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DACS Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

Reporting Period

May - June 2026

Agency Sponsor

Alan Edwards

RW Task Timeliness

Direct Impact Task Timeliness



Direct Impact Task Timeliness:

Score = 99.83%

Submitted On Time = 57

Submitted Late = 1

Pending Submission = 0

Other Task Timeliness



Other Task Timeliness:

Score = 96.37%

Submitted On Time = 98

Submitted Late = 4

Pending Submission = 0

RW Task Completeness

Direct Impact Task Completeness



Direct Task Completeness:

Score = 99.65%

Submitted Complete = 55

Submitted Incomplete = 0

Completed After Submission = 2

Other Task Completeness



Other Task Completeness:

Score = 99.86%

Submitted Complete = 73

Submitted Incomplete = 0

Completed After Submission = 1

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 12
- Duplicate Filled Role = 2
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items											
Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date	
N/A	People	607	Update Training Plan	04/06/26	06/05/26	100% - Submitted	06/04/26		Submission Complete		
Direct	Data	713	Confirm Supplier Records	04/20/26	05/22/26	100% - Submitted	05/06/26		Submission Complete		
Direct	Data	698	Complete Data Cleansing in Preparation for Dry Run 2	04/20/26	06/17/26	100% - Submitted	06/18/26		Submission Complete		
N/A	N/A	677	Submit Bimonthly Agency Readiness Status Report	05/01/26	05/11/26	100% - Submitted	05/04/26		Submission Complete		
Indirect	N/A	678	Submit Monthly Progress Report - Testing, Training	05/01/26	05/29/26	100% - Submitted	05/29/26		Submission Complete		
Indirect	Data	699	Maintain Configuration and Conversion Workbooks	05/01/26	05/29/26	100% - Submitted	05/28/26		Submission Complete		
Indirect	People	700	Maintain Role Mapping Worksheet	05/01/26	05/29/26	100% - Submitted	05/28/26		Submission Complete		
N/A	Processes	602	Update Agency Business Process Documentation	05/04/26	10/30/26	50% - In Progress					
N/A	People	604	Create Agency-Specific Learning Materials to Support End Users	05/04/26	10/30/26	50% - In Progress					
Direct	Data	701	Submit Configuration and Conversion Workbooks	06/01/26	06/17/26	100% - Submitted	06/16/26		Submission Complete		
Direct	People	702	Submit Role Mapping Worksheet	06/01/26	06/26/26	100% - Submitted	06/26/26		Submission Complete		
Indirect	N/A	679	Submit Monthly Progress Report - Testing, Training	06/01/26	06/30/26	100% - Submitted	06/30/26		06/30/26		
Indirect	N/A	619	Update Agency Readiness Certification #3	06/22/26	07/10/26	75% - Consolidating/Inputting Information for Submission					
Indirect	Technology	586	Create Agency Deployment Plan and Cutover Checklist to Prepare for Go-Live	06/29/26	09/11/26	50% - In Progress					
N/A	N/A	680	Submit Bimonthly Agency Readiness Status Report	07/01/26	07/10/26	100% - Submitted	06/30/26			06/30/26	

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

DACS Risks										
Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments
Open and Mitigating	06/24/26		Interface	Florida PALM UAT batch processing Interface POI002 Inbound Encumbrance	Stable	9 (High/High)	Ongoing UAT Interface batch processing has been utilizing PALM's Inbound Encumbrance interface POI002 to send agency Encumbrances to PALM. PALM has successfully processed new Encumbrances and	Mitigation of this risk is dependent on PALM able to resolve the issues that are causing the processing of Encumbrance changes. FDACS PALM Remediation Team (PRT) will continue to collaborate and	If this risk becomes an issue during UAT, FDACS will be unable to complete the required testing of Encumbrances, which in turn prevents successful testing of Change Orders and Vouchers. Because	6/2026 - FDACS will continue to collaborate with the PALM Technical Team for resolutions to submitted PALM ServiceNow Tickets.

							Dispatched them. However, updates to the Dispatched Encumbrances has experienced numerous issues which critically impacts the downstream processes like Change Order and Vouchers. The turnaround time for the issue resolution from PALM is taking time which impacts the successful testing of the Encumbrance loads to PALM. The following PALM ServiceNow tickets are currently open with PALM: UAT0014193, UAT0013817, and UAT0014339.	communicate with PALM to resolve these issues by submitting PALM ServiceNow tickets and requesting meetings with the appropriate PALM functional and technical SMEs. FDACS PRT met with the PALM Support to describe the issues and submitted tickets.	both processes depend on Encumbrance updates being processed correctly in PALM, continued failures and delays will jeopardize the UAT milestones of 7/10/2026 (Agency Certification) and the overall UAT completion deadline of 10/2/2026. Inability to successfully test and validate these transactions within the required timelines will delay critical UAT deliverables, limit readiness for any subsequent testing cycles, and impact overall project scheduling.	
Open and Mitigating	06/24/26		Interface	Florida PALM UAT batch processing Interface ARI007 Inbound Deposits	Stable	3 (Low/High)	Ongoing UAT Interface batch processing has been utilizing PALM's Inbound Deposits interface ARI007 to send agency Deposits to PALM. PALM is currently looking into issues reported by multiple agencies including FDACS. For the Deposits sent using the batch process, FDACS has not received any successful posting of the Deposits and PALM's error processing has been inconsistent. FDACS has communicated this to PALM Support. The following PALM ServiceNow ticket is currently open with PALM: UAT0014772.	Mitigation of this risk depends on PALM resolving the issues preventing successful processing of Deposits through the ARI007 interface. The FDACS PALM Remediation Team (PRT) will continue to collaborate and communicate closely with PALM by submitting ServiceNow tickets, monitoring progress, and requesting meetings with the appropriate PALM functional and technical SMEs as needed. FDACS PRT has already met with PALM Support to outline the issues, and PALM has confirmed that their team is actively working on the defects. Ongoing engagement and follow-up will continue until resolution is achieved.	If this risk becomes an issue, FDACS' Deposit information in PALM will not be current or reliable. While this does not directly impact internal business system processing, it does affect UAT activities that rely on accurate PALM data—such as reporting, reconciliations, and any downstream processes that depend on Deposit status or posting results.	6/2026 - FDACS will continue to collaborate with the PALM Technical Team for resolutions to submitted PALM ServiceNow Tickets.
Open and Monitoring	10/31/24		Agency Business System	Florida PALM UAT batch processing	Stable	3 (High/Low)	Ongoing UAT batch testing impacts our internal management of this risk. The Department is actively engaged with PALM in on-going end to end testing in which processes and schedules may continue to be developed and modified.	Internal management and mitigation of this risk is dependent on continued thorough information about Florida PALM UAT batch testing details from the PALM Project. Our Agency CCN collectively continues to monitor any updates related to testing (PALM Technical Team communications, AC meetings, ESC meetings, Florida PALM Website, Florida PALM Knowledge Center, Task Talk, etc.) Dates and timing impacts correlate to the Projects testing timeline. Mitigation for failure of batch schedule to run as expected will result in the department having to conduct manual activities for impacted business process functions.	FL PALM must be running regular batch processing during UAT to allow FDACS to interface Agency Business System test scenario data (API002, ARI007, ARI009, ARI011, IUI002, POI002, POI006, SDI009) to PALM during the testing window. Failure to successfully test batch processing is detrimental to the departments planning and preparation for go live fiscal operations.	06/2006 -The department continues to test against the PALM UAT Batch schedule, which will likely not be the final version of the PALM Production Batch Schedule. This risk will remain open throughout PALM UAT.

DACs Issues									
Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments

DACs Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for May - June 2026
Technology	Funding for staff augmentation and services will continue through implementation and Hypercare.	Logged	08/31/23	Software remediation and Chart of Accounts crosswalk transitioning from FLAIR to PALM.	06/2026 - On going through Hypercare. Continuing to monitor.
Data	Division reporting needs currently handled by Data Warehouse will be taken care of by user roles for Information Warehouse or PALM reports.	Logged	12/19/23	Division fiscals, Finance and Accounting, OPB, Purchasing, Payroll	06/2026 - Assumption stands until reporting functionality can be tested and confirmed to meet department needs.
People	The Florida PALM team will be able to provide timely and complete requirements for the transition to Florida PALM with sufficient detail and time to implement the changes according to the Florida PALM schedule.	Logged	11/13/23	FDACS PALM Readiness Team, CCN, all FDACS key stakeholders, PALM/impacted Agency Business System end users	06/2026 -Continuing to monitor.
Processes	Work efforts of staff augmentation resources are undertaken to collectively achieve a broader understanding of the totality of work that must be accomplished to meet all Critical Success Factors. As such, the deliverables outlined in the Operational Work Plan are critical, and the FDACS PALM Transition Readiness Team assumes that the deliverables are accurately and thoroughly defined and reflect the necessary Level of Effort to achieve all transition tasks and activities. Work efforts under the deliverables may adjust to accommodate operational variances, but the deliverables are fixed.	Logged	11/13/23	Staff Augmentation; FDACS PALM Readiness Team, CCN	06/2026 -Assumption stands until completion of UAT, at minimum.

Technology	Data	FDACS is assuming that interface testing between PALM and enterprise partners/third parties will be completed on schedule and that suitable batch scheduling between PALM and enterprise partners/third parties will be established. Deviation from those outcomes might impact downstream project activities including agency interface testing and user acceptance testing.	Logged	10/22/24	FDACS PALM Readiness Team, PALM/impacted Agency Business System end users.	06/2026 -Assumption stands until completion of UAT, at minimum.
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Agency Sponsor Confirmation

Fields marked with an asterisk (*) are required.

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

☐ Confirm *

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DACS Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
May - June 2026	Alan Edwards	alan.edwards@fdacs.gov	06/30/26
March - April 2026	Alan Edwards	alan.edwards@fdacs.gov	05/04/26
January - February 2026	Alan Edwards	alan.edwards@fdacs.gov	03/03/26