

Grant ID Mapping

Active grants in FLAIR will be converted to Florida PALM using the Grants Conversion (GMC001). When active grants are converted to Florida PALM, the Grant ID used in FLAIR will be the same Grant ID used in Florida PALM, providing a one-to-one mapping.

The Project has identified FLAIR Grant IDs found on agency Master Balance files, as of June 30, 2025, that cannot be mapped to a Florida PALM Grant ID. The unmapped values are identified as either:

- **Active** – indicating the grant is active in FLAIR, but not applicable for the Grants Conversion (GMC001) (e.g., not also in FACTS),
- **Inactive** – indicating the grant is not active in FLAIR, therefore not applicable for the Grants Conversion (GMC001), or
- **Not Found** – indicating the grant is not active in FLAIR and is not found in the FLAIR Title File.

Agencies provided a mapping of FLAIR Grant to valid Florida PALM values in previous RW Task 659. Those mappings were used in Mock Conversion 3. This task (RW Task 661) requires agencies to review the Grant ID mapping that was previously provided and make any updates, as necessary, to be used in Mock Conversion 4 for the following conversions.

- AMC001 – Assets and Property
- GLC001 – Ledger
- PCC002 – Projects Life-to-Date Balances
- POC001 – Open Encumbrances

Worksheet Details

Your <Agency> *Conversion Mapping – Grant ID* worksheet is pre-populated with the FLAIR Grant IDs that have been found on your Master Balance File as of June 30, 2025, that have been identified as **active**, **inactive**, or **not found**.

Review your worksheet to determine if the Grant ID mapping is correct, if an update is needed, or if the FLAIR Grant ID is no longer valid. If an update is needed, you may choose to map the FLAIR Grant ID to one of the following values:

- Florida PALM OA1
 - Values include those provided in the previous configuration task (RW Task 657), or updated values provided as part of the current configuration task (RW Task 662).
- Florida PALM OA2
 - Values include those provided in the previous configuration task (RW Task 657), or updated values provided as part of the current configuration task (RW Task 662).
- Florida PALM Contract ID
 - Values include those that successfully converted during Mock Conversion 3.
- Florida PALM Grant ID

- Values include those that successfully converted during Mock Conversion 3.
- Florida PALM Project ID
 - Values include those that successfully converted during Mock Conversion 3 and will be used for Mock Conversion 4 as indicated in your <Agency> PCC001 – Projects workbook for current RW Task 587-C.

Updates made to OA1 or OA2 configuration as part of RW Task 662 or to Projects as part of RW Task 587-C will be available in the applicable column drop-down options in the <Agency> Conversion Mapping – Grant ID worksheet through nightly processing throughout the duration of this task (Task 661). Figure 1 below depicts the cross-worksheet connections.

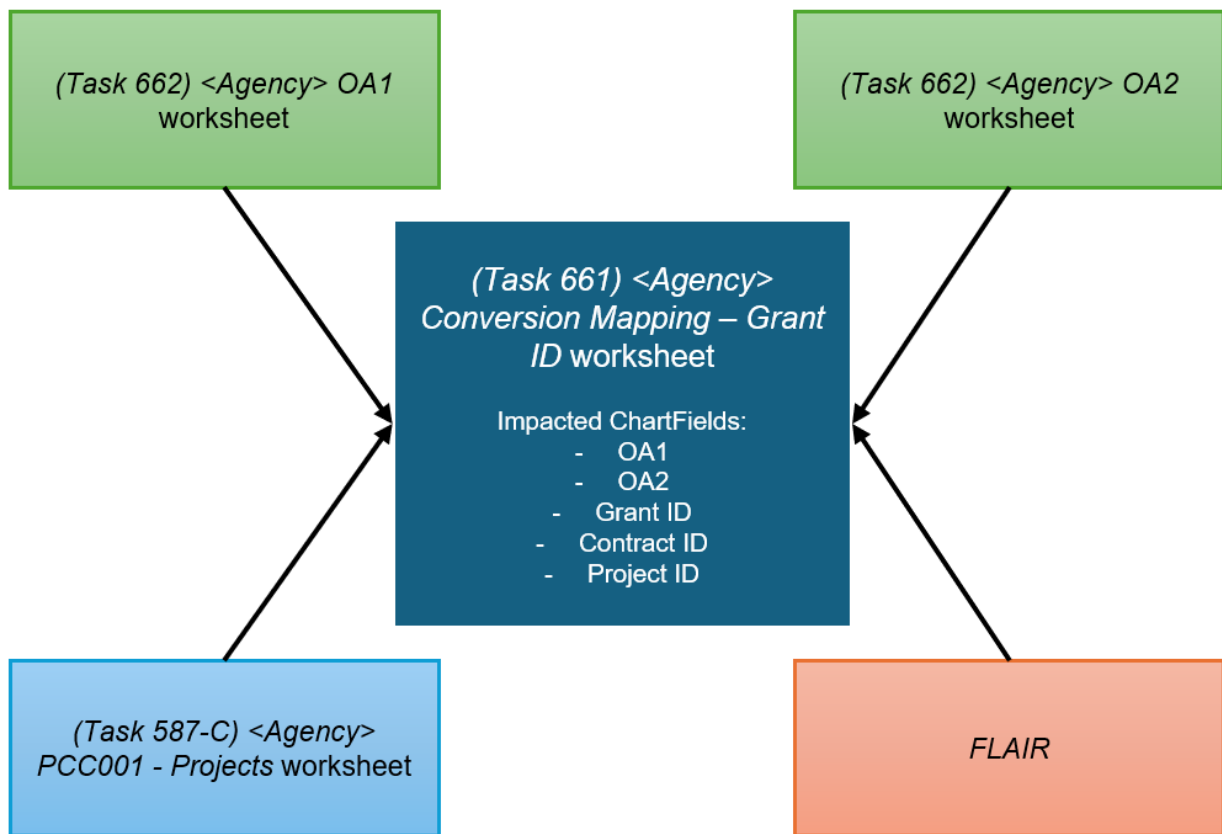


Figure 1: Cross-worksheet Connections for Grant ID Mapping

An Excel document is attached to the top row of your <Agency> Conversion Mapping – Grant ID worksheet. The Excel document provides a listing of the Master Balance records, pulled from FLAIR as of June 30, 2025, that include FLAIR Grant IDs listed in your worksheet as “Active”, “Inactive”, or “Not Found”. Use the Excel document to support your completion of the mapping of the Grant IDs.

Smartsheet Navigation:

Florida PALM Workbook for (Agency) > Conversion Inventory > Agency Conversion Mapping – Grant ID

Field Details

Error Messages	Is Grant ID Mapping Needed for Conversion?	FLAIR Grant ID	Grant ID Status - Active, Inactive, or Not Found	Mapping Action	Mapped Florida PALM Value	Mapped Florida PALM Value Type	Map To Florida PALM Data Type	Update Mapping to Florida PALM OA1	Update Mapping to Florida PALM OA2	Update Mapping to Florida PALM Contract ID	Update Mapping to Florida PALM Grant ID	Update Mapping to Florida PALM Project ID	Comments

Figure 2: Conversion Mapping – Grant ID

The <Agency> Conversion Mapping – Grant ID worksheet contains the following columns:

- **Error Messages** (Locked from editing)
 - This column populates Real-time “[RT]” and/or interfaced “[API]” messages generated by Florida PALM using Agency provided data. Once the error gets corrected, the Error Message will disappear.
 - This column includes a message for checks related to the following:
 - any errors related to your agency’s OA1 configuration found in the <Agency> Other Accumulator 1 (OA1) configuration worksheet
 - any errors related to your agency’s OA2 configuration found in the <Agency> Other Accumulator 2 (OA2) configuration worksheet
 - any errors related to your agency’s Project IDs found in the <Agency> PCC001 - Projects worksheet
- **Is Grant ID Mapping Needed for Conversion?** (Required)
 - Select the appropriate option from the drop-down in the first row only, as indicated by conditional formatting.
 - Yes – Mapping is Needed: Select this option if your agency requires records to be converted with the associated Grant ID.
 - If this option is selected, you must complete the worksheet providing a “Mapping Action” for each FLAIR Grant ID listed.
 - No – Mapping is Not Needed: Select this option if your agency does not want records to be converted with the detail provided by Grant ID.
 - This option will indicate to the Project that your agency **does not want any Grant IDs** to be included in conversion records, even values that could be mapped from FLAIR to Florida PALM.
 - If this option is selected, **no further action is required in the worksheet**, and the Mapping Action, Map to Florida PALM Data Type, and Update Mapping To columns should remain blank, as indicated by grey conditional formatting.

NOTE: If you choose to provide Grant ID mapping, each FLAIR Grant ID provided in the worksheet must be mapped to a valid Florida PALM value (select Provide Mapping in the Mapping Action column) or marked as ‘not valid’ (select Remove – FLAIR Grant ID Not Valid in the Mapping Action column).

- **FLAIR Grant ID** (Locked from editing)

- This column is prepopulated to include FLAIR Grant IDs found on your Master Balance File as of June 30, 2025, that have been identified as “Active”, “Inactive”, or “Not Found”.
- This list should mirror the values in the Excel document.
- **Grant ID Status – Active, Inactive, or Not Found** (Locked from editing)
 - This column is prepopulated to indicate why FLAIR Grant ID appears in the list.
 - Active – indicating the grant is active in FLAIR, but not applicable for the Grants Conversion (GMC001),
 - Inactive – indicating the grant is not active in FLAIR, therefore not applicable for the Grants Conversion (GMC001), or
 - Not Found – indicating the grant is not active in FLAIR and is not found in the FLAIR Title File.
- **Mapping Action** (Required for all rows of data if “Yes – Mapping is needed” is selected in the first row in the Is Grant ID Mapping Needed for Conversion column)
 - Select the appropriate option from the drop-down.
 - Yes – Mapping is Correct: Select this option if the values provided in the ‘Mapped Florida PALM Value’ and ‘Mapped Florida PALM Value Type’ columns are correct, and no changes are needed.
 - If selecting “Yes – Mapping is Correct”, the Map to Florida PALM Data Type and Update Mapping To columns should remain blank, as indicated by grey conditional formatting.
 - Provide Mapping: Select this option to provide a mapping of the FLAIR Grant ID to a Florida PALM value.
 - Remove – FLAIR Grant ID Not Valid: Select this option if the FLAIR Grant ID is no longer valid or active, therefore a mapping is not needed.
 - If selecting “Remove – FLAIR Grant ID Not Valid”, the Map to Florida PALM Data Type and Update Mapping To columns should remain blank, as indicated by grey conditional formatting.
- **Mapped Florida PALM Value** (Locked from editing)
 - This column contains a mapping to the new Florida PALM value (OA1, OA2, Contract ID, Grant ID, Project ID), if you previously provided a mapping with RW Task 659.
 - The column is intentionally left blank if a mapping **was not provided** in RW Task 659.
- **Mapped Florida PALM Value Type** (Locked from editing)
 - This column contains the data type of the mapped Florida PALM value type (OA1, OA2, Contract ID, Grant ID, Project ID), if you previously provided a mapping with RW Task 659.
 - The column is intentionally left blank if a mapping **was not provided** in RW Task 659.
- **Map to Florida PALM Data Type** (Required if “Provide Mapping” is selected for the Mapping Action)

- Select the appropriate drop-down option to identify the data type the FLAIR Grant ID will be mapped to in Florida PALM. Options include:
 - OA1
 - OA2
 - Contract ID
 - Grant ID
 - Project ID
- **Update Mapping to Florida PALM OA1** (Required if “Provide Mapping” is selected in the Mapping Action column and “OA1” is selected in the Map to Florida PALM Data Type Column)
 - This column contains a prepopulated drop-down list that includes all Florida PALM OA1 values confirmed in RW Task 657, and updated OA1 values provided as part of the current configuration task (RW Task 662).
 - Updates made as part of RW Task 662 will be available through nightly processing throughout the duration of this task (Task 661).
 - Select the correct Florida PALM OA1 value that should be mapped to the provided FLAIR Grant ID.
- **Update Mapping to Florida PALM OA2** (Required if “Provide Mapping” is selected in the Mapping Action column and “OA2” is selected in the Map to Florida PALM Data Type Column)
 - This column contains a prepopulated drop-down list that includes all Florida PALM OA2 values confirmed in RW Task 657, and updated OA2 values provided as part of the current configuration task (RW Task 662).
 - Updates made as part of RW Task 662 will be available through nightly processing throughout the duration of this task (Task 661).
 - Select the correct Florida PALM OA2 value that should be mapped to the provided FLAIR Grant ID.
- **Update Mapping to Florida PALM Contract ID** (Required if “Provide Mapping” is selected in the Mapping Action column and “Contract ID” is selected in the Map to Florida PALM Data Type Column)
 - This column contains a prepopulated drop-down list that includes active contracts in FLAIR as of June 30, 2025, that successfully converted in Mock Conversion 3.
 - Select the correct Contract ID that should be mapped to the provided FLAIR Grant ID.
- **Update Mapping to Florida PALM Grant ID** (Required if “Provide Mapping” is selected in the Mapping Action column and “Grant ID” is selected in the Map to Florida PALM Data Type Column)
 - This column contains a prepopulated drop-down list that includes active grants in FLAIR as of June 30, 2025, that successfully converted in Mock Conversion 3.
 - Select the correct Grant ID that should be mapped to the provided FLAIR Grant ID.

- **Update Mapping to Florida PALM Project ID** (Required if “Provide Mapping” is selected in the Mapping Action column and “Project ID” is selected in the Map to Florida PALM Data Type Column)
 - This column contains a prepopulated drop-down list that includes active Project IDs in FLAIR as of June 30, 2025, that successfully converted in Mock Conversion 3 and will be used for Mock Conversion 4 as indicated in your <Agency> PCC001 – Projects workbook for current RW Task 587-C.
 - Select the correct Project ID that should be mapped to the provided FLAIR Grant ID.
- **Comments** (Optional for agency use)

Helpful Considerations

Below are a few helpful considerations to support your task completion:

- You may choose to not include a Grant ID on any of your agency’s converted records. If so, select “No – Mapping is not needed” in the first row of the worksheet.
- The data fields a FLAIR Grant ID can be mapped to are optional fields in the related Florida PALM conversions. If a FLAIR Grant ID mapping is not provided, the conversions will load successfully; however, the level of detail recorded in FLAIR will not be captured in Florida PALM.
- If you choose to provide a mapping for a FLAIR Grant ID that is deemed “Active”, “Inactive”, or “Not Found”, it can only be mapped to one and only one Florida PALM value.
- A single Florida PALM value can be mapped to multiple FLAIR Grant IDs.
- The FLAIR Grant IDs included were pulled from FLAIR as of June 30, 2025, and only include those Grant IDs found on active FLAIR GL balances but not found in the Florida PALM Grants Conversion or the FLAIR Title File.