

**Helpful Links**

- Dashboard Snapshots
- Knowledge Center
- Florida PALM Workbook for FSDB
- Readiness Workplan

# FSDB Status Report Dashboard

**Reporting Period**

November - December 2025

**Agency Sponsor**

Tracie Snow

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

## RW Task Timeliness

## RW Task Completeness

**Direct Impact Task Timeliness**

**Other Task Timeliness**

**Direct Impact Task Completeness**

**Other Task Completeness**



**Direct Impact Task Timeliness:**

Score = 94.89%

- Submitted On Time = 36
- Submitted Late = 8
- Pending Submission = 0

**Other Task Timeliness:**

Score = 95.88%

- Submitted On Time = 60
- Submitted Late = 22
- Pending Submission = 0

**Direct Task Completeness:**

Score = 75.33%

- Submitted Complete = 25
- Submitted Incomplete = 6
- Completed After Submission = 14

**Other Task Completeness:**

Score = 83.09%

- Submitted Complete = 36
- Submitted Incomplete = 3
- Completed After Submission = 16

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

**Change Champion Network:**

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 2
- Duplicate Filled Role = 12
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

### RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	01/09/26	100% - Submitted	09/12/25	Stories uploaded		12/19/25
Direct	People	573-B	Complete and Submit End User Role Mapping Worksheet.	07/14/25	12/19/25	100% - Submitted	12/19/25		Submission Complete	
Direct	Data	661	Update Conversion Field Mapping	08/11/25	11/05/25	100% - Submitted	11/05/25		Task Closed - Submission Incomplete	
Direct	Data	662	Submit Updated Configuration Workbooks	08/11/25	11/05/25	100% - Submitted	11/05/25		Task Closed - Submission Incomplete	
Direct	Data	587-A	Complete Data Cleansing Based on Mock Conversion 3	08/11/25	11/07/25	100% - Submitted	10/29/25		Submission Complete	
N/A	N/A	627	Submit Bimonthly Agency Readiness Status Report	11/03/25	11/10/25	100% - Submitted	11/10/25		Submission Complete	
Indirect	N/A	667	Submit Monthly Progress Report - Testing	11/03/25	11/25/25	100% - Submitted	11/19/25		Submission Complete	
Indirect	N/A	668	Submit Monthly Progress Report - Testing	12/01/25	12/30/25	100% - Submitted	12/19/25		Submission Complete	
Direct	Technology	592	Agency IdP SMEs Add End Users to Agency's Identity Provider	12/08/25	01/09/26	100% - Submitted	01/07/26		Submission Complete	
Indirect	People	688	Update UAT Plan	12/08/25	01/09/26	100% - Submitted	01/07/26			
Indirect	N/A	606	Update Agency Readiness Certification #2	12/15/25	01/09/26	100% - Submitted	01/09/26		Submission Complete	
N/A	N/A	671	Submit Bimonthly Agency Readiness Status Report	12/29/25	01/14/26	100% - Submitted	01/16/26			01/16/26
Indirect	N/A	669	Submit Monthly Progress Report - Testing	01/05/26	01/30/26					
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26					
N/A	People	670	Share Florida PALM Updates	01/12/26	01/23/26					

## Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

### FSDB Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Nov. - Dec. 2025
Open and Monitoring	06/02/25		Conversion/Configurator	Local fund loss	Increasing	9 (High/High)	Local funds hold over \$36.0 million dollars in donations. PALM has proposed eliminating these local funds which will remove them from the CAFR. and Agency GL.	DFS A&A proposes to combine local funds into the GR funds as a solution, separated by a unique speed key.	Commingling of funds for different purposes is not a good idea as proposed. Maintaining a local fund apart from other funds is the real solution.	Commingling of funds is never a good idea, we need to keep major funds separated.

Open and Monitoring	11/12/25		Conversion/Configurator	Missing Admin Fund	Increasing	9 (High/High)	Admin Fund 4890-20-2-021007 is missing from dropdown tabs	We will need the Admin Fund to be present in PALM to be able to transfer between State funds.	Loss of the Admin fund will make temporary inter State fund transfers difficult to track.	Day to day operations will be impacted.
Open and Monitoring	01/30/24		Conversion/Configurator	Loss of EO field	Stable	6 (Medium/High)	Mitigation seems unlikely since PALM will not have an EO field that is used for grant reporting.	None as of yet	Loss of consistent grant reporting	No solution yet.
Open and Monitoring	01/30/24		Conversion/Configurator	Loss of on demand payments	Stable	6 (Medium/High)	It is unknown what can take place of on demand payments	None as of yet	Inability to create on demand payments	It appears some progress has been made in addressing this issue.

### FSDB Issues

Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period	Comments for Nov. - Dec. 2025
Open	06/02/25		High - Impacts the at	Conversion/Configurator	Local fund	PALM proposes to eliminate local fund 20-8-082109, 20-8-84301, and 71-8-084209 which collectively hold over \$33.3 million dollars in Agency managed donations owned by the State. These local funds have been authorized and in use for well over 20 years and are needed to manage received donations. We expect them to be active in PALM.	PALM must convert these funds when converting from FLAIR to avoid the loss of \$33.3 million dollars from State assets not being reported in the CAFR.	During conversion		No solution yet
Open	01/30/24		High - Impacts the at	Conversion/Configurator	Loss of OCA/EO fields	Use of FLAIR OCA/EO fields are more effective than speedkeys and help collect data in a more cohesive manner.	None likely	None planned		No change
Open	01/30/24		High - Impacts the at	Conversion/Configurator	Loss of on demand payments	It is unknown what can take place of on demand payments	No replacement evident	None planned		No change
Open	11/12/25		High - Impacts the at	Conversion/Configurator	Administrative fund is missing in workbooks.	DFS directed us to use the Admin fund to hold the local funds dollars during conversion	Absent the Admin fund, we have no place to co-locate the Endowment funds in during conversion.	None planned		No Admin fund yet available
Open	10/01/25		High - Impacts the at	Conversion/Configurator	Grant fields are missing from FACTS extract and cannot be updated.	Available grant fields in PALM are not current resulting is most missing that are already in FACTS.	RC is pursuing PALM tech staff on uploading the most current data extract from FACTS.	TBD		In progress

### FSDB Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period	Comments for Nov. - Dec. 2025

### Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: \*

Confirm \*

### FSDB Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
November - December 2025	Tracie C. Snow	snowt@fsdbk12.org	01/16/26
September - October 2025	Tracie C. Snow	snowt@fsdbk12.org	11/10/25
July - August 2025	Tracie C. Snow	snowt@fsdbk12.org	09/03/25
May - June 2025	Tracie C. Snow	snowt@fsdbk12.org	07/10/25
March - April 2025	Tracie C. Snow	snowt@fsdbk12.org	05/28/25
January - February 2025	Tracie C. Snow	snowt@fsdbk12.org	03/14/25