

<b>Date</b>	01/23/2019	<b>Time</b>	3 – 4:30 p.m.
<b>Location</b>	Department of Revenue 2450 Shumard Oak Boulevard Building 2, Room 1250 Tallahassee, Florida 32399		
<b>Objective</b>	January 23, 2019 Executive Steering Committee Meeting		
<b>Invitees</b>	<p><b>Executive Steering Committee:</b>                  Ryan West (DFS), Chair; Carlton Bassett (DFS); David DiSalvo (DMS); Renee Hermeling (DFS); Rosalyn (Roz) Ingram (DMS); Maria Johnson (DOR); Mike Jones (EOG); Cynthia Kelly (EOG); Angie Martin (DFS); Tanya McCarty (DFS); Darinda McLaughlin (DEP); Kimberly McMurray (DCF); Mark Merry (DFS); Robin Naitove (FDOT); Danta White (DFS)</p> <p><b>Speakers:</b>                  Lisa Evans (DOT); Mark Fairbank (ISG); Paul Lavery (Accenture); Melissa Turner (DFS)</p>		

<b>Topic</b>	<b>Facilitator</b>	<b>Allotted Time</b>
Roll Call and Opening Remarks	Chair West	3:00 – 3:05 p.m. (5 mins)
Review of November 28, 2018 Meeting Minutes	Melissa Turner	3:05 – 3:10 p.m. (5 mins)
Florida PALM Project Update <ul style="list-style-type: none"> <li>• Risks and Issues</li> <li>• Budget</li> <li>• Schedule</li> <li>• Scope</li> </ul>	Paul Lavery Melissa Turner	3:10 – 3:40 p.m. (30 mins)
Independent Verification and Validation Assessment	Mark Fairbank	3:40 – 3:50 p.m. (10 mins)
Upcoming Activities	Melissa Turner	3:50 – 4:00 p.m. (10 mins)
New Business/Open Discussion <ul style="list-style-type: none"> <li>• DOT Update</li> </ul>	Lisa Evans	4:00 – 4:25 p.m. (25 mins)
Adjourn	Melissa Turner	4:30 p.m.