAS/PBS is testing the development Nightly Title Interface (YS#14817) - Working with programmers and testers to resolve issues.
 - Continued with draft file layouts for the following PALM interfaces; pending PALM to send actual values to understand what we need in LAS/PBS to report on these values:
 - GLI001: PALM Chartfield values – Account, Organization, and Revenue Category

- GLI031: PALM Tree Extract – Account and Organization
- Training and Testing: training internal User Support staff on the new PALM transaction, Globalscape, and other changes to the transaction. Staff are testing the new transactions.
- Continue to respond to emails/meetings as necessary: attended meetings to discuss feedback related to PALM Tentative Report mock up; also discussed the Budgetary Codes and Title changes and concerns that they may need updates from us more often during CMS Wave; discussed this with TEG with some concerns about the workload and what options we may have to keep PALM CMS in sync.
 - **Notified PALM that LAS/PBS could move up testing of the Nightly Codes and Titles Interface to Go-Live for the CMS wave. PALM determined that they will work issues through A&A.**
- **Tentative, Carry/Certified Forward, Reversions Process:** continue to research and document the process (including Feb. FCO) to gain a thorough understanding of detail involved and prepare to move the First Operating Reversion process to PALM
- **Tentatives, Carry/Certified Forward, Reversions Process:** researched and documented (flows and text) the entire process (including OPB/BMPs verification) to fully understand the details involved; made some changes in mf & Web CFLR requirements; updated the Tentatives File Layout and crosswalk
- **Standardized Business Process Models** (MRW Task FUNC40): review the latest updated version and provided feedback for 20.1 Enter and Process Budget Journals (received 4/29); *waiting for updates to 20.3 Perform Budget Close from PALM*
- Continue to work with programmers while programming the following:
 - **YS#14815** (ALBR - PALM): KKI002 Nightly Reconciliation to PALM (Agnes) – *waiting for PALM to respond to 2 exceptions in processing (Universities & CFR1 entry)*
 - **MFT- Globalscape:** begin to determine rules, folder actions, emails, etc.
 - *Discovered we will need to add seconds on the file name because if ALTR is run within the same minute the file will be overlaid*
 - *Need to figure out how to not create a file if no records are selected for ALTR*
 - *Programmer is not able to provide a timestamp on PALM file for Title JCL interface*
 - Reports Catalog: continue reviewing and look for updates as needed
 - Continue preparing, reviewing, and researching LAS/PBS enhancements needed for the following PALM interfaces:
 - GLI001: PALM Chartfield values – Account, Organization, and Revenue Category
 - GLI031: PALM Tree Extract – Account and Organization
 - *Requested PALM to send us a sample file of actual values (these titles are not necessarily needed until Departmental Wave in LAS/PBS) but will be implemented and tested during the Central Wave*

2 – AGENCY SYSTEM INTERFACE PROGRESS - RELATED TO LAS/PBS

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI001 (ALTR) – Inbound Budget Journal <ul style="list-style-type: none"> Budget Load Adjustments to Budget Carry Forward – June (OP) Carry Forward – Sept (FCO) February Reversions (FCO) 	Interface review: 02/20 – 10/20 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Interface Review: 10/14/2020 Build: 03/21			Reviewed Interface. Collapsed KKI003, KKI006, KKI007 into KKI001. Internal Testing – in process.
KKI002 – Inbound Appropriation Budget Ledger Reconciliation <ul style="list-style-type: none"> Daily Reconciliation FLAIR/LAS/PBS 	Review: 04/16/20 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Review:10/2020 Build: 03/21			Reviewed Interface. Build complete Internal Testing – In process

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI005 – Outbound Tentative Reversion Balances <ul style="list-style-type: none"> Sept 30 Reversions (OP) KKI005 – Outbound Tentative Reversion Balances	Review: 08/15/20 – 10/20 Build: 02/21 Internal Testing: 04/21	Internal Testing: 06/21	Review: 10/28/2020 Build: 04/21			Reviewed Interface. Build complete Internal Testing – In process
GLI001 - Outbound Chartfield Values	Review: 08/15/2020		Review: 10/21/2020			Reviewed Interface Waiting on PALM for chartfields.
GLI004 – Inbound Budgetary Code Values	Reviewed: 08/15/2020 Build: 02/21 Internal Testing: 04/21	Internal Testing: 06/21	Reviewed: 10/28/2020 Build: 04/21			Reviewed Interface. Build complete. Internal Testing – In process.
GLI007 – Outbound Trial Balance <ul style="list-style-type: none"> PDF Report 	08/15/2020	10/31/2020	10/09/2020 .			PALM should be able to replace this functionality

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI016 – Outbound COA Crosswalk Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI017 – Outbound Code Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI030 – Outbound Charfield Values Data	08/15/2020	10/31/2020				Received 09/02/2020. *not identified as an LAS/PBS interface.
GLI031 – Outbound Tree Extract	Reviewed: 08/15/2020		Reviewed: 10/14/2020			New for LAS/PBS NEED the Tree Extract to identify changes within LAS/PBS
GLI071 – Outbound Disbursement Load ▪ Disbursement Load	Reviewed: 08/15/2020 Build: 11/20 Internal Testing: 03/21	Internal Testing: 06/21	Reviewed: 10/28/2020 Build: 03/21			Interface reviewed. Build complete. Internal Testing – in process.
Transparency Florida - Departmental Wave						
API004 – Outbound Payment Extract						– this file is currently sent to LAS/PBS Departmental Wave

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comment s
GLI015 – Outbound Cash Transaction and Balance Data						– this file is currently retrieved by LAS/PBS Departmental Wave
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information						– this file is currently retrieved by LAS/PBS Departmental Wave
KKI015 – Outbound Schedule of Allotment Balances						– this file is currently sent to LAS/PBS Departmental Wave
KKI016 – Outbound Budget and Cash Balance Data						– this file is currently retrieved by LAS/PBS Departmental Wave

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI017 – Outbound Trust fund Disbursements						- Appropriation Ledger – this file is currently sent to LAS/PBS Departmental Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Central Wave - LAS/PBS	01/2020	06/01/22				Changes in process.
Appropriation Ledger Transfer – ALTR (YS#14814)	11/20	06/01/21				Internal Testing in preparation for UAT in August with PALM.
Appropriation Ledger Reconciliation – ALBR (YS#14815)	11/20	06/01/21				Internal Testing in preparation for UAT in August with PALM.
Appropriation Ledger Posting Request – ALPR (YS#14852)	11/20	06/01/21				Internal Testing in preparation for UAT in August with PALM.
Tentatives and Sept 30 th Reversion – CFLR (YS#14816)	02/21	06/01/21				Internal Testing in preparation for UAT in August with PALM.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
PALM Nightly Interface – (YS#14817)	02/21	06/01/21				Internal Testing in preparation for UAT in August with PALM.
File changes to Budget Entity File – (YS#14996)	11/20	11/2020	11/2020			Complete
File changes to EOG Code table – (YS#15003 and YS#15004)	11/20	11/2020	11/2020			Complete
Changes to BETX mainframe and web data entry transactions (YS#14997 YS#14998)	11/20	12/31/20	01/14/21			Complete
Changes to ECTX mainframe and web data entry transactions (YS#1415005 and YS#15010)	11/20	12/31/20	01/14/21			Complete
Changes to ECTR report mainframe and web (YS#15009 and YS#15010)	11/20	12/31/20	01/14/21			Complete

Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	<i>Mark Tallent/Gina Giacomo</i>	Submitted by:	<i>Erica Starling, Agency Liaison</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>5/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

- N/A – FDC/FCOR has no agency business systems that will interface or require remediation for CMS Wave.
- FDC/FCOR completed all required MRW tasks due in April as requested.
- FDC/FCOR has approximately 24 team members working part time on the project.
- FDC/FCOR are currently analyzing data needs to determine where interfaces are needed and where Florida PALM reporting functionality might be used.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API004-Outbound Payment Extract	02/2021	06/2021		N/A		
API010-Outbound Payment Remittance Advice Data	02/2021	06/2021		N/A		
API020-Outbound Supplier Data	02/2021	06/2021		N/A		

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API021-Outbound Authorized Bank Titles	02/2021	06/2021		N/A		
API024-Outbound Voucher Status	02/2021	06/2021		N/A		
API031-Outbound Voucher Accounting Detail	02/2021	06/2021		N/A		
API109-Outbound Supplier Crosswalk	02/2021	06/2021		N/A		
GLI001-Outbound ChartField Values	02/2021	06/2021		N/A		
GLI002-Outbound Actuals Extract	02/2021	06/2021		N/A		
GLI016-Outbound COA Crosswalk Extract	02/2021	06/2021		N/A		
GLI017-Outbound Combo Code Extract	02/2021	06/2021		N/A		
GLI030-Outbound Account Descriptions	02/2021	06/2021		N/A		
GLI031-Outbound Tree Extract	02/2021	06/2021		N/A		
GLI033-Outbound Master Balance	02/2021	06/2021		N/A		
GLI035-Outbound Transaction History	02/2021	06/2021		N/A		

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI051-Outbound Detail GL Journal	02/2021	06/2021		N/A		
KKI009-Outbound Budget Extract	02/2021	06/2021		N/A		

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
BARS Replacement	2021	2024		0		
CDC Payroll	2022	2022		0		Awaiting information on Payroll Wave to determine if this is necessary.
Property Bar Coding/Scanning	2023	2023		0		

Florida Department of Law Enforcement

Agency Sponsor:	<i>Charlotte Fraser Research and Planning Administrator</i>	Submitted by:	<i>Terri Speed Financial Administrator</i>
Status Report Period:	<i>April 1 –30, 2021</i>	Submitted on:	<i>4/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, FDLE completed all assigned PALM tasks. We also participated in central FLAIR wave reporting workgroups and FDLE/ Florida PALM Readiness Touchpoint meetings. Worked extensively with our ITS staff or analyze the risks vs. benefits of retaining our current Oracle bases accounts receivable system. It was determined that we will be retiring that system and transitioning to PALM when departmental FLAIR is retired. We have had numerous meetings with our internal PALM team reviewing flows and determining how tasks will be assigned and tracked within the agency.

FDLE have been analyzing the systems impacted by PALM project and had started documenting application changes needed.

- FTEs
 - Full-time: 2
 - Part-time: 6
- Contractors
 - Part-time:5

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Revenue Accounting Management System (RAMS)	1/4/2021	6/30/2024		\$15,025	\$23,577	<p>RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. Currently we are in the process of documenting “AS-IS” business processes. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications (DOR/DFS) to maintain customer information, manage billing and payments. RAMS distributes invoices by mail as well as FTP process. RAMS also maintains basic collections data necessary for processing past due payments.</p> <p>After detailed risk analysis, the project leadership decided to migrate accounts receivable activities and invoice generation to PALM and retire RAMS. One of the main interest is the capability to still be able to accept credit cards and electronic payments and interface these payments with PALM if we transition.</p> <p>Progress: RAMS application has multiple standard and custom processes, custom code components. FDLE RAMS customized code document needs to be updated with all customization details. Effort is underway to document inventory of all code being used in RAMS. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfering FDLE applications with PALM. Also, we worked on developing server specifications for standing up a parallel track for PLAM changes.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Civil Workflow Control System (CWCS)	1/4/2021	6/30/2024		\$200	\$1,700	<p>CWCS is an FDLE system to serve qualified agencies with finger-print based criminal background checks on applicants for employment and licensing. Currently, CWCS uses RAMS for invoice generation and CCSservice for credit card payments. If RAMS is retired, then CWCS needs to communicate with PALM directly for invoice generation as well as for processing payments related to these invoices. CWCS will also need to maintain all of its customer data in PALM. Different transaction types ex: Credit Memo (CM), Debit Memo (DM), invoice type, receipts type specifically to identify CWCS transactions will need to be maintained in PALM directly. CWCS file format will need to be updated irrespective of if we transition RAMS into PALM or not.</p> <p>Progress: Specification for the current file format has been developed. AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfering with CWCS with PALM. Also, we worked on developing server specifications for standing up a parallel track for PLAM changes.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FALCON	1/4/2021	6/30/2024		\$200	\$1,600	<p>Using FALCON, an FDLE system, users perform tasks related to the management of applicant type fingerprints retained by FDLE when organizations submit criminal history background check requests. Similar to CWCS, FALCON uses RAMS for invoice generation and for processing payments related to these invoices. If RAMS is retired, then FALCON needs to communicate with PALM directly for invoice generation. FALCON will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FALCON transactions need to be maintained in PALM directly. FALCON file format will need to be updated whether we transition RAMS into PALM or not.</p> <p>Progress: The AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfering with FALCON with PALM. Also, we worked on developing server specifications for standing up a parallel track for PLAM changes.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SHIELD	1/4/2021	6/30/2024		\$200	\$1,800	<p>SHIELD provides the public with batched access to Florida criminal history information. SHIELD allows customers to submit a batch of criminal history requests. Currently SHIELD uses RAMS for invoice generation and also for processing payments related to these invoices. SHIELD also sends daily payments files which are imported as Miscellaneous receipts in RAMS. These have to be interfaced directly to RAMS. If RAMS is retired, then SHIELD needs to communicate with PALM directly for invoice generation. SHIELD will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify SHIELD transactions need to be maintained in PALM directly. The SHIELD file format will need to be updated whether we transition RAMS into PALM or not.</p> <p>Progress: AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfering with SHIELD with PALM. Also, we worked on developing server specifications for standing up a parallel track for PLAM changes.</p>

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Electronic Payment (ePay)	1/4/2021	6/30/2024		\$200	\$1,900	<p>EPay is an FDLE enterprise web-based application capable of accepting credit card payments for any internal system and is currently being used for invoice payments from gun dealers. EPay interacts with RAMS for invoice lookups and credit card payments. If RAMS is retired, then ePay will need to communicate with PALM for receipt generation and invoice applications. The FES file format will need to be updated whether we transition RAMS into PALM or not.</p> <p>Progress: AS-IS business process modeling is in progress. The outbound file format to RAMS has been developed. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfering with ePay with PALM. Also, we worked on developing server specifications for standing up a parallel track for PLAM changes.</p>

3 — AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SCORES Reconciliation Program	10/1/2020	6/30/2022		\$0	\$3,841	<p>SCORES system is a FoxPro program used to reconcile Central to Departmental FLAIR.</p> <p>Progress: FDLE reached out to other agencies to explore how they are doing reconciliation today and how they will reconcile after Central FLAIR goes live. We developed the AS-IS process model. PALM has confirmed they will provide legacy-like data to mirror what we are currently receiving via Information Warehouse for Central FLAIR data. Therefore, we should be able to retain the application and require only minor formatting changes. In the event that we are unable to do so, we could possibly explore the reconciliation system built by DEP (Fin RECON).</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Subgrant Information Management Online (SIMON) /Amplifund (Grants Management)	1/5/2021	4/1/2024		\$0	\$2,825	<p>SIMON is an agency specific statewide system used to provide start-to-finish management for most FDLE's pass-through grants and related sub-awards. FDLE is planning to sunset SIMON and move to the cloud-based solution called Amplifund. SIMON imports FLAIR encumbrances, payments, and statewide vendors. It also generates NCD files which are uploaded to FLAIR using Entire Connection.</p> <p>Progress: The project team has developed AS-IS process models. Since Sep 2020, SIMON has been reconfigured to pull files from Web FOCUS instead of MRE. Analyzed the defect pertaining to uploading some of the encumbrance tasks to the FLAIR system.</p>
Jasper Reports	1/5/2021	4/1/2024		\$0	\$1,117	<p>Open Reports is a query tool used by FDLE for accessing tables within our RAMS system. It is used for reporting and analytical purposes. If RAMS is retired, then this system will no longer be needed as the need queries can be rewritten within PALM. If RAMS is retained, the queries will have to be rewritten to work with the newly reconfigured system.</p> <p>Progress: The project team is waiting on management decision to determine if we will be retiring or retaining RAMS to know if any programming is required.</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Firearm Eligibility System (FES)	1/5/2021	6/30/2024		\$200	\$1,900	<p>The Firearm Eligibility System (FES) is a web-based application for Federal Firearm Licensees (FFL) to submit firearm background check transactions. Currently FES uses RAMS for invoice generation and EPay for credit card payments. If RAMS is retired, then FES needs to communicate with PALM directly for invoice generation and also for processing credit card payments related to these invoices. FES will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, receipts type specifically to identify FES transactions need to be maintained in PALM directly. The FES file format will need to be updated whether we transition RAMS into PALM or not.</p> <p>Progress: The AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfering with FAS with PALM. Also, we worked on developing server specifications for standing up a parallel track for PLAM changes.</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Credit Card Service (CCService)	1/5/2021	6/30/2024		200	\$1,885	<p>CCService is a web-based interface for collecting payments from CCHInet/SHIELD/CAPS/CWCS and Firearm dealers (FES). CCService communicates with CyberSource and RAMS for FES invoice payments through credit card payments processors. If RAMS is retired, then CCService will need to communicate with PALM for AR functionalities. The CCService format will need to be updated.</p> <p>Progress: AS-IS business process modeling is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfering with CC Service with PALM. Also, we worked on developing server specifications for standing up a parallel track for PLAM changes.</p>
FDLE Payment – Interface Gateway (Potential Application)	1/5/2021	6/30/2024		\$0	\$0	<p>If RAMS is retired, then FDLE will have to design and implement a new gateway system for centralized access to PALM avoiding the need to have various application such as CWCS, FALCON, CCService to directly interface with PALM.</p> <p>Progress: Not started; once PALM specification for invoice generation is available, FDLE may initiate this subproject.</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SATS (Strategic Asset Tracking System)	1/5/2021	6/30/2024		\$217	\$1,995	<p>SATS is an application for tracking FDLE's property. The system also provides the capability for reconciling the property with the FLAIR. The file format for SATS will need to be updated when PALM releases the specification.</p> <p>Progress: AS-IS business process modeling is in progress. A meeting with SATS vendor was completed to brief the upcoming changes to the system. Once PALM releases the specification, vendor will start making changes to the system.</p>
Member Assigned Resource Tracking System (MARTS)	1/5/2021	6/30/2024		\$100	\$1,353	<p>MARTS is an FDLE web-based application which imports cell phone call detail, sends verifications to members, and pays vendor invoices.</p> <p>Progress: AS-IS business process modeling is in progress. The outbound file format to FLAIR has been developed. The file format will need to be updated when PALM releases the specification.</p>
Active Directory (AD)	1/1/2021	6/30/2021		0.00	0.00	<p>AD is an application for user account access and credentials used to sign into multiple applications (including PALM).</p> <p>Progress: FDLE completed access testing on both test and production systems.</p>

Florida Department of Transportation

Agency Sponsor:	<i>Robin M. Naitove, Comptroller</i>	Submitted by:	<i>Lisa L. Evans, Agency Liaison</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>5/5/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April 2021, FDOT completed the following activities related to system interfaces and agency business system remediation:

- Verified FDOT has no remediation impact to existing computing assets for the CMS Wave implementation scheduled for July 2021. FDOT will be adding a computing asset to utilize the GLI016: Outbound COA Crosswalk interface available with the implementation of the CMS Wave to support remediation efforts for the Central Wave.
- Reconfirmed the need for four incoming interfaces, using the Catalog of Interface Offerings for the Florida PALM Central Wave, to replace the interfaces FDOT currently receives from the FLAIR system to provide supporting transactional, master balance, account description, and cross walk data.
 - GLI016: Outbound COA Crosswalk
 - GLI030: Outbound Account Descriptions
 - GLI033: Outbound Master Balance
 - GLI035: Outbound Transaction History
- Continued the remediation efforts for the Central Wave computing assets with work underway for the Financial Project Correlation file (DASPJ45P). This computing asset provides the cross validation for each Financial Project's use of appropriated budget as well as references several of the statewide Chart of Accounts chart fields. The first phase of remediation is on schedule for a July 30, 2021 completion date.
- Paused the remediation for the computing asset for the Turnpike Enterprise and Rail Enterprise Carry Forward budget request pending receipt of the Interface KKI012 (Inbound Budget Journal Spreadsheet Upload) layout from the Florida PALM Team. The Florida PALM Readiness Coordinator has an action item to follow-up with the Florida PALM Team Technical Track for the anticipated release date. Once the interface layout is received, we will redirect resources to ensure a first phase

remediation completion date of July 30, 2021.

- Continued the remediation for the Department Wave with modifications to the Accounts Receivable Invoicing (ARI) system to accommodate the use of Other Cost Accumulator (OCA) codes based on new required Revenue Object codes. Individual screen updates are complete and the procedure to populate data tables with the appropriate Grant reference based on supporting data crosswalks has been developed. ARI is currently undergoing user acceptance testing.
- Initiated the development of the FDOT remediation schedule and resource plan for Fiscal Year 2021-22 with the assumption that 300 – 400 computing assets will be dispositioned. Our remediation computing asset inventory will be baselined in May 2021, with a target date for baselining of the schedule and resource plan of June 1, 2021. The appropriation for the FDOT's Florida PALM System Transition (FPST) for Fiscal Year 2021-22 is \$2 million, a reduction of \$1 million from the initial budget request. This reduction will reduce our planned activities for Fiscal Year 2021-22 and may impact our ability to be ready for the Departmental Wave. The specific impact will be determined upon completion of the Fiscal Year 2021-22 schedule and resource plan and the receipt of interface definitions and file layouts from the Florida PALM Team.
- The computing asset count by Wave has been revised as we continue our analysis of Florida PALM impact and the validation of computing assets within the Department's inventorying tool. As of April 2021, there are 70 computing assets remaining that require additional analysis efforts. Please see below for the current counts by Wave:

Computing Assets by Wave	CMS Wave	Central Wave	Payroll Wave	Departmental Wave
	0	23	10	1,748

In addition, please see below for the count, by Wave, of FDOT's direct interfaces to and from the current FLAIR system that will be replaced by the Florida PALM solution. For the inventorying approach, each table accessed by FDOT from the FLAIR Information Warehouse is counted as a single interface as well as each FDOT system providing outgoing batched file accounting transactions and/or scripted accounting transactions.

Interfaces by Wave	CMS Wave	Central Wave	Payroll Wave	Departmental Wave
	0	5	8	112

The highest priorities for FDOT's Florida PALM Remediation Team are the applications with the highest business capability risk and FDOT's direct interfaces to the Florida PALM solution. Also, any computing asset impacted in an early Wave will be

reviewed in the later Wave(s) to determine additional impact.

- Final confirmation of the Central Wave remediated computing assets will be pending Cycle 1 testing scheduled to begin in August 2021. The Florida PALM Team will be providing the legacy like files and supporting transactional, master balance, account description, and cross walk data to be loaded into FDOT's mainframe data tables. The following dates for the Florida PALM testing cycles are included in FDOT's project schedule:
 - Cycle 1 - Interface Connectivity Testing (August 2021 – September 2021)
 - Cycle 2 - Technical Interface Testing (October 2021 – December 2021)
 - Cycle 3 – Functional Interface Testing (November 2021 – January 2022)
- Addressed the following remediation related Master Readiness Workplan (MRW) tasks:
 - TECH84 (Share and Review Interface Layouts): Interface layouts were reviewed upon receipt from the Florida PALM Team. Confirmed task completion with Readiness Coordinator during FDOT/Florida PALM Readiness Touchpoint Meeting on 4/28/2021 with additional action item requested for Interface KKI012 (Inbound Budget Journal Spreadsheet Upload) follow-up.
 - TECH95 (Complete Interface Design, Build, and Unit Test Activities): The remediation of the computing assets directly impacted by Central Wave interfaces is scheduled for January 2021 through July 2021. The schedule also incorporates the three Florida PALM Central Wave interface testing cycles targeted to begin in August 2021 and end in January 2022. Changes are underway for the Financial Project Correlation file (DASPJ45P) with a July 2021 target date for completion. The computing asset for the Turnpike Enterprise and Rail Enterprise Carry Forward budget request is pending receipt of the Interface KKI012 (Inbound Budget Journal Spreadsheet Upload) layout from the Florida PALM Team. All other Central Wave computing assets are pending confirmation during Florida PALM Cycle 1 testing. Task TECH95 is currently underway and is on target to be completed by 7/30/2021.
 - FUNC45 (Share and Review Batch Schedule): Confirmed with Department Technical Subject Matter Experts on 4/7/2021 that there is no impact since there are no incoming or outgoing interfaces with the CMS Wave related files.
 - RDNS254 (Identify Agency's Tier 0 Support Team): Department's Tier 0 Support Team response submitted on 4/27/2021 via the Florida PALM provided survey link.
- Confirmed the staffing resources supporting the remediation analysis for Florida PALM on a full-time or part-time basis for Fiscal Year 2020-21:
 - Internal FTEs: 0 full-time and 9 part-time.
 - Contracted staff augmentation: 0 full-time and 21 part-time.

As additional tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.

- The initial list of FDOT interfaces with the current FLAIR system for all Florida PALM Implementation Waves is shown below in Section 2. The computing assets listed below in Sections 3 relate to the Chart of Accounts, transactional, master balance, account description, and cross walk data highlighted in the Catalog of Interface Offerings. Planned start dates and planned finish dates for those computing assets directly impacted by the replacement of current Central FLAIR interfaces with Florida PALM Wave Specific – Legacy Like interfaces are included as well as actual costs for those computing assets where remediation work has begun. In addition, remediation work has begun on specific Departmental Wave computing assets referenced in Section 3 below.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.C5500TR1.DAILY.PRIORYR(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by Wave Specific – Legacy Like Interface GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.
OOC.FTP.C5500TR1.MONTHLY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by Wave Specific – Legacy Like Interface GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.
OOC.FTP.C5500TR1.DAILY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.
OOC.FTP.C5500MB1.YEARLY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KK1009.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.C5500MB1.MONTHLY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500MB1.DAILY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500AD1.DAILY(+1)	4/1/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI030 (Outbound Account Descriptions). End State Solution replacement is GLI001.
D.UTP.C550000.CARRYFWD	4/1/2021	7/31/2021				Central Wave: outbound to Florida PALM. Identification of interface replacement is pending resolution with the Florida PALM Team. Process is dependent on Central Wave interface Master Balance (yearly) and Departmental interfaces Accounts Payable Subsidiary (Daily) and Encumbrance Subsidiary (Daily).
GLI016 Outbound COA Crosswalk	1/4/2021	7/31/2021				CMS and Central Wave: inbound to FDOT. The COA Crosswalk is required to translate existing FDOT data values to Florida PALM COA values for the Carry Forward Application and additional remediation efforts.
OOC.FTP.PAYDATA.AWARD						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.PAYDATA.AWARDS						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.PAYDATA.BIWEEK						Payroll Wave: inbound to FDOT. Payroll Bi-Weekly Transaction Information.
OOC.FTP.PAYDATA.CANX						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOO.FTP.PAYDATA.CJIP						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.PAYDATA.CLASSC						Payroll Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.PAYDATA.ONDEMAND						Payroll Wave: inbound to FDOT. Payroll On Demand Transaction Information.
OOO.FTP.PAYDATA.SUPP						Payroll Wave: inbound to FDOT. Payroll Supplemental Transaction Information.
FLAIR Information Warehouse (IW) – table: ALLPYMT						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: ALLTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: ATOPYMT;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: CASHTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: CMPTBALS;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: DISBTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: INVTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: PCRDDL;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR Information Warehouse (IW) – table: PROPHIST						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: PYRLEMPR;						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: PYRLSDTL						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: TRNHIST						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
FLAIR Information Warehouse (IW) – table: VENDTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation
OOO.FTP.BATCHERR						Departmental Wave: inbound to FDOT. Batch errors from the previous nightly processing
OOO.FTP.D5500AB1.DAILY						Departmental Wave: inbound to FDOT. Available Balance data
OOO.FTP.D5500AC1.DAILY						Departmental Wave: inbound to FDOT. Account Control (Security) data.
OOO.FTP.D5500AP1.DAILY						Departmental Wave: inbound to FDOT. Accounts Payable Subsidiary (Daily).
OOO.FTP.D5500AP1.DAILY.CERTFWD						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOO.FTP.D5500AP1.MONTHLY						Departmental Wave: inbound to FDOT. Accounts Payable Subsidiary (Monthly).
OOO.FTP.D5500AR1.MONTHLY						Departmental Wave: inbound to FDOT. Accounts Receivable Subsidiary.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.D5500CG1.DAILY						Departmental Wave: inbound to FDOT. Contract & Grant Information.
OOC.FTP.D5500CI1.DAILY						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500CI2.DAILY						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500CO1.DAILY						Departmental Wave: inbound to FDOT. Correlations (Daily).
OOC.FTP.D5500CO1.MONTHLY						Departmental Wave: inbound to FDOT. Correlations (Monthly).
OOC.FTP.D5500COA						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500COU						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500EN1.DAILY						Departmental Wave: inbound to FDOT. Encumbrance Subsidiary (Daily)
OOC.FTP.D5500EN1.DAILY.CERTFWD						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500EN1.MONTHLY						Departmental Wave: inbound to FDOT. Encumbrance Subsidiary (Monthly).
OOC.FTP.D5500EX1.DAILY						Departmental Wave: inbound to FDOT. Expansion Option (Daily)
OOC.FTP.D5500EX1.MONTHLY						Departmental Wave: inbound to FDOT. Expansion Option (Monthly).
OOC.FTP.D5500EX2.DAILY						Departmental Wave: inbound to FDOT. Expansion Set (Daily)
OOC.FTP.D5500EX2.MONTHLY						Departmental Wave: inbound to FDOT. Expansion Set (Monthly)

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.D5500MA1.DAILY						Departmental Wave: inbound to FDOT. Master File (Daily)
OOC.FTP.D5500MA1.DAILY.YEAREND						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500MA1.MONTHLY						Departmental Wave: inbound to FDOT. Master File (Monthly).
OOC.FTP.D5500MA1.MONTHLY.YEAREND						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500PJ1.DAILY						Departmental Wave: inbound to FDOT. Project Information (Daily).
OOC.FTP.D5500PJ1.MONTHLY						Departmental Wave: inbound to FDOT. Project Information (Monthly).
OOC.FTP.D5500PJA						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500PJU						Departmental Wave: inbound to FDOT. Pending additional review by FDOT.
OOC.FTP.D5500PR1.DAILY						Departmental Wave: inbound to FDOT. Property Master (Daily).
OOC.FTP.D5500PR1.MONTHLY						Departmental Wave: inbound to FDOT. Property Master (Monthly).
OOC.FTP.D5500PR2.DAILY						Departmental Wave: inbound to FDOT. Property History (Daily).
OOC.FTP.D5500PR2.MONTHLY						Departmental Wave: inbound to FDOT. Property History (Monthly).
OOC.FTP.D5500PR4.DAILY						Departmental Wave: inbound to FDOT. Property Pending (Daily).
OOC.FTP.D5500PR4.MONTHLY						Departmental Wave: inbound to FDOT. Property Pending (Monthly).
OOC.FTP.D5500PR9.MONTHLY						Departmental Wave: inbound to FDOT. Property Balance.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.D5500TL1.DAILY						Departmental Wave: inbound to FDOT. FLAIR Title File (Daily).
OOC.FTP.D5500TL1.MONTHLY						Departmental Wave: inbound to FDOT. FLAIR Title File (Monthly).
OOC.FTP.D5500TR2.DAILY						Departmental Wave: inbound to FDOT. Transaction Detail (Daily).
OOC.FTP.D5500TR2.MONTHLY						Departmental Wave: inbound to FDOT. Transaction Detail (Monthly).
OOC.FTP.D5500VC1.DAILY						Departmental Wave: inbound to FDOT. Client Vendor File.
OOC.FTP.D5500VE1.DAILY						Departmental Wave: inbound to FDOT. Employee Vendor File.
OOC.FTP.D5500VS1.NEW.DAILY						Departmental Wave: inbound to FDOT. Regular Vendor File
External Categories (SCRIPTECAT)						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Approve Disbursement Corrections						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Approve General Accounting Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Approve Journal Transfers						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Approve Unencumbered Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Biweekly Payroll Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Accounts Receivable Invoicing (ARI) Cash On Account Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Contract Funds Management (CFM) Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Electronic Estimate Disbursement (EED) Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Indirect Project Correlations						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Supplemental Payroll Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
PCARD Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
PCARD Voucher Summary Reports						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Project Cost Redistribution (PCR) Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Property Management Report System (PMRS) Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Personnel Payroll Information (PPI) Update Access Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Project Correlations						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Property Pending Delete Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Reset Generic Profiles Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Receipts Processing System (RPS) Transactions						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Toll Redistribution Project Correlations						Departmental Wave: outbound to FLAIR. Transaction scripting process.
View Live User Profiles						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Voucher Printing						Departmental Wave: outbound to FLAIR. Transaction scripting process.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Warrant Cancellations						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Encumbrance Deletes						Departmental Wave: outbound to FLAIR. Transaction scripting process.
RDS Payroll						Departmental Wave: outbound to FLAIR. Transaction scripting process.
TR58 Transactions (On Demand And Monthly)						Departmental Wave: outbound to FLAIR. Transaction scripting process.
Project Cost Management (PCM) - OOC.FOCUS.CNTL (PCMOC005)						Departmental Wave: outbound to FLAIR. Batch file transactions.
Payroll - OOC Report Caster\Bi-Weekly\PYRLJOB4						Departmental Wave: outbound to FLAIR. Batch file transactions.
Project Cost Management (PCM) - ISQAANDC.SCHED.PROD.JCLIMO(PCM OC003)						Departmental Wave: outbound to FLAIR. Batch file transactions.
Materials and Supplies Inventory (MSI) - OOC.LIB.CNTL(MSIREP01)						Departmental Wave: outbound to FLAIR. Batch file transactions.
Mobile Equipment (MEQ) - OOC.LIB.CNTL(MEQREP01)						Departmental Wave: outbound to FLAIR. Batch file transactions.
Tolls Redistribution - OOC Report Caster\Toll Redistribution						Departmental Wave: outbound to FLAIR. Batch file transactions.
Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60 Transactions						Departmental Wave: outbound to FLAIR. Batch file transactions.
Contract Funds Management (CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions						Departmental Wave: outbound to FLAIR. Batch file transactions.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Comptroller Cash Reconciliation System (CCR)	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the GLI030 and GLI035 interfaces. Targeted for decommissioning with Departmental Wave implementation.
Carry Forward Application	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interfaces with GLI033 and KKI012. The Azure table for GLI016 needed to convert the existing FLAIR data to PALM specific values has been created. Remediation activities will begin once the KKI012 spreadsheet upload details have been published by the Florida PALM team.
Contract Funds Management (CFM)	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the GLI030 interface
WebFOCUS Cash Programs	N/A	N/A	N/A	N/A	N/A	Central Wave: Computing asset has been decommissioned.
TR1 and TR2 Table Load (TR1 File)	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI035. Pending remediation. Immediate plan is to re-create legacy flat file using a new process and the Florida PALM legacy like interface.
TR1 and TR2 Table Load (TR2 File)						Departmental Wave
MB1 Table Load	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI033. Pending remediation. Immediate plan is to re-create legacy flat file using a new process and the Florida PALM legacy like interface.
AD1 Table Load	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI030. Pending remediation. Immediate plan is to re-create legacy flat file using a new process and the Florida PALM legacy like interface.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Comptroller Automation Platform (CAP): Verify Request FLAIR Combinations (FLAIRify)	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI030.
Comptroller Automation Platform (CAP): Expansion Options Lookup	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI030.
Prompt Payment Process	4/1/2021	7/31/2021			\$180.01	Central Wave: Primary impact due to the interface with GLI035. Pending remediation. Plan is to replace the primary dependence on a direct file interface with a secondary reference to a common data table.
Check FTP Date	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI033. Pending remediation. Immediate plan is to re-create legacy flat file using a new process and the Florida PALM legacy like interface.
DASPJ45P	4/1/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI030. Pending remediation. Plan is to replace the primary dependence on a direct file interface with a secondary reference to a common data table. This process may require a new data table.
CRRAGCVN (Agency Vendor Names Extract)	1/4/2021	7/31/2021			\$304.27	Central Wave: Primary impact due to the interface with GLI030. Modification tasks began in December 2020. Pending confirmation during Cycle 1 testing.
FLAIRIDS	3/1/2021	7/31/2021			\$817.53	Central Wave: used to read the Access Control flat file.
Local Funded Agreement (LFA) System	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI030.
Receipts Processing System	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI030.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
REPORTCASTER - Certified Forward Monitoring Spreadsheets	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI033.
Comptroller Automation Platform (CAP): Warrant Cancellation Script	5/1/2021	7/31/2021			\$675.08	Central Wave: Remediation replaced the primary dependence on a direct file interface with a secondary reference to a transactional data table. Confirmation of changes pending unit testing by the Department.
Comptroller Automation Platform (CAP): PCARD Voucher Summary Report	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI030.
ReportCaster - Comptroller (Central) Master Balances Spreadsheet	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI033.
ReportCaster - Comptroller (Central) Transaction Detail	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI035.
Property Management Reporting System	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI030.
ReportCaster - FLAIR vs. State Comptroller Cash Balances	5/1/2021	7/31/2021				Central Wave: Secondary impact due to the interface with GLI033.
Transportation Vendor Inquiry (TVI)						
Work Program Automation Platform (WAP)						
Personnel Payroll System (PPS)						
FLAIR Information Delivery Option (FIDO)						
SAMAS Tables Processing (STP)	1/4/2021	7/13/2021			\$150.01	Primary impact for the Central Wave due to the interface with GLI016 (Outbound COA Crosswalk). A data table has been created within the SAMAS Tables Processing application, using Microsoft Azure, for the crosswalk data values. Modification tasks began in December 2020. Pending confirmation during Cycle 1 testing.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Voucher Aging Districts Report						Source: FLAIR IW – Tables: ALLPYMT and TRNHIST
Accounts Receivable Invoicing (ARI)					\$6,300.00	Departmental Wave: required to accommodate the use of Other Cost Accumulator based on new required Revenue Object codes.
Cash Rev Report						Source: FLAIR IW – Tables: ALLTRN, ATOPYMT, and CMPTBALS
Cash Trans Report						Source: FLAIR IW – Table: CASHTRN
Warrant Cancellation Process						Source: FLAIR IW – Tables: ALLTRN and DISBTRN
JT Reports						Source: FLAIR IW – Tables: ALLTRN and INVTRN
Transfers In From Other Agencies Report						Source: FLAIR IW – Table: VENDTRN
Maintain_OOCTB1000_reportparameter values Process						Source: FLAIR IW – Table: PROPHIST
Deleted Vouchers Report						Source: FLAIR IW – Tables: ALLTRN and TRNHIST
Misc Deductions And Warrant Distribution Report						Source: FLAIR IW – Table: PYRLSDTL
Payroll Biweekly Creation Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
PCard Transactions Process						Source: FLAIR IW – Table: PCRDDTL
Over Under Report						Source: FLAIR IW – Table: PYRLSDTL
Payroll Detail Table Update Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
PCRDDTL_information_warehouse Report						Source: FLAIR IW – Table: PCRDDTL
Over Under Report Email Process						Source: FLAIR IW – Table: PYRLSDTL

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Payroll On Demand Monthly Creation Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Payroll OPWB Creation Report						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Payroll Supplemental Creation Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Payroll Supplemental Excel CAPTESTING Process						Source: FLAIR IW – Tables: PYRLSDTL and PYRLEMPR
Yearend Biweekly Payables B26 TR80 Process						Source: FLAIR IW – Table: PYRLSDTL

Florida Department of Veterans' Affairs

Agency Sponsor:	<i>Alfred Carter, Chief of Staff</i>	Submitted by:	<i>Linda Rizzo, Director of Administration</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>May 05, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, the Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- Include number of full-dedicated employees even those who are not dedicated full time Florida Palm (not OPS or Contractual). Currently eight FDVA staff members are dedicated to this project.
- TECH84 – Shared and reviewed updated interface layouts with supervisors. Completed 04/15/21.
- RDNS241 – Reviewed and shared Change Impact materials for Central Wave transition and two employees participated in office hours. Completed 04/14/21 and 04/29/21.
- RPTG11 – Supervisors reviewed and identified the Reports Catalog for any additional reporting needs and completed the reporting survey. Completed 04/14/21.
- FUNC45 - Shared and reviewed the CMS Wave batch schedule with supervisors. Completed 04/01/21.
- SPON48 - Shared readiness activities progress with agency sponsor. Completed 04/6/21, 04/13/21, and 04/20/21.
- RDNS245 - Provided an update on our agency's readiness through the readiness touchpoint meeting, including preparation for user acceptance testing. Completed 04/15/21.
- SPON49 – Analyzed resources needed to complete FDVA's FY22/23 tasks to transition to Florida PALM. Completed 04/19/21.
- TRNG36 - Distributed registration guidance to FDVA's end users for applicable Florida PALM training courses in People First. Completed 04/07/21 and 04/14/21.
- RPTG13 - Reviewed the quarterly reporting update for third quarter FY2021. Completed 04/23/21.
- SPON47 - Provided agency update for project status reporting. Completed 04/05/21.
- RDNS246 - Confirmed the end user Role Mapping worksheet to assign end users in preparation of CMS Wave go-live. Completed 04/14/21.
- SPON50 – Completed the Agency Internal Readiness indicators survey to help inform the Florida PALM Executive Steering Committee. Completed 04/21/21.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

Florida School of the Deaf and Blind

Agency Sponsor:	<i>Tracie C. Snow, President</i>	Submitted by:	<i>John F. Wester, Comptroller</i>
Status Report Period:	<i>04/01/21-04/30/21</i>	Submitted on:	<i>05/04/21</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, FSDB completed the following activities related to system interfaces and agency business system remediation:

FUNC45
 RDNS246
 SPON50
 RPTG13
 TRNG36
 SPON49
 SPON47

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
Cash Management System	02/2020	08/2021	TBD	0	0	We use an online process that PALM will replace.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	<insert>	<insert>	<insert>	<insert>	<insert>	None at present

Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	<i>Jennifer Fitzwater, Chief of Staff</i>	Submitted by:	<i>Laurie Kershaw, Agency Liaison</i>
Status Report Period:	<i>April 1 – April 30 2021</i>	Submitted on:	<i>05/10/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, FWC completed the following activities related to system interfaces and agency business system remediation:

- Confirmed End User Role Mapping for the CMS Wave (RDNS246)
- Completed Agency Internal Readiness Indicators Survey (SPON50)
- Reviewed the Quarterly Reporting Update (RPGT13)
- Distributed Request for End User Training Registration (TRNG36)
- Analyzed Resources Needed to Complete Agency FY22/23 Tasks to Transition to Florida PALM (SPON49)
- Shared and Reviewed Batch Schedule (FUNC45)
- Provided Agency Update for Project Status Reporting (SPON47)
- Reviewed and Responded to Reports Catalog and Survey (RPGT11)
- Reviewed and Shared Change Impact Materials for Central Wave (RDNS241)
- Identified Agency's Tier 0 Support Team (RND5254)
- continued working Central Wave Complete Interface Design, Build, and Unit Test Activities (TECH95)

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004 Outbound Payment Extract	11/09/2020	07/30/2021				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API010 Outbound Payment Remittance Advice Data	11/09/2020	07/30/2021				
API024 Outbound Voucher Status	11/09/2020	07/30/2021				
API031 Outbound Voucher Accounting Detail	11/09/2020	07/30/2021				
GLI030 Outbound Account Descriptions	11/09/2020	07/30/2021				
GLI033 Outbound Master Balance	11/09/2020	07/30/2021				
GLI035 Outbound Transaction History	11/09/2020	07/30/2021				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FWC business systems for Central FLAIR Wave: FLINT and LaserFiche	11/09/2020	07/30/2021		\$4,048.00	\$17,756.00	

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	<i>Steve Burch, Bureau Chief</i>	Submitted by:	<i>Mike Alexander, Deputy Chief</i>
Status Report Period:	<i>April 1 – 30, 2021</i>	Submitted on:	<i>05/07/21</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Reviewed Central Reports Catalog
- Reviewed the CMS Batch Schedule
- Analyzed need for resources for FY 22/23 due to Departmental Wave
- Participated in April Reporting Workgroup
- Distributed CMS registration guidance to end users
- Confirmed CMS CRA budget entity
- Reviewed Quarterly Report update
- Confirmed end user role mapping for CMS wave
- Completed Agency Internal Readiness Indicators Survey

HSMV has five FTEs and one contractor working part-time on Florida PALM.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME – GLI016	10/12/2020	06/30/2021				Will begin building for interface testing.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME – GLI030	10/12/2020	06/30/2021				Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.
FAME – GLI033	10/12/2020	06/30/2021			\$319	Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.
FAME – GLI035	10/12/2020	06/30/2021			\$319	Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.
FAME – GLI051	10/12/2020	06/30/2021			\$319	Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.
FLAIR@HSMV – GLI016	10/12/2020	06/30/2021				Will begin building for interface testing.
FLAIR@HSMV – GLI030	10/12/2020	06/30/2021				Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.
FLAIR@HSMV – GLI033	10/12/2020	06/30/2021			\$319	Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.
FLAIR@HSMV – GLI035	10/12/2020	06/30/2021			\$319	Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.
FLAIR@HSMV – GLI051	10/12/2020	06/30/2021			\$319	Will begin building for interface testing. Need Sample data in a test file format from Florida PALM.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	06/30/2021				Will begin building for interface testing.
FLAIR@HSMV	10/12/2020	06/30/2021				Will begin building for interface testing.

Justice Administrative Commission

Agency Sponsor:	<i>Alton L. "Rip" Colvin, Jr., Executive Director</i>	Submitted by:	<i>Susie Kalous, Professional Accountant II</i>
Status Report Period:	<i>April 1 -30,, 2021</i>	Submitted on:	<i>May 6, 2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **April**, The Justice Administrative Commission completed the following activities related to system interfaces and agency business system remediation: JAC has completed the Central Wave Connection Inventory and will continue to communicate with the project.

- FUNC45; Share and Review Batch Schedule. Completed 4/9/2021.
- FUNC46; Review and Confirm CRA Budget Entity Configuration. Completed 4/27/2021.
- RDNS245; Provide Update on Agency Activities. Completed 4/14/2021.
- RDNS246; Confirm End User Role Mapping for the CMS Wave. Completed 4/30/2021.
- SPON50; Complete Agency Internal Readiness Indicators Survey. Completed 4/13/2021.
- TECH84, Share and review updated interface layouts. Completed 4/30/2021.

There were **15** members on the Justice Administrative Commission project team in **April 2021**.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Not needed for Central Wave, will need for Departmental Wave.
API004 – Outbound Payment Extract	02/1/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	06/30/2021	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API070 – Outbound DOR Supplier Levy Flag Reports only	02/01/2021	06/30/2021 01/29/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API109 – Outbound Supplier Crosswalk	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI016 – Outbound Chart of Accounts (COA) Crosswalk Extract Layout	02/05/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	6/30/2021	n/a	n/a	n/a	n/a
My JAC (JAC Online Billing System)	3/1/2021	6/30/2021	n/a	n/a	n/a	Not a direct interface, does have remediation work.
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	n/a

Legislature

Agency Sponsor:	<i>Lisa Swindle</i>	Submitted by:	<i>Mike Mentillo, Program Manager</i>
Status Report Period:	<i>April 1 to April 30,, 2021</i>	Submitted on:	<i>05/03/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, OLS did not need to complete any activities related to system interfaces and agency business system remediation for the CMS wave as we have no interfaces, other than the DCM file which will continue in PALM as it is in FLAIR. OLS has not identified any potential interfaces for the Central wave. LSS is working on the interface with the new electronic receipts vendor for the State (NIC). Implementation is projected to be in August or September 2021. Two agency business systems are involved, the Legistore and the Lobbyist Registration systems.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A N/A	N/A N/A	N/A N/A N/A N/A N/A	N/A N/A N/A	N/A N/A	N/A N/A N/A N/A

Public Service Commission

Agency Sponsor:	<i>Apryl Lynn, Deputy Executive Director - Administrative</i>	Submitted by:	<i>Katisha Mobley, Accountant IV</i>
Status Report Period:	<i>April 1 – April 30 2021</i>	Submitted on:	<i>05/07/20201</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, the Public Service Commission completed the following activities related to system interfaces and agency business system remediation:

- There are no system interfaces or system remediation activities associated with the PSC; however, there are 3 FTEs that are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

State Courts System

Agency Sponsor:	<i>Elisabeth Kiel, State Courts Administrator</i>	Submitted by:	<i>Jackie Knight, Chief of Finance & Accounting</i>
Status Report Period:	<i>April 1 – April 30, 2021</i>	Submitted on:	<i>05/05/2021</i>

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of April, the SCS completed tasks and activities outlined in the MRW. We currently have 10 FTEs that are supporting the transition to FL PALM on an as needed basis. We do not have any system interfaces and agency business system remediation for FL PALM for the CMS and central waves.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						No agency system Interface for CMS & Central

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						