

<b>Date</b>	07/28/2021	<b>Time</b>	2:00 – 4:00 p.m.
<b>Location</b>	Florida Department of Environmental Protection		
<b>Objective</b>	July 28, 2021 Executive Steering Committee Meeting Minutes		
<b>Attendees</b>	<p><b>Executive Steering Committee:</b>                  Scott Fennell, Chair (DFS); Carlton Bassett (DFS); Jimmy Cox (DMS); Cody Farrill (AHCA); James Grant (FDS); Laurie Grasel (EOG); Renee Hermeling (DFS); <del>Rosalyn (Rez) Ingram (DMS)</del>; Maria Johnson (DOR); Mike Jones (EOG); Tony Lloyd (DCF); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Mark Merry (DFS); Robin Naitove (FDOT)</p> <p><b>Speakers:</b>                  Sean Buchanan (DFS); Matt Cole (Accenture); Mark Fairbank (ISG); Scott Fennell (DFS); Shelley McCabe (DFS); Melissa Turner (DFS)</p> <p><i>*Members who were unable to attend are denoted by strikethrough text.</i></p>		
<b>Attachments/ Related Documents</b>	<ul style="list-style-type: none"> <li>• <a href="#">Executive Steering Committee Meeting Presentation</a></li> </ul>		

Meeting audio is available on <https://myfloridacfo.com/floridapalm/oversight>

**Roll Call: Facilitated by Scott Fennell (DFS)**

Mr. Scott Fennell called the meeting to order at 2:00 p.m. with a roll call of the Executive Steering Committee (ESC) members. Fifteen of the 16 members were present. Mr. Fennell welcomed the two new members, Cody Farrill from the Agency for Health Care Administration, and Jamie Grant from Florida Digital Service.

**Presentation: Facilitated by Sean Buchanan (DFS); Matt Cole (Accenture); Scott Fennell (DFS); Shelley McCabe (DFS); Melissa Turner (DFS)**

The action items resulting from the meeting include:

- Mr. Sean Buchanan will continue to meet with a subset of agencies to gather feedback on Payroll implementation timing impact, and the
- ESC will have future discussions on migrations to the production environment.

**Next Meeting: Facilitate by Melissa Turner (DFS)**

The next meeting is scheduled for August 25. The meeting location will be shared with ESC members. The meeting adjourned at 4:05 p.m.