

<b>Change Request Information</b> <i>(completed by PCR Requestor)</i>			
Requested by		Submitted By	
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Title	Florida PALM Functional Architect	Title	Application Development Lead
Requesting Department Name	Department of Financial Services	Date Requested	1/18/2023
PCR Need Description <i>(Include description of change, why it is needed, how it was discovered)</i>	<p><b>Background</b></p> <p>Agencies initiate investment transactions in Departmental FLAIR, which are posted in Central FLAIR and then loaded to Florida PALM to complete processing. COA values used for these transactions must be valid in FLAIR and Florida PALM and pass applicable system controls in both systems.</p> <p>Florida PALM receives posted Central FLAIR transactions via the Inbound FLAIR Journal (GLI065) interface. These transactions are loaded as GL Journals in the Florida PALM General Ledger to support cash reporting and interest apportionment processing. Once journals are created, the transactions are subsequently Edit Checked and Budget Checked before posting to the General Ledger.</p> <p>The COA used for investment transactions loaded in GLI065 (i.e., Transaction Codes 25 and 45) must also exist in the budget ledger (e.g., KK ledger in the Florida PALM Commitment Control module). A zero-dollar budget journal is required for the respective Business Unit and Fund combination to allow the transactions to pass Budget Checking. If a zero-dollar budget does not exist, the transaction will fail Budget Check and remain in error status until the required budget update is made.</p> <p>Currently, to clear the budget check errors, the Division of Treasury (Treasury) manually creates a zero-dollar budget journal in the Florida PALM Commitment Control module. Once the budget journal is posted, the system reprocesses the GL Journal through Budget Checking successfully.</p> <p>The Department of Financial Services is requesting an enhancement to systematically create zero-dollar budget journals for investment journals loaded via GLI065 that fail Budget Checking. The following provides additional details regarding the requested enhancement:</p> <ul style="list-style-type: none"> <li>• A new custom record (view) will be created to extract and store investment transactions loaded via GLI065 that fail budget check</li> <li>• Delivered Allocation functionality will be leveraged to create a zero-dollar budget journal(s) with the respective Business Unit and Fund combination referenced on the failed investment transaction(s). Specifically,                         <ul style="list-style-type: none"> <li>○ a new allocation step will be configured to create the zero-dollar investment budget journals; and</li> <li>○ the new custom view created to identify the errored journals will be configured as the allocation pool on the allocation step.</li> </ul> </li> <li>• The new allocation process will be scheduled to run in batch after the GLI065, Edit, Budget Check and Post processes are executed which will create a zero-dollar budget journal(s). The new allocation will also be configured to edit, budget check and post the budget journal.</li> <li>• The batch schedule will be configured to execute an additional run of the Budget Check and Post programs, after the completion of the allocation process, to allow the errored GLI065 GL Journals to complete processing.</li> <li>• DFS will use the budget exception table and budget journal table to query the list of GLI065 GL Journals that initially failed Budget Check but that were subsequently successfully re-processed and posted.</li> </ul> <p><b>Deliverables and Deliverable Acceptance Criteria</b></p> <p>No new deliverables are created for this PCR.</p>		

<b>Business Benefit/Justification</b> <i>(Provide the tangible/intangible value(s) that support the for the Project's goals)</i>	Implementing this enhancement will eliminate the manual effort for Treasury to create budget journals, thus supporting the timely processing of investment and disinvestment transactions.		
<b>Implications of Not Making the Change</b> <i>(If we do nothing, what is our "Impact Prediction" to the project in terms of risk or issue)</i>	Treasury will continue to manually create a budget journal for the applicable Business Unit and Fund combination to allow investment journals to pass Budget Checking. A delay in creating the budget journal will impact an agency's ability to create a disinvestment journal, which may be time sensitive.		
<b>Project Goals</b> <i>(Please choose all that apply)</i>	<b>Goal</b>		
	<input checked="" type="checkbox"/>	Reduce the State's risk exposure by harnessing modern financial management technology built on the premises of scalability, flexibility, and maintainability	
	<input type="checkbox"/>	Improve state and agency specific decision making by capturing a consistent and an expandable set of data	
	<input type="checkbox"/>	Improve the State's financial management capabilities to enable more accurate oversight of budget and cash demands today and in the future	
	<input checked="" type="checkbox"/>	Increase internal controls by enabling standardization and automation of business processes within and between DFS and agencies	
<b>Initial Review</b> <i>(completed by PMO Team)</i>			
<b>PCR Title</b>	GLE011 Zero Dollar Budget Journals		
<b>Initial Review Date</b>	3/3/2023	<b>PCR ID</b>	97
<b>PCR Historical Information</b> <i>Please enter the following IDs from the Project SharePoint logs (when applicable)</i>			
<b>Decision ID</b>	Enter Decision ID	<b>Decision Name</b>	Enter Decision Name
<b>Risk ID</b>	Enter Risk ID	<b>Risk Name</b>	Enter Risk Name
<b>Issue ID</b>	Enter Issue ID	<b>Issue Name</b>	Enter Issue Name
<b>Impact Analysis</b> <i>(completed by Florida PALM Project team members)</i>			
<b>PCR Analysis Resources</b>	<b>Name</b>		<b>Role</b>
	Renee Hermeling		Assistant Director, A&A
	Jennifer Reeves		Reporting Architect
	Deana Metcalf		Functional Architect
	Blake Goodwin		Financial Advisor
Kurt Meisner		Application Development Lead	
<b>Tier Specification</b>	<input checked="" type="radio"/> Tier 1 (Project Director Approval Required)		<input type="radio"/> Tier 2 (ESC Approval Required)
<b>Scope</b>	Changes that do not relate to additions or deletion of Business Requirements		Addition or deletion of Business Requirements
<b>Schedule</b>	Changes not associated with Major Project Deliverables or Go/No-Go Decision due dates		Changes to Major Project Deliverables or Go/No-Go Decision due dates
<b>Cost</b>	Changes within budgeted Spend Plan categories and no overall Project cost overrun		Results in request for funds from the Legislative Budget Committee (LBC)
<b>Alternatives to Making the Change</b> <i>(Describe solution options to fulfilling the change request)</i>	<b>Viable</b>		Treasury can continue the current business process. Errors can be identified using a daily query that compares funds with investable attribute and CC_Invest ledger to look for mismatches.
	<input checked="" type="radio"/> Yes <input type="radio"/> No		
<b>Risk(s) Associated with Making the Change</b>	<b>Risk Category</b>		None identified
	Select		

