# Agency and Contact Information

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| --- | --- |
| **Agency Name***(Name of the responding Agency)* | |
|  | |
| **Agency Point of Contact Information** *(One point of contact)* | |
| Name |  |
| Title |  |
| Email Address |  |

# Instructions

Following participation in the Module Workgroup sessions for Commitment Control (KK), Asset Management (AM), Project Costing (PC), and Grants, each agency is expected to determine if there are obstacles that may prohibit the adoption of each module functionality and begin documenting the obstacles on this template.

Respond yes or no if you have obstacles to using any of the modules. If you answer yes, please explain your obstacles.

# Agency Feedback on Florida PALM Functionality

| **Commitment Control (KK)** |
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| The Commitment Controlmodule is the budget module within Florida PALM. It is the tool used for agencies to monitor and manage their budget.  Have obstacles to using Florida PALM functionality for KK been identified? Y/N |
| *If yes, please explain:* |

| **Asset Management (AM)** |
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| The Asset Management module is where we will manage agency property over the lifecycle of the asset, establish the security controls, and perform month and year-end closing activities.  Have obstacles to using Florida PALM functionality for AM been identified? Y/N |
| *If yes, please explain:* |

| **Projects Costing** |
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| The Project Costing (PC) module is used to establish non-sponsored Project information which results in a Project ChartField value for tracking related transactions.  Have obstacles to using Florida PALM functionality for PC been identified? Y/N |
| *If yes, please explain:* |

| **Grants** |
| --- |
| The Grants module is used to add grant award information and establish Sponsored Projects (Project ChartField value) and activities.  Have obstacles to using Florida PALM functionality for Grants been identified? Y/N |
| *If yes, please explain:* |

Be prepared to discuss any obstacles your agency identified as prohibiting adoption of Florida PALM modules functionality with your Readiness Coordinator during the monthly touchpoint. Submit this to [FloridaPALM@myfloridacfo.com](mailto:FloridaPALM@myfloridacfo.com) by December 17, 2021.