



In memory of many, in honor of all, thank you. Your bravery and service will never be forgotten.


FLORIDA PALM  
**SPONSOR**  
MAY 2025  
**SNAPSHOT**



## DIVISION SHOUT-OUTS:

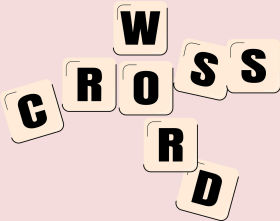
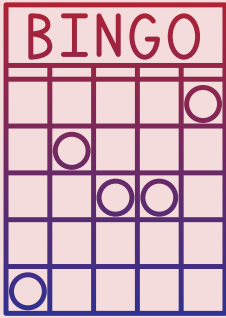
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**Office of Purchasing & Contractual Services (OPCS)** - Thank you for working with Office of Finance & Budget (OFB) to make sure that the monthly checklist associated with Contracts and Grants are appropriately updated and maintained for future successful conversion to Florida PALM. Your efforts are truly appreciated!
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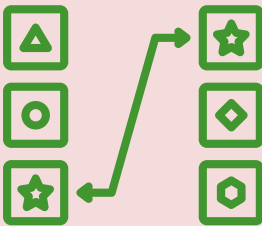
**Vivek Natani, Donna Boyd, Naveen Reddy, Jennifer Patnode, and Tyesin Payne** - You have worked hard to remediate FACTS, while **Kyle Beavin, Kelley Walsh**, and the **Bureau of Vendor Relations (BVR)** team have been working hard to complete interface mapping for our new supplier registration portal: Florida Integrated Payee System (FLIPS). Keep up the phenomenal work! Your dedication is appreciated more than you know!
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**Office of Florida Financial Education (OFFE)** - Not only has your team been working hard to create and deliver trainings for all future Florida PALM end users, but your team has also been lending time and talent towards the creation of the UAT End User Handbook, Learning Management System (LMS) training developments, UAT Prerequisite Collaboration resources, Training Plan details, and so much more! Thank you for all of your dedication to making the implementation of Florida PALM a real success!

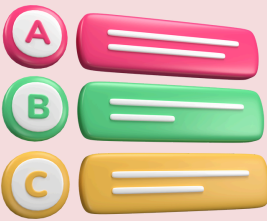
PLAY GAMES THAT  
WILL HELP PREPARE  
YOU FOR END USER UAT  
IN AUGUST 2025!



CROSSWORD  
PUZZLES



MATCHING



MULTIPLE  
CHOICE



WHEEL OF  
FORTUNE

JOHN



HJNO

WORD  
SCRAMBLES

MANLJHUTF  
OSLIT TAKV  
NJE GVVLUC  
VISCHIORU  
QKBABBONA  
KVPANETTO  
VIUNASTRI  
IHREGALIV

WORD  
SEARCHES

## WHAT'S DUE IN MAY:

Heads up POCs & SMEs! The CCN may call on you to help with the following:

- Task 536-C: Create Agency Specific User Acceptance Testing (UAT) Plan - Due 5/2** - The DFS playbook for testing our business processes inside Florida PALM. The UAT Plan outlines who, what, where, and when testing will be performed.
- Task 560: Submit Change Analysis Tool - Due 5/2** - Reviewing, updating, and/or confirming identified change impacts to business processes.
- Task 568: Create Training Plan for Agency End User Training - Due 5/30** - Designed to guide agencies in the effective planning and execution of end user training programs tailored to their unique agency needs.
- Task 579: Confirm UAT SMEs - Due 5/2** - Identifying and confirming the Subject Matter Experts (SME)s that will be participating in Project-hosted UAT Online for SMEs scheduled in August.

A complete list of Tasks, including those launching on a future date can be found on the Florida PALM website, [here](#).

## LAUNCHING THIS MONTH:

### Lunch and Learns

Grab your lunch, grab your notebook, and grab your friends for our monthly Lunch & Learn Sessions. Designed to provide insight into key areas of Florida PALM prior to go live. This is a wonderful opportunity to ask questions based on the predetermined subject matter!

**WHEN?** First Tuesday of every month, 12 pm-1 pm

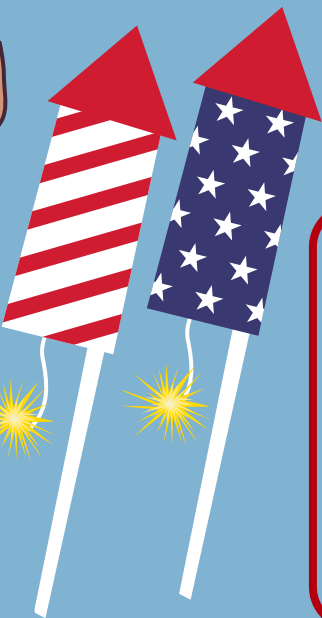
**WHERE?** In-person & online

MAY

Topic

Chart of Accounts Design  
Session Breakdown

Reach out to your POC and/or SME for more information.



NEW  
OPEN

to all agencies.

Project Management for  
Non-Project Managers -  
eLearning

GET STARTED NOW

This on-demand training includes: understanding what contributes to project success and failure, defining project objectives, preparing a contingency plan, and much more!

Click [here](#) for more information.

## PREPARE FOR USER ACCEPTANCE TESTING:

The following Florida PALM related trainings are being offered by the Office of Florida Financial Education (OFFE) in the month of May:

Click each circle to register in People First.

FLAIR to Florida  
PALM: The Chart of  
Accounts (COA)

May 6, 9 AM - 1 PM  
May 14, 9 AM - 1 PM  
May 22, 9 AM - 1 PM

Florida PALM  
Training Highlights -  
Navigation

May 15  
9 AM - 11 AM

### Testing Timeline

Agencies will participate in UAT  
for 11 months through two  
stages:

UAT Online: August - November 2025  
UAT Full: December 2025 - May 2026

View the full Testing Timeline  
online, [here](#).

LET'S SHINE TO FLORIDA PALM TOGETHER!

DFS Florida PALM Stakeholder SharePoint | [DFS.CCN4U@MyFloridaCFO.com](mailto:DFS.CCN4U@MyFloridaCFO.com)

