

<b>Decision Log ID #</b>	225
<b>Requester Name</b>	Sharon Studley
<b>Owner Name</b>	Melissa Turner
<b>Due Date</b>	April 30, 2021
<b>Track Ownership</b>	Project-Wide
<b>Decision Type</b>	Go/No-Go

## Description

This Go/No-Go Decision is presented to the Executive Steering Committee (ESC) to confirm the expected activities have been completed in preparation for the Central Conversion Testing.

If the decision is approved, the Florida Planning, Accounting, and Ledger Management (PALM) Project (Project) and impacted agency partners can move forward with scheduled conversion testing activities

## Background

The Software and System Integrator (SSI) Contract and Statement of Work describe a process for Go/No-Go Decision checkpoints. These checkpoints occur to assess the Project and provide the Department and the ESC the ability to determine whether or not to proceed with a subsequent Project stage or activity. This Go/No-Go decision is focused on Central Conversion testing. There are six deliverables, listed below, that are prerequisites for this Central Conversion Testing Go/No-Go Decision.

1. D199 – The Master Data Configuration Workbook documents the configuration tasks and instructions that will guide the Project Team in loading the configuration into the Configuration (CFG) environment. The deliverable was accepted by the Contract Manager on May 11, 2021.
2. D460 – The Conversion Extract Layouts capture legacy system data for conversion into the Solution. The deliverable was accepted by the Contract Manager on November 9, 2020.
3. D468 – The System Testing Plan provides the details required to effectively prepare and execute system testing for the Central Wave of Florida PALM. The deliverable was accepted by the Contract Manager on May 11, 2021.
4. D470 – The Prototype 2 Delivery provides the Project Team an environment to be used for Project Team learning and end user engagement activities. The deliverable was accepted by the Contract Manager on April 28, 2021.
5. D500 – The Training Curriculum documents the planned courses and content to be created by the Florida PALM Project (Project) to support the functional and technical areas of the Solution for the Central Wave. The deliverable was accepted by the Contract Manager on April 13, 2021.
6. D501 – Application Development - Conversions creates Conversion Specific Application Development Documentation which will consist of Functional Design, Technical Design, and Unit Test documentation for each Conversion item in the Central Wave RICEFW Inventory. – The deliverable was accepted by the Contract Manager on May 12, 2021.

## **Considerations**

The deliverables associated with the Go-No/Go Decision were prepared and submitted by the Project Team. The deliverables were presented with no major quality issues and were in alignment with the Statement of Work. Upon the completion of the prerequisites for this decision, the Project Team is requesting a Go/No-Go decision. A Go decision will allow the Project to move forward with scheduled project activities. A No-Go decision will require analysis of scheduled activities to determine impact, which could require the addition of unplanned activities to the Project Schedule. Additionally, a No-Go decision would result in the creation of a project issue.

## **Final Decision**

## **Decision By**