ISSUE #3 • NOV 2023 Florida PALM **Agency Sponsor**

AGENCY IMPLEMENTATION ACTIVITIES

In September, the Readiness Workplan was released announcing the 150+ tasks to be completed to promote agency readiness for Florida PALM. This chart highlights key agency Readiness Workplan (RW) tasks during this fiscal year, broken down by Current State Analysis, Transformation Planning, System Build, and Testing, with the dates of the Segment Design Workshops overlayed as vertical lines.

Agency Readiness Activities													CLICK TO VIEW LARGER IMAGE							
	F	iscal Yea	ır 2023/3	2024																
Readiness Task	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		[λ.			
		ENCY CURR	NT STATE A	ALYSIS								_					1			
Complete Reports Inventory Update Current State Agency Business System Inventory and Documentation	4/3-7/28	3/13-	0.07		-									\mathbf{V}	Data		<i>(</i> -			
Update current State Agency Business System Inventory and Documentation Document Current Agency Business Processes		3/13-	7/31-1	hur								_		Process	ses i les		1			
Document Current Agency Business Hocesses	ACC.	NCV TRANC	ORMATION									-				- 7				
Create Agency Specific Project Charter	AGE	NCT TRANS	ORPORTION	L'AUMINING	10/2-12/15							_			\sim	~				
Create Agency Specific Implementation Schedule					10/2-12/15		Ope	oina ma	nagem	nt and	update			<i>,</i>	Enable					
Create Agency Specific Risks and Issues Management Plan					10/9-12/15		F-ong	ong me	anagenn	and and	upuale	•			· · · · · · ·					
Create Workforce Readiness Plan					10/16-12/15															
Update Workforce Readiness Plan							1					6/17-8/2								
Review Payroll Wave Business Process Models						11/6-1/26								Key I	Milest	tones	δ.,			
Identify Future Florida PALM End Users								1/16-3/1						_		-	-			
	AGEI	NCY & ENTE	RPRISE SYST	EM BUILD)										-					
Update Agency Business System Documentation for Segment I					10/30										Testing	ç				
Update Agency Business System Documentation for Segment II								1/29	-4/12						8	£.				
Update Agency Business System Documentation for Segment III											4/29-7/12		8	p	ι÷.	C				
Update Florida PALM Interface Inventory for Segment I					10/30	+1/12							Conversion	Testing	Full Integration	1				
Update Florida PALM Interface Inventory for Segment II				-					4/12				8	le le	ati	ē				
Update Florida PALM Interface Inventory for Segment III											4/29-7/12	_	5	0	B	5				
Complete Configuration Workbooks for Segments I and II								1/29-3/29				_		fac	Lte	S .				
Complete Configuration Workbooks for Segment III				<u> </u>						4/25	9-5/31	_	1 d	fer	=	÷				
dentify Change Impacts and Update Agency Business Process Documentation for Segments I and II Identify Change Impacts and Update Agency Business Process Documentation for Segment III				-					-4/12		4/29-7/12	-	Σ	<u> </u>	L L	ea				
Update Florida PALM Conversion Inventory for Segment II								1/20	-4/12	<u> </u>	4/29-1/12	_	5	5	for	<u> </u>				
Update Honda PALM Conversion Inventory for Segment III Update Florida PALM Conversion Inventory for Segment III					-			1/25	-14/12		4/29-7/12	-	2	2	2	1 E				
Remediate Agency Business Systems Based on Segment II									1/20	6/28	4/63/1/12		Ready for Mock	Ready for Interface	Ready	Agency Readiness Certification				
Remediate Agency Business Systems Based on Segment II									1/63	072.0	4/29-9/27		le le	Re	Re	Ă				
Complete Data Readiness Analysis and Data Cleansing Activities for Segments I and II	-							1/29	-4/12		11250121		1	1.1	1.1					
Complete Data Readiness Analysis and Data Cleansing Activities for Segment III								176.0			4/29-7/12		24	24	25	2				
	٨	GENCY & EP	TERPRISE T	STING												Nov. '25 - J				
Create Agency Specific User Acceptance Testing Plan												6/17-12/13	Oct.	Dec.	June '	9				
			AND GO LIVE												-					
	AGEN	CY UTILIZA	ION OF FLO	RIDA PAL	м												1			
				_			-									_				
			Segr	ment I			nent II sian			sian		Segme								

Current state analysis tasks are the foundation of future analysis and decision making. The RW tasks build upon one another to support your agency's implementation phases (design, build, test, train, and deploy). RW Task 501 - Create Agency Specific Implementation Schedule, due December 15, is your agency's opportunity to create your own timeline and set of activities to complete these implementation tasks.

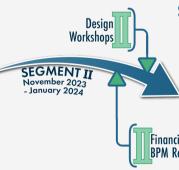
"Success is the residue of planning." - Benjamin Franklin



The Florida PALM Knowledge Center will be a place to share documents and information with agencies to help them understand Florida PALM and how it will affect future state business processes. The Florida PALM Knowledge Center will serve as the central hub of information that will help agencies quickly access documentation that describes the design and uses of Florida PALM for Financials and Payroll Wave functionality. The Florida PALM Knowledge Center will include information such as a glossary, business process models, and interface and report overviews. As more information becomes available, content will be added, including replacing the Pathfinder, which has been retired in anticipation of the roll out of the Knowledge Center.

UPCOMING MEETINGS

CLICK TO VIEW DESIGN WORKSHOPS PAMPHLET



ROUNS

Segment II Business Process Models Review Meetings

- When: December 5, 6, and 7
 - Purpose: Review and discuss the proposed business process models for nine business processes. Click on the Financials Wave BPM Reviews icon to learn more.
 - To register, talk to your Agency Liaison

Segment II Design Workshops - Save the Dates!

- Financial Wave **BPM Reviews**
- When: January 9, 10, 11 and 16, 17, 18 Purpose: Discuss the final designs for Segment II business processes, • including interfaces, reports, conversions, and configurations
- **Registration is coming soon**

Your Bimonthly Agency Readiness Status Report is due November 13.

Agency Sponsors, don't forget to review your report and sign at the bottom of the Dashboard. Your engagement and awareness of your agency's risks, issues, assumptions, and readiness activities are crucial to your agency's preparation for our 2026 go live.

Preparing for Florida **PALM** Design Workshops

You Are Here

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