

In accordance with Proviso language for FY 20/21, the Florida PALM Project is providing an update, as provided by agencies<sup>1</sup>, on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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## Agency for Health Care Administration

<b>Agency Sponsor:</b>	<i>Stephanie Scanlon, CFO</i>	<b>Submitted by:</b>	<i>Justin Griffin, Financial Services</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>Date: January 10, 2021</i>

### 1 - STATUS OVERVIEW

#### A. Overview of Agency progress during reporting period:

During the month of **December** 2020, AHCA completed the following activities related to system interfaces and agency business system remediation:

- RDNS224 – Update or Create Identified Agency Cash Management Documentation – AHCA team has and will continue to review and update the policies and procedures. Task marked as completed on 12/4/2020.
- TECH96 – Review and complete IAM checklist to prepare for production (similar process to TECH82) - AHCA IT teamed with Florida PALM specialist and completed this task and was submitted on 12/8/2020.
- SPON39 – Provide Agency Update for Project Status Reporting – Confirmed Agency Status Report was received on 12/10/2020.
- RDNS229 – Identify and Prepare Participants for the Leading Change Workshops – Submitted survey with a list of participants for the Leading Change Workshop through SurveyMonkey. Sent Lauren an update on the submission. Task marked completed on 12/8/2020.
- RDNS230 – Provide Update on Agency Readiness Activities – AHCA Liaisons, CCN members and SME members participated in Monthly Touchpoint meeting on 12/9/2020.
- SPON40 – Share Readiness Activities Progress with Agency Sponsor – Project activities, accomplishments and challenges shared with Agency Sponsor.
- RPTG06 – Participate in the December Reporting Workgroup – AHCA liaisons, CCN members, and SME members participated. Task completed 12/7/2020.
- RPTG07 – Share and Review Updated Reports Catalog – Shared catalog with AHCA liaisons, CCN members, and SME members for review on 12/7/2020.
- RPTG08 – Share and Review Updated Reporting Approach - Shared report with AHCA liaisons, CCN members, and SME members for review on 12/7/2020.

Agency activities are on schedule for on-time completion.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	August 2020	October 2023	N/A	\$871.30	0.00	Single interface to multiple tables in FLAIR. Includes functionality for AJT (automated journal transfers), ATF (admin trust fund), Medicaid, CAM (comprehensive accounts management), FIS recon, and Budget Spend Plan. In addition, SunFocus will supply additional PALM data for modules that are currently in Enterprise that will be converted prior to PALM completion.
Financial Accounting Business System (FABS)	August 2020	October 2023	N/A	\$871.30	0.00	Interfaces with Departmental FLAIR. Financial Function - Accounts Payable / Voucher Processing, Accounts Receivable / Receipting

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SUNFOCUS/Bureau of Financial Services Enterprise System (BFSES)	N/A	N/A	N/A	0.00	0.00	
Financial Accounting Business System (FABS)	N/A	N/A	N/A	0.00	0.00	

## Agency for Persons with Disabilities

<b>Agency Sponsor:</b>	<i>David Dobbs, Chief of Staff</i>	<b>Submitted by:</b>	<i>Rose Salinas, Deputy Director Budget, Planning, &amp; Administration</i>
<b>Status Report Period:</b>	<i>December 1-31, 2020</i>	<b>Submitted on:</b>	<i>01/08/2021</i>

### 1 - STATUS OVERVIEW

#### A. Overview of Agency progress during reporting period:

During the month of December, APD completed the following activities related to system interfaces and agency business system remediation:

- Meeting with PALM to discuss and revise the Agency Connection Inventory
- SPON39 Provide Agency Update for Project Status Reporting.
- MRW Task RDNS229
- TECH96: Participate in IAM Production Readiness Configuration
- Continued work on upcoming PALM assignments

### 2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
<p>The following interfaces will also be utilized by the agency, but are not tied to a specific business system:</p> <p>API004 API010 GLI001 GLI035 GLI016</p>	TBD	TBD		TBD		<p><b>During the month of December, APD identified the PALM interfaces that will be needed and have begun review of impacts.</b></p>

### 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Financial Accounting System (FAS) and APD Financial Recon System – These business systems utilize the following interfaces: API031 API109 GLI002 GLI030 GLI033 GLI051 KKI009	TBD	TBD		TBD		<b>During the month of December, APD identified the PALM interfaces that will be needed and have begun review of impacts to business systems.</b>

## Department of Citrus

<b>Agency Sponsor:</b>	<i>Christine Marion, Deputy Executive Director</i>	<b>Submitted by:</b>	<i>Christine Marion, Deputy Executive Director</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/06/2021</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of December, Citrus did not complete any activities related to system interfaces and agency business system remediation:

6 Citrus employees are supporting the transition to Florida PALM.

### **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
It has been determined that there are no interfaces for Citrus			<insert>	<insert>	<insert>	Start date for interface has not been established

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
None identified at this time						



## Department of Agriculture and Consumer Services

<b>Agency Sponsor:</b>	<i>Matthew Van Name, Assistant Commissioner</i>	<b>Submitted by:</b>	<i>Thomas Poucher, Policy and Budget Director</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>1/08/2021</i>

### **1 - STATUS OVERVIEW**

<b>A. Overview of Agency progress during reporting period:</b>	
<p>During the month of December, DACS completed numerous MRW tasks and activities including:</p> <p>RDNS224      Update or Create Identified Agency Cash Management Documentation  RDNS229      Identify and Prepare Participants for the Leading Change Workshops – Updated  RDNS230      Provide Update on Agency Readiness Activities  RPTG06        Participate in December Reporting Workgroup  RPTG07        Share and Review Updated Reports Catalog  RPTG08        Share and Review Updated Reporting Approach  SPON40        Share Readiness Activities Progress with Agency Sponsor  TECH94        Cycle 2 – Technical Interface Testing – GLI016  TECH96        Participate in IAM Production Readiness Configuration</p> <p>The Web Services Feedback Survey was submitted to Palm on 12/4/2020.  Tech96 IAM connectivity test was successfully completed on 12/4/2020. Palm IAM provided documentation on 12/21/2020 for updating the agency identifier in the DACS identity token. This update will be complete by 1/29/2021.  The Banking Configuration Workbook was updated and returned to Palm on 12/22/2020.</p> <p>Updated comments to Section 2 are in green.</p>	

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Widen the deposit number field to accommodate the new defined width.	10/1/2020			1 hour	0.00	Completed in the development instance.
Update the Oracle database package that loads the data to use a pipe delimiter (   ), replacing the current comma delimiter.	10/1/2020			1 hour	0.00	Completed in the development instance.
Update the host script file that currently picks up both the deposit transactions file and the Bank of America credit card file.				0.00	0.00	This will be updated to only pick up the Bank of America credit card file (its layout and method of interface will be unchanged by the CMS Wave). This change has not been completed.
Accommodate any changes in loading the file based on the new sftp location and file naming convention.				0.00	0.00	This change has not been completed.
Get the “returned items” file, code will need to be added to intake the new file.				3 hours	0.00	Interface definition file provided. New database table created in development. Process created in development to load data. Awaiting test data file to load.
A new database table will need to be created for the “COA Crosswalk” data and processes created to parse and load the data.	11/30/2020			3 hours	0.00	A new database table was created in development. Process created in development to load data. First load of data completed.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
A new schema has been created in development to contain the new PALM data.	10/1/2020			1 hour	0.00	Completed in the development instance. This schema will contain all of the database package code to parse and load PALM data. A database DIRECTORY object and host file location has been created to house files. Naming convention determined for naming tables and database packages.

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Initial research and listing of effected agency applications.	10/26/2020			0.00	0.00	
Request for Division directors to select representatives from their own divisions to meet with Agency's Change Champion team.	11/1/2020	11/13/2020	11/13/2020	0.0	0.0	Completed
Agency Change Champion team to create and send a survey for the division representatives to provide information regarding their applications.	12/2/2020	12/10/2020	12/2/2020	0.0	0.0	Completed
Division breakout sessions with Agency Change Champion team.	12/1/2020	2/26/2021		0.0	0.0	Met with: AES – 12/8/2020 Food Safety – 12/10/2020

## Department of Business and Professional Regulation

<b>Agency Sponsor:</b>	<i>Thomas Philpot, Chief of Staff</i>	<b>Submitted by:</b>	<i>Lynn Smith, Planning and Budgeting Administrator</i>
<b>Status Report Period:</b>	<i>December 1 - December 31, 2020</i>	<b>Submitted on:</b>	<i>01/11/2021</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of November, the DBPR completed the following activities related to system interfaces and agency business system remediation:

- Due to leave and holiday schedules, the project team met once during the month of December to discuss MRW tasks and project issues. Weekly meetings will resume in January.
- The project team continues to discuss and work through the following tasks:
  - TECH95 - COMPLETE INTERFACE DESIGN, BUILD, AND UNIT TEST ACTIVITIES
  - TECH84 - SHARE AND REVIEW UPDATED INTERFACE LAYOUTS
  - TECH89 - SHARE AND REVIEW THE DFS DATA MANAGEMENT APPROACH TO UNDERSTAND DATA CLEANSING ACTIVITIES
- The project team worked on and completed numerous tasks including:
  - RDNS224 - UPDATE OR CREATE IDENTIFIED AGENCY CASH MANAGEMENT DOCUMENTATION
  - TECH96 - PARTICIPATE IN IAM PRODUCTION READINESS CONFIGURATION
  - SPON39 - PROVIDE AGENCY UPDATE FOR PROJECT STATUS REPORTING
  - RDNS229 - IDENTIFY AND PREPARE PARTICIPANTS FOR THE LEADING CHANGE WORKSHOPS
  - SPON40 - SHARE READINESS ACTIVITIES PROGRESS WITH AGENCY SPONSOR
  - RDNS230 - PROVIDE UPDATE ON AGENCY READINESS ACTIVITIES
  - RPTG06 - PARTICIPATE IN DECEMBER REPORTING WORKGROUP
  - RPTG08 - SHARE AND REVIEW UPDATED REPORTING APPROACH
  - RPTG07 - SHARE AND REVIEW UPDATED REPORTS CATALOG
- During the month of December, 11 FTE were actively involved in the Florida PALM project.

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR @ BPR and Back End Database.	Nov 2020	June 2021	TBD	0	0	<p>FLAIR Year End / Financial Statements Budget submissions were still priorities during this time.</p> <p>New and Updated interface layouts received as late as 09/16. Layouts are still being reviewed for changes and implementation need and priority. Questions are still being resolved internally.</p> <p>Not enough information or data examples to start work confidently.</p> <p>COA Crosswalk data will have to be implemented into this program for the CMS wave.</p> <p>This Layout has been change from a single record type to a multiple record types on the same file. Object Code example does not match COA presentation. GL+Object = Palm Account</p>
PALM @ BPR Database	TBD	TBD	TBD	<u>0</u>	0	Division of Technology notified of intent, still meeting internally.
PALM @ BPR Front End	TBD	TBD	TBD	<u>0</u>	0	Division of Technology notified of intent, still meeting internally

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DBPR To PALM MFT Approach.	Sept 2020	Dec 2020		<u>0</u>	0	PALM has provided UAT security credential. But no access point. Workshops are scheduled. DBPR has submitted questions and request for a meeting.

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Trust Fund Disinvestment Process	TBD	TBD	TBD	0	0	Done with in PALM; Training / demonstrations required to understand new process.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SCR30 Deposit posting	TBD	May 2023	TBD	<u>0</u>	0	<p>Not enough information or data to start. Have to be able to batch deposits into PALM from the VR data created nightly. We know data within this process will have to be changed for PALM but we do not know if additional data fields will be needed or available. How we can or cannot efficiently use PALM speed types, What other data will need to be derived for required PALM input. This process is currently done as automated direct input into Departmental FLAIR and not a batch process. Each entry is accepted or rejected immediately. The next row is then submitted until the process is finished. Rows with problems are researched and resubmitted no corrective action is required in FLAIR for rows that were not accepted for any reason.</p>
Debit Memo Processing	TBD	TBD	TBD	<u>0</u>	0	<p>Not enough information to know true changes to this process and what wave will mandate process changes. Do not know if current Debit Memo application will have to be modified to accommodate PALM changes and at what wave.</p>

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Voucher Handling	TBD	TBD	TBD	<u>0</u>	0	Not enough information to know true changes to this process and what wave will mandate process changes. We do know that the method of voucher numbering is changing and that we may not be able to group transactions as currently done to allow accountants to prepare supporting information that matches the voucher.



# Department of Children and Families

<b>Agency Sponsor:</b>	<i>Tony Lloyd, Assistant Secretary for Administration</i>	<b>Submitted by:</b>	<i>Matthew Christovich, DCF PALM Project Manager</i>
<b>Status Report Period:</b>	<i>December 1 – December 30, 2020</i>	<b>Submitted on:</b>	<i>12/9/2020</i>

## 1 - STATUS OVERVIEW

<b>A. Overview of Agency progress during reporting period:</b>
<p>During the month of December, DCF completed the following activities related to system interfaces and agency business system remediation:</p> <ul style="list-style-type: none"> <li>• DCF completed interface testing Cycle 1 and 2 in our Information Delivery System (IDS).</li> <li>• DCF has no agency business systems identified for remediation during CMS or Central Wave.</li> </ul>

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Journal Spreadsheet Upload	TBD	TBD	TBD	\$0	\$0	Pending file layouts from PALM.
Outbound COA Crosswalk Extract	4/30/2020	10/31/2020	11/13/2020	\$0	\$0	Testing completed 11/13/2020.
Inbound Voucher Load	TBD	TBD	TBD	\$0	\$0	Currently in planning stages.
Inbound Payment Cancellation	TBD	TBD	TBD	\$0	\$0	Currently in planning stages.
Outbound Account Description File	TBD	TBD	TBD	\$0	\$0	Currently in planning stages.
Outbound Master Balance	TBD	TBD	TBD	\$0	\$0	Currently in planning stages.
Outbound Transaction History	TBD	TBD	TBD	\$0	\$0	Currently in planning stages.

## 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Currently DCF has not identified any applications for remediation related to CMS or Central Wave(s)						

# Department of Emergency Management

<b>Agency Sponsor:</b>	<i>John Bussey, Chief of Staff</i>	<b>Submitted by:</b>	<i>Karen Peyton, OMCII</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/11/2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, DEM completed the following activities related to system interfaces and agency business system remediation:

- 

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Planning	12/07	12/09	12/09	300	300	Meetings and planning

## 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Payroll	NA	NA	NA	NA	NA	NA
Focus	NA	NA	NA	<u>NA</u>	NA	NA
Mit.org	NA	NA	NA	<u>NA</u>	NA	NA

## Department of Economic Opportunity

<b>Agency Sponsor:</b>	Will Currie, CFO	<b>Submitted by:</b>	Will Currie, CFO
<b>Status Report Period:</b>	November 1 – November 30, 2020	<b>Submitted on:</b>	12/10/2020

### 1 - STATUS OVERVIEW

#### A. Overview of Agency progress during reporting period:

During the month of November, DEO completed the following activities related to system interfaces and agency business system remediation:

- **DEO is preparing to conduct Cycle 2 Testing Scenarios**
- **Participated in work group meetings**

### 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Preparing for Cycle 2 Scenarios	12/1/2020	01/3 1/2020				

### 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

## Department of Environmental Protection

<b>Agency Sponsor:</b>	Darinda McLaughlin	<b>Submitted by:</b>	Lydia Griffin
<b>Status Report Period:</b>	December 1 – December 31, 2020	<b>Submitted on:</b>	01/08/2021

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:

These Florida PALM Master Readiness Workplan tasks required interface preparation work for the agency:

1. TECH93: Complete Cycle 1 – Interface Connectivity Testing, COMPLETED
2. TECH84: Share and Review Updated Interface Layouts, in process
3. TECH95: Complete Interface Design, Build, and Unit Test Activities, in process

These Florida PALM Master Readiness Workplan tasks required business system remediation preparation work for the agency:

1. TECH96: Participate in IAM Production Readiness Configuration, COMPLETED
2. RPTG07: Share and Review Updated Reports Catalog, COMPLETED
3. RPTG08: Share and Review Updated Reporting Approach, COMPLETED
4. RDNS211: Complete Change Impact Tool (CMS Wave), in process
5. TECH89: Share and Review the DFS Data Management Approach to Understand Data Cleansing Activities, in process

Note: DEP's approach to assessing impacts to their business systems involves any potential changes to reports, interfaces, conversions, and business processes.

These DEP staff are dedicated to supporting the project. Darinda McLaughlin, Lydia Griffin, Angie Booker, Maria Laycock, Jeff Porter, Dawn Pigott, Stuart Myers, Steve Waters, John Fortier, Melissa Warner, Brady Schmidt, Dan Zimmerman, Phil Harman

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Departmental FLAIR interface inventory analysis.	8/1/2020	12/31/2020				DEP IT team effort for cross walk analysis.
Monthly interface coordination, documentation creation, and agency communication for all wave interfaces	7/1/2020	6/30/2021		1,030.00	14,008.00	Contracted Project Management support for list of MRW tasks listed in the section 1 – status overview.
Development and testing of CMS Wave interfaces. Interface list required by agency: <ol style="list-style-type: none"> <li>1. Receive "DebitMemo" and "Daily ClientLine" file from Bank of America</li> <li>2. RPTrans = PALM CMI004-Outbound Bank Deposit Transactions</li> <li>3. PALM ARI012 Outbound ACH NOC Deposit Data</li> <li>4. PALM ARI020 Outbound Returned Items Data</li> </ol>	8/1/2020	6/30/2021				DEP technology team completed work associated with TECH93.  DEP technology team started work associated with TECH84, TECH95, and TECH96.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Development and testing of Central Wave interfaces. Interface list required by agency: 1. C3700AD1_YYYYMMDD.txt (Auxiliary Account Description) = PALM GLI030 Outbound Account Descriptions 2. C3700MB1_YYYYMMDD.txt (Central Balance) = PALM GLI033 Outbound Master Balance 3. C3700TR1_YYYYMMDD.txt (Central Transactions) = PALM GLI035 Outbound Transaction History 4. C3700TR1J_YYYYMMDD.txt (Central Transactions Dual Year) = no PALM interface provided 5. C3700MB1J_YYYYMMDD.txt (Central Balance Dual Year) = no PALM interface provided	8/1/2020	6/30/2022				

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
DEP business systems for CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and FIN-CRA	7/1/2020	6/30/2021		1,545.00	7,622.00	Contracted Project Management support for list of CMS MRW tasks listed in the section 1 – status overview.
DEP business systems for Central FLAIR Wave: FIN-Convert, FIN-FITS, FIN-Reports, FIN-Budget Projections, FIN-Project Review, FIN-Recon, FIN-ABTS, FIN-YES	7/1/2020	6/30/2022		1,030.00	5,459.00	Contracted Project Management support for list of CENTRA: MRW tasks listed in the section 1 – status overview.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
DEP business systems for CMS Wave: FIN-Convert, FIN-Reports, FIN-PRA, and FIN-CRA	7/1/2020	6/30/2021				
DEP business systems for Central FLAIR Wave: FIN-Convert, FIN-FITS, FIN-Reports, FIN-Budget Projections, FIN-Project Review, FIN-Recon, FIN-ABTS, FIN-YES	7/1/2020	6/30/2022				



## Department of Financial Services

<b>Agency Sponsor:</b>	<i>Scott Fennell, Deputy Chief Financial Officer</i>	<b>Submitted by:</b>	<i>Jennifer Reeves</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/10/2021</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

Up-to the month of December DFS completed the following activities related to system interfaces and agency business system remediation:

- Created and shared an overview of the Change Impact Tool for impacted divisions
- CAP development is 100% complete
- CDs development is 100% complete
- SPIA development is 100% complete
- Origami development is 100% complete
- Completed Project Schedule development for CMS System Transition for CMS Wave
- Established Project Reporting Process for CMS System Transition for CMS Wave
- All agency business systems completed Cycle 1 interface testing with Florida PALM
- All agency business systems are ready for Cycle 2 interface testing with Florida PALM
- Began iFLAIR – FL PALM Cycle 2 Testing for CMS Wave
- Conducted research and responses to FL PLAM Central Wave inquiries
- Performed analysis on approaches for data conversion, mock testing, and cut over procedures for July go-live
- Continued updating FLAIR Runbook procedures

There are 88 FTEs supporting the transition to Florida PALM on a part-time basis.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
SPIA - GLI037 Inbound Investment Activity Interface	07/06/20	03/31/2021		\$1,942.50	\$4,310.75	Completed Cycle 1 Testing
SPIA - GLI010 Outbound Interest Apportionment Interface	04/20/20	03/31/2021		\$1,837.50	\$2,112.25	Completed Cycle 1 Testing
CDs – CMI005 Inbound External Connections	08/10/20	03/31/2021		\$1,942.50	\$2,966.00	Completed Cycle 1 Testing
Origami - CMI013 Outbound BAI Bank Statement Interface	10/01/20	03/31/2021		\$5,500.00	\$5,500.00	Completed Cycle 2 Testing
CAP - GLI010 Outbound Interest Apportionment Interface	08/10/20	03/31/2021		\$1,732.50	\$1,751.75	Completed Cycle 1 Testing
CAP - GLI011 Journal Spreadsheet Upload	12/17/20	03/31/2021				Completed interface modification development
PTDP – API002 Inbound Voucher Load	02/08/21	06/11/2021		\$1,438.50	\$1,438.50	Reviewing interface layouts and business processes
UPMIS – API002 Inbound Voucher Load	11/23/20	TBD		\$2,785.50	\$6,376.50	Reviewing interface layouts and business processes
iFLAIR Central - GLI065 Inbound FLAIR Journal Interface	11/01/20	02/05/21		\$965.25	\$965.25	On Schedule System Test Completed – Cycle 2 testing completed 12/11/20
iFLAIR Central - API107 Inbound Central FLAIR Issued Warrants and Cancellations	11/01/20	02/05/21		\$897.50	\$897.50	On Schedule System Test Completed – Cycle 2 testing ongoing per FL PALM

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR Central - GLI068 Outbound Treasury Balances	11/01/20	02/05/21		\$999.00	\$999.00	On Schedule Analysis Completed Design Started Testing Not Started Testing delayed per FL PALM
iFLAIR Central - API108 Outbound Central FLAIR Reconciled Payments	11/01/20	02/05/21		\$897.75	\$897.75	On Schedule Development Started Testing Not Started Testing delayed per FL PALM
iFLAIR Central - GLI066 Disinvestment and Apportionment Journal Interface	11/01/20	02/05/21		\$965.25	\$965.25	On Schedule Design Started Testing Not Started
iFLAIR Central - ARI027 Deposits, TR Receipts, ADJ, and Returns Data	11/01/20	02/05/21		\$965.25	\$965.25	On Schedule Design Completed Testing delayed by FL PALM
iFLAIR Central - GLI067 Outbound Treasury Investment Balances - Provides GR and Trust Fund beginning balance and summary transactional data to Central FLAIR annually to assist in producing budget and trust fund annual reporting.	11/01/20	02/05/21		\$864.00	\$864.00	Per FL PALM this interface has been moved from CMS Wave to Central Wave. The interface will be removed from this report.
iFLAIR Departmental - ARI014 Verified Deposit Data	11/01/20	02/05/21		\$864.00	\$864.00	On Schedule Analysis Completed Design Started Testing Not Started Testing delayed by FL PALM

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR Departmental - CMI009 Outbound Bank Deposit Data	11/01/20	02/05/21		\$796.50	\$796.50	On Schedule Development Started Testing delayed by FL PALM
iFLAIR IW - GLI046 Outbound Daily Investment Information - IW	11/01/20	02/05/21		\$931.50	\$931.50	On Schedule Analysis Completed Design Completed Testing Not Started
iFLAIR IW - GLI047 Outbound Monthly Investment & Interest - IW	11/01/20	02/05/21		\$931.50	\$931.50	On Schedule Analysis Completed Design Completed Testing Not Started

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS\***

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
CDs	08/10/20	07/01/21		\$1,942.50	\$2,966.00	Completed Cycle 1 Testing
SPIA	04/20/20	07/01/21		\$3,780.00	\$6,423.00	Completed Cycle 1 Testing
CAP	08/10/20	07/01/21		\$1,732.50	\$1,988.00	Completed Cycle 1 Testing
Origami	10/01/20	07/01/21		\$5,500.00	\$5,500.00	Completed Cycle 2 Testing
UPMIS	11/23/20	TBD		\$2,785.50	\$6,376.50	Reviewing interface layouts and business processes
PTDP	11/23/20	TBD		\$1,438.50	\$1,438.50	Reviewing interface layouts and business processes

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
iFLAIR	11/01/20	02/26/21		\$65,663.25	\$118,521.75	Completed setting up refresh process; Reviewed current approaches for data conversion, mock testing, day-one operations testing, and cut over procedures. Continued to coordinate Shared Milestones and MRW tasks for scheduled synchronization. Continued to analyze Interfaces to include IW Interfaces. Initiated documentation of interfaces planned for the Central Wave SDLC. Continued to update Operational Readiness, Incident and Problem Reporting procedures and Runbook procedures.

\*Costs listed in section three (3) include the costs listed in section two (2) and do not include project costs not directly attributable to interface or remediation work (i.e. general project knowledge transfer).

## Department of Juvenile Justice

<b>Agency Sponsor:</b>	<i>Josie Tamayo, Chief of Staff</i>	<b>Submitted by:</b>	<i>Dennis Hollingsworth, Chief of Information Technology</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/08/2021</i>

### 1 - STATUS OVERVIEW

#### A. Overview of Agency progress during reporting period:

During the month of December, Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Three staff are working on activities related to system interfaces and agency business system remediation

### 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI033 - Outbound Master Balance						
GLI035 - Outbound Transaction History						
GLI016 - Outbound COA Crosswalk Extract						

### 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@DJJ Application						

# Department of Legal Affairs

<b>Agency Sponsor:</b>	<i>Richard Martin, Chief of Staff</i>	<b>Submitted by:</b>	<i>Sabrina Donovan</i>
<b>Status Report Period:</b>	<i>December 1-31, 2020</i>	<b>Submitted on:</b>	<i>01/05/2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, DLA completed the following activities related to system interfaces and agency business system remediation:

- We do not have any impacted business systems at this time.
- We completed MRW tasks due during the month.
- November Touchpoint with Readiness Coordinator held on December 7, 2020.

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Inbound Voucher Load	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Payment Remittance Advice Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Inbound Supplier Load	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Outbound Stale Payments File to Unclaimed Property	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Outstanding Warrant Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Voucher Accounting Detail	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Crosswalk	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound ChartField Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Outbound Actuals Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Budgetary Code Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Journal Entry	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Trial Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Combo Code Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Account Descriptions	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Tree Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Master Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Transaction History	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Detail GL Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/Reconciliation
Inbound Budget Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Budget Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting



### 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed )	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Inbound Voucher Load	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Payment Remittance Advice Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Inbound Supplier Load	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/VANext
Outbound Stale Payments File to Unclaimed Property	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Outstanding Warrant Data	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Voucher Accounting Detail	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Supplier Crosswalk	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound ChartField Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Actuals Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Budgetary Code Values	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Inbound Journal Entry	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Trial Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Combo Code Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Account Descriptions	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Tree Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Master Balance	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Transaction History	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Detail GL Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting/Reconciliation
Inbound Budget Journal	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting
Outbound Budget Extract	04/01/2021	06/30/2021		0.00	0.00	File needed for SQL Reporting

## Department of Military Affairs

<b>Agency Sponsor:</b>	Colonel Tad Warfel, State Quartermaster DMA	<b>Submitted by:</b>	Sylvia A. Sepulveda, Project Manager
<b>Status Report Period:</b>	December 1 – 31, 2020	<b>Submitted on:</b>	01/08/2021

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of December 2020, DMA (Department of Military Affairs) completed the following activities related to system interfaces, agency application remediation tasks, and agency business system remediation:

- All PALM checklist items for December maintained a Green status for DMA.
- Successfully submitted DMA Employee Data (APC003) Proof of Concept
- RDNS229 – Survey - Identified Leading Change Workshop participants
- TECH96 –Production Metadata
- RPTG08 – Review reporting approach
- RPTG07 – Review Reports Catalog
- TECH89 – Share DFS Data Management Approach to understand Data Cleansing Activities

### **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

# Department of Management Services

<b>Agency Sponsor:</b>	<i>Tami Fillyaw</i>	<b>Submitted by:</b>	<i>Carlene Smith</i>
<b>Status Report Period:</b>	<i>Dec 1 – Dec 31, 2020</i>	<b>Submitted on:</b>	<i>1-7-2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation:

#### **DMS**

- Financial Management Services (FMS) coordinated with the FL PALM readiness team regarding the GLI016 interface. It was determined that the “Crosswalk Value Report” (Report ID: GLR121) provides the same information as the GLI016 interface and it will be available in FL PALM for the agencies to download into an Excel file. Therefore, FMS will not need the GLI016 Interface.
- The FL PALM readiness team confirmed removal of the GLI016 interface. Since DMS does not need any interfaces for Central Wave, TECH95 - COMPLETE INTERFACE DESIGN, BUILD, AND UNIT TEST ACTIVITIES does not need to be completed.

#### **People First/STMS:**

- During the monthly meeting the People First, STMS and FL PALM teams continued discussions on the Central Wave interfaces (GLI030, API004 and API024).
- Continued technical review of central file layouts for central wave (no impact with CMS Wave to either system).

#### **FRS:**

- During the month of December, DMS Division of Retirement completed the following activities related to system interfaces and agency business system remediation:
- Reviewed Central Wave interface files in preparation for meeting with PALM Interface Team on December 2.
- Met with Division internal team to review meeting notes and identify outstanding issues for next meeting on January 20, and to analyze impacts to business system (IRIS) and business processes.
- Updated internal documentation (mapping spreadsheet) related to CMS Wave and Central Wave impacts.
- Researched how to modify IRIS to handle EFT deposits collected and deposited by DOR. This change takes effect with the CMS Wave (July 2021).

#### **MFMP:**

- The MFMP and PALM teams did not meet in December and plan to continue discussions in January.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030 - Outbound Account Description File						MFMP: Will not begin building connection until next generation system has begun
API004 - Outbound Payment Extract						MFMP: Will not begin building connection until next generation system has begun
API024 - Outbound Voucher Status						MFMP: Will not begin building connection until next generation system has begun
API002 –Inbound Voucher Load	TBD	TBD	TBD	N/A	N/A	FRS:
API004 –Outbound Payment Extract	TBD	TBD	TBD	N/A	N/A	FRS:
API006 –Inbound Payment Cancellation	TBD	TBD	TBD	N/A	N/A	FRS:
API015 –Inbound Supplier Load	TBD	TBD	TBD	N/A	N/A	FRS:
API020 – Outbound Supplier Data	TBD	TBD	TBD	N/A	N/A	FRS:
API021 –Outbound Authorized Bank Titles	TBD	TBD	TBD	N/A	N/A	FRS:
API025 –Outbound Outstanding Warrant Data	TBD	TBD	TBD	N/A	N/A	FRS:
API038 –Outbound FRS Retiree Information	TBD	TBD	TBD	N/A	N/A	FRS:
API109 – Outbound Supplier Crosswalk	TBD	TBD	TBD	N/A	N/A	FRS:

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI030 - Outbound Account Description File Layout	09/04/2020	TBD	TBD	N/A	N/A	PF:
API021 - Outbound Authorized Bank Titles	09/04/2020	TBD	TBD	N/A	N/A	PF:
GLI030 – Outbound Account Descriptions	09/08/2020	TBD	TBD	N/A	N/A	STMS:
API004 – Outbound Payment Extract	09/08/2020	TBD	TBD	N/A	N/A	STMS:
API024 – Outbound Voucher Status	09/08/2020	TBD	TBD	N/A	N/A	STMS:
API020 – Outbound Supplier Data (will be used in Dept.)	09/08/2020	TBD	TBD	N/A	N/A	STMS:

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
DMS	N/A	N/A	N/A	\$0	\$0	N/A
People First	09/04/2020	TBD	TBD	\$294.04	\$2,038.34	No impact from CMS Wave implementation. Impact for Central Wave is limited to interfaces (see section 2 above)
STMS	09/08/2020	TBD	TBD	\$307.50	\$3,993.75	No impact from CMS Wave implementation. Impact for Central Wave is limited to interfaces (see section 2 above)
FRS	N/A	N/A	\$0	\$0		N/A

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
MFMP						MFMP will be transitioning to its next generation system and will not require remediation.

## Division of Administrative Hearings

<b>Agency Sponsor:</b>	<i>Lisa Mustain, Director of Administration</i>	<b>Submitted by:</b>	<i>Giovanni Wolmers, Accounting Services Administrator</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/05/2020</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of December, DOAH completed the following activities related to system interfaces and agency business system remediation:

- DOAH has identify no interfaces needed for CMS and Central Wave.

### **2 - AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

### **3 - AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

## Department of Education

<b>Agency Sponsor:</b>	<i>Suzanne Pridgeon, Deputy Commissioner, Finance and Operations</i>	<b>Submitted by:</b>	<i>Sasa Stefanovic, Deputy Comptroller</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/08/2021</i>

### 1 - STATUS OVERVIEW

#### A. Overview of Agency progress during reporting period:

During the month of December, Florida Department of Education (FDOE) completed the following activities related to system interfaces and agency business system remediation:

- Business Analysis / Development

### 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

### 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Business Analysis / Development	12/10/2020	12/10/20	12/10/20	409.14	409.14	Filled out the survey Dev analysis
IAM	12/10/2020	12/10/2020	12/10/2020	68.19	68.19	Configure FL PALM production instance.



Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DBA	12/09/2020	12/09/2020	12/09/2020	12/10/2020	68.19	Survey Analysis
PMO	12/09/2020	12/09/2020	12/09/2020	210.00	210.00	Coordination for completing technical tasks
VR Development	12/10/2020	12/10/2020	12/10/2020	37.44	37.44	Development

## Department of Elder Affairs

<b>Agency Sponsor:</b>	Sonya Smith, Budget Director	<b>Submitted by:</b>	Ciera Cason, Accounting Supervisor
<b>Status Report Period:</b>	December 1 – December 31, 2020	<b>Submitted on:</b>	01/05/2021

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of December, DOEA completed the following activities related to system interfaces and agency business system remediation:

*DOEA does not have any internal business systems requiring the development of interfaces for Florida PALM. DOEA anticipates the native functionality of Florida PALM will meet all internal business needs and render internal manual processes obsolete. If the on-going analyses of internal business needs/processes, compared to the native functionality of Florida PALM, reveal a need for additional funding, DOEA will submit a legislative budget request issue for the applicable fiscal year.*

### **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

## Department of Health

<b>Agency Sponsor:</b>	<i>Ed McEachron, Division Director Administration</i>	<b>Submitted by:</b>	<i>Terri Mulkey, Assistant Bureau Chief – Finance and Accounting</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/05/2021</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of November, the Department of Health completed the following activities related to system interfaces and agency business system remediation:

- SPON39 Provide Agency Update for Project Status Reporting – Completed December 8, 2020
- TECH96 Participate in IAM Production Readiness Configuration – Completed December 9, 2020
- RDNS229 Identify and Prepare Participants for the Leading Change Workshops – Completed December 9, 2020
- RPTG06 Participate in the December Reporting Group – Completed December 17, 2020
- RDNS230 Provide Update on Agency Readiness Activities – Completed December 18, 2020
- SPON40 Share Readiness Activities Progress with Agency Sponsor – Completed December 18, 2020
- RPTG07 Share and Review Updated Reports Catalog – Completed December 18, 2020
- RPTG08 Share and Review Updated Reporting Approach – Completed December 18, 2020

### **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI016	11/2/2020	TBD	TBD	NA	NA	Completed Cycle 1 and Cycle 2 testing for CMS Wave
ARI020	TBD	TBD	TBD	NA	NA	CMS Wave-Testing to begin week of January 11, 2021
API004	TBD	TBD	TBD	NA	NA	Central Wave
API010	TBD	TBD	TBD	NA	NA	Central Wave

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API020	TBD	TBD	TBD	NA	NA	Central Wave
API021	TBD	TBD	TBD	NA	NA	Central Wave
API024	TBD	TBD	TBD	NA	NA	Central Wave
API031	TBD	TBD	TBD	NA	NA	Central Wave
API109	TBD	TBD	TBD	NA	NA	Central Wave
GLI001	TBD	TBD	TBD	NA	NA	Central Wave
GLI002	TBD	TBD	TBD	NA	NA	Central Wave
GLI006	TBD	TBD	TBD	NA	NA	Central Wave
GLI017	TBD	TBD	TBD	NA	NA	Central Wave
GLI030	TBD	TBD	TBD	NA	NA	Central Wave
GLI031	TBD	TBD	TBD	NA	NA	Central Wave
GLI033	TBD	TBD	TBD	NA	NA	Central Wave
GLI035	TBD	TBD	TBD	NA	NA	Central Wave
GLI051	TBD	TBD	TBD	NA	NA	Central Wave
KKI009	TBD	TBD	TBD	NA	NA	Central Wave

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
DOH Financial Information System	TBD	TBD	TBD	NA	NA	
Journal Transfer 3	TBD	TBD	TBD	NA	NA	

## Department of Lottery

<b>Agency Sponsor:</b>	<i>Gina Ballard, CFO</i>	<b>Submitted by:</b>	<i>Brittany Perry, Accounting Manager</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/09/2021</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of December, The Florida Lottery completed the following activities related to system interfaces and agency business system remediation:

- N/A – the Lottery does not have any system interfaces or system remediation to complete for the CMS wave.

### **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

## Department of Revenue

<b>Agency Sponsor:</b>	<i>Clark Rogers, Chief of Staff</i>	<b>Submitted by:</b>	<i>Shannon Segers, Director of Financial Management</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>January 5, 2021</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

During the month of December, DOR worked on the following activities related to system interfaces and agency business system remediation:

- RDNS229, Identify and Prepare Participants for the Leading Change Workshops: DOR submitted the list of attendees December 11.
- RPTG06, participate in December Reporting Workgroup: DOR attended the workshop.
- RPTG07, Share and Review Updated Reports Catalog: DOR reviewed the updated catalog for the CMS Wave.
- RPTG08, Share and Review Updated Reporting Approach: DOR reviewed the updated reporting approach for the CMS Wave.
- TECH84, Share and Review Updated Interface Layouts: DOR is reviewing the Central Wave interface file layouts with the appropriate technical and business process resources.
- TECH89, Share and Review the DFS Data Management Approach to Understand Data Cleansing Activities: DOR is reviewing the Data Management Approach.
- TECH94, Complete Cycle 2: Technical Interface Testing: DOR continues to test the exchange of information through updated interfaces with Florida PALM. DOR has updated the testing schedule to continue through March 2021 based on feedback received from Florida PALM December 22.
- TECH95, Complete Interface Design, Build, and Unit Test Activities: DOR is discussing the interface changes in the Central Wave with the business analysts and technical resources.
- TECH96, Participate in IAM Production Readiness Configuration: DOR set up IAM for Test and Production successfully on December 1.

There were 73 members on the Department of Revenue project team in December 2020.

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
ARI007 Interface Design	05/20/20	<del>08/07/20</del> <del>09/09/20</del> <del>10/30/20</del> <del>11/11/20</del> <del>12/9/20</del> 1/13/2021		\$611.00	\$7,379.00	DOR is working through the \$99,999,999.99 limit on deposits.
ARI007 Interface Build	10/12/20	TBD		\$2,209.00	\$2,961.00	Development in progress.
ARI007 Interface Test	11/2/20	<del>1/5/21</del> 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.
ARI012 Interface Design	05/20/20	08/07/20	8/10/20	\$0.00	\$1,292.50	
ARI012 Interface Build	8/11/20	11/6/20	11/4/20	\$0.00	\$1,504.00	
ARI012 Interface Test	11/2/20	<del>12/18/20</del> 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.
ARI020 Interface Design	05/20/20	08/07/20	8/3/20	\$0.00	\$564.00	Updated interface file layouts received.
ARI020 Interface Build	8/4/20	<del>11/6/20</del> 1/11/20		\$141.00	\$6,298.00	Development is complete pending sample image file for returned items.
ARI020 Interface Test	11/2/20	<del>1/15/21</del> 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
CMI004 Interface Design	05/20/20	<del>08/07/20</del> 09/09/20	10/1/20	\$258.50	\$634.50	Reports will be generated in Florida PALM and emailed to DOR.
CMI004 Interface Test	1/4/21	<del>1/8/21</del> 2/26/21				This interface testing will not be complete until DOR can test the CMI013 file.
CMI013 Interface Design	05/20/20	<del>08/07/20</del> 09/09/20	9/22/20	\$0.00	\$940.00	
CMI013 Interface Build	9/23/20	11/6/20	11/4/20	\$869.50	\$1,786.00	
CMI013 Interface Test	11/2/20	<del>12/18/20</del> 2/26/21				This interface testing was delayed by Florida PALM.
GLI016 Interface Design	05/20/20	<del>08/07/20</del> 09/09/20	9/18/20	\$0.00	\$6,016.00	
GLI016 Interface Build	9/19/20	11/6/20	10/28/20	\$1,786.00	\$8,554.00	
GLI016 Interface Test	11/2/20	12/4/20	12/4/20			

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
SUNTAX (System for Unified Taxation) System Remediation – Design for CMS Wave	05/20/20	<del>9/9/2020</del> <del>10/30/2020</del> <del>11/11/2020</del> <del>12/9/2020</del> 1/13/2021		\$0.00	\$3,266.50	Design changes in progress based on ongoing collaboration with Florida PALM.



Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month (*)	Cumulative Cost – FYTD (*)	Comments
SUNTAX (System for Unified Taxation) System Remediation – Build for CMS Wave	8/27/20	TBD		\$2,514.50	\$5,593.00	End date has been extended to accommodate changes needed to the interface file with Departmental FLAIR that cannot begin until another project moves into production in March 2021.
SUNTAX (System for Unified Taxation) System Remediation – Test for CMS Wave	10/28/20	TBD				End date has been extended to accommodate changes needed to the interface file with Departmental FLAIR that cannot begin until another project moves into production in March 2021.
RABIT (Revenue Accounting and Budget Information Tool) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
Financial Information Cost Allocation System (FICAS) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
SUNTAX (System for Unified Taxation) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.
Revenue Accounting Distribution System (RADS) System Remediation – Design for Central Wave	10/2/20	TBD				Review of the interface file layouts is in progress.

(\*) Interface modifications and system remediations costs are being reported only for contractor resources hours spent on these activities.

## Department of State

<b>Agency Sponsor:</b>	<i>Jennifer Kennedy, Chief of Staff</i>	<b>Submitted by:</b>	<i>Antonio Murphy, Chief of Planning, Budget &amp; Financial Services</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/04/2021</i>

### **1 - STATUS OVERVIEW**

#### **A. Overview of Agency progress during reporting period:**

- NA -The agency has no interfaces that will be used with PALM

### **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA	<NA>	<NA>	<NA>	<Na>	<Na>	<NA>

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
NA	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>

# Executive Office of the Governor

<b>Agency Sponsor:</b>	<i>Hanson, Dawn; Director of Administration</i>	<b>Submitted by:</b>	<i>Sasso, Kelley; Director of Finance and Accounting</i>
<b>Status Report Period:</b>	<i>Dec 1 – Dec 31, 2020</i>	<b>Submitted on:</b>	<i>01/05/2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation:

- n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time.

During the month of December, LASPBS has completed the following activities related to system interfaces and agency business system remediation:

- LAS/PBS has seven FTE working part-time on Florida PALM in December.
  - Central Wave Business Process Models are complete which has allowed SDD to proceed with programming the PALM interfaces in the new format (TECH95 – Design, Build, Test Interfaces). This includes the LAS/PBS transactions: ALTR, ALBR, and ALPR.
- LAS/PBS has participated in two meetings with PALM representatives this month.
  - 12-09-20 Meeting
    - TECH89 – Share and Review the DFS Data Management Approach to Understand Data Cleansing Activities** – (TG) reviewed it management approach. LB stated that it was just an awareness of the approach and she will change the status to ‘Complete’.
    - RPTG07 – Share and Review Updated Reports Catalog** and **RPTG08 – Share and Review Updated Reporting Approach** – (TG) received and reviewed each one and did not have any feedback at this time. (TG) stated that after meeting with our Senate users, she will need to work with MRW Training tasks and perform some Role Mapping and Training needs. Our users (OPB, House, Senate, and SDD) will need training on PALM for statewide users to run reports, queries, and view access to PALM. The training can be online videos.
    - Action Item #1: TG will work with Teill/Lauren on the Training tasks.**
    - Open Items** – (JJ) announced that the PALM team made the decision that PALM will update/feed the Information Warehouse (conversion) until the Departmental Wave. Therefore, the EOG Transparency Portal Interfaces can

continue from IW until the Departmental Wave. (RH) suggested to keep this item on the Open Items list. (LB) will remove TECH82 from Open Items since it has been completed.

o 12-10-20 Meeting

This meeting was to establish the need for PALM to host meetings with OPB on an as needed basis but PALM will check in with OPB monthly.

Melissa offered a demo for OPB of the actual workings of the PALM system as soon as possible.

PALM will create a one-page document tracking outstanding items with OPB.

Three OPB issues were discussed:

- Disbursements – PALM has noted that outbound data to LAS/PBS should be “cash out”, no payables and no encumbrances.
- FSI – Christina Smith gave LAS/PBS a good explanation of how FSI will be coming through the Grants module at a later date. LAS/PBS will keep a placeholder for the FSI during the departmental wave to be used with the Grants module.
- 1<sup>st</sup> Reversion – RH discussed how the PALM team might have figured out a way for PALM to determine the balance. PALM will show this to ERP for approval. If it is a viable solution then the balance PALM will create the reversion balance in the earlier than expected. If it is not acceptable, then it will be available at a later date. This is a change in the process but it is one that ERP has wanted for some time.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
KKI001 – Inbound Budget Journal <ul style="list-style-type: none"> <li>• Budget Load</li> <li>• Adjustments to Budget</li> <li>• Carry Forward – June (OP)</li> <li>• Carry Forward – Sept (FCO)</li> <li>• February Reversions (FCO)</li> </ul>	02/20/2020		10/14/2020			Reviewed Interface. Collapsed KKI003, KKI006, KKI007 into KKI001.
KKI002 – Inbound Apropriation Budget Ledger Reconciliation <ul style="list-style-type: none"> <li>• Daily Reconciliation FLAIR/LAS/PBS</li> </ul>	04/16/2020		10/28/2020			Reviewed Interface.
KKI005 – Outbound Tentative Reversion Balances <ul style="list-style-type: none"> <li>• Sept 30 Reversions (OP)</li> </ul>	08/15/2020	10/31/2020	10/28/2020			
GLI001 - Outbound Chartfield Values	08/15/2020	10/31/2020	10/21/2020			
GLI004 – Inbound Budgetary Code Values <ul style="list-style-type: none"> <li>▪ Codes and Titles</li> </ul>	08/15/2020	10/31/2020	10/28/2020			

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
<del>GLI007 – Outbound Trial Balance</del> • PDF Report	08/15/2020	10/31/2020	10/09/2020 Told PALM that LAS/PBS does not need this interface.			<del>PALM should be able to replace this functionality</del>
GLI016 – Outbound COA Crosswalk Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI017 – Outbound Code Extract	08/15/2020	10/31/2020	10/28/2020			Not needed.
GLI030 – Outbound Charfield Values Data	08/15/2020	10/31/2020				Received 09/02/2020. *not identified as an LAS/PBS interface.
GLI031 – Outbound Tree Extract	08/15/2020	10/31/2020	10/14/2020			New for LAS/PBS
GLI071 – Outbound Disbursement Load ▪ Disbursement Load	08/15/2020	10/31/2020	10/28/2020			
<b>Transparency Florida</b>						
API004 – Outbound Payment Extract						– this file is currently sent to LAS/PBS
GLI015 – Outbound Cash Transaction and Balance Data						– this file is currently retrieved by LAS/PBS

Interface Modification for Florida PALM Central Wave	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information						– this file is currently retrieved by LAS/PBS
KKI015 – Outbound Schedule of Allotment Balances						– this file is currently sent to LAS/PBS
KKI016 – Outbound Budget and Cash Balance Data						– this file is currently retrieved by LAS/PBS
KKI017 – Outbound Trust fund Disbursements						- Appropriation Ledger – this file is currently sent to LAS/PBS

# Florida Commission on Offender Review, Florida Department of Corrections

<b>Agency Sponsor:</b>	<i>Mark Tallent/Gia Giacomo</i>	<b>Submitted by:</b>	<i>Shajuana Jenkins, Agency Liaison</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>1/8/2021</i>

## **1 - STATUS OVERVIEW**

### **A. Overview of Agency progress during reporting period:**

During the month of December, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

- N/A – FDC/FCOR has no agency business systems that will interface or require remediation for CMS Wave.
- FDC/FCOR completed all required MRW tasks due in December as requested.
- FDC/FCOR has approximately 24 team members working part time on the project.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API004-Outbound Payment Extract	TBA	06/2021				



Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API010-Outbound Payment Remittance Advice Data	TBA	06/2021				
API020-Outbound Supplier Data	TBA	06/2021				
API021-Outbound Authorized Bank Titles	TBA	06/2021				
API024-Outbound Voucher Status	TBA	06/2021				
API031-Outbound Voucher Accounting Detail	TBA	06/2021				
API070-Outbound DOR Supplier Levy Flag	TBA	06/2021				
API109-Outbound Supplier Crosswalk	TBA	06/2021				
GLI001-Outbound ChartField Values	TBA	06/2021				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI002-Outbound Actuals Extract	TBA	06/2021				
GLI016-Outbound COA Crosswalk Extract	TBA	06/2021				
GLI017-Outbound Combo Code Extract	TBA	06/2021				
GLI030-Outbound Account Descriptions	TBA	06/2021				
GLI031-Outbound Tree Extract	TBA	06/2021				
GLI033-Outbound Master Balance	TBA	06/2021				
GLI035-Outbound Transaction History	TBA	06/2021				
GLI051-Outbound Detail GL Journal	TBA	06/2021				
KKI009-Outbound Budget Extract	TBA	06/2021				

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
BARS	2021	2021		0		
CDC Payroll	2022	2022		0		
Property Bar Coding/Scanning	2023	2023		0		

# Florida Department of Law Enforcement

<b>Agency Sponsor:</b>	<i>Mike Moore, Chief</i>	<b>Submitted by:</b>	<i>Terri Speed, Financial Administrator</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>1/07/2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, FDLE completed the following activities related to system interfaces and agency business system remediation:

- FDLE completed all assigned PALM tasks as well as attending multiple town halls and on-line meetings. We have begun reviewing the online training for the CMS wave as well as participating in the Reporting Workshops.
- FTEs
- Full-time: 2
- Part-time: 4

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Revenue Accounting Management System (RAMS)	7/1/2022	6/30/2024		0.00	0.00	RAMS is our Oracle based Accounts Receivable system. Until further information is available we are unable to determine if we will transition to PALM and retire RAMS or retain and reconfigure the system. Of main interest is the capability to still be able to accept credit cards and interface these payments with PALM if we transition.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
CJIS – Import monthly billing files to RAMS	7/1/2022	6/30/2024		0.00	0.00	File format will need to be updated whether we transition RAMS into PALM or not. Cost cannot be determined without further information.
FES – FPP interfaces with RAMS for credit card payments	7/1/2022	6/30/2024		0.00	0.00	RAMS interacts with Epay and FES (for Firearms Dealers) to pay their invoices via credit card. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.
Epay	7/1/2022	6/30/2024		0.00	0.00	Internal system that communicates between RAMS, FES & CCSservice to allow credit card payments. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SCORES Reconciliation Program	10/1/2020	6/30/2022		0.00	0.00	Used to reconcile Central to Departmental FLAIR. PALM will be providing a “legacy like” report that will closely mirror the Master Balance files. If we can reformat that report to import into SCORES then we can retain it. If not, we will need an entirely new way to reconcile. Unable to determine cost until that decision is made.
ASM Application Security Module	1/1/2021	6/30/2021		0.00	0.00	ASM is an application for user account access and credentials used to sign into multiple applications (including PALM).
CCService	7/1/2022	6/30/2024		0.00	0.00	Internal system that communicates with CyberSource and FES to allow credit card payments. Cost cannot be determined until we know if we will be retaining RAMS or transitioning our accounts receivables to PALM.

# Florida Department of Transportation

<b>Agency Sponsor:</b>	<i>Robin M. Naitove, Comptroller</i>	<b>Submitted by:</b>	<i>Lisa L. Evans, Agency Liaison</i>
<b>Status Report Period:</b>	<i>December 1 – December 30, 2020</i>	<b>Submitted on:</b>	<i>1/7/2021</i>

## **1 - STATUS OVERVIEW**

### **A. Overview of Agency progress during reporting period:**

During the month of December 2020, FDOT completed the following activities related to system interfaces and agency business system remediation:

- Validated the crosswalk of existing interfaces to the Catalog of Interface Offerings for the Florida PALM Central Wave. There are 5 main interfaces (4 incoming and 1 outgoing) that will drive FDOT’s remediation efforts. Revisions for the Agency Connection Inventory were submitted to the Florida PALM Team on 12/8/2020.
- Began remediation activities for the additional Florida PALM Cash Management System (CMS) interface for the 29-digit crosswalk (GLI016 Outbound COA Crosswalk). The table structure has been created in Azure and is ready to do an initial load of sample data provided by the Florida PALM team.
- Confirmed FDOT is on target for the CMS Wave implementation scheduled for July 2021, with no interface or internal computing asset impact.
- After an initial review of the 3,173 active computing assets used as the universe for the FDOT Florida PALM System Transition Budget Issue estimate, the estimated count for the CMS, Central, Payroll, and Departmental Waves has been classified. Please see below for the counts by Wave:

	<b>CMS Wave</b>	<b>Central Wave</b>	<b>Payroll Wave</b>	<b>Departmental Wave</b>
<b>Computing Assets by Wave</b>	0	22	8	1245

As a reminder, any computing asset impacted in an early Wave will be reviewed in the later Wave(s) to determine additional impact.

- Developed the Operational Workplan for the Florida PALM System Transition budget issue.
- Continued the work sessions and interactions with the Florida PALM interfaces SMEs. We have identified the corresponding permanent interfaces for the Legacy Like Interfaces that will be in place with the Central Wave implementation and permanently replaced with the Departmental Wave implementation. Using these permanent interface layouts, we will review the impact on the Department’s computing assets and determine if an early adoption of these permanent interfaces is possible.
- Completed the draft project schedule for the remediation activities for the Central Wave. Remediation effort is scheduled to be completed in July 2021. Note: the following testing activities are included in the FDOT Florida PALM remediation schedule as well.
  - Cycle 1 - Interface Connectivity Testing (August 2021 – September 2021)
  - Cycle 2 - Technical Interface Testing (October 2021 – December 2021)
  - Cycle 3 – Functional Interface Testing (November 2021 – January 2022)
- Addressed the following remediation related Master Readiness Workplan (MRW) tasks:
  - TECH95 (Complete Interface Design, Build, and Unit Test Activities): The remediation of the computing assets directly impacted by the Central Wave implementation is scheduled for January 2021 through July 2021. The schedule also identifies the dependency of the Florida PALM “Cycle 1” Central Wave interface testing targeted to begin in August 2021. In addition, the team has confirmed the addition of an Office of Work Program and Budget (OWPB) computing asset requiring remediation for the Florida PALM Central Wave. The remediation activities are scheduled for January 2021 through July 2021 as well. Task TECH95 is currently underway and is on target to be completed by 7/30/2021.
  - TECH96 (Participate in IAM Production Readiness Configuration): Completed all the steps on the checklist. Identified an issue where there was no “Agency Identifier” item going back to the PALM environment with the OpenID Connect (OIDC) method. If the “Agency Identifier” is required, and there is not a resolution, the Department may need to switch over to SAML 2.0 implementation. The Florida PALM Team is actively working an action item to research with other Agencies that did OpenID Connect to determine resolution and is reviewing the possible use of an extension attribute for the “Agency Identifier”. The decision to use OIDC originated with the Architects and is the preferred connection method. The Florida PALM Agency Readiness Coordinator considers this task complete. Additional IAM activity for the CMS Wave will be addressed by MRW Task TECH98.
- Reconfirmed the staffing resources planned to support the transition to Florida PALM on a full-time or part-time basis for the identification of the remediation scope for impacted interfaces and internal computing asset inventory:
  - Internal FTEs: 0 full-time and 7 part-time.
  - Contracted staff augmentation: 0 full-time and 21 part-time.

The remediation tasks to address the new Florida PALM interface for the 29-digit crosswalk (GLI016 Outbound COA Crosswalk) has begun. No additional remediation tasks to modify interfaces or computing assets for the Central Wave have been assigned. As these tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.

- Updated computing asset references for the Agency Applications, in Section 3 below, as a result of continued analysis and confirmation efforts of the Catalog of Interfaces Offerings and select file layouts. The computing assets relate to the Chart of Accounts, transaction, and budget data highlighted in the Catalog of Interface Offerings. Provided planned start dates and planned finish dates for those computing assets directly impacted by the replacement of current Central FLAIR interfaces with Florida PALM Wave Specific – Legacy Like interfaces. In addition, all 22 computing assets were added that have currently been identified as impacted by the Florida PALM Central Wave.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.C5500TR1.DAILY.PRI ORYR(+1)	1/4/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by Wave Specific – Legacy Like Interface GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.
OOC.FTP.C5500TR1.MONTHLY (+1)	1/4/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by Wave Specific – Legacy Like Interface GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.
OOC.FTP.C5500TR1.DAILY(+1)	1/4/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI035 (Outbound Transaction History). End State Solution replacement is GLI051.



Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
OOC.FTP.C5500MB1.YEARLY(+1)	1/4/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500MB1.MONTHLY(+1)	1/4/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500MB1.DAILY(+1)	1/4/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI033 (Outbound Master Balance). End State Solution replacements are GLI002 and KKI009.
OOC.FTP.C5500AD1.DAILY(+1)	1/4/2021	7/31/2021				Central Wave: inbound to FDOT. Being replaced by GLI030 (Outbound Account Descriptions). End State Solution replacement is GLI001.
D.UTP.C550000.CARRYFWD	1/4/2021	7/31/2021				Central Wave: outbound to Florida PALM. Being replaced by KKI012 (Inbound Budget Journal Spreadsheet Upload)
GLI016 Outbound COA Crosswalk	1/4/2021	7/31/2021				CMS and Central Wave: inbound to FDOT. The COA Crosswalk is required to translate existing FDOT data values to Florida PALM COA values for the Carry Forward Application and additional remediation efforts.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR Information Warehouse (IW) – tables: ALLPYMT; ALLTRN; ATOPYMT; CASHTRN; CMPTBALS; DISBTRN; INVTRN; PCRDDTL; PROPHIST; PYRLEMPR; PYRLSDTL; TRNHIST; VENDTRN						FDOT is assuming the FLAIR IW will be addressed with the Florida PALM Departmental Wave implementation

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Comptroller Cash Reconciliation System (CCR)	1/4/2021	7/31/2021				Central Wave: Secondary impact due to the GLI030 and GLI035 interfaces
Carry Forward Application	1/4/2021	7/31/2021				Central Wave: Primary impact due to the interfaces with GLI033 and KKI012.
Contract Funds Management (CFM)	1/4/2021	7/31/2021				Central Wave: Secondary impact due to the GLI030 interface
WebFOCUS Cash Programs	N/A	N/A	N/A	N/A	N/A	Central Wave: Computing asset has been decommissioned.
TR1 and TR2 Table Load (TR1 File)	1/4/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI035.
TR1 and TR2 Table Load (TR2 File)						Departmental Wave

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
MB1 Table Load	1/4/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI033.
AD1 Table Load	1/4/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI030.
Comptroller Automation Platform (CAP): Verify Request FLAIR Combinations (FLAIRify)	1/4/2021	7/31/2021				Central Wave
Comptroller Automation Platform (CAP): Expansion Options Lookup	1/4/2021	7/31/2021				Central Wave
Prompt Payment Process	1/4/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI035.
Check FTP Date	1/4/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI033.
DASPJ45P	1/4/2021	7/31/2021				Central Wave: Primary impact due to the interface with GLI030.
CRRAGCVN (Agency Vendor Names Extract)	1/4/2021	7/31/2021		\$304.27	\$304.27	Central Wave: Primary impact due to the interface with GLI030. Modification tasks began in December 2020.
Local Funded Agreement (LFA) System	1/4/2021	7/31/2021				Central Wave
Receipts Processing System	1/4/2021	7/31/2021				Central Wave
REPORTCASTER - Certified Forward Monitoring Spreadsheets	1/4/2021	7/31/2021				Central Wave
Comptroller Automation Platform (CAP): Warrant Cancellation Script	1/4/2021	7/31/2021				Central Wave

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Comptroller Automation Platform (CAP): PCARD Voucher Summary Report	1/4/2021	7/31/2021				Central Wave
ReportCaster - Comptroller (Central) Master Balances Spreadsheet	1/4/2021	7/31/2021				Central Wave
ReportCaster - Comptroller (Central) Transaction Detail	1/4/2021	7/31/2021				Central Wave
Property Management Reporting System	1/4/2021	7/31/2021				Central Wave
ReportCaster - FLAIR vs. State Comptroller Cash Balances	1/4/2021	7/31/2021				Central Wave
Transportation Vendor Inquiry (TVI)						
Work Program Automation Platform (WAP)						
Personnel Payroll System (PPS)						
FLAIR Information Delivery Option (FIDO)						
SAMAS Tables Processing (STP)	1/4/2021	7/13/2021		\$150.01	\$150.01	Primary impact for the Central Wave due to the interface with GLI016 (Outbound COA Crosswalk). A data table has been created within the SAMAS Tables Processing application, using Microsoft Azure, for the crosswalk data values. Modification tasks began in December 2020.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Voucher Aging Districts Report						Source: FLAIR IW – Tables: ALLPYMT and TRNHIST
Cash Rev Report						Source: FLAIR IW – Tables: ALLTRN, ATOPYMT, and CMPTBALS
Cash Trans Report						Source: FLAIR IW – Table: CASHTRN
Warrant Cancellation Process						Source: FLAIR IW – Tables: ALLTRN and DISBTRN
JT Reports						Source: FLAIR IW – Tables: ALLTRN and INVTRN
Transfers In From Other Agencies Report						Source: FLAIR IW – Table: VENDTRN
Maintain_OOCTB1000_reportpar ametervalues Process						Source: FLAIR IW – Table: PROPHIST
Deleted Vouchers Report						Source: FLAIR IW – Tables: ALLTRN and TRNHIST
Misc Deductions And Warrant Distribution Report						Source: FLAIR IW – Table: PYRLSDDL
Payroll Biweekly Creation Process						Source: FLAIR IW – Tables: PYRLSDDL and PYRLEMPR
PCard Transactions Process						Source: FLAIR IW – Table: PCRDDL
Over Under Report						Source: FLAIR IW – Table: PYRLSDDL
Payroll Detail Table Update Process						Source: FLAIR IW – Tables: PYRLSDDL and PYRLEMPR

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
PCRDDTL_information_warehouse Report						Source: FLAIR IW – Table: PCRDDTL
Over Under Report Email Process						Source: FLAIR IW – Table: PYRLSDDL
Payroll On Demand Monthly Creation Process						Source: FLAIR IW – Tables: PYRLSDDL and PYRLEMPR
Payroll OPWB Creation Report						Source: FLAIR IW – Tables: PYRLSDDL and PYRLEMPR
Payroll Supplemental Creation Process						Source: FLAIR IW – Tables: PYRLSDDL and PYRLEMPR
Payroll Supplemental Excel CAPTESTING Process						Source: FLAIR IW – Tables: PYRLSDDL and PYRLEMPR
Yearend Biweekly Payables B26 TR80 Process						Source: FLAIR IW – Table: PYRLSDDL

# Florida Department of Veterans' Affairs

<b>Agency Sponsor:</b>	<i>Alfred Carter, Chief of Staff</i>	<b>Submitted by:</b>	<i>Linda Rizzo, Director of Administration</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>January 06, 2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- RDNS224 - Reviewed and updated existing agency documentation identified as part of MRW Task ID RDNS221 or create new cash management agency documentation based on Super User experience of Model Office. Updated and resubmitted 11/30/20.
- RPTG07 - Reviewed the updated Reports Catalog to understand the CMS Wave reports available in Florida PALM. Completed 12/14/20.
- RPTG08 - Shared and reviewed updated reporting approach including reporting roles Sent reporting Approach pdf to fiscal supervisors.
- TECH96 - Reviewed and completed IAM checklist to prepare for production (similar process to TECH82). IT worked with Florida Palm staff 12/10/20.
- SPON39 - Submitted status using the Project provided template so that the Project can provide as status report related to the Project's Proviso requirement of producing a status report that provides "an update on the progress and cost of each system interface and agency application remediation task, as provided by agencies, required for deployment of PALM functionality". Completed 12/10/20.
- SPON40 - Provided approach of sharing status of readiness activities (including enterprise partner engagement) with Agency Sponsor, recognizing accomplishments and identifying impediments to the Readiness Coordinator. Completed 12/10/20.
- RDNS229 - Provided list of Leading Change Workshop participants including managers and supervisors and asked them to gather existing processes for managing change with staff. Completed 12/10/20.
- RDNS230 - Provided an update on your agency's readiness through the Readiness Touchpoint Meeting, including interface testing status for select agencies, Leading Change Workshops and status of agency support structure. Completed with Palm Readiness team 12/14/20.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

## **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						



# Florida School of the Deaf and Blind

<b>Agency Sponsor:</b>	<i>Tracie C. Snow, President</i>	<b>Submitted by:</b>	<i>John F. Wester, Comptroller</i>
<b>Status Report Period:</b>	<i>12/01/20-12/31/20</i>	<b>Submitted on:</b>	<i>01/05/21</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, FSDB completed the following activities related to system interfaces and agency business system remediation:

- TECH89
- RDNS224
- RDNS229
- RDNS230
- RPTG08
- SPON39
- SPON40
- SPON41

## 2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
Cash Management System	02/2020	08/2021	TBD	0	0	We use an online process that PALM will replace.

## 3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						None at present

# Florida Fish and Wildlife Conservation Commission

<b>Agency Sponsor:</b>	<i>Jennifer Fitzwater, Chief of Staff</i>	<b>Submitted by:</b>	<i>Laurie Kershaw, Agency Liaison</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/06/2021</i>

## **1 - STATUS OVERVIEW**

### **A. Overview of Agency progress during reporting period:**

During the month of December, FWC completed the following activities related to system interfaces and agency business system remediation:

- o participated in IAM production readiness configuration (TECH96)
- o identified and prepared participants for the leading change workshops ((RDNS229)
- o shared Readiness Activities Progress with our Agency Sponsor (SPON40)
- o shared and reviewed updated reporting approach (RPTG08)
- o shared and reviewed updated reports catalog (RPTG07)
- o provided our agency update for project status reporting (SPON39)
- o provided the Agency Readiness update (RDNS230)
- o continued working Central Wave Complete Interface Design, Build, and Unit Test Activities (TECH95)
- o continued to Share and Review Updated Interface Layouts Central Wave as received (TECH84)

FWC continues to have approximately 24 team members working on the project on a part-time basis.

## **2 – AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API004 Outbound Payment Extract	11/09/2020	07/30/2021				
API010 Outbound Payment Remittance Advice Data	11/09/2020	07/30/2021				
API024 Outbound Voucher Status	11/09/2020	07/30/2021				

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
API031 Outbound Voucher Accounting Detail	11/09/2020	07/30/2021				
GLI001 Outbound ChartField Values	11/09/2020	07/30/2021				
GLI030 Outbound Account Descriptions	11/09/2020	07/30/2021				
GLI033 Outbound Master Balance	11/09/2020	07/30/2021				
GLI035 Outbound Transaction History	11/09/2020	07/30/2021				

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FWC business systems for Central FLAIR Wave: FLINT and LaserFiche	11/09/2020	07/30/2021				

# Florida Highway Safety and Motor Vehicles

<b>Agency Sponsor:</b>	<i>Steve Burch, Bureau Chief</i>	<b>Submitted by:</b>	<i>Mike Alexander, Deputy Chief</i>
<b>Status Report Period:</b>	<i>December 1 – 31, 2020</i>	<b>Submitted on:</b>	<i>01/07/21</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of September, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Participated in IAM Production Readiness Configuration
- Identified participants for Leading Change Workshop
- Reviewed the Reports Catalog for CMS Wave reports
- Participated in Central Wave Interface Office Hours

## 2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	TBD				Completed review file layouts for interface files received from Florida PALM to determine impact to system.
FLAIR@HSMV	10/12/2020	TBD				Completed review file layouts for interface files received from Florida PALM to determine impact to system.
SCORES	10/12/2020	TBD				

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	TBD				Reviewing interface files to determine modification needs.
FLAIR@HSMV	10/12/2020	TBD				Reviewing interface files to determine modification needs.
SCORES	10/12/2020	TBD				Reviewing interface files to determine modification needs.

# Justice Administrative Commission

<b>Agency Sponsor:</b>	Alton L. "Rip" Colvin, Jr., Executive Director	<b>Submitted by:</b>	Susie Kalous, Professional Accountant II
<b>Status Report Period:</b>	December 1 - 31, 2020	<b>Submitted on:</b>	01/08/2021

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of **December**, The Justice Administrative Commission completed the following activities related to system interfaces and agency business system remediation: JAC has completed the Central Wave Connection Inventory and will continue to communicate with the project.

- RDNS229 Identify Participants for Leading Change Workshops regarding CMS Wave go-live. Completed 12/11/2020
- TECH96, Participate in IAM Production Readiness Configuration. Completed 12/8/2020
- TECH95, Complete Interface Design, Build and Unit Test Activities. Director of IT has taken the lead for this project.
- TECH84, Share and review updated interface layouts. Shared 11/06/2020 & is ongoing.
- TECH89, Share and review the DFS Data Management Approach to Understand Data Cleansing Activities. Shared 10/12/2020 & is ongoing.

There were **15** members on the Justice Administrative Commission project team in **December 2020**.

## 2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Not needed for Central Wave, will need for Departmental Wave.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
API004 – Outbound Payment Extract	02/1/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	06/30/2021	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API070 – Outbound DOR Supplier Levy Flag	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API109 – Outbound Supplier Crosswalk	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	06/30/2021	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

### **3 – AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	6/30/2021	n/a	n/a	n/a	n/a

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
My JAC (JAC Online Billing System)	3/1/2021	6/30/2021	n/a	<u>n/a</u>	n/a	n/a
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	



# Office of Legislative Affairs

<b>Agency Sponsor:</b>	Lisa Swindle	<b>Submitted by:</b>	Mike Mentillo, Program Manager
<b>Status Report Period:</b>	December 1 to December 31, 2020	<b>Submitted on:</b>	01/05/2021

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, OLS did not need to complete any activities related to system interfaces and agency business system remediation for the CMS wave as we have no interfaces, other than the DCM file which will continue in PALM as it is in FLAIR. Also, OLS has not identified any interfaces for the Central wave.

## 2 - AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

## 3 - AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A	N/A N/A	N/A N/A	N/A N/A N/A N/A N/A	N/A N/A N/A	N/A	N/A N/A N/A

# Public Service Commission

<b>Agency Sponsor:</b>	<i>Apryl Lynn, Deputy Executive Director - Administrative</i>	<b>Submitted by:</b>	<i>Katisha Mobley, Accountant IV</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/04/2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of July, PSC completed the following activities related to system interfaces and agency business system remediation:

- N/A

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

## 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

# State Courts System

<b>Agency Sponsor:</b>	<i>Elisabeth Kiel, State Courts Administrator</i>	<b>Submitted by:</b>	<i>Jackie Knight, Chief of Finance &amp; Accounting</i>
<b>Status Report Period:</b>	<i>December 1 – December 31, 2020</i>	<b>Submitted on:</b>	<i>01/07/2021</i>

## 1 - STATUS OVERVIEW

### A. Overview of Agency progress during reporting period:

During the month of December, SCS completed the following activities related to system interfaces and agency business system remediation:

- N/A

## 2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						No agency system Interface for CMS & Central

## 3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date <i>(completed)</i>	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						