

## Current Period

*The following are highlights of key Project activities during the current update period:*

### January 2026

- Published an updated Readiness Workplan, [Testing Timeline](#), and the [Agency Implementation Roadmap](#) to align with the Project Schedule following the approval of Amendment 13.
- Published [Agency Certification #2 submissions](#) from Agency Sponsors on their agency's readiness to begin User Acceptance Testing (UAT).
- Continued preparing agencies for the start of All Agency UAT through communications, Readiness Workplan tasks, Thursday Task Talks, Testing updates, and new Knowledge Center [UAT Communication](#) page.
- Hosted [All Agency UAT Kick-off](#) for participants who were identified to participate in Project-hosted UAT sessions between February – May 2026.
- Hosted [Supporting Your Agency's UAT](#) Workshop for the agency's roles supporting the testers (e.g., security, access, error triage).
- Published *seven* resources, as requested from agencies, in the [Agency Exchange Library](#) to share knowledge with other agencies in areas of People, Process, Technology, Data, or Project Management.
- Published the agencies' [January Monthly Progress Reports](#), capturing agency testing preparation progress.
- Conducted [Thursday Task Talks](#) to provide a forum for agencies to learn or ask about RW Tasks and UAT Preparation.

### February 2026

- All Agency UAT commenced on February 2, 2026.
- The UAT environment was made available to all agency testers.
- Hosted 16 in-person UAT sessions and three Office Hours. Materials are located on the [UAT Communication](#) page.
- Continued to publish process steps, demo videos, resources and articles to support end user testing on the [Knowledge Center](#).
- Published *twenty-one* resources, as requested from agencies, in the [Agency Exchange Library](#) to share knowledge with other agencies in areas of People, Process, Technology, Data, or Project Management.
- Published the agencies' [February Monthly Progress Reports](#), capturing agency testing progress.
- Conducted [Thursday Task Talks](#) to provide a forum for agencies to learn or ask about RW Tasks and UAT Preparation.

### March 2026

- Continued All Agency UAT, hosting 9 in-person sessions and 4 office hours with agencies. Materials are located on the [UAT Communication](#) page.
- Expanded in-person UAT sessions by adding two additional days for the "Working with Projects" session.

- Published a [“Be Prepared”](#) flyer for in-person UAT attendees that shares helpful tips and suggestions on preparing for their session.
- Published a new query for agency Security Access Managers (SAM) to assist them with managing their agency’s user Org Security.
- Published a new [PALMcast](#) directed towards Agency Sponsors about their role during UAT.
- Published a new interactive prerequisite training, called “The Knowledge Center Advantage”, to the People First LMS that helps UAT participants navigate UAT resources within the Knowledge Center.
- Published the [Project Newsletter](#) for Quarter 3 detailing past and upcoming agency and Project activities around testing, reporting, and agency readiness.
- Added new Readiness Workplan tasks for agencies ongoing data configuration, data cleansing for conversion, and role mapping activities.
- Continued to publish process steps, demo videos, resources and articles to support end user testing on the [Knowledge Center](#).
- Published *two* resources, as requested from agencies, in the [Agency Exchange Library](#) to share knowledge with other agencies in areas of People, Process, Technology, Data, or Project Management.
- Published the agencies’ [March Monthly Progress Reports](#), capturing agency testing progress.
- Conducted [Thursday Task Talks](#) to provide a forum for agencies to learn or ask about RW Tasks and UAT Preparation.

## Next Period

*The following are highlights of what agencies will be doing during the next update period (April – June 2026):*

- Continue testing in UAT, including testing user stories and interfaces.
- Select participants will join UAT in-person sessions and take the information back to share with other testers within your agency.
- Maintain and update your configuration and conversion workbooks as new values are identified through testing.
- Cleanse your FLAIR data in preparation for Dry Run 2.
- Maintain and update your role mapping worksheet as new users or changes to user roles are identified.
- Ensure Separation of Duty conflicts have been resolved or granted an exception by DFS A&A.
- Update agency-specific Training Plan and develop learning materials for your agency end users.
- Submit an Agency Readiness Certification #3 confirming your testing progress and training preparation.
- Begin creating a plan for deployment and post-implementation support.

*The following topics are provided for agency consideration to generate communication / messaging topics:*

- Evaluate your communication channels during UAT and determine a plan for post-implementation communication between users and support teams (e.g., SAM, ticket triage team).

- Will you support your end users' post-implementation through a central support team (i.e., triage team)?
  - Should you create an internal email inbox for user inquiries or an external email inbox cross-agency communication (e.g., Inter/IntraUnit transactions)?
  - Will you need more support team members post-implementation: in each bureau, division, or section? Consider adding them during UAT to learn the process and functionality.
- Are your next round of testers prepared to join UAT? All testers should take the UAT Prerequisites on the People First LMS specific for their role(s). Review [Process Steps](#), [demo videos](#), and materials from [UAT in-person sessions](#).