In accordance with Proviso language for FY 22/23, the Florida PALM Project is providing an update, as provided by agencies[1], on the progress and cost of each system interface and agency application remediation tasks required for deployment of Florida PALM functionality scheduled through December 31, 2022.

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[1] Status reports submitted by agencies at the time of the Florida PALM Proviso report submission.

Department of Agriculture and Consumer Services

Agency Sponsor:	Alan Edwards, Deputy Chief of Staff	Submitted by:	Thomas Poucher, Policy and Budget Director
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/07/2022

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, FDACS completed the following activities related to system interfaces and agency business system remediation:

- Sponsor 146 - Provide Agency Update for Project Status Reporting for October (Completed)
- Sponsor 152 - Provide Agency Update for Project Status Reporting for November (In progress)
- Business Processes 323 – Complete Projects and Grants Survey (Completed)

Agency Application Remediation Progress - FDACS continues to remediate in preparation for Florida PALM.

- For the Accounts Payable system, the second remediation item was approved and is being migrated to Test.
- For the Accounts Receivable system, remediation analysis and identification activities continued.
- For the Division systems, analysis of previous survey responses and the inventory of division software systems began.

There are 10 FTE members of the PALM Change Champion Network on a part-time basis. The FDACS project team is comprised of six staff augmentation resources as full-time, and on a part-time basis there is a PPMO representative and 40 division representatives. Two of the three additional staff augmentation resources have been onboarded and the third is expected to be onboarded in the next reporting period.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Configuration task #107, Share, Review, and Submit Configuration Workbooks	Multiple	2/7/22	TBD				Awaiting workbook availability. Share, review, and submit Configuration Workbook, confirming configuration values for the Financials Wave.
Interfaces Conversions task #115, Update and Confirm Florida PALM Inventory Workbook	Multiple	TBD	TBD				Continuing to refine FDACS' PALM Remediation Team (PRT) Interface and Inventory system (PII) identifying COA. Update and Confirm Florida PALM Inventory Workbook - FL PALM will be providing the revised task start date.
Conversions task #116, Identify Agency Managed Data Subject to Conversion and Create a Plan for Data Management Activities	Multiple	TBD	TBD				Submit a plan of the activities for agency managed data that will be converted and identify what data should be cleansed prior to the Financials Wave. FL PALM will be providing the revised task start date.
Analysis of the Technical Inventory Workbook interfaces identified in TECH121/102. PALM Task on hold. FL PALM will be providing the revised task start date.							
API004 – Outbound Payment Extract File	AIMS	TBD	TBD				AIMS/Disbursements/CATS

Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
AMI008 -Inbound Asset Physical Inventory Load	SATS	TBD	TBD				Strategic Assets Tracking System (SATS)
API020 – Outbound Supplier Data	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
API024 – Outbound Voucher Status	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
API031 – Outbound Voucher Accounting Detail	AIMS	TBD	TBD				AIMS/Disbursements (3 interfaces)
ARI002 – Outbound Customer Data	REV	TBD	TBD				Revenue Receipts Accounting system (REV)
ARI007 – Inbound Deposit Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI009 – Inbound Customer Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI011 – Inbound AR Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI020 – Outbound returned Items Data	REV	TBD	TBD				Revenue Receipts Accounting system
ARI024 – Outbound AR and Deposit Data	REV	TBD	TBD				Revenue Receipts Accounting system
GLI001 – Outbound ChartField Values	Multiple	TBD	TBD				All with financial component (9 interfaces)

Interface Modification for Florida PALM	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
GLI017 – Outbound Combo Code Extract	Multiple	TBD	TBD				All with financial component (9 interfaces)
PCI001 – Outbound Project Information Extract	AIMS	TBD	TBD				AIMS
PCI004 – Outbound CFDA Extract	AIMS	TBD	TBD				AIMS
PCI005 – Outbound CSFA Extract	AIMS	TBD	TBD				AIMS
POI001 – Outbound Encumbrance Extract	AIMS	TBD	TBD				AIMS
POI002 – Inbound Encumbrance Load	AIMS	TBD	TBD				AIMS

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Reporting, Business Processes (Financials) task #117, Provide List of Agency Reports Using Agency Business Systems	TBD	TBD				FL PALM will be providing the revised task start date.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Business Processes (Payroll) task #118, Review and Confirm Understanding of the Payroll Wave Business Process Models	TBD	TBD				FL PALM will be providing the revised task start date.
Business Processes (Payroll) task #119, Identify Any Obstacles Prohibiting the Adoption Payroll Functionality	TBD	TBD				FL PALM will be providing the revised task start date.
Workforce Transition, Sponsor task #110, Review Florida PALM functionality and Agency team structure to determine workforce transformation needs.	TBD	TBD				FL PALM will be providing the revised task start date.
Workforce Transition, Sponsor task #111. Review Florida PALM timeline, functionality, and Agency processes to determine internal communication needs.	TBD	TBD				FL PALM will be providing the revised task start date.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Comments
Sponsor (Financial, Payroll) task #123, Confirm any actions or requests identified in the Agency Workforce Transformation Plan have been submitted to the appropriate entity.	TBD	TBD				FL PALM will be providing the revised task start date.
Deliverable 1.6 Readiness Steps outlined by Florida PALM - Priority for all tasks identified by Florida PALM.						
Sponsor tasks #126, 130, 136, 141, 146, 152, 154, 162, 169, 173, 180, 189, 198 - Provide Agency Update for Project Status Reporting	Monthly	10th of month	10th of month	$720	$4,164	Ongoing completions by the 10th of the month
Sponsor (CMS) tasks #127, 131, 137 Collect and Provide a report on outstanding Solution Center Incidents and Florida PALM workarounds	Monthly	September, 2022	September, 2022			Completed
Business Processes task #323 Complete and submit the Projects and Grants Survey to inform the Project about how you currently manage project and grants.	10/24/2022	11/04/2022				Completed

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
Deliverables – 1.1-1.5 Readiness Remediation (3 systems) and Readiness Assessments (2 areas) for Iteration 1, FY 22-23							
1.1 Accounts Payable (AIMS/CATS) - Readiness Remediation	7/1/22	12/31/22		$22,043	$117,716	Prepare for Florida PALM by implementing business process changes and functions within the applications as identified in the gap analysis assessing the readiness of the current processes to Florida PALM processes.
1.2 Accounts Receivable (REV) – Readiness Remediation	8/1/22	3/31/23		$17,136	$58,279	Remediate the agency Accounts Receivables system, Revenue Receipts (REV), to prepare for Florida PALM by implementing business process changes and functions.
1.3 Finance and Accounting (F&A) software systems – Readiness Assessment	9/1/22	10/31/22	10/31/22		$30,362	Completed the readiness assessment and documented the analysis for the Financial Information System (FIS) and Financial Management System (FMS).

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Comments
1.4 Finance and Accounting (F&A) software systems – Readiness Remediation	11/1/22	2/28/23				Remediate the agency F&A systems and processes (beyond Accounts Receivable and Accounts Payable) to prepare for Florida PALM modifications, those assessed as either most critical for Florida PALM or least disruptive for current operations. Parts may involve FLAIR data or interfaces.
1.5 Select Division software systems – Readiness Assessment	3/1/23	6/30/23		$10,402	$10,402	Complete a readiness assessment and document findings on a select (limited) set of Division software systems, determined by DIO and OATS.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
		None that are open.

Department of Elder Affairs

Agency Sponsor:	*Laura Anderson, Chief Financial Officer*	Submitted by:	*Ciera Cason, Accounting Supervisor*
Status Report Period:	*November 1 – November 30, 2022*	Submitted on:	*12/08/2022*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DOEA completed the following activities related to system interfaces and agency business system remediation:

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
3 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
ADULT CARE FOOD PROGRAM						Unsure of retiring system
Automated Contract Management System						Unsure of retiring system
FLAIR Transaction and Master Files (FTP Files)						Decision will be made based on the payroll process in FL Palm
Paradox (payroll and queries)						Decision will be made based on the payroll process in FL Palm
FLAIR Batch Upload (Payroll/Allocated Costs)						Decision will be made based on the payroll process in FL Palm

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Division of Emergency Management

Agency Sponsor:	Mark Mahoney, Finance Administrator		Submitted by:	Karen Peyton, OMCII
Status Report Period:	November 1 – November 30, 2022		Submitted on:	12/08/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of November, FDEM completed the following activities related to system interfaces and agency business system remediation: 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 4 FTEs are supporting the transition to Florida PALM on a part-time basis

2 **– AGENCY SYSTEM INTERFACE PROGRESS**

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 Outbound Payment Extract	Central Ingest	03/2021	Central ingest point for FDEM has been completed	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave
API122 Outbound Payment Extract Web Service	Central Ingest	03/2021	Central ingest point for FDEM has been completed .	08/2021			Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API123 Outbound Voucher Accounting Detail Web Service	Central Ingest	03/2021	Central ingest point for FDEM has been completed				Central Ingest point/ Reduced amount of requested modifications after meeting with PALM Staff *Central ingest point refers to the FDEM central ingest for its applications and not Central Wave

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Dashboard	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings
GMS	03/2021	Central ingest point for FDEM has been completed.	08/2021			Application connects to FDEM central ingest point for Florida PALM Offerings

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Axiom Voucher System	03/2021	Central ingest point for FDEM has been completed.	08/2021			"
FOCUS	03/2021	Central ingest point for FDEM has been completed. 03/2021	08/2021			"

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Environmental Protection

Agency Sponsor:	Darinda McLaughlin, Deputy Chief of Staff of Operations	Submitted by:	Lydia Griffin, Chief, Bureau of Finance & Accounting
Status Report Period:	*November 1 – November 30, 2022*	Submitted on:	12/8/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month, DEP worked on or completed the following activities related to system interfaces and agency business system remediation:

DEP PALM deliverables provided to the project in November were:
1. RW #323 - Complete Projects and Grants Survey
2. RW #146 - Provide Agency Update for Present Status Reporting
3. FDEP presentation and informational package for Florida PALM "Personalized Agency Work Sessions (*PAWS*)"

These Florida PALM Readiness Workplan tasks required <u>interface preparation work</u> for the agency:
- DEP is continuing to review, qualify, and quantify Business System changes for Tier 1, 2, and 3 to use PALM interfaces. Those tasks are identified in Section 2/3. IN PROCESS

These Florida PALM Readiness Workplan tasks required business <u>system remediation preparation work</u> for the agency:
- DEP is continuing to review, qualify, and quantify Business System changes for Tier 1, 2, and 3 for remediation and conversion. Those tasks are identified in Section 2/3. IN PROCESS

Zero FTEs are supporting the transition to Florida PALM on a full-time basis.
Fifteen FTEs are supporting the transition to Florida PALM on a part-time basis.
Four contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS AND 3 - AGENCY APPLICATION REMEDIATION PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida PALM Readiness Work Plan Tasks						
RW #121 - Update and Confirm Florida PALM Inventory Workbook	4/4/2022	Due date pending Project new published dates.		$0.00	$1,030.00	FDEP believes this work is still relevant to our agency's success. FDEP will continue to perform Chart of Account (CoA) impact analysis to their people, processes, systems, interfaces, and reports.
RW #110 - Submit Agency Workforce Transformation Plan	3/21/2022					
RW #111 - Submit Agency Communication Plan	3/21/2022					
RW #116 - Identify Agency Managed Data Subject to Conversion and Create a Plan for Data Management Activities	4/4/2022					
RW #117 - Provide List of Agency Reports Using Agency Business Systems	4/4/2022					

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Department of Environmental Protection Tasks per deliverables identified in FY22/23 Operational Work Plan.						
FDEP-001: Provide ongoing Project Coordination & Agency Liaison Activities for: interface coordination, documentation creation, and agency communication for interfaces and remediation.	7/1/2020	6/30/2024		$2,060	$17,244	Contracted Project Management support for list of RW tasks listed in the section 1 – status overview. This activity creates the following deliverables from the FY22/23 Operational Work Plan: • PALM1: Agency Monthly Project Status Reporting to Florida PALM • PALM2: Agency Quarterly FY22-23 PALM REMEDIATION Status Report
FDEP-002: PALM Chart of Account (CoA) Impact Analysis Report	7/1/2022	6/30/2023		$10,000	$186,410	Systems being evaluated are: FIN-Convert, FIN-Tax, FIN-PRA, FIN-CRAReconciler, FIN-Maintenance, FIN-Reports/Hub, FIN-ARCollections,FIN-FITS ,CRA .
FDEP-005: FDEP Tier 3 Impact Analysis Update and Review with Divisions	2/1/2023	6/30/2023		$21,344	$21,344	

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida Department of Environmental Protection Tasks per deliverables identified in FY22/23 Operational Work Plan.						
FDEP is preparing material for Personalized Agency Work Session	9/1/2022	12/31/2022		$1,854	$7,373	This material was presented to Florida PALM Project Teams on November 8th through 9th, 2022.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
NONE		

5 – DEP FLORIDA PALM INTERFACE LIST

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
AMI002	Inbound Asset Transfer and Disposal Request	PALM Inbound
AMI003	Outbound Asset Extract	PALM Outbound
AMI004	Outbound Asset Physical Inventory Extract	PALM Outbound
AMI006	Inbound Asset Additions, Adjustments and Physical Updates	PALM Inbound
AMI008	Inbound Asset Physical Inventory Load	PALM Inbound
API001	Inbound Interface for Treasury Offset Program	PALM Inbound
API002	Inbound Voucher Load	PALM Inbound
API002	Inbound Voucher Load	PALM Inbound

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
API004	Outbound Payment Extract	PALM Outbound
API006	Inbound Payment Cancellation	PALM Inbound
API010	Outbound Payment Remittance Advice Data	PALM Outbound
API020	Outbound Supplier Data	PALM Outbound
API021	Outbound Authorized Bank Titles	PALM Outbound
API024	Outbound Voucher Status	PALM Outbound
API025	Outbound Outstanding Warrant Data	PALM Outbound
API027	Inbound Voucher Delete Web Service	PALM Inbound
API028	Inbound Voucher Web Service	PALM Inbound
API031	Outbound Voucher Accounting Detail	PALM Outbound
API109	Outbound Supplier Crosswalk	PALM Outbound
API122	Outbound Payment Extract Web Service	PALM Outbound
API123	Outbound Voucher Accounting Detail Web Service	PALM Outbound
API124	Inbound SpeedChart	PALM Inbound
API125	Outbound SpeedChart	PALM Outbound
ARI001	Outbound Interface for Treasury Offset Program Database	PALM Outbound
ARI002	Outbound Customer Data	PALM Outbound
ARI007	Inbound Deposit Data	PALM Inbound
ARI007	Inbound Deposit Data	PALM Inbound
ARI009	Inbound Customer Data	PALM Inbound
ARI011	Inbound AR Data	PALM Inbound
ARI012	Outbound ACH NOC Deposit Data	PALM Outbound

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
ARI020	Outbound Returned Items Data	PALM Outbound
ARI023	Inbound Deposit Data - OCR Template	PALM Inbound
ARI024	Outbound AR and Deposit Data	PALM Outbound
BII001	Inbound Billing Data	PALM Inbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI004	Outbound Bank Deposit Transactions	PALM Outbound
CMI007	Inbound External Bank Cash Forecast Data	PALM Inbound
CMI011	Inbound Excel to CI for CMIA COA	PALM Inbound
CMI013	Outbound BAI Bank Statements	PALM Outbound
GLI001	Outbound ChartField Values	PALM Outbound
GLI002	Outbound Actuals Extract	PALM Outbound
GLI006	Inbound Journal Entry	PALM Inbound
GLI006	Inbound Journal Entry	PALM Inbound
GLI010	Outbound Interest Apportionment	PALM Outbound
GLI012	Inbound Combo Edit Checking Web Service	PALM Inbound
GLI017	Outbound Combo Code Extract	PALM Outbound
GLI018	Outbound SpeedType	PALM Outbound
GLI020	Inbound SpeedType	PALM Inbound
GLI031	Outbound Tree Extract	PALM Outbound
GLI051	Outbound Detail GL Journal	PALM Outbound

DEP Florida PALM Interfaces	Florida PALM Interface Name	PALM Inbound /Outbound
GLI059	Inbound External Fund Forecast Data	PALM Inbound
GLI060	Inbound External Forecast Parameter Data	PALM Inbound
GMI001	Inbound Grant Data	PALM Inbound
GMI003	Outbound Recipient Type Extract	PALM Outbound
GMI004	Outbound Grant Receipt Details	PALM Outbound
GMI005	Outbound Grant Information Extract	PALM Outbound
KKI001	Inbound Budget Journal	PALM Inbound
KKI008	Inbound Budget Pre-checking Web Service	PALM Inbound
KKI009	Outbound Budget Extract	PALM Outbound
KKI016	Outbound Budget and Cash Balance Data	PALM Outbound
KKI017	Outbound Trust Fund Disbursements - Appropriations Ledger	PALM Outbound
PCI001	Outbound Project Information Extract	PALM Outbound
PCI004	Outbound CFDA Extract	PALM Outbound
PCI005	Outbound CSFA Extract	PALM Outbound
PCI006	Inbound Project Details	PALM Inbound
POI001	Outbound Encumbrance Extract	PALM Outbound
POI002	Inbound Encumbrance Load	PALM Inbound
POI003	Inbound Encumbrance Web Service	PALM Inbound

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6 – DEP SYSTEM REMEDIATION LIST

*The business systems listed is not an exhaustive list and are subject to change.

#	DEP System Remediation List
1	Administer Loans (SRF)
2	Board of Trustees Land Acquisition System (BTLDS)
3	Cash Receiving Application (CRA)
4	DEPPay
5	Document Imaging/Management System/Workflow (OCULUS)
6	ERIC (Environmental Restoration Integrated Cleanup)
7	FIN-Budget Projections
8	FIN-Convert
9	FIN-CRA Recon
10	FIN-GMS
11	FIN-PRA
12	FIN-Project Review
13	FIN-RateRpt
14	FIN-Tax
15	FIN-YES
16	FIN-Reports
17	FIN-Hub
18	FIN-Maintenance
19	Legal Case Tracking System (LCT)
20	Oculus Validations (OVALMain)
21	Payroll Expense Allocation System (PEAS)
22	SATS (Strategic Asset Tracking System)
23	Storage Tanks Contamination and Monitoring System (STCM)
24	Submerged Upland Payment Revenue System (SUPRS)
25	Electronic Forms and Flows (ELFF)
26	Water Assurance Compliance Systems (WACS)

#	DEP System Remediation List
27	Potable Water System (PWS)
28	Florida Integrated Environmental System Today - Data Maintenance (FDM)
29	Asbestos (ASB)
30	Oil and hazardous material incident tracking (OEROHMIT)
31	PAY_USER (DepPay)
32	ESSA
33	Wastewater Facilities and Related Sites (WAFR)
34	Permitting Application (PA)
35	Air Resource Management System (ARMS)
36	DEP People Service API
37	Qlik
38	CMSS

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Department of Financial Services

Agency Sponsor:	Scott Fennell, Deputy Chief Financial Officer	Submitted by:	Tanya McCarty
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/10/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DFS completed/continued the following activities related to system interfaces, Agency Business System (ABS) remediation, and FLAIR Transition preparation:

ABS Remediation

RW – Task ID 152
- o ABS OIT Integration team completed its updates for Project Status Reporting.

Financials Wave
- o Continued Agency Business Systems (ABS) scope assessment and assumptions documentation with information obtained from analysis of Financials Wave Tier 2 ABS applications, survey responses, and meetings with DFS business and technical subject matter experts.
- o Collaborated with the Florida PALM Change Control Network in support of Personalized Agency Workshop (PAW) Sessions with the Division of Workers Compensation.
- o Finalized the FLAIR – Florida PALM Replacement FY22-23 Operational Work Plan and supporting documents.

Payroll Wave
- o Continued Agency Business Systems inventory assessment, including analysis of Payroll Wave Tier 2 ABS applications.

FLAIR Transition
- o Continued collaboration sessions with Florida PALM for the review of the Inventory of Functions, Sub-Functions, and FLAIR Transition Assumptions.
- o Finalized the FLAIR – Florida PALM Replacement FY22-23 Operational Work Plan and supporting documents.

97 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
Financials Wave							
AMI003 - Outbound Asset Extract	OIT Budget Tool, Barcode Inventory	07/01/21	TBD		$0.00	$983.60	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
AMI004 - Outbound Asset Physical Inventory Extract	Barcode Inventory	07/01/21	TBD		$0.00	$865.50	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
AMI008 - Inbound Asset Physical Updates	Barcode Inventory	07/01/21	TBD		$0.00	$865.50	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API002 - Inbound Voucher Load	PTDP, UPMIS, WaPR, CODA, Origami	07/01/21	TBD		$355.67	$3,063.85	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API004 - Outbound Payment Extract	SPIA, UPMIS, OIT Budget Tool, CODA, Vendor History Website, Origami, FACTS, OpenGov, Transparency Website, OFR-Fiscal Dashboard	07/01/21	TBD		$105.00	$3,139.55	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API006 - Inbound	UPMIS, Origami	07/01/21	TBD		$105.00	$937.38	Planning for all API's to ABS remediation; documenting

Payment Cancellation							requirements as-is and to-be workflows.
API010 - Outbound Payment Remittance Advice Data	UPMIS	07/01/21	TBD		$0.00	$301.68	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API015 - Inbound Supplier Load	PTDP, WaPR, Origami	07/01/21	TBD		$355.67	$2,030.87	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API016 - Inbound W-9 System Updates	W-9	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API019 - Outbound W-9 System Data	W-9	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API020 - Outbound Supplier Data	SPIA, PTDP, UPMIS, WaPR, Origami, FACTS, PC-Works	07/01/21	TBD		$355.67	$4,000.40	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API023 - Outbound Stale Payments File to Unclaimed Property	UPMIS	07/01/21	TBD		$0.00	$301.68	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API024 - Outbound Voucher Status	UPMIS, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$301.68	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.

API031 - Outbound Voucher Accounting Detail	UPMIS, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$301.68	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API122 - Outbound Payment Extract Web Service	SPIA, Origami, UPMIS	07/01/21	TBD		$105.00	$1,272.22	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
API123 - Outbound Voucher Accounting Detail Web Service	UPMIS	07/01/21	TBD		$0.00	$301.68	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
ARI002- Outbound Customer Data	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
ARI007 – Inbound Deposit Data	CODA	07/01/21	TBD		$0.00	$731.30	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
ARI009 - Inbound Customer Data	Origami	07/01/21	TBD		$105.00	$635.70	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
ARI011 - Inbound AR Data	Origami	07/01/21	TBD		$105.00	$635.70	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
ARI024 – Outbound AR and Deposit	OIT Budget Tool, OpenGov,	07/01/21	TBD		$0.00	$435.77	Planning for all API's to ABS remediation; documenting

	Transparency Website						requirements as-is and to-be workflows.
BII001 – Inbound Billing Data	Origami	07/01/21	TBD		$105.00	$635.70	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
CMI004 - Outbound Bank Deposit Transactions	CODA, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$731.30	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GLI001 - Outbound ChartField Values	CODA, Lease Tracking, Origami, PIRQ, PC-Works, Allotments, OpenGov, FACTS	07/01/21	TBD		$1,238.50	$7,511.99	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GLI002 – Outbound Actuals Extract	OIT Budget Tool, Recon, FACTS, OFR-Fiscal Dashboard	07/01/21	TBD		$192.20	$1,187.97	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GLI003 – Inbound Contract ChartField	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GLI014 – Outbound Financial Balances Transparency Site	Transparency Website, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$192.20	$667.10	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GLI015- Outbound Cash Transaction and Balance Data	Transparency Website, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$192.20	$667.10	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GLI017 – Outbound	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting

Combo Code Extract							requirements as-is and to-be workflows.
GLI051- Outbound Detail GL Journal	Recon, OFR-Fiscal Dashboard		TBD		$192.20	$667.10	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GMI002 - Inbound FACTS Grant Data	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GMI003 - Outbound Recipient Type Extract	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GMI004 - Outbound Grant Receipt Details	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GMI005 - Outbound Grant Information Extract	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
GMI006 - Outbound Grant Information Extract to FACTS	FACTS	07/01/21	TBD		$0.00	$402.77	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.

KKI009 – Outbound Budget Extract	Allotments, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$234.30	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
KKI016 – Outbound Budget and Cash Balance Data	Allotments, Recon, OFR-Fiscal Dashboard	07/01/21	TBD		$192.20	$901.40	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
KKI017 – Outbound Trust Fund Disbursements – Appropriation Ledger	Allotments	07/01/21	TBD		$0.00	$234.30	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
PCI001 – Outbound Project Information Extract	OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.
POI001 – Outbound Encumbrance Extract	OIT Budget Tool, UPMIS, Allotments, OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$654.08	Planning for all API's to ABS remediation; documenting requirements as-is and to-be workflows.

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3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SPIA	07/01/21	TBD		$0.00	$1,004.50	Reviewing interface layouts and business processes for Financials Wave.
UPMIS	07/01/21	TBD		$0.00	$3,318.50	Reviewing, updating, and confirming interface layouts and business processes.
PTDP	07/01/21	TBD		$465.00	$2,065.50	Reviewing, updating, and confirming interface layouts and business processes.
FLAIR – FL PALM Transition	07/01/21	TBD		$47,138.25	$265,749.25	Continued collaboration sessions with Florida PALM for review of Functions, Sub-Functions, and FLAIR Transition assumptions, finalized FY 22-23 Operational Work Plan.
ABS – FL PALM Remediation	07/01/21	TBD		$55,112.50	$387,167.00	Finalized FY 22-23 Operational Work Plan, worked on ABS scope assessment and assumptions, and ABS interface remediation.
EIC	07/01/21	TBD		$0.00	$2,004.50	Reviewing, updating, and confirming interface layouts and business processes.
W9 System	07/01/21	TBD		$0.00	$1,649.50	Reviewing, updating, and confirming interface layouts and business processes.
CODA	07/01/21	TBD		$0.00	$3,656.50	Reviewing, updating, and confirming interface layouts and business processes.

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FLAIR@DFS	07/01/21	TBD		$0.00	$492.00	Reviewing, updating, and confirming interface layouts and business processes.
Budget Allotments	07/01/21	TBD		$0.00	$1,171.50	Reviewing, updating, and confirming interface layouts and business processes.
OpenGov	07/01/21	TBD		$0.00	$953.00	Reviewing, updating, and confirming interface layouts and business processes.
OIT Budget Tool	07/01/21	TBD		$0.00	$590.50	Reviewing, updating, and confirming interface layouts and business processes.
WaPR - SDTF	07/01/21	TBD		$287.00	$2,120.00	Reviewing, updating, and confirming interface layouts and business processes.
Barcode Inventory System	07/01/21	TBD		$0.00	$2,596.50	Reviewing, updating, and confirming interface layouts and business processes.
Lease Tracking System	07/01/21	TBD		$534.00	$2,991.00	Reviewing, updating, and confirming interface layouts and business processes.
FACTS	07/01/21	TBD		$0.00	$4,430.46	Reviewing, updating, and confirming interface layouts and business processes.
Origami	07/01/21	TBD		$1,050.00	$6,357.00	Reviewing, updating, and confirming interface layouts and business processes.
OMNI	07/01/21	TBD		$571.50	$1,658.00	Reviewing, updating, and confirming interface layouts and business processes.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
PIRQ	07/01/21	TBD		$599.50	$1,269.00	Reviewing, updating, and confirming interface layouts and business processes.
Transparency Website	07/01/21	TBD		$0.00	$0.00	Reviewing, updating, and confirming interface layouts and business processes.
Vendor History Website	07/01/21	TBD		$0.00	$297.50	Reviewing, updating, and confirming interface layouts and business processes.
P-Card Works	07/01/21	TBD		$0.00	$1,860.50	Reviewing, updating, and confirming interface layouts and business processes.
Reconciliation (Recon)	07/01/21	TBD		$961.00	$3,335.50	Reviewing, updating, and confirming interface layouts and business processes.
Payroll Load to FLAIR	07/01/21	TBD		$1,475.50	$2,459.00	Reviewing, updating, and confirming interface layouts and business processes.
Vendor Payee/Payments Website	07/01/21	TBD		$0.00	$297.50	Identifying interface layouts and business processes.
OFR-Fiscal Dashboard	07/01/21	TBD		$0.00	$0.00	Reviewing, updating, and confirming interface layouts and business processes.

*Costs listed in section three (3) include the costs listed in section two (2) and does not include project costs indirectly attributable to interface or remediation work (i.e., general project knowledge transfer).

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
9/27/2022	INC31848750	Bank Transfers with status - Selected/Approved/Awaiting Dispatch showing on Semi Manual Page Potential Bug

Department of Juvenile Justice

Agency Sponsor:	Heather DiGiacomo, Chief of Staff Dodie Garye, Director of Administrative Services	Submitted by:	Amanda Gaddis, Consultant & Project Manager
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/8/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, the Department of Juvenile Justice completed the following activities related to system interfaces and agency business system remediation:

- Completed Task 146 (Provide Agency Update for Project Status Reporting)
- Completed Task 323 (Complete Project and Grants Survey)
- Staff viewed the recording for the Executive Steering Committee Meeting held on November 16, 2022.
- Staff attended meeting with a third-party vendor on November 18, 2022. We provided feedback on the Personalized Agency Working Session held at DJJ and made recommendations for future Florida PALM meetings.
- Staff provided feedback for the Monthly Florida PALM Readiness Touchpoint on November 28, 2022.
- Held internal meetings within the Agency to provide feedback for monthly tasks and ensure lines of communication remain open.

DJJ has 1 Consultant supporting the transition to PALM on a full-time basis.
DJJ has 8 FTEs supporting the transition to PALM on a part-time basis (on as-needed basis).

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI003 - Inbound Contract ChartField API004 - Outbound Payment Extract File GMI002 – GMI0006	Contract Tracking System (CTS)	3/1/2023	6/31/2024	N/A	N/A	N/A	Currently on hold per guidance from the Florida State Legislature directing agencies to focus on CMS Wave remediation efforts before continuing with Financials/Payroll Waves. Updated Start/Finish dates to 3/1/2023 – 6/31/2024.
API024 - Outbound Voucher Status API031 - Outbound Voucher Accounting Detail API123 - Outbound Voucher Accounting Detail Web Service	Axiom Pro	3/1/2023	6/31/2024	N/A	N/A	N/A	Currently on hold per guidance from the Florida State Legislature directing agencies to focus on CMS Wave remediation efforts before continuing with Financials/Payroll Waves. Updated Start/Finish dates to 3/1/2023 – 6/31/2024.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Axiom Pro	3/1/2023	6/31/2024	N/A	N/A	N/A	Currently on hold per guidance from the Florida State Legislature directing agencies to focus on CMS Wave remediation efforts before continuing with Financials/Payroll Waves. Updated Start/Finish dates to 3/1/2023 – 6/31/2024.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Legal Affairs

Agency Sponsor:	Richard Martin, Chief of Staff	Submitted by:	Sabrina Donovan, Director of Administration
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/08/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November 2022:
- Readiness Coordinator touchpoint meeting 11/17/2022

I have removed the information previously reported in Section 2 – Agency System Interface Progress based on information provided during my meeting with the Readiness Coordinator. Information provided indicated that modules and interfaces would be reviewed as part of the project reset and information gained from agency support sessions.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
6 FTEs are supporting the transition to Florida PALM on a part-time basis.

We have an issue with conversion of agency FLAIR projects to Florida PALM OC2. We use the FLAIR project field to track revenue and expenditures for our legal cases and billing client agencies. This is a critical issue for our agency.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 **– AGENCY APPLICATION REMEDIATION PROGRESS**

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Access/SQL	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
eGrants	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting, Reconciliation	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
SQL Reporting, VANext	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Contract Reporting	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Procurement	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
Microsoft Dynamics Expense Reimbursement	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces
VANext	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
SATS-FLAIR (Strategic Systems & Technology Corp)	N/A	N/A	N/A	N/A	N/A	Dependent on review of modules and interfaces

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Military Affairs

Agency Sponsor:	COL Adam Curry	**Submitted by:**	Sylvia Sepulveda, Agency Liaison
Status Report Period:	November 1 – 30, 2022	**Submitted on:**	12/13/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of November, DMA completed the following activities related to system interfaces and agency business system remediation: • Completed all PALM required surveys. • Completed and submitted Agency Working Session ppt for 8 Dec meeting onsite at SFB. • No CMS Remediation issues to report. • All PALM working sessions attended.   One FTE is supporting the transition to Florida PALM on a full-time basis. Four FTE's are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Management Services

Agency Sponsor:	Katie Parrish, Deputy Secretary of Management Services, DMS		Submitted by:	Evelyn Harrison, Project Manager, Office of the Secretary, DMS PALM Liaison
Status Report Period:	November 1- November 30, 2022		Submitted on:	December 9, 2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of October, the Department of Management Services (DMS) completed the following activities related to system interfaces and agency business system remediation:

DMS
- Financial Management Services (FMS) staff have attended several Module Workgroup sessions and plan to continue to attend the workshops.
- FMS Chief continues to analyze current staff duties and adjust where appropriate to ensure a smooth transition for PALM and for compliance activities.
- FMS staff continue to provide training for DMS staff related to basic accounting and PALM.
- DMS Agency Liaison continues to provide updates to the Readiness Workplan Tasks via the DMS PALM Teams Channel and Smartsheet task reminders. On-site Personalized Agency Workshops (PAWS) hosted by DMS Dec 8.
- Enterprise meetings with PALM to discuss processes and next steps TBD in early 2023.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
7 FTEs are supporting the transition to Florida PALM on a part-time basis.

People First:
- Discussions are pending at the start of Payroll Wave activities. Human Capital Management (HCM) files are to be determined at this time. That is where the heavy lift will be for the People First PALM integrations.
- Internal planning meetings continue. Focus is the design impact on the People First system and continued analysis of applicable Florida PALM interface files.
- People First submitted an LBR request for FY 23/24 for the Financials and Payroll Waves.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.

<u>6</u> FTEs are supporting the transition to Florida PALM on a part-time basis.

Statewide Travel Management System (STMS):
- Internal planning meetings continue, focusing on the design impact on the STMS system and analysis of applicable Florida PALM interface files.
- STMS submitted an LBR request for FY 22/23 for the Financials Wave.

<u>0</u> FTEs are supporting the transition to Florida PALM on a full-time basis.
<u>4</u> FTEs are supporting the transition to Florida PALM on a part-time basis.

RETIREMENT:
<u>Financials Wave</u>
-

During the month of November, DMS Division of Retirement (Retirement) completed the following activities related to system interfaces and agency business system remediation:

0 FTE are supporting the transition to Florida PALM on a full-time basis.
6 FTE are supporting the transition to Florida PALM on a part-time basis.

<u>Financials Wave</u>
- There were no Palm Readiness (in-person) touchpoints for the month of November.
- Retirement accounting attended the one Personalized Agency Working Sessions (online) Checkpoints with the PALM team on November 28, 2022.
- Retirement accounting attended several internal PAWS preparation meetings to determine speaker, note taker, and agenda items. We will continue to develop our materials for the December 8th.
- On 10/28, DOR advised Retirement accounting that they recently learned returns for agencies (for whom DOR processes EFT payments) can no longer be allocated correctly by Treasury/DFS/PALM; therefore, Debit Memos are no longer provided (i.e., the money is no longer being debited out of Retirement's bank account). DOR receives the returns and is supposed to handle them in lieu of DFS. DOR's proposed workaround will be to send a report of all the returns for the month, and then request a JT from Retirement accounting for the money to be given back to DOR. As of 11/2, DOR is researching issues with DFS and will follow-up accordingly. Retirement accounting's concern is twofold: 1) changes to PALM/existing processes go undiscussed until an issue arises, and 2) another manual workaround is being implemented creating additional work for accounting teams. PALM team advised this is not a PALM issue rather a banking issue. Treasury is working on a proposed solution.
- Monthly meetings with the PALM Team related to FRS systems interfaces are on hold pending completion of CMS Wave issues.

- Outstanding Item #1 (Treating the FRS payroll like a payroll rather than like vendor payments) – The PALM Team may be able to accommodate our request to use the payroll module (HCM) to process the retired payroll payments instead of using the accounts payable module. They are optimistic that this solution could work for the FRS, and they will continue researching the details.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
6 FTEs are supporting the transition to Florida PALM on a part-time basis.

MFMP:
- The MFMP – PALM monthly meetings have been postponed due to MFMP stabilization activities and PALM's efforts towards CMS remediation. MFMP remains ready to continue interface and readiness discussions when needed.

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
4 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI002 - Inbound Asset Transfer and Disposal Request	Strategic Asset Tracking System	6/1/2022	TBD				FMS: Timelines based on the information available at this time and are subject to change.
AMI004 - Outbound Asset Physical Inventory Extract	Strategic Asset Tracking System	6/1/2022	TBD				FMS: Timelines based on the information available at this time and are subject to change.
AMI006 - Inbound Asset Additions, Adjustments and Physical Updates	Strategic Asset Tracking System	6/1/2022	TBD				FMS: Timelines based on the information available at this time and are subject to change.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI008 - Inbound Asset Physical Inventory Load	Strategic Asset Tracking System	6/1/2022	TBD				FMS: Timelines based on the information available at this time and are subject to change.
API021 - Outbound Authorized Bank Titles	Oracle Accounts Receivable	9/1/2022	9/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
ARI007 - Inbound Deposit Data	Oracle Accounts Receivable	9/1/2022	9/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
ARI020 - Outbound Returned Items Data	Oracle Accounts Receivable	9/1/2022	9/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
ARI024 - Outbound AR and Deposit Data	Oracle Accounts Receivable	9/1/2022	9/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
GLI001 - Outbound ChartField Values	BARS	2/1/2023	4/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
GLI002 - Outbound Actuals Extract	BARS	2/1/2023	4/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
GLI017 - Outbound Combo Code Extract	BARS	2/1/2023	4/1/2023				FMS: Timelines based on the information available at this time and are subject to change.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI018 - Outbound SpeedType	BARS	2/1/2023	4/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
GLI051 - Outbound Detail GL Journal	BARS	2/1/2023	4/1/2023				FMS: Timelines based on the information available at this time and are subject to change.
GLI030 - Outbound Account Description File		TBD	TBD	TBD	N/A	N/A	MFMP: Design discussions paused during Next Gen MFMP stabilization and PALM remediation efforts.
API004 - Outbound Payment Extract		TBD	TBD	TBD	N/A	N/A	MFMP: Design discussions paused during Next Gen MFMP stabilization and PALM remediation efforts.
API024 - Outbound Voucher Status		TBD	TBD	TBD	N/A	N/A	MFMP: Design discussions paused during Next Gen MFMP stabilization and PALM remediation efforts.
API002 –Inbound Voucher Load		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API004 – Outbound Payment Extract		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API006 –Inbound Payment Cancellation		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API010 – Outbound Payment Remittance Advice Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API015 –Inbound Supplier Load		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be needed until a later wave.
API020 – Outbound Supplier Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API021 – Outbound Authorized Bank Titles		09/03/20	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API024 – Outbound Voucher Status		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API025 – Outbound Outstanding Warrant Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API031 – Outbound Voucher Accounting Detail		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
API038 – Outbound FRS Retiree Information		TBD	TBD	TBD	N/A	N/A	Retirement: PALM Team has determined that this interface will not be need until a later wave.
API122 – Outbound Payment Extract Web Service		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI007 – Inbound Deposit Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI012 – Outbound ACH NOC Deposit Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
ARI020 – Outbound Returned Items Data		TBD	TBD	TBD	N/A	N/A	Retirement: PALM-related tasks are captured within the Division's IT Roadmap funding.
GLI001 - Outbound Chart Field Values		11/1/21	TBD			$196.01	PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
API021 – Outbound Authorized Bank Titles		11/1/21	TBD				PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
API028/API002 Inbound Voucher (BOTH)		11/1/21	TBD			$568.75	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API123/API024 Outbound Voucher Detail (BOTH)		11/1/21	TBD			$603.75	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
API122/API004 Outbound Payment Extract (BOTH)		11/1/21	TBD			$290.63	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
API027 Inbound Voucher Delete (WS)		11/1/21	TBD			$98.13	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
KKI008 Inbound Budget Precheck (WS)		11/1/21	TBD			$55.00	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
GLI012 Inbound Combo Edit (WS)		11/1/21	TBD			$55.00	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API020 Outbound Vendor Data (FILE)		11/1/21	TBD			$98.13	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.
API031 Outbound Voucher Accounting Detail		12/1/21	TBD			$55.00	STMS: Team is currently reviewing and finalizing the design efforts. Team will continue discussing in the monthly meetings with the Florida PALM team.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
DMS	N/A	N/A	N/A	$0	$0	N/A
People First	09/04/20	TBD	TBD	$51.88	$55,817.72	PF: Only GLI001 and API021 will be used by People First as part of the Financials Wave. All other files will be part of the HCM implementation, and the file layouts are TBD.
STMS	09/08/20	TBD	TBD	$0	$16,300.63	STMS: Team is currently reviewing and finalizing the design efforts for known interface needs. Team is waiting to assess the next implementation schedule proposed by the PALM team.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
FRS	09/03/20	TBD	N/A	$0	$8,698.50	CMS Wave impact is limited to making minor modifications to one existing FLAIR transaction interface file. Unanticipated CMS Wave remediation is reflected in cumulative cost noted here. Financials Wave impact is limited to interfaces described in Section 2, above.
MFMP						MFMP will be required to update our FLAIR integration to meet PALM requirements. Separate enhancement hours are set aside for PALM integration efforts.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
None	None	None

Division of Administrative Hearings

Agency Sponsor:	*Brian Newman, Acting Director & Chief Judge*	**Submitted by:**	*Patricia Kenyon, Operations Manager*
Status Report Period:	*November 1 – November 30, 2022*	**Submitted on:**	*12/5/2022*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of November, DOAH completed the following activities related to system interfaces and agency business system remediation: **N/A, DOAH does not have any interfaces for the Financials Wave.**

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A		N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Education

Agency Sponsor:	Suzanne Pridgeon, Deputy Commissioner, Finance and Operations	Submitted by:	Sasa Stefanovic, Deputy Comptroller
Status Report Period:	11/01/2022 – 11/30/2022	Submitted on:	12/14/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of November, Florida Department of Education working on the following activities related to system interfaces and agency business system remediation: • Identified the interfaces and working on field level mapping 0 FTEs are supporting the transition to Florida PALM on a full-time basis. 12 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	Application Extender	TBD	TBD	TBD			- Identified the interfaces
	Client Rehabilitation Informational System (AWARE)	7/1/22	12/31/22	TBD			- Identified the interfaces - Completed field level mapping
	Deposit F023	8/01/22	8/31/22	TBD			- Identified the interfaces

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
	EFT Mailer (F12)	TBD	TBD	TBD			- Identified the interfaces
	FLDOE Florida Grants System (FLAGS)	1/2/2023	2/28/23	TBD			- Identified the interfaces
	Indirect Cost F039	9/15/22	10/14/22	TBD			- Identified the interfaces
	PARS/PARSVR/PARSDBS (F004)	11/1/22	11/30/22	TBD			- Identified the interfaces
	Payroll	10/15/22	12/31/22	TBD			- Identified the interfaces
	Prorated F038	8/15/22	9/14/22	TBD			- Identified the interfaces - Completed field level mapping
	Rehabilitation Information Management System.Net (RIMS)	3/15/22	05/31/22	TBD			- Identified the interfaces - Completed field level mapping
	SAMAS – Main Database	TBD	TBD	TBD			Creating new structures – * waiting on PALM's response on unique keys sent on 02/15/22

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Process/Comments
SAMAS database & other DTI business systems to retain after PALM goes live with Financial wave: Analysis underway	TBD	N/A	N/A	$4,557.11	$37,539.92	
Rehabilitation Information Management System.Net (RIMS): Analysis underway	TBD	N/A	N/A	$0.00	$1,460.16	
Client Rehabilitation Informational System (AWARE) and OEL activities: Analysis underway	TBD	N/A	N/A	$2,182.08	$7,773.66	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A

Department of Health

Agency Sponsor:	Robert Herron, Division Director - Administration	Submitted by:	Terri Mulkey, Chief – Finance and Accounting
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/01/22

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, Florida Department of Health (Department) completed the following activities related to system interfaces and agency business system remediation:

- The Department is finalizing agenda for Personalized Agency Working Session with Florida PALM on Dec 6 and Dec 7.
- Planning and coordinating activities including a dry run with the Readiness Coordinator completed.
- The Department has submitted Task 323 Complete Projects and Grants Survey.
- Application Architect & Business Analyst are on boarded. DOH PALM team has reviewed FLAIR As-Is Manuals, Florida PALM Approach Documents and Florida PALM Standardized Business Process Models.
- The CCN Team at the Department meets weekly to discuss activities related to Florida PALM activities, Agency Business System remediation and planning for the upcoming fiscal year.

03 Consultant is supporting the transition to Florida PALM on a full-time basis.
12 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
AMI002	TBD	TBD	TBD	NA	NA	
AMI003	TBD	TBD	TBD	NA	NA	
AMI004	TBD	TBD	TBD	NA	NA	
AMI006	TBD	TBD	TBD	NA	NA	
AMI008	TBD	TBD	TBD	NA	NA	
API001	TBD	TBD	TBD	NA	NA	
API002	TBD	TBD	TBD	NA	NA	
API004	TBD	TBD	TBD	NA	NA	
API006	TBD	TBD	TBD	NA	NA	
API010	TBD	TBD	TBD	NA	NA	
API020	TBD	TBD	TBD	NA	NA	
API021	TBD	TBD	TBD	NA	NA	
API024	TBD	TBD	TBD	NA	NA	
API025	TBD	TBD	TBD	NA	NA	
API027	TBD	TBD	TBD	NA	NA	
API028	TBD	TBD	TBD	NA	NA	
API031	TBD	TBD	TBD	NA	NA	
API109	TBD	TBD	TBD	NA	NA	
API122	TBD	TBD	TBD	NA	NA	

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
API123	TBD	TBD	TBD	NA	NA	
API124	TBD	TBD	TBD	NA	NA	
API125	TBD	TBD	TBD	NA	NA	
ARI001	TBD	TBD	TBD	NA	NA	
ARI002	TBD	TBD	TBD	NA	NA	
ARI007	TBD	TBD	TBD	NA	NA	
ARI009	TBD	TBD	TBD	NA	NA	
ARI011	TBD	TBD	TBD	NA	NA	
ARI012	TBD	TBD	TBD	NA	NA	
ARI020	TBD	TBD	TBD	NA	NA	
ARI023	TBD	TBD	TBD	NA	NA	
ARI024	TBD	TBD	TBD	NA	NA	
BII001	TBD	TBD	TBD	NA	NA	
CMI004	TBD	TBD	TBD	NA	NA	
CMI007	TBD	TBD	TBD	NA	NA	
CMI011	TBD	TBD	TBD	NA	NA	
CMI013	TBD	TBD	TBD	NA	NA	
GLI001	TBD	TBD	TBD	NA	NA	
GLI002	TBD	TBD	TBD	NA	NA	
GLI006	TBD	TBD	TBD	NA	NA	
GLI010	TBD	TBD	TBD	NA	NA	
GLI012	TBD	TBD	TBD	NA	NA	

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
GLI017	TBD	TBD	TBD	NA	NA	
GLI018	TBD	TBD	TBD	NA	NA	
GLI020	TBD	TBD	TBD	NA	NA	
GLI031	TBD	TBD	TBD	NA	NA	
GLI051	TBD	TBD	TBD	NA	NA	
GLI059	TBD	TBD	TBD	NA	NA	
GLI060	TBD	TBD	TBD	NA	NA	
GMI001	TBD	TBD	TBD	NA	NA	
GMI003	TBD	TBD	TBD	NA	NA	
GMI004	TBD	TBD	TBD	NA	NA	
GMI005	TBD	TBD	TBD	NA	NA	
KKI001	TBD	TBD	TBD	NA	NA	
KKI008	TBD	TBD	TBD	NA	NA	
KKI009	TBD	TBD	TBD	NA	NA	
KKI016	TBD	TBD	TBD	NA	NA	
KKI017	TBD	TBD	TBD	NA	NA	
PCI001	TBD	TBD	TBD	NA	NA	
PCI004	TBD	TBD	TBD	NA	NA	
PCI005	TBD	TBD	TBD	NA	NA	
PCI006	TBD	TBD	TBD	NA	NA	
POI001	TBD	TBD	TBD	NA	NA	
POI002	TBD	TBD	TBD	NA	NA	

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Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
POI003	TBD	TBD	TBD	NA	NA	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Asset Management System (AMS)	TBD	TBD	TBD	NA	NA	
Axiom Pro	TBD	TBD	TBD	NA	NA	
BIMS	TBD	TBD	TBD	NA	NA	
Budget Spending Plan (BSP)	TBD	TBD	TBD	NA	NA	
Cash Receipts System	TBD	TBD	TBD	NA	NA	
Cell Phone Bill Verification System (CPBVS)	TBD	TBD	TBD	NA	NA	
CFDA Analysis System	TBD	TBD	TBD	NA	NA	
Child and Nutrition Payment Systems (MIPS)	TBD	TBD	TBD	NA	NA	
CMS Client Payment System (FIPBUS)	TBD	TBD	TBD	NA	NA	
Collocated Journal Transfer System (CJT)	TBD	TBD	TBD	NA	NA	
Commline Inventory System	TBD	TBD	TBD	NA	NA	
Contract Management System (CONMAN)	TBD	TBD	TBD	NA	NA	
CORTNE	TBD	TBD	TBD	NA	NA	

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Cost Allocation Plan System	TBD	TBD	TBD	NA	NA	
Data Quality Control Communication Lines/Devices File	TBD	TBD	TBD	NA	NA	
Division of Disability Determination (DDD) Accounting Transaction Systems	TBD	TBD	TBD	NA	NA	
DOH File Mover – Report for Route #1335 – FIS FACTS DFS Contract Inbound Data	TBD	TBD	TBD	NA	NA	
Employee Vendor Add/Update for Payroll Processing	TBD	TBD	TBD	NA	NA	
Environmental Health Database System (EHD)	TBD	TBD	TBD	NA	NA	
Environmental Health Online Processing System	TBD	TBD	TBD	NA	NA	
Financial and Information Reporting System (FIRS)	TBD	TBD	TBD	NA	NA	
Financial Information System – Titles and Expansions	TBD	TBD	TBD	NA	NA	
Financial Information System (FIS)	TBD	TBD	TBD	NA	NA	
Grant Reconciliation Systems	TBD	TBD	TBD	NA	NA	
Health Management System (HMS)	TBD	TBD	TBD	NA	NA	
MQA Allocation Program/Cash Balance Report	TBD	TBD	TBD	NA	NA	

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Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
MQA Internet Services Activity Control and Reporting System	TBD	TBD	TBD	NA	NA	
MQA Licensing – LicenseEase (COMPAS)	TBD	TBD	TBD	NA	NA	
Debit Memo System	TBD	TBD	TBD	NA	NA	
ODD Cash Management System (MicroPact – formerly LEVY)	TBD	TBD	TBD	NA	NA	
Payroll System	TBD	TBD	TBD	NA	NA	
Rate System	TBD	TBD	TBD	NA	NA	
Reconciliation System (RECON)	TBD	TBD	TBD	NA	NA	
Reconciliation Application (RECONCILE)	TBD	TBD	TBD	NA	NA	
Rehabilitation Information Management System (RIMS)	TBD	TBD	TBD	NA	NA	
Schedule C	TBD	TBD	TBD	NA	NA	
SPURS DataMart – Statewide Vendor File Download	TBD	TBD	TBD	NA	NA	
Trust Fund Cash Analysis	TBD	TBD	TBD	NA	NA	
Time IT!	TBD	TBD	TBD	NA	NA	
Year End Dual Year Certified Forward Payroll Reallocation System	TBD	TBD	TBD	NA	NA	

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
N/A		

Department of Lottery

Agency Sponsor:	*Becky Ajhar, CFO* *Reggie Dixon, Chief of Staff*	**Submitted by:**	*Chris Rorison, Project Manager*
Status Report Period:	*November 1-30, 2022*	**Submitted on:**	*12/09/2022*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of November, the Lottery participated in the following activities: • Participated in one Personalized Agency Working Sessions checkpoint online • Participated in one PALM Readiness Touchpoint Meeting No FTEs are actively supporting the transition to Florida PALM on a full-time or part-time basis, for the Financial Wave, outside of attending PALM meetings and workshops that are appropriate.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
B10 file	GL	Tbd	tbd		0	0	

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Identify remediation needs for Strategic Assets Tracking System	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for ARS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Aurora / CGS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for MICS	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Vendor Payments Database	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for General Ledger Database	Tbd	tbd		0	0	Next steps not scheduled yet
Identify remediation needs for Payroll Reporting	Tbd	tbd		0	0	Next steps not scheduled yet

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
(none)		

Department of Revenue

Agency Sponsor:	Clark Rogers, Chief of Staff	Submitted by:	Shannon Segers, Director of Financial Management
Status Report Period:	November 1-November 30, 2022	Submitted on:	12/8/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, DOR worked on the following activities:

- RW 146– Provide Agency Update for Project Status Reporting—related to system interfaces and agency business system remediation
- Personalized Agency Working Session (Nov.29 and 30) with FL PALM—provided agency unique processes in preparation for gathering requirements for the Financials and Payroll Waves

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
84 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
CMS Wave Remediation Activities	SUNTAX	7/20/21	9/17/21		$0.00	$0.00	
AMC001 Fixed Assets	Cherwell/ SharePoint	1/10/22	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI003 Outbound Asset Extract	FICAS	1/10/22	TBD				
AMI004 Outbound Asset Physical Inventory Extract	FICAS	1/10/22	TBD				
API002 Inbound Voucher Load	SUNTAX RADS RSDS CAMS	1/18/21	TBD		$2,585.00	$9,776.00	
API004 Outbound Payment Extract File	SUNTAX FICAS CAMS	1/10/22	TBD		$1,833.00	$8,366.00	
API006 Inbound Payment Cancellation	SUNTAX	1/10/22	TBD				
API010 Outbound Payment Remittance Advice Data	SUNTAX	1/10/22	TBD				
API020 Outbound Supplier Data	SUNTAX	1/10/22	TBD				
API024 Outbound Voucher Status	SUNTAX	1/10/22	TBD				

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API025 Outbound Outstanding Warrant Data	SUNTAX	1/10/22	TBD				
API026 Inbound DOR Supplier Levy Flag	SUNTAX	1/18/21	TBD				
API031 Outbound Voucher Accounting Detail	SUNTAX FICAS CAMS	1/10/22	TBD		$0.00	$0.00	
API124 Inbound SpeedChart	SUNTAX	1/10/22	TBD				
API125 Outbound SpeedChart	SUNTAX	1/10/22	TBD				
ARI002 Outbound Customer Data	SUNTAX	1/10/22	TBD				
ARI007 Inbound Deposit Data	SUNTAX CAMS	1/10/22	TBD		$1,175.00	$9,118.00	
ARI012 Outbound ACH NOC Deposit Data	SUNTAX	1/10/22	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI020 Outbound Returned Items Data	SUNTAX	1/10/22	TBD				
ARI024 Outbound AR and Deposit Data	CAMS	1/10/22	TBD		$0.00	$0.00	
BII001 Inbound Billing Data	SUNTAX	1/10/22	6/30/23	3/23/22			Removed from DOR Technical Workbook
CMI004 Outbound Bank Deposit Transactions	SUNTAX	1/10/22	6/30/23	2/24/22	$0.00	$0.00	DOR implemented in CMS Wave.
CMI013 Outbound BAI Bank Statements	SUNTAX	1/10/22	TBD				
GLI001 Outbound ChartField Values	FICAS SUNTAX	1/10/22	TBD				
GLI002 Outbound Actuals Extract	FICAS SUNTAX	1/10/22	TBD				
GLI006 Inbound Journal Entry	SUNTAX CAMS	1/10/22	TBD		$1,269.00	$8,648.00	

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI017 Outbound Combo Code Extract	SUNTAX	1/10/22	TBD				
GLI018 Outbound SpeedType	SUNTAX	1/10/22	TBD				
GLI020 Inbound SpeedType	SUNTAX	1/10/22	TBD				
GLI031 Outbound Tree Extract	SUNTAX	1/10/22	TBD				
GLI051 Outbound Detail GL Journal	SUNTAX FICAS	1/10/22	TBD				
KKI009 Outbound Budget Extract	FICAS	1/10/22	TBD				
POC001 Open Encumbrances	FICAS	1/10/22	TBD				
POI001 Outbound Encumbrance Extract	FICAS	1/10/22	TBD				

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
RABIT (Revenue Accounting and Budget Information Tool) System Remediation	10/2/20	TBD		$0.00	$0.00	ABS Remediation is in the Design phase.
Financial Information Cost Allocation System (FICAS) System Remediation	10/2/20	TBD		$1,410.00	$13,865.00	ABS Remediation is in the Design phase.
SUNTAX (System for Unified Taxation) System Remediation	10/2/20	TBD		$4,864.50	$9,235.50	ABS Remediation is in the Design phase.
Revenue Accounting Distribution System (RADS) System Remediation	10/2/20	TBD				ABS Remediation is in the Design phase.
Revenue Sharing Distribution System (RSDS) System Remediation	10/2/20	TBD				ABS Remediation is in the Design phase.
Child Support Automated Management System (CAMS) System Remediation	10/2/20	TBD		$1,645.00	$5,822.00	ABS Remediation is in the Design phase.
Contract Accountability Tracking System (CATS)	1/10/22	TBD				ABS Remediation is in the Design phase.
Revenue Asset Management Tracking System/ SATS (RAMS)	1/10/22	TBD				ABS Remediation is in the Design phase.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost – FYTD	Progress/Comments
Salary Overpayment Database	1/10/22	TBD				ABS Remediation is in the Design phase.
Cherwell/SharePoint	3/24/22	TBD				ABS Remediation is in the Design phase.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Department of State

Agency Sponsor:	Jennifer Kennedy, Assistant Secretary/Chief of Staff	Submitted by:	Antonio Murphy-Director of Administration
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/12/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of November DOS completed the following activities related to system interfaces and agency business system remediation: NA -The agency has no interfaces that will be used with PALM 4 FTEs are supporting the transition to Florida PALM on a full-time basis. 0 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Executive Office of the Governor

Agency Sponsor:	*Hanson, Dawn; Director of Administration*	Submitted by:	*Sasso, Kelley; Director of Finance and Accounting*
Status Report Period:	*November 1, 2022 – November 30, 2022*	Submitted on:	*12/12//2022*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, EOG (excluding DEM and LAS/PBS) completed the following activities related to system interfaces and agency business system remediation:

- n/a – EOG (excluding DEM and LAS/PBS) does not have any system interfaces or business systems that require remediation at this time.

During the month of November, LAS/PBS completed the following activities related to system interfaces and agency business system remediation:

- No Activities with PALM.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
KKI001 (ALTR) – Inbound Budget Journal • Budget Load • Adjustments to Budget • Carry Forward – June (OP) • Carry Forward – Sept (FCO) • February Reversions (FCO)	LAS/PBS	Interface review: 02/20 – 10/20 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Interface Review: 10/14/2020 Build: 03/21	Collapsed KKI003, KKI006, KKI007 into KKI001. Internal Testing – On hold
KKI002 – Inbound Appropriation Budget Ledger Reconciliation • Daily Reconciliation FLAIR/LAS/PBS		Review: 04/16/20 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Review:10/2020 Build: 03/21	Build complete Internal Testing – On hold

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
KKI005 – Outbound Tentative Reversion Balances • Sept 30 Reversions (OP) KKI005 – Outbound Tentative Reversion Balances		Review: 08/15/20 – 10/20 Build: 02/21 Internal Testing: 04/21	~~Internal Testing: 06/21~~	Review:10/28/2020 Build: 04/21	Build complete Internal Testing – On hold
GLI001 - Outbound Chartfield Values		Review: 08/15/2020		Review: 10/21/2020	Reviewed Interface Waiting on PALM for ChartFields.
GLI004 – Inbound Budgetary Code Values		Reviewed: 08/15/2020 Build: 02/21 Internal Testing: 04/21	~~Internal Testing: 06/21~~	Reviewed: 10/28/2020 Build: 04/21	Reviewed Interface. Build complete. Internal Testing – On hold .
~~GLI007 – Outbound Trial Balance~~ • ~~PDF Report~~		~~08/15/2020~~	~~10/31/2020~~	~~10/09/2020~~ .	~~PALM should be able to replace this functionality~~

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
Interface GLI009 – Outbound Unreserved Balances File –					continued to research and prepare crosswalk, file layout, requirement – waiting for PALM review of layout.
~~GLI016 – Outbound COA Crosswalk Extract~~		~~08/15/2020~~	~~10/31/2020~~	~~10/28/2020~~	~~Not needed.~~
~~GLI017 – Outbound Code Extract~~		~~08/15/2020~~	~~10/31/2020~~	~~10/28/2020~~	~~Not needed.~~
~~GLI030 – Outbound ChartField Values Data~~		~~08/15/2020~~	~~10/31/2020~~		~~Received 09/02/2020. *not identified as an LAS/PBS interface.~~
GLI031 – Outbound Tree Extract		Reviewed: 08/15/2020		Reviewed: 10/14/2020	New for LAS/PBS NEED the Tree Extract to identify changes within LAS/PBS
GLI071 – Outbound Disbursement Load • Disbursement Load		Reviewed: 08/15/2020 Build: 11/20 Internal Testing: 03/21	~~Internal Testing: 06/21~~	Reviewed: 10/28/2020 Build: 03/21	Interface reviewed. Build complete. Internal Testing – On hold
API004 – Outbound Payment Extract					– this file is currently sent to LAS/PBS **Financial Wave**

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Progress/Comments
GLI015 – Outbound Cash Transaction and Balance Data					– this file is currently retrieved by LAS/PBS **Financial Wave**
GLI057 – Outbound Trust Fund Revenue and Cash Balance Information					– this file is currently retrieved by LAS/PBS **Financial Wave**
KKI015 – Outbound Schedule of Allotment Balances					– this file is currently sent to LAS/PBS **Financial Wave**
~~GLI081 - Inbound Budget Entity to State Program Combination Edit);~~		~~TBD - New~~		~~Determined it will not be needed. 3/1/2022~~	~~responded to question about program component as a key ChartField; PALM posted new interface GLI081 (Budget Entity to State Program Combo Edit) – no file layout attached in smartsheet~~
KKI016 – Outbound Budget and Cash Balance Data					– this file is currently retrieved by LAS/PBS **Financial Wave**
KKI017 – Outbound Trust fund Disbursements					- Appropriation Ledger – this file is currently sent to LAS/PBS **Financial Wave**

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Financial Wave - LAS/PBS	01/2020	06/01/24				On hold
YS#15189 (Web PALMORG file): New file for PALM	11/21					On hold - Pending information from PALM
New - YS#15177 (PALM ChartFields Interface): create new PALM title interface for Account (GL/Object), Revenue Category, and DFS Organization	11/21	02/22				On hold - Need information from PALM
YS#15088 CFDx – description change	08/2021	09/21	09/21			Complete
YS#15072 ALDx description label change	02/21	12/22				On Hold
YS#15066 FBUR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15065 FBRR – Add Business Unit to backup	08/21	09/21	09/21			Complete
YS#15038 (Web RCTX - PALM): display new PALM fields to the page on Code Detail panel	11/21	02/22				On hold

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#15037 (RCTX - PALM): display new PALM fields to the screen on view/edit	11/21	02/22				On hold
YS#15036 (XRCF - PALM): add new PALM fields to file to be used/displayed in RCT transactions	11/21	02/22				On hold
YS#15010 Changes to ECTR report mainframe and web	11/20	12/31/20	10/26/21			Complete
YS#15009 ECTR – Add Budget Entity Type	11/20	12/21	10/21			Complete
YS#15005 Changes to ECTX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#15003 and YS#15004 File changes to EOG Code table	11/20	11/2020	08/08/21			Complete
YS#14997 YS#14998 - Changes to BETX mainframe and web data entry transactions	11/20	12/31/20	08/09/21			Complete
YS#14996 File changes to Budget Entity File –	11/20	11/2020	08/08/21			Complete
YS#14852 ALPR – use MFT as transfer mechanixm	12/19	06/20	04/20			On Hold due to Palm rollout schedule. Need to test MFT transfer.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
YS#14818 APPR -	09/19		N/A			Cancel – PALM has determined that this interface is no longer needed.
YS#14817 USSFFMS nightly interface	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14816 CFLR – Tentative and Op Rev	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14815 ALBR–	09/19	06/21				On Hold due to Palm rollout schedule changed
YS#14814 ALTR –	09/19	06/21				On Hold due to Palm rollout schedule changed

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
		Neither EOG or LAS/PBS have any incident reports with PALM.

Florida Commission on Offender Review, Florida Department of Corrections

Agency Sponsor:	Mark Tallent/Gina Giacomo	Submitted by:	Erica Starling, Agency Liaison
Status Report Period:	November 1 – 30, 2022	Submitted on:	12/10/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FDC/FCOR completed the following activities related to system interfaces and agency business system remediation:

- FDC/FCOR completed all required MRW tasks due in November as requested.
- FDC/FCOR continues to work on CMS tasks and remediation while Financials Wave is paused.

- 0 FTEs are supporting the transition to Florida PALM on a full-time basis.
- 24 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI003	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI004	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API004	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API020	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API024	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

12/14/2022

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API031	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
API125	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
ARI002	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
ARI012	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

12/14/2022

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI024	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI002	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI017	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI018	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI031	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GLI051	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
GMI005	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI009	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
PCI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.
POI001	New BARS	PAUSED	8/31/2023; We are working on updating our planned finish date per a recommendation from PALM		N/A	N/A	The interfaces listed have been identified in our Technical Workbook for the Financials Wave, which has been paused. Awaiting additional information on the new timeline and the IW replacement.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Bar coding scanning equipment	TBD	TBD		N/A	N/A	It is our understanding that the vendor, Strategic Systems and Technology, is modernizing their system to work with Florida PALM; we are reaching out to the vendor to discuss and will update this as appropriate
BARS Replacement	Paused	TBD		N/A	N/A	Our experience with the Query Writer tool thus far does not indicate that it will be sufficient to meet the needs of our processing staff for ad hoc data access for several reasons including: unintuitive user interface, confusing non-standard terminology, the necessity of Query Writers to have a good understanding of database querying, the lack of a SQL-writing interface, the absence of any fully automatable data access/export features (ODBC). As the need for ad hoc data access has been vital to the work of our processing accountants and analysts and given the absence of any suitable replacement for the ODBC access to Information Warehouse currently provided by FLAIR/iWay, our Agency does not feel our needs can be adequately met by the data access features offered by PALM. To ensure our Agency and staff are adequately equipped to complete their duties in PALM we have identified the need for an internally maintained data warehouse that provides a more intuitive and clearer query interface for our processing accountants as well as more robust data access features than provided by the Query Writer tool
CDC Payroll	TBD	TBD		N/A	N/A	Awaiting information on Payroll Wave to determine if this is necessary. Whether or not it will be retained cannot be determined at this stage.
Budget Payroll Reconciliation Process (using SAS)	TBD	TBD		N/A	N/A	Awaiting information on Payroll Wave to determine if this is necessary. Whether or not it will be retained cannot be determined at this stage.

12/14/2022

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
N/A	N/A	N/A

Florida Department of Law Enforcement

Agency Sponsor:	Charlotte Fraser Research and Planning Administrator	Submitted by:	Terri Speed Financial Administrator
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/9/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FDLE completed the following activities related to system interfaces and agency business system remediation:

Functional:
- FDLE participated in the PALM Advisory Council meeting, the Personalized Agency Working Session, and a Personalized Agency Working Sessions Checkpoint.

Project Management:
- The project team has developed project documentation, including Project Charter, Project Management Plan, Risk Assessment Model, and Project Schedule for the overall implementation, and a sub-project schedule for each application affected by the PALM project. The project team is now monitoring and controlling the agency-specific project deliverables.

Resources:
- 1 FTE is supporting the transition to Florida PALM on a full-time basis.
- 14 FTEs are supporting the transition to Florida PALM on a part-time basis.
- 5 Contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
BII001 – Inbound billing data	Civil Workflow	1/4/2021	6/30/2023		$200	$600	CWCS is an FDLE system to serve qualified agencies

| | Control System (CWCS) | | | | | | with fingerprint-based criminal background checks on applicants for employment and licensing. Currently, CWCS uses RAMS for invoice generation and CCService for credit card payments. When RAMS is retired, then CWCS needs to communicate with PALM directly for invoice generation. CWCS will also need to maintain all of its customer data in PALM. Different transaction types ex: Credit Memo (CM), Debit Memo (DM), invoice type, and receipts type specifically to identify CWCS transactions will need to be maintained in PALM directly. CWCS file format will need to be updated for integrating with PALM.

Progress: Specification for the current file format has been developed. AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS |

							migration approach, including how long to retain RAMS before interfacing CWCS with PALM. We have procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the CWCS database. FDLE completed integrating CWCS batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding interface field definitions to proceed.
BII001 – Inbound billing data	FALCON	1/4/2021	6/30/2023		$200	$600	Using FALCON, an FDLE system, users perform tasks related to the management of applicant-type fingerprints retained by FDLE when organizations submit criminal history background check requests. Similar to CWCS, FALCON uses RAMS for invoice generation and processing payments related to these invoices. When RAMS is retired, then FALCON needs to communicate with

							PALM directly for invoice generation. FALCON will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, and receipts type specifically to identify FALCON transactions need to be maintained in PALM directly. FALCON file format will need to be updated for integrating with PALM.

Progress: The AS-IS business process modeling for invoice generation is in progress. The file format will need to be updated when PALM releases the specification. We analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing FALCON with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the FALCON database/schemas. FDLE

								completed integrating FALCON batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding interface field definitions to proceed.
BII001 – Inbound billing data	Firearm Eligibility System (FES)	1/5/2021	6/30/2023			$100	$100	The Firearm Eligibility System (FES) is a web-based application for Federal Firearm Licensees (FFL) to submit firearm background check transactions. Currently, FES uses RAMS for invoice generation and EPay for credit card payments. When RAMS is retired, then FES needs to communicate with PALM directly for invoice generation and also for processing credit card payments related to these invoices. FES will also need to maintain all of its customer data in PALM. Different transaction types ex: CM, DM, invoice type, and receipts type specifically to identify FES transactions need to be maintained in PALM directly. The FES file format will need to be

							updated for integration with PALM. **Progress:** The AS-IS business process modeling for invoice generation is in progress. Specification for the file format has been developed. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing FES with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed integrating FES batch jobs on the DEV process server consumed by RAMS. We are waiting for further information regarding interface field definitions to proceed.
ARI007 – Inbound deposit data (possibly)	Electronic Payment (ePay)	1/4/2021	6/30/2023		$925	$1,850	EPay is an FDLE enterprise web-based application capable of accepting credit card payments for any internal system and is currently being used for invoice payments from gun dealers. EPay interacts with RAMS for invoice lookups and credit card

| | | | | | | | payments. When RAMS is retired, then ePay will need to communicate with PALM for receipt generation and invoice applications. The FES file format will need to be updated for integration with PALM. |
| | | | | | | | **Progress:** AS-IS business process modeling is in progress. The outbound file format to RAMS has been developed. The file format will need to be updated when PALM releases the specification. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing with ePay with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. Currently, FDLE is integrating ePay batch jobs on the DEV process server and database schemas to generate the batch files consumed by RAMS. We are waiting for further information to determine if this interface will suit our needs. |

| AMI004 – Outbound Asset Physical Inventory Extract

AMI008 – Inbound Asset Physical Inventory Load | SATS (Strategic Asset Tracking System) | 1/5/2021 | 6/30/2023 | | $960 | $960 | SATS is an application for tracking FDLE's property. The system also provides the capability for reconciling property with FLAIR. The file format for SATS will need to be updated when PALM releases the specification.

Progress: AS-IS business process modeling is in progress. A meeting with the SAT's vendor was completed to brief us on the upcoming changes to the system. Also, we reviewed the catalog of conversions for the Financials wave. Once PALM releases the specification, the vendor will start making changes to the system. We are waiting for further information regarding interface field definitions to proceed. |
|---|---|---|---|---|---|---|---|
| ARC001 – Conversion of active customers in agency business system

ARC002 – Conversion of detailed open receivables | Revenue Accounting Management System (RAMS) | 1/4/2021 | 6/30/2023 | | $1810 | $4,425 | RAMS is an Oracle ERP Financials modules-based Accounts Receivable system. RAMS interacts with multiple internal (CWCS/SHIELD/ FALCON/FES) and external applications |

							(DOR/DFS) to maintain customer information, and manage billing and payments. RAMS distributes invoices by mail as well as the FTP process. RAMS also maintains basic collection data necessary for processing past due payments.
								Progress: RAMS application has multiple standard and custom processes, as well as custom code components. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS before interfacing FDLE applications with PALM. We have reviewed the catalog of conversions for the financial wave. We have procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed provisioning of the development (DEV) servers and the creation of database/schemas. FDLE completed integrating batch jobs on the DEV

| | | | | | | process server consumed by RAMS. FDLE participated in the AR/Billing/Cash Management module workshop to analyze the changes needed for batch files to retire RAMS. We updated the technical workbook. We analyzed the latest version of ARC001 and ARC002 interface files and have drafted a set of questions that would need additional input; Both ITS and OFS plan to review the files and interface questions this month. We are waiting for further information regarding interface field definitions to proceed. |

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Amplifund (Grants Management)	1/5/2021	6/30/2023		$0	$0	Amplifund is an agency-specific cloud-based statewide system used to provide start-to-finish management for most of FDLE's pass-through grants and related sub-awards. It generates NCD files for payments, encumbrances, and encumbrance adjustments which

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						are uploaded to FLAIR using Entire Connection. It also generates a daily ftp file for newly awarded subgrants (contracts) which FACTS imports. **Progress:** We have reviewed the catalog of conversions for the financial wave. ITS and the OFM team met multiple times to discuss the FLAIR-FACTS integration. We are waiting for further information regarding interface field definitions to proceed.
Credit Card Service (CCService)	1/5/2021	6/30/2023		$0	$0	CCService is a web-based interface for collecting payments from CCHInet/SHIELD/CAPS/CWCS and Firearm dealers (FES). CCService communicates with NIC and RAMS for FES invoice payments through credit card payment processors. When RAMS is retired, then CCService will need to communicate with PALM for AR functionalities. The CCService file format will need to be updated for integration with PALM. **Progress:** AS-IS business process modeling is in progress. The file format will need to be updated when PALM releases the specification. We have analyzed and strategized the RAMS migration approach, including how long to retain RAMS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						before interfacing CCService with PALM. Also, we procured hardware/software needed for standing up a parallel track for PALM changes. FDLE completed the provisioning of the development server and the creation of the CCService database.
FDLE Payment – Interface Gateway (Potential Application)	1/5/2021	6/30/2023		$0	$0	When RAMS is retired, FDLE will have to design and implement a new gateway system for centralized access to PALM. This will avoid the need to have various applications such as CWCS, FALCON, and CCService directly interface with PALM. **Progress:** Not started; once PALM specification for invoice generation is available, FDLE may initiate this subproject.
Member Assigned Resource Tracking System (MARTS)	1/5/2021	6/30/2023		$0	$0	MARTS is an FDLE web-based application that imports cell phone call detail, sends verifications to members, and pays vendor invoices. **Progress:** AS-IS business process modeling is in progress. The outbound file format to FLAIR has been developed. The file format will need to be updated when PALM releases the specification.

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						Provisioning of servers is in progress.

4 **– FLORIDA PALM PRODUCTION SUPPORT**

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Department of Transportation

Agency Sponsor:	*Lisa Saliba, Assistant Secretary*		Submitted by:	*Lisa L. Evans, Agency Liaison*
Status Report Period:	*November 1 – November 30, 2022*		**Submitted on:**	*12/9/2022*

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November 2022, FDOT completed the following activities related to system interfaces and agency business system remediation for the FDOT PALM System Transition (FPST):

- Resolved Incident number INC32667879: Verified deposit remains on the unreconciled deposit report.

- Continued the review and updates to the FDOT Agency Unique Process Tracker. Nine action items assigned during the September 21-22, 2022, Personalized Agency Working Session (PAWS) are still underway.

- Continued remediation efforts in the following summary work areas for the Financials and Payroll Implementation Waves:

    o Adoption of the Florida PALM Chart of Accounts:
        ▪ Documenting AS-IS state and known TO-BE state based on current Florida PALM information and analysis of ChartFields. Identifying requirements based on documented decisions, with the use of decision logs and internal workshop discussions. As of November 2022, the Department is monitoring 30 decisions related to the implementation of the Florida PALM ChartFields. Computing asset remediation plans are being developed for 10 of the documented decisions.
        ▪ Completed deployment of remediation infrastructure with creation of 100+ database tables in the development environment to function as landing zones for interfacing ChartField data. Created the server environment for Classic ASP sites for future development efforts. Completed physical data structure changes for the State Program, Organization and Operating Level Org ChartFields, and the elimination of the Internal Budget Indicator ChartField. Targeting FUND (a.k.a. Trust Fund) as the next COA field to physically change in the test environment and create the landing zone for the Fund tree structure. Additional efforts are dependent on updates to several interface layouts by the Florida PALM team.
        ▪ Paused the remediation plan for the Department's Transportation Vendor Information (TVI) application and the use of Florida PALM Supplier data attributes. Documented all work session(s) with the FDOT Vendor

Overview of Agency progress during reporting period:

- Subject Matter Experts related to use cases, potential user interface changes, and other areas that use TVI heavily. Additional effort is pending design of the Supplier interface by the Florida PALM team and discussions with the Division of Corporations regarding their vendor file.
  - Continued the analysis of the Department's use of "hard-coded" values for General Ledger, Object Code, and Other Cost Accumulator for all computing assets. Findings are being documented for review with Subject Matters Experts (SMEs) to determine if specific outbound interfaces should be targeted for processing changes, data validation routines updated, and/or data references replaced with specific Account ChartField values.
  - Continued analysis of the current use of Expansion Option and Expansion Set by the Department's computing assets to transition to the Florida PALM Speed Charts and Speed Types functionality. Data cleansing efforts are completed for cleaning up existing values of Expansion Option and Expansion Set where the 16-character State Program was still being used. Reviewing the derivation process for accounting transaction ChartFields to reduce the number of Speed Chart and Speed Types that will be required in the Florida PALM solution.
  - Coordinated with the Department of Management Services (DMS) on a purge process for approximately 2.3 million charge objects for the Department's interface to the PeopleFirst system. Attempting to use the existing automated interface to change old Charge Objects to a delimited status, as well as potentially replacing the current interface to PeopleFirst with the new modern interface. The new process will result in a 75% reduction of timesheet related charge code combinations.

  - Florida PALM Interface Layouts and File Definitions Review:
    - Continued the analysis on the impact of the Chart of Accounts and Standardized Business Process Model adoption on the Department's Contract Funds Management (CFM) system. Focused on the current process for vendor changes within FLAIR and the impact on the fund approval process and the creation of interfacing transactions. Continued confirmation of legacy data attribute mapping to the POI001/2/3 Florida PALM interface layouts. Continued remediating business and data objects, as well as the mapping between the two, in preparation for new fields on the POI interfaces.
    - Continued the analysis efforts for the Department's Electronic Estimates Disbursement (EED), Consultant Invoice Tracking (CITS), and Right of Way Management (RWMS) systems.
      - Mapping the data each application receives from FLAIR today and identifying which Florida PALM interfaces will provide the data in the future.
      - Documenting additional data interface needs, and identifying touchpoints, transformations, etc. that will be needed for system functionality.

Overview of Agency progress during reporting period:

- Reviewing and updating system documentation and collecting as-is state use cases and requirements.
- Selected pilots for EED data lineage/workflow workgroups and identified sample data for data lineage efforts.
- Reviewed proposed EED replacement strategy with Department leadership and confirmed the resource commitment and the priority of analysis and rewrite efforts.
- Continued the impact analysis of the OWPB budget checking and budget allotment as-is process for the Fixed Capital Outlay - Work Program budget categories. OWPB has completed the Florida PALM Impact Analysis phase. As of November 2022, the asset technical review process determined that 568 assets are not impacted and 178 assets that require remediation. Of those 178 assets: 24 are now "In Progress" with programming and unit testing, and 11 are marked as remediation "Complete".
- Continued the Florida PALM Impact Analysis Phase for OOC owned computing assets. As of November 2022, the asset technical review process determined that 166 assets are not impacted and 460 assets that require remediation. Of those 460 assets: 21 are now "In Progress" with programming and unit testing, and 1 is marked as remediation "Complete".
- Continued the analysis of interface layouts and file definitions for the Asset Management module. Efforts are underway to confirm the mapping of the current FLAIR interfaces to Florida PALM file definitions with Department SMEs and to determine alternatives for identified gaps.
- Continued the analysis of the Chart of Accounts and Standardized Business Process Model adoption on the Department's cost distribution functionality and supporting computing assets. Continued the mapping of these legacy data attributes to Florida PALM interface layouts and expanded the review of the accounting transaction data attributes to include code references for primary, secondary, statewide, and other document references as well as various date related attributes. Analyzed the Department's FLAIR transactions with the PowerBI dashboard (based on data from the FLAIR outbound TR2 file interface) to provide summary data analytics on the impact of Florida PALM ChartFields and additional transaction references. The current proposal for the use of the Project and related ChartFields is:
  - Project Hierarchy:
    - Project: 55 + Department's current 11-character Financial Project
    - Project Activity: Constant value
    - Project Source: Department's current 3-character External Object
    - Project Category: Legacy SAMAS Batch data attribute
    - Project Subcategory: Pending
  - Other Accumulator 1 (OA1): Legacy Other Cost Accumulator data attribute

Overview of Agency progress during reporting period:

- Other Accumulator 2 (OA2): Legacy Agency Unique and non-FTE Cost Center data attributes

- Continued to manage the scope of the Department's transition to the Florida PALM solution. As of November 2022, the computing asset inventory analysis is shown below:

Computing Asset Classification	Original Count	New Computing Assets	Total Scope	Inactive Computing Assets	Active Computing Assets	Remediation Not Required	Candidates for Remediation
	1,450	636	2,086	297	1,789	892	897

- Continued the review of the Department's computing assets that are candidates for Florida PALM remediation, and as of November 2022, the status of the assets is shown below:

Computing Asset Impact Counts for PALM Implementation							
Inventory Type	Research Required	Analysis Not Started	Analysis in Progress	Remediation Required	Remediation In Progress	Remediation Complete	Total
Application:	1	72	0	27	4	2	106
Automated Job/Process:	3	20	10	106	6	1	146
Interface:	1	7	14	62	0	0	84
Report:	72	124	32	280	42	11	561
Total:	77	223	56	475	52	14	897

Overview of Agency progress during reporting period:

As a reminder, we will continue prioritizing the applications with the highest business capability risk and that will create the Department's accounting transactions within the Florida PALM solution.

- The Department was appropriated $2 million for Fiscal Year 2022-23 to continue the transition efforts to the Florida PALM solution. The FPST Fiscal Year 2022-23 3rd quarter budget amendment requesting a release of an additional $585,427 is pending approval by the Executive Office of the Governor and is in Legislative Consultation as of December 8, 2022. The submission of the FPST budget issue for Fiscal Year 2023-24 is pending additional direction from the Florida PALM Team and the Executive Office of the Governor.

- The staffing resources supporting the remediation analysis for Florida PALM on a full-time or part-time basis for Fiscal Year 2022-23 are:
  - o Internal FTEs: 3 full-time and 6 part-time.
  - o Contracted staff augmentation: 5 full-time and 12 part-time.

  As additional tasks are assigned, the number of staffing resources supporting FDOT's transition to Florida PALM will be updated accordingly.

- FPST Risks and Issues:
  - o There are 24 logged risks with 7 risks with a status of increasing:

Risk #	Risk Description	Status	Impacted Areas
Risk 02	Major schedule changes in Florida PALM solution would impact our remediation efforts.	Increasing	Schedule; Cost; Quality
Risk 03	Scope changes in Florida PALM solution.	Increasing	Cost; Scope; Quality
Risk 08	Delay or loss of planned funding for the program.	Increasing	Schedule; Cost; Scope; Quality
Risk 11	Timeliness of Florida PALM communications regarding solution functionality design and technical details. Technical workgroups previously scheduled August 2022.	Increasing	Schedule; Cost; Scope; Quality
Risk 15	The new "Account" CoA field will be replacing the GL and Object codes. FDOT needs the specifications for how to cross walk GL and object codes to account in Florida PALM. Delay in this information delays our ability to remediate our systems.	Increasing	Schedule; Cost; Scope; Quality
Risk 17	Vendor specifications are incomplete. FDOT TVI uses TIN and Seq # for vendors; Supplier is the new name for vendor and Traveler is new name for sub vendors. FDOT needs additional specifications on vendor functionality to determine TVI remediation requirements.	Increasing	Schedule; Cost; Scope; Quality
Risk 18	MFMP revisions and impact on TVI is unknown. FDOT needs additional specifications on MFMP changed functionality to determine TVI remediation requirements.	Increasing	Schedule; Cost; Scope; Quality

Overview of Agency progress during reporting period:

       o One Issue remains open with a status of stable, with one issue closed during November 2022:

Issue #	Issue Description	Status	Impacted Areas
Issue 1	Request to update mainframe GEN and Access GEN software for Florida PALM remediation has been delayed by Ensono (provider of mainframe as a service) since October 8, 2021. After FDOT staff made numerous attempts to escalate the request, the software was installed. FDOT is configuring the additional connectivity infrastructure and the issue will be resolved accordingly.	Stable	Impedes remediation efforts
Issue 2	FPST has not maintained the impacted computing asset inventory count with the tracking of additions, removals, impact analysis underway, unit testing efforts, system testing efforts, and remaining assets requiring remediation. As a result, FPST is unable to clearly define scope, modify budget request assumptions, measure project progress, and accurately reflect appropriated budget use. If FPST does not address this issue, the Department will not be ready for the transition to Florida PALM and there will be a disruption in the ability to manage its budget, financial commitments, and mission-critical interfaces to the Statewide Accounting System.	Closed	Scope, Schedule, Cost

- Discussion items to review with the Florida PALM Team pending scheduling include:
  - Resolution of outstanding questions from the Module Workgroups, Tips and Tricks Webinars, and Readiness Touchpoint Meetings.
  - Availability of an electronic invoice or outbound interface for use in billing funding partners (such as FHWA) within the Billing module.
  - Review of Federal Highway Administration's federal project and appropriation data structures
  - Release of Chart of Accounts ChartField values for Configuration Workbooks.
  - Review of the Commitment Control Module functionality for the Department specific Fixed Capital Outlay - Work Program Budget Category ChartField values.
  - Review of the GLI003 interface between FACTS and PALM and the Contract ChartField changing from 5 to 10 characters, as well as whether there will be interfaces to replace the existing FACTS functionality for allowing agencies to load contract data and image information.
  - Updates on Supplier interface characteristics based on interactions with MFMP and Division of Corporations contacts and review of sample data values.
  - Release of the Conversion Offering APC001 – Suppliers.

Overview of Agency progress during reporting period:
The list of Florida PALM interfaces and FDOT Agency Business Systems is shown below in Section 2. The FPST computing asset remediation efforts are included for the four summary work areas for the Financials and Payroll Implementation Waves and are listed below in Sections 3. This effort relates to the Chart of Accounts, transactional, master balance, account description, and crosswalk data highlighted in the Catalog of Interface Offerings. The planned start and actual finish dates will be provided based on the FPST project schedule. The planned finished dates have been changed to "TBD" and will be modified based on the revised Florida PALM project schedule for the Financials and Payroll Waves. Actual costs are included for those computing assets in Sections 2 and 3 where remediation work has begun.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI002 (inbound)	Property Management Report System	7/1/21	TBD				Currently mapped as the replacement for FDOT's existing Property Management Report System (PMRS) Transaction interface
AMI003 (outbound)	Property Management Report System	02/10/22	TBD				Currently mapped as the replacement for FDOT's existing Property Management Report System (PMRS) Property Master interface
AMI004 (outbound)							

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
AMI006 (inbound)	Property Management Report System	7/1/21	TBD				Currently mapped as the replacement for FDOT's existing Property Management Report System (PMRS) Transaction interface
AMI008 (inbound)	Property Management Report System	7/1/21	TBD				Currently mapped as the replacement for FDOT's existing Property Management Report System (PMRS) Transaction interface
API002 (inbound)	Consultant Invoice Transmittal System	8/15/22	TBD				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP -Approve Unencumbered Transactions, Biweekly Payroll Transactions, Supplemental Payroll Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, and CAP - Encumbered Payables Approvals
API002 (inbound)	Electronic Estimate Disbursement	7/1/21	TBD				
API002 (inbound)	Right of Way Management System	8/15/22	TBD		$1,890.00	$2,632.50	

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API004 (outbound)	AASHTOWARE Project Sitemanager						
API004 (outbound)	Consultant Invoice Transmittal System						
API004 (outbound)	Electronic Estimate Disbursement						
API004 (outbound)	Right of Way Management System						
API004 (outbound)	PCM - Cost Allocation Process (PCMOC002)						
API010 (outbound)	AASHTOWARE Project Sitemanager						
API010 (outbound)	Consultant Invoice Transmittal System						
API010 (outbound)	Electronic Estimate Disbursement						
API010 (outbound)	Right of Way Management System						
API020 (outbound)	Transportation Vendor Information	7/1/21	TBD				Currently mapped as the functional replacement for the FLAIR VC1 daily file
API020 (outbound)	Contract Funds Management	7/1/21	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API020 (outbound)	Consultant Invoice Transmittal System	7/1/21	TBD				Reviewing new API020 - Outbound Supplier Data File interface to determine new structure and fields.
API020 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD				
API020 (outbound)	Right of Way Management System	7/1/21	TBD				
API021 (outbound)		8/15/22	TBD				Currently mapped as the functional replacement for the FLAIR VC1 daily file and VE1 daily file
API024 (outbound)	AASHTOWARE Project Sitemanager	7/1/21	TBD				
API024 (outbound)	Consultant Invoice Transmittal System	7/1/21	TBD				
API024 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD				
API024 (outbound)	Right of Way Management System	7/1/21	TBD				
API027 (inbound web)	AASHTOWARE Project Sitemanager	7/1/21	TBD				
API027 (inbound web)	Consultant Invoice Transmittal System	7/1/21	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API027 (inbound web)	Electronic Estimate Disbursement	7/1/21	TBD				
API027 (inbound web)	Right of Way Management System	7/1/21	TBD				
API028 (inbound web)	AASHTOWARE Project Sitemanager	8/15/22	TBD				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, Supplemental Payroll Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, and CAP - Encumbered Payables Approvals
API028 (inbound web)	Consultant Invoice Transmittal System	8/15/22	TBD				
API028 (inbound web)	Electronic Estimate Disbursement	8/15/22	TBD		$651.04	$13,110.66	
API028 (inbound web)	Right of Way Management System	8/15/22	TBD				
API031 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	TBD				Review underway to address the required interface for the Department's daily journals and supporting accounting entries to
API031 (outbound)	AASHTOWARE Project Sitemanager	7/1/21	TBD				

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API031 (outbound)	Consultant Invoice Transmittal System	7/1/21	TBD				be processed in Florida PALM. Currently mapped as the functional replacement for the FLAIR VC1 daily file
API031 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD		$2,984.48	$4,543.51	
API031 (outbound)	Right of Way Management System	7/1/21	TBD				
API122 (outbound web)	AASHTOWARE Project Sitemanager	7/1/21	TBD				Reviewing new API122 - Outbound Payment Extract Web Service interface to determine feasibility in replacing existing API functionality.
API122 (outbound web)	Consultant Invoice Transmittal System	7/1/21	TBD				
API122 (outbound web)	Electronic Estimate Disbursement	7/1/21	TBD				
API122 (outbound web)	Right of Way Management System	7/1/21	TBD				
API123 (outbound web)	AASHTOWARE Project Sitemanager	8/15/22	TBD				Currently mapped as the functional replacement for the FLAIR VC1 daily file
API123 (outbound web)	Consultant Invoice Transmittal System	8/15/22	TBD				
API123 (outbound web)	Electronic Estimate Disbursement	8/15/22	TBD			$152.90	
API123 (outbound web)	Right of Way Management System	8/15/22	TBD				

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API124 (inbound)	AASHTOWARE Project Sitemanager	7/1/21	TBD				Currently mapped as the functional replacement for the current VC1 daily file and the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, Supplemental Payroll Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, and CAP - Encumbered Payables Approvals
API124 (inbound)	Consultant Invoice Transmittal System	7/1/21	TBD				
API124 (inbound)	Electronic Estimate Disbursement	7/1/21	TBD				
API124 (inbound)	Right of Way Management System	7/1/21	TBD				
API124 (inbound)	Contract Funds Management	7/1/21	TBD				
API124 (inbound)	ReportCaster - Future Year Encumbrances Brought Forward	7/1/21	TBD				
API125 (outbound)	AASHTOWARE Project Sitemanager	7/1/21	TBD				
API125 (outbound)	Consultant Invoice Transmittal System	7/1/21	TBD				
API125 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD				

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API125 (outbound)	Right of Way Management System	7/1/21	TBD				
API125 (outbound)	Contract Funds Management	7/1/21	TBD				
API125 (outbound)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/22	TBD				
ARI007 (inbound)	Batch Error Management	8/15/22	TBD				Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, and CAP - Accounts Receivable Invoicing (ARI) Cash on Account Transactions Script
ARI007 (inbound)	Accounts Receivable Invoicing	8/15/22	TBD				
ARI007 (inbound)	Receipt Processing System	8/15/22	TBD				
ARI012 (outbound)	Batch Error Management	8/15/22	TBD				
ARI020 (outbound)	Batch Error Management	8/15/22	TBD				
ARI023 (inbound)	Batch Error Management	8/15/22	TBD				Currently mapped as the replacement for the

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
ARI023 (inbound)	Accounts Receivable Invoicing	8/15/22	TBD				following FDOT interfaces: CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, and CAP - Accounts Receivable Invoicing (ARI) Cash on Account Transactions Script
ARI023 (inbound)	Receipt Processing System	8/15/22	TBD				
ARI024 (outbound)	Batch Error Management	7/1/21	TBD				Review underway to address the required interfaces for the Department's daily journals and supporting accounting entries to be processed in Florida PALM.
ARI024 (outbound)	Accounts Receivable Invoicing	7/1/21	TBD				
ARI024 (outbound)	Receipt Processing System	7/1/21	TBD				
ARI024 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	TBD				
GLI001	SAMAS Tables Processing (STP)	7/1/21	TBD				
GLI001 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD				Reviewing new GLI001 – Outbound ChartField Values Data interface to determine new
GLI001 (outbound)	Employee Quarterly Awards	7/1/21	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI001 (outbound)	Receipt Processing System	7/1/21	TBD				layout, structure, and fields.
GLI001 (outbound)	Property Management Reporting System	7/1/21	TBD				
GLI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	TBD				
GLI001 (outbound)	Contract Funds Management	7/1/21	TBD				
GLI001 (outbound)	Cash Forecasting System	7/1/21	TBD				
GLI001 (outbound)	Consultant Invoice Transmittal System	7/1/21	TBD				
GLI001 (outbound)	Right of Way Management System	7/1/21	TBD				
GLI002 (outbound)	Indirect Cost Allocation	7/1/21	TBD				
GLI002 (outbound)	Materials Supply Inventory	7/1/21	TBD				
GLI002 (outbound)	Mobile Equipment	7/1/21	TBD				
GLI002 (outbound)	PPS - Payroll Cost Distribution	7/1/21	TBD				
GLI002 (outbound)	Project Cost Redistribution	7/1/21	TBD				

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI002 (outbound)	Toll Redistribution	7/1/21	TBD				
GLI002 (outbound)	Batch Error Management	7/1/21	TBD				
GLI002 (outbound)	Contract Funds Management	7/1/21	TBD				
GLI002 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	TBD				
GLI006 (inbound)	Comptroller Automated Platform (CAP)	7/1/21	TBD				
GLI006 (inbound)	Indirect Cost Allocation	8/15/22	TBD			$52.50	Currently mapped as the replacement for the following FDOT interfaces: CAP - Approve Disbursement Corrections Interface, CAP - Approve General Accounting Transactions, CAP - Approve Journal Transfers, CAP - Approve Unencumbered Transactions, Biweekly Payroll Transactions, CAP - Accounts
GLI006 (inbound)	PPS - Payroll Cost Distribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Project Cost Redistribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Toll Redistribution	8/15/22	TBD			$52.50	
GLI006 (inbound)	Batch Error Management	8/15/22	TBD				
GLI006 (inbound)	Mobile Equipment	8/15/22	TBD			$52.50	
GLI006 (inbound)	Project Cost Management	8/15/22	TBD			$45.00	

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI006 (inbound)	Materials and Supplies Inventory	8/15/22	TBD			$52.50	Receivable Invoicing (ARI) Cash on Account

GLI006 (inbound)	Receipts Processing System	8/15/22	TBD				Transactions Script, Supplemental Payroll Transactions, CAP - Project Cost Redistribution (PCR) Transactions Script, Receipts Processing System (RPS) Transactions, TR58 Transactions (On Demand and Monthly) - Payroll, Project Cost Management (PCM) - OOC.FOCUS.CNTL (PCMOC005), Payroll - OOC Report Caster\Bi-Weekly\PYRLJOB4, Project Cost Management (PCM) - ISQAANDC.SCHED.PROD.JCLIMO(PCMOC003), Materials and Supplies Inventory (MSI) - OOC.LIB.CNTL(MSIREP01), Mobile Equipment (MEQ) - OOC.LIB.CNTL(MEQREP01), Tolls Redistribution - OOC Report Caster\Toll Redistribution, Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
							Transactions, Contract Funds Management (CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions
GLI016 (outbound)		10/18/21	TBD				CMS and Financials Wave: inbound to FDOT. The COA Crosswalk is required to translate existing FDOT data values to Florida PALM COA values for the Carry Forward Application and additional remediation efforts. Remediation will begin in October 2021 with the review of the data interface received from the Florida PALM Team.
GLI017 (outbound)	Right of Way Management System	7/1/21	TBD				
GLI017 (outbound)	Contract Funds Management	7/1/21	TBD				
GLI017 (outbound)	Electronic Estimate Disbursement	7/1/21	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI018 (outbound)	Contract Funds Management	7/1/21	TBD				Review underway for end-state solution.
GLI031 (outbound)	Contract Funds Management	7/1/21	TBD				GLI031 - Outbound Tree Extract is currently mapped as the functional replacement for the current EX1 and EX2 daily files
GLI031 (outbound)	PCM - Cost Allocation Process (PCMOC002)	7/1/21	TBD				
GLI051 (outbound)	Indirect Cost Allocation	8/15/22	TBD			$52.50	Review underway to address the required interface for the Department's daily journals and supporting accounting entries to be processed in Florida PALM.
GLI051 (outbound)	Materials Supply Inventory	8/15/22	TBD			$52.50	
GLI051 (outbound)	Mobile Equipment	8/15/22	TBD			$52.50	
GLI051 (outbound)	PPS - Payroll Cost Distribution	8/15/22	TBD			$52.50	
GLI051 (outbound)	Project Cost Redistribution	8/15/22	TBD			$52.50	
GLI051 (outbound)	Toll Redistribution	8/15/22	TBD			$52.50	
GLI051 (outbound)	Batch Error Management	8/15/22	TBD				
GLI051 (outbound)	PCM - Cost Allocation Process (PCMOC002)	8/15/22	TBD				

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI051 (outbound)	Contract Funds Management	8/15/22	TBD				
GMI001 (inbound)		8/15/2	TBD			$1,980.00	GMI001 is currently mapped to the current Contract Funds Management (CFM) FACTS Batch Interface
GMI005 (outbound)		8/15/22	TBD			$967.50	Review interface to map grant details to agency business systems
KKI001 (inbound)		9/16/21	TBD			$13,758.84	Layout KKI001 is currently mapped to the required interface for the current TR20/21 Ad-Hoc Scripting Interface
KKI008 (inbound)		7/1/22	TBD			$2,070.00	
KKI009 (outbound)		7/1/22	TBD			$7,016.83	
KKI012 (inbound)	Turnpike and Rail Enterprises Carry Forward	9/16/21	TBD				Review of data attribute mapping is complete using KKI001 interface.
KKI016 (outbound)	Contract Funds Management	7/1/21	TBD				

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Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
KKI017 (outbound)	Batch Error Management	8/15/22	TBD				
PCI001 (outbound)	Contract Funds Management	8/15/21	TBD				PCI001 - Outbound Project Information Extract is currently mapped as the functional replacement for the current PJ1 daily file.
PCI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	8/15/21	TBD			$742.50	
PCI004 (outbound)	Contract Funds Management	7/1/21	TBD				
PCI005 (outbound)	Contract Funds Management	7/1/21	TBD				
PCI006 (inbound)	Generate Project Account Correlation (DASPJ45P)	8/15/21	TBD			$585.00	Review of layout PCI006 is currently underway to address legacy functionality for project correlations. Dependent on the review of the Perform Allocations functionality within the General Ledger Module Work Group(s), as well as the completion of the Interface Office Hours currently scheduled for 08/15/2022.
POI001 (outbound)	Contract Funds Management	8/15/21	TBD				POI001 - Outbound Encumbrance Extract

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
POI001 (outbound)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/21	TBD				is currently mapped as the functional replacement for the existing EN1 daily file
POI001 (outbound)	PCM - Cost Allocation Process (PCMOC002)	8/15/21	TBD				Review underway to address the required interface for the Department's daily journals and supporting accounting entries to be processed in Florida PALM.
POI002 (inbound)	Contract Funds Management	8/15/21	TBD				Currently mapped as the replacement for the following FDOT interfaces: CFM - Closed Encumbrance Lines Deletion Script, Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60 Transactions, and Contract Funds Management (CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions
POI002 (inbound)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/21	TBD				
POI003 (inbound web)	Contract Funds Management	8/15/21	TBD			$8,100.00	Review of layout POI003 is underway to

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
POI003 (inbound web)	ReportCaster - Future Year Encumbrances Brought Forward	8/15/21	TBD				address the required interface for the Department's encumbrances. Currently mapped as the replacement for the following FDOT interfaces: CFM - Closed Encumbrance Lines Deletion Script, Contract Funds Management (CFM) - OOC Report Caster\Year-End\TR60 Transactions, and Contract Funds Management (CFM) - OOC Report Caster\Year-End\CFMYearEnd\TR60 Rebatch Transactions

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Downstream Financial Planning and Analysis computing assets	7/1/21	6/30/23	8/19/21			406 tasks scheduled for FY2021-22 have been completed.
Financials Wave computing assets decouple and recouple	6/15/21	6/30/22	11/30/21			56 computing assets have been completed. The remaining 15 computing assets will be addressed in FY 2022 – 2023 based on Florida PALM Financials and Payroll Waves design activities.
Florida PALM Chart of Accounts computing asset impact analyses	6/15/21	TBD		$47,179.90	$301,321.98	Business Systems currently in analysis are CFM, EED, TVI, CITS, PMRS, and RWMS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
Florida PALM interface layouts and file definition computing asset impacts	7/1/21	TBD		$68,082.90	$402,354.51	Continued the review and analysis of published interface layouts for the Standard Business Process Models and documenting interface analysis and mapping of legacy data attributes.

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
None		

Florida Department of Veterans' Affairs

Agency Sponsor:	*Alfred Carter, Chief of Staff*	Submitted by:	*Linda Rizzo, Director of Administration*
Status Report Period:	*November 01 – November 30th, 2022*	Submitted on:	*December 02, 2022*

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of November, the Department of Veterans' Affairs completed the following activities related to system interfaces and agency business system remediation:

- SPON323 - Completed and submitted the Projects and Grants Survey to inform the Project about how you currently manage project and grants. Completed 11/01/22.
- SPON146 - Provided agency update for Project Status Reporting. Completed 11/01/22
- Meeting Agenda for Personalized Agency Working session. Completed 11/09/22.
- Personalized Agency Working session presentation. Completed 11/30/22.
- Meetings & workshops - attended monthly touch point and Personalized Agency Working session.

Currently nine FTEs are supporting the transition to Florida PALM on a full-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Gaming Commission Control

Agency Sponsor:	Lisa Mustain, Director of Administration	Submitted by:	Ronda Pearson, Bureau Chief of Financial Services
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/06/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:
During the month of November, FGCC completed the following activities related to system interfaces and agency business system remediation: • N/A 6 FTEs are supporting the transition to Florida PALM on a full-time basis. 0 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
TBD							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
TBD						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida School of the Deaf and Blind

Agency Sponsor:	Tracie C. Snow, President		Submitted by:	John F. Wester, Comptroller
Status Report Period:	November 1 – November 30, 2022		Submitted on:	12/01/22

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FSDB completed the following activities related to system interfaces and agency business system remediation:

    RW 152

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
1 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						None at present

4 – FLORIDA PALM PRODUCTION SUPPORT

Incident Submission Date	Incident Number	Summary of Incident
The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
N/A		None at present time

Florida Fish and Wildlife Conservation Commission

Agency Sponsor:	Jessica Crawford, Chief of Staff		Submitted by:	Laurie Kershaw, Agency Liaison
Status Report Period:	November 1 – November 30, 2022		Submitted on:	12/7/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, FWC completed the following activities related to system interfaces and agency business system remediation:

- Provided Agency Update for Project Status Reporting
- Attended Florida PALM Advisory team meeting
- Attended Executive Steering Committee meeting
- Continued working on our Org Code Cleanup efforts
- Continued working on our PID Cleanup efforts
- Continued working on our Business Process mapping efforts
- Submitted our Projects and Grants Survey

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
22 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
On hold							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FWC business systems for Florida PALM Implementation: FLINT, RMS and LaserFiche	07/01/2022	TBD		$52,638.44	$290,017.81	

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

Florida Highway Safety and Motor Vehicles

Agency Sponsor:	Steve Burch, Bureau Chief	Submitted by:	Mike Alexander, Deputy Bureau Chief
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/06/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, HSMV completed the following activities related to system interfaces and agency business system remediation:

- Attended Personalized Agency Working Sessions Checkpoint
- Provided HSMV action items for Florida PALM Personalized Agency Support Session

Five FTEs and two contractors are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
API002	FAME	01/07/22	06/30/2023			$16,125	Mapping interface fields to current FLAIR process
API010	FAME	01/07/22	06/30/2023			$1,578	Mapping interface fields to current FLAIR process
GLI006	FAME	01/07/22	06/30/2023				Mapping interface fields to current FLAIR process

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
GLI051	FAME	01/07/22	06/30/2023				Mapping interface fields to current FLAIR process
AMI002	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI003	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI004	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI006	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
AMI008	Service NOW	01/07/22	06/30/2023				Will use API to transfer data
CMI013	FRVIS	10/12/2020	08/31/2021	08/31/2021		$32,162	Completed, continued maintenance

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
FAME	10/12/2020	06/30/2023			$17,703	Mapping interface fields
Service NOW	09/01/2021	06/30/2023				Will use API to transfer data
FRVIS	10/12/2020	08/31/2021	08/31/2021		$32,162	Completed, continued maintenance

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
NA	NA	NA

Justice Administrative Commission

Agency Sponsor:	Alton L. "Rip" Colvin, Jr., Executive Director		Submitted by:	Susie Kalous, Professional Accountant II
Status Report Period:	November 1-30, 2022		Submitted on:	December 2, 2022

1 - STATUS OVERVIEW

A. Overview of Agency progress during reporting period:

During the month of **November,** JAC completed the following activities related to system interfaces and agency business remediation:

- Task 107 Configuration Workbook – on hold

With the implementation of the Financial Wave delayed, JAC is anxious to test the segregated access controls when available so the offices are assured their information will not be available to other offices.

15 FTEs are supporting the transition to Florida PALM on a full-time basis.
 0 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 **– AGENCY SYSTEM INTERFACE PROGRESS**

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
API002 – Inbound Voucher Load	7/1/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS.
API024 – Outbound Voucher Status	02/1/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API031 – Oubound Voucher Accounting Detail	02/1/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API010 – Outbound Payment Remittance Advice Data	02/1/2021	TBD	n/a	n/a	n/a	Flat File for BOMS. Planning to contact CIP to review & implement Interface.
API020 – Outbound Supplier Data	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API028 – Inbound Voucher Web Service	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API041 – Voucher Spreadsheet Upload	TBD	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API109 – Outbound Supplier Crosswalk	02/01/2021	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.
API123 – Outbound Voucher Accounting Detail Web Service	(added 12/3/2021)	TBD	n/a	n/a	n/a	Flat File for CAATS. Reviewing Design & Interface Guidelines.

Interface Modification for Florida PALM	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
API124 – Inbound Speedchart	TBD	TBD	n/a	n/a	n/a	Flat File, Web Service for BOMS and CAATS. Reviewing Design & Interface Guidelines.
API125 – Outbound SpeedChart	TBD	TBD	n/a	n/a	n/a	Reviewing Design & Interface Guidelines.
GLI001 – Outbound Chart Field Values	02/01/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.
GLI016 – Outbound Chart of Accounts (COA) Crosswalk Extract Layout	02/05/2021	TBD	n/a	n/a	n/a	Flat File, Web Service for CAATS. Reviewing Design & Interface Guidelines.

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Comments
CAATS (Court Appointed Attorney Tracking System)	3/1/2021	TBD	n/a	n/a	n/a	n/a
My JAC (JAC Online Billing System)	3/1/2021	TBD	n/a	n/a	n/a	Not a direct interface, does have remediation work.
BOMS (Business Office Management System)	TBD	TBD	n/a	TBD	TBD	n/a
Mail Tracker	TBD	TBD	n/a	n/a	n/a	n/a
TR30 Upload Program	TBD	TBD	n/a	n/a	n/a	n/a

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Comments
Due Process Reporting Tool	TBD	TBD	n/a	n/a	n/a	n/a
Payroll Upload	TBD	TBD	n/a	n/a	n/a	n/a

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Solution Center more than 10 business days ago and are still open:

Incident Submission Date	Incident Number	Summary of Incident
n/a		

12/14/2022

Public Service Commission

Agency Sponsor:	Apryl Lynn, Deputy Executive Director - Administrative	Submitted by:	Raquel Revells, Accountant III
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/09/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, the Public Service Commission completed the following activities related to system interfaces and agency business system remediation:

- The PSC continues to participate in tasks associated with the Readiness Workplan.
- The PSC participates in monthly Touchpoint meetings.
- There are no system interfaces or system remediation activities associated to the PSC.

Four FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
N/A							

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
N/A						

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A		

State Courts System

Agency Sponsor:	Allison Sackett, State Courts Administrator	Submitted by:	Jackie Knight, Chief of Finance & Accounting
Status Report Period:	November 1 – November 30, 2022	Submitted on:	12/13/2022

1 - STATUS OVERVIEW

Overview of Agency progress during reporting period:

During the month of November, the SCS completed activities outlined in the Readiness Workplan (RW). We have agency business systems that we are considering for FL PALM interface for the Financial & Payroll waves.
- Payroll Download
- SCS Contract System
- Invoice Management System
- Transaction History
- Strategic Asset tracking System (SATS)

0 FTEs are supporting the transition to Florida PALM on a full-time basis.
10 FTEs are supporting the transition to Florida PALM on a part-time basis.

2 – AGENCY SYSTEM INTERFACE PROGRESS

Florida PALM Interface	Agency Business System	Planned Start Date	Planned Finish Date	Actual Finish Date (completed)	Cost for the Month	Cumulative Cost - FYTD	Progress/ Comments
TBD	All systems outlined above						Staff at the SCS is currently discussing interface transition processes for business systems mentioned above

3 – AGENCY APPLICATION REMEDIATION PROGRESS

Agency Business System Remediation Task	Planned Start Date	Planned Finish Date	Actual Finish Date *(completed)*	Cost for the Month	Cumulative Cost - FYTD	Progress/Comments
						No Plans to remediate any applications at this time

4 – FLORIDA PALM PRODUCTION SUPPORT

The following incident reports were submitted to the Florida PALM Solution Center more than 10 business days ago and are still open:		
Incident Submission Date	Incident Number	Summary of Incident
N/A	N/A	N/A