

## User Story Activity Coverage Worksheet

The User Story Activity Coverage worksheet has been created to identify all activities from the [Topics and Activities](#) list (i.e., Project-defined activities) that are applicable for your agency and will be tested. The worksheet populates data from either your <Agency> *User Story Inventory* or your <Agency> *Change Analysis* worksheets indicating which activities have user stories and which ones do not. It also allows you to confirm any activities that are 'not applicable' for your agency.

Error Messages	BPG	Activity Name	User Story Inclusion	Entity	Project Recommended Standard Activity	Activity Not Applicable	Activity Not Applicable Comments
	AR	Manually Creating a Customer Payment	<input checked="" type="checkbox"/>	DFS	<input type="checkbox"/>	<input type="checkbox"/>	
	AR	Processing Deposits through Workflow	<input checked="" type="checkbox"/>	DFS	<input type="checkbox"/>	<input type="checkbox"/>	
	AR	Reviewing and Reconciling AR Deposits	<input checked="" type="checkbox"/>	DFS	<input type="checkbox"/>	<input type="checkbox"/>	
	BK	Processing a Banking Services Request Form	<input checked="" type="checkbox"/>	Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	BK	Processing a CRA Stop Payment Cancellation Request Form	<input checked="" type="checkbox"/>	Agency	<input type="checkbox"/>	<input type="checkbox"/>	
	BK	Processing a Research Request Reconciliation Assistance Form	<input checked="" type="checkbox"/>	Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Figure 1: User Story Activity Coverage

### Smartsheet Navigation:

*Florida PALM Workbook for (Agency) > Testing*

### Worksheet Instructions

The information below describes the columns in the <Agency> *User Story Activity Coverage* worksheet and provides instructions on how to complete the worksheet. This worksheet is updated via overnight processing.

**Error Messages** (locked for editing) – Review any error messages and take action to resolve. This column is updated via overnight processing.

**BPG** (locked for editing) – The BPG that corresponds to the activity listed on the 'Activity Name' column

**Activity Name** (locked for editing) – Lists all activities found in the Topics and Activities list that have a value of "Agency" in the Entity column or that are specific to your agency (e.g., COM).

**User Story Inclusion** (locked for editing) – If at least one user story has been added for the activity listed in the 'Activity Name' column in either your User Story Inventory or Change Analysis worksheet, a check mark will appear.

- Reference this column to see which activities your agency still needs to write user stories for (i.e., that is missing a check mark).
- This column will be updated via overnight processing based on changes to your User Story Inventory or Change Analysis worksheet.

**Entity** (locked for editing) – Identifies the applicable entity, populated from the Topics and Activities list.

**Project Recommended Standard Activity** (locked for editing) – This column will be selected if an activity is a Project Recommended Standard Activity, per the Topics and Activities list.

**Activity Not Applicable** – Select this box if the activity is one that your agency will not complete in Florida PALM and is therefore not applicable to your agency.

**Activity Not Applicable Comments** – A comment is required if your agency selected the 'Activity Not Applicable' column as to why that activity is not applicable.