

Date	12/9/2020	Time	2:00 – 4:00 p.m.
Location	Virtual Meeting To view the meeting materials, join GoToMeeting from your computer, tablet, or smartphone: https://global.gotomeeting.com/join/576977413 For audio participation, enable your computer audio when going GoToMeeting (preferred method when bandwidth is available) or dial-in from your phone: (571) 317-3122, Access Code: 576-977-413		
Objective	December 9, 2020 Executive Steering Committee Meeting		
Invitees	Executive Steering Committee: Scott Fennell, Chair (DFS); Carlton Bassett (DFS); Jimmy Cox (DMS); Laurie Grasel (EOG); Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Tony Lloyd (DCF); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Mark Merry (DFS); Robin Naitove (FDOT); Ryan Nolan (DFS); Speakers: Matt Cole (Accenture); Mark Fairbank (ISG); Scott Fennell, Chair (DFS); Deana Metcalf (DFS); Jason Shiver (DFS); Melissa Turner (DFS)		

Topic	Facilitator	Allotted Time
Roll Call and Opening Remarks	Scott Fennell	2:00 – 2:05 p.m. (5 mins)
Review of November 10, 2020 Meeting Minutes	Scott Fennell Melissa Turner	2:05 – 2:15 p.m. (10 mins)
Florida PALM Project Updates <ul style="list-style-type: none"> • Risks and Issues • Budget • Schedule • Scope 	Matt Cole Scott Fennell Deana Metcalf Jason Shiver Melissa Turner	2:15 – 3:30 p.m. (75 mins)
Independent Verification and Validation Assessment	Mark Fairbank	3:30 – 3:45 p.m. (15 mins)
Upcoming Activities	Melissa Turner	3:45 – 3:55 p.m. (10 mins)
Adjourn	Melissa Turner	3:55 – 4:00 p.m. (5 mins)