

<b>Decision Log ID #</b>	156	
<b>Requester Name</b>	Angie Robertson	
<b>Owner Name</b>	Melissa Turner	
<b>Due Date</b>	12/31/2019	
<b>Track Ownership</b>	BPS	
<b>Decision Type</b>	Scope	
<b>Project Goals</b> <i>(please choose all that apply)</i>	<b>Goal</b>	
	<input checked="" type="checkbox"/>	Reduce the State's risk exposure by harnessing modern financial management technology built on the premises of scalability, flexibility, and maintainability
	<input checked="" type="checkbox"/>	Improve state and agency specific decision making by capturing a consistent and an expandable set of data
	<input checked="" type="checkbox"/>	Improve the State's financial management capabilities to enable more accurate oversight of budget and cash demands today and in the future
	<input checked="" type="checkbox"/>	Improve staff productivity, reduce operational complexity and increase internal controls by enabling standardization and automation of business processes within and between DFS and agencies

## Description

This Decision is presented to the Executive Steering Committee (ESC) in order to request approval for the removal of cancelled requirements based on the requirements analysis.

## Background

During the Adopt Stage Solution Analysis and Design activities, the BPS and SDS Teams reviewed the Business Requirements in Attachment 5.1 of the SSI Contract and identified 15 possible additional Extensions. After Sponsor review, 11 of those Extensions were approved, with one Extension removed (Interunit) and three deferred for future consideration. For the removed Extension (Interunit), the Sponsors determined that delivered functionality will be used, which results in a request to cancel several original requirements.

In accordance with the Project Charter, the Executive Steering Committee must approve changes affecting the addition or removal of the approved project requirements, as identified in Attachment 5.1 of the SSI Contract.

During the month of December, the ESC will receive the cancelled requirements, and will be asked to approve the removal of these requirements.

## Considerations *(Include options, recommendations and any helpful materials that would help guide the decision)*

The Project team conducted a thorough requirements analysis. This decision will complete the approval of cancelled requirements based on the analysis. Decision 128 also reflects the approval of new and cancelled requirements.

Approval of the cancelled requirements will authorize the Department to move forward with scheduled Project activities. Non-approval of the cancelled requirements will require analysis of scheduled activities to determine impact, which could require the addition of unplanned activities to the Project Schedule. Additionally, non-approval of the cancelled requirements would result in the creation of a Project issue.

**Final Decision**

*To be completed upon Decision determination.*

**Decision By**

*To be completed upon Decision determination.*