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| Date | 08/26/2020 | Time | 2:00 – 4:00 p.m. |
| Location | Virtual Meeting To view the meeting materials, join GoToMeeting from your computer, tablet, or smartphone: https://global.gotomeeting.com/join/887927677 For audio participation, enable your computer audio when going GoToMeeting (preferred method when bandwidth is available) or dial-in from your phone: +1 (646) 749-3122 with Access Code: 887-927-677 | | |
| Objective | August 26, 2020 Executive Steering Committee Meeting | | |
| Invitees | Executive Steering Committee: Scott Fennell, Chair (DFS); Carlton Bassett (DFS); Jimmy Cox (DMS); Laurie Grasel (EOG); Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Tony Lloyd (DCF); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Mark Merry (DFS); Robin Naitove (FDOT); Ryan Nolan (DFS); Speakers: Matt Cole (Accenture); Mark Fairbank (ISG); Scott Fennell, Chair (DFS); Laurie Kershaw (FWC); Deana Metcalf (DFS); Jennifer Reeves (DFS); Melissa Turner (DFS) | | |

| Topic | Facilitator | Allotted Time |
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| Roll Call and Opening Remarks | Scott Fennell | 2:00 – 2:05 p.m. (5 mins) |
| Review of June 24, 2020 Briefing Materi | Melissa Turner | 2:05 – 2:15 p.m. (10 mins) |
| Florida PALM Project Updates <ul style="list-style-type: none"> • Risks and Issues • Budget • Schedule • Scope | Matt Cole Scott Fennell Laurie Kershaw Deana Metcalf Jennifer Reeves Melissa Turner | 2:15 – 3:20 p.m. (65 mins) |
| Independent Verification and Validation Assessment | Mark Fairbank | 3:20 – 3:35 p.m. (15 mins) |
| Voting Action <ul style="list-style-type: none"> • Project Change Request 59: Reclassification of Certain Major Project Deliverables | Scott Fennell | 3:35 – 3:45 p.m. (10 mins) |
| Upcoming Activities | Melissa Turner | 3:45 – 4:00 p.m. (15 mins) |
| Adjourn | Melissa Turner | 4:00 p.m. (5 mins) |