EXECUTIVE STEERING COMMITTEE

DEPARTMENT OF FINANCIAL SERVICES

MAY 12, 2021

PROJECT UPDATE AND VOTING ACTION

SEAN BUCHANAN, MATT COLE, SCOTT FENNELL, MELISSA TURNER

FloridaPALM
Planning, Accounting, and Ledger Management

Executive Steering Committee Meeting   05/12/2021

Florida PALM Project Update
Contract Management

▸ Amendment 5 Update

Florida PALM Project Update

Central Wave – Ready for Conversion Testing Go/No-Go Decision

○ Not Started
◐ In Progress
● Complete

Go/No-Go Components

● Master Data Configuration Workbook	● Prototype 2 Delivery
● Conversion Extract Layouts	● Training Curriculum
● System Testing Plan	● Application Development – Conversions

Florida PALM
Planning, Accounting, and Ledger Management

Florida PALM Project Update
Voting Action

▸ Independent Validation and Verification Assessment

▸ Request for Public Comment

▸ Central Wave – Ready for Conversion Testing Go/No-Go Decision

Florida PALM Project Update
Central Wave Implementation Approach

After consulting with the CFO, Business Sponsors, stakeholders, and our implementation partner, the Department is looking to combine the Central and Departmental Waves into one implementation.

▸ Benefits of the proposed change

- Mitigates risk and reduces effort:
  - Addresses concerns expressed by some stakeholders that the current Central timeline may be too aggressive
  - Simplifies agency change management – there is only one transition from FLAIR to Florida PALM
  - Eliminates an interim solution that is dependent on updating FLAIR
  - Eliminates some agency build and testing for integration to a temporary Florida PALM Central Wave solution
- Provides time for additional agency readiness and support:
  - Timeline provides extended duration for testing, including User Acceptance Testing
  - Agencies have more time to cleanse data before conversion into Florida PALM
  - Additional time provides opportunity for agencies and FFMIS partners to have hands-on exposure to the system (e.g., Model Office)
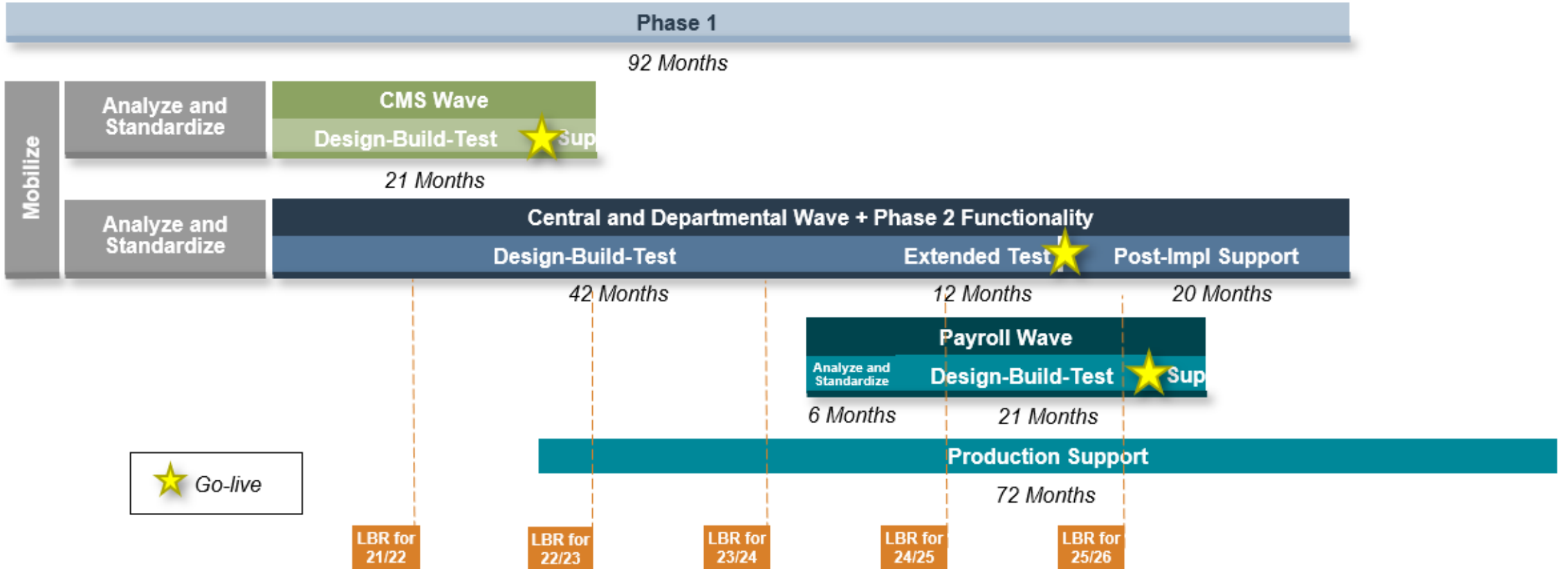
Florida PALM Project Update
Proposed Project Timeline

Florida PALM Project Update
Requesting Feedback for a Combined Implementation

▸ Next steps
- ◦ ESC feedback will provide for future implementation(s)
- ◦ Agencies and FFMIS partners will provide input on the revised plan
- ◦ Project Team will assess impacts to scope, schedule and cost, and to present revised plan to ESC for review and approval
- ◦ Department of Financial Services will execute contract amendment to reflect the revised plan

Florida PALM Project Update
Scope – CMS Wave

▸ Interface Testing – Complete
  ◦ Cycle 1 (Connectivity): 82 of 82 scripts tested, with 100% pass rate
  ◦ Cycle 2 (Technical): 69 of 69 scenarios tested with 100% pass rate
  ◦ Cycle 3 (Functional): 56 of 56 scripts tested with 95% pass rate

▸ User Acceptance Testing – Complete
  ◦ Tested 105% for a plan of 100% with 99% pass rate

▸ Full Dress Rehearsal – In Progress
  ◦ Cutover rehearsal: completed 4/29-5/5
  ◦ Post-cutover rehearsal: in progress 5/10-5/13

▸ Operations Readiness Testing – In Progress

NEXT SCHEDULED MEETING

MAY 26, 2021

Contact Information

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