

Helpful Links

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FDLE Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

Reporting Period


March - April 2025

Agency Sponsor

Charlotte Fraser

RW Task Timeliness


Direct Impact Task Timeliness



Direct Impact Task Timeliness:
Score = 94.05%

- Submitted On Time = 27
- Submitted Late = 9
- Pending Resubmission = 0

Other Task Timeliness




Other Task Timeliness:
Score = 85.36%

- Submitted On Time = 53
- Submitted Late = 14
- Pending Resubmission = 0

RW Task Completeness


Direct Impact Task Completeness



Direct Task Completeness:
Score = 86.67%

- Submitted Complete = 29
- Submitted Incomplete = 0
- Completed After Submission = 7

Other Task Completeness



Other Task Completeness:
Score = 89.51%

- Submitted Complete = 35
- Submitted Incomplete = 0
- Completed After Submission = 6

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 7
- Duplicate Filled Role = 5
- Vacant Role = 2

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items										
Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Technology	561	Remediate Agency Business Systems based on Segment IV	10/21/24	03/14/25	100% - Submitted	04/18/25	To be Completed in Task 576	Submission Complete	
Indirect	People	536-C	Create Agency Specific User Acceptance Testing Plan	12/09/24	05/02/25	100% - Submitted	05/01/25	Task Complete	Submission Complete	05/01/25
N/A	Processes	560	Submit Change Analysis Tool	12/09/24	05/02/25	50% - In Progress		5/7/25 - work in progress		
N/A	People	568	Create Training Plan for Agency Managed End User Training	12/09/24	05/30/25	50% - In Progress				
Direct	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	07/25/25	50% - In Progress		Our Agency cannot reflect our remediation as 100% due to following reasons: 1) Some questions asked about the interfaces are crucial and many technical decisions are made based on the answers provided by PALM 2) Part of remediation and data dependencies were contingent on Segment IV and recap in November. Technical team is now deciphering information and meeting with ABS systems to give this information. 3) Coding to reflect and make changes has started but will not complete by – October 25 (Approx.) 12/6 Remediation Ongoing		
Direct	Data	658-D	Submit Data Field Mapping	02/03/25	03/14/25	100% - Submitted	03/17/25	Task Complete	Submission Complete	
N/A	N/A	589	Submit Bimonthly Agency Readiness Status Report	02/28/25	03/10/25	100% - Submitted	03/07/25	Task Complete	Submission Complete	
Direct	Data	567-L	Share, Review, and Update Configuration Workbooks	03/03/25	03/28/25	100% - Submitted	03/28/25	Task Complete	Submission Complete	
Direct	Data	567-M	Share, Review, and Update Configuration Workbooks	03/03/25	03/28/25	100% - Submitted	03/28/25	Task Complete	Submission Complete	
Direct	Data	567-N	Share, Review, and Update Configuration Workbooks	03/03/25	03/28/25	100% - Submitted	03/28/25	Task Complete	Submission Complete	
Direct	People	579	Confirm UAT SMEs	04/14/25	05/02/25	100% - Submitted	05/02/25		Submission Complete	
N/A	People	598	Share Florida PALM Updates	04/14/25	04/25/25	100% - Submitted	04/29/25		Submission Complete	05/05/25
N/A	N/A	599	Submit Bimonthly Agency Readiness Status Report	05/01/25	05/12/25	100% - Submitted	05/12/25		Submission Complete	
Indirect	Technology	578	Confirm Identity Provider for Florida PALM	05/05/25	05/23/25	25% - Beginning Initial Internal Meetings and Information Gathering				
Direct	Data	571	Complete Data Cleansing Based on Mock Conversion 2	05/12/25	06/20/25	25% - Beginning Initial Internal Meetings and Information Gathering				

People	Processes	Technology	Data
The staff and stakeholders affected by your agency's transition to Florida PALM.	The sequence of procedures to accomplish a business objective.	The applications or tools used to process, track, or report on financial operations.	Information used in or produced from an agency's financial business operations.
<u>Implementation:</u> <div>Planned Florida PALM End Users = 49</div> <div>• Business Process Groupings = 13/13</div> <div>Identified Subject Matter Experts = 26</div>	<u>Implementation:</u> <div>Impacted Agency Business Processes = 218</div> <div>• Related Business Process Groupings = 11/13</div> <div>• Planned Spreadsheet Uploads = 2</div>	<u>Implementation:</u> <div>Business Systems Planned for Integration = 19</div> <div>Planned Interfaces = 6</div> <div>- Inbound Interfaces = 4</div> <div>- Outbound Interfaces = 2</div>	<u>Implementation:</u> <div>Configuration</div> <div>• Commitment Control (KK)</div> <div>- Budget Allotments - Control Option = Option # 3 - Track without Budget</div> <div>- Account ChartField Tier Selection = Account Tier #1: Highest</div> <div>- Organization ChartField Translation Tree Selection = Translation Tree #2: Agency-Defined Tree</div> <div>• Org Security Rule = Agencywide</div> <div>• Optional ChartFields</div> <div>- OA1 = To Be Configured</div> <div>- OA2 = To Be Configured</div> <div>- PC Category = To Be Configured</div> <div>- PC Subcategory = To Be Configured</div> <div>- PC Source Type = Not To Be Configured</div> <div>Conversion</div> <div>• Optional Conversions</div> <div>- Accounts Receivable = Needed</div> <div>- Assets = Needed</div> <div>- Contracts = Needed</div> <div>- Customers = Not Needed</div> <div>- Encumbrances = Needed</div> <div>- Grants = Needed</div> <div>- Projects = Needed</div> <div>- Projects Balances = Needed</div>

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

FDLE Risks								
Status	Date Opened	Date Closed	Risk Category	Risk Title	Trend	Risk Rating	Monitor/Mitigation Plan/Resolution	Reporting Period Comments for March - April 2025
Open and Monitoring	02/01/25		Interface	Going live in July 2026 which is fiscal year-end, presents new challenges that need to be considered and addressed, as well as months of upfront work.	Increasing	9 (High/High)	Work through the challenges going live at this time will present.	Open
Open and Monitoring	05/16/24		Interface	That we will be unable to do life-to-date tracking and trend analysis for data that is in both FLAIR and PALM.	Stable	4 (Medium/Medium)	Develop crosswalk methodology if the new Data Warehouse will not provide this capability.	Open
Open and Monitoring	08/07/24		Interface	Early visibility of Data Warehouse & Report Query Builder will help us to decide the future scope of custom reports for data validation (well before interface testing)	Increasing	4 (Medium/Medium)	Will address once PALM begins working on the Data Warehouse 05/07 : Waiting for the DW instance access	Open
Open and Monitoring	09/04/24		Interface	FDLE is in need of a comprehensive list of anticipated errors and warnings that may occur in relation to interface interactions and report parameters inputs.	Increasing	4 (Medium/Medium)	Pursue more information /direction from the PALM team. Further delay may impact our ability to meet downstream activities for example UAT.	Open
Open and Monitoring	10/31/24		Interface	The Configuration Review and Update task during UAT poses a potential risk. Changes could affect the UAT timelines and outcomes.	Increasing	4 (Medium/Medium)	Paused	Open

FDLE Issues								
Status	Date Opened	Date Closed	Priority	Issue Category	Issue Title	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for March - April 2025

FDLE Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for March - April 2025
Technology Data	PALM will not change the identified Chart of Accounts structure between now and go-live.	Logged	07/01/23	Agency business systems	Monitor information as provided by PALM.
Data	PALM will provide similar functionality as ABS Open Reports which is used for querying FLAIR and PYRL data so that we can retire those applications.	Logged	09/01/23	Office of Financial Management Office of Policy and Planning All divisional/regional business liaisons Management	Monitor information as provided by PALM.
People Processes Technology Data	PALM will provide significant time to test and practice specific transactions before go-live in a dedicated testing environment (UAT).	Logged	10/31/23	All agency business systems	Monitor information as provided by PALM.

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

☐ Confirm *

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FDLE Status Report Confirmation			
Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2025	Charlotte Fraser	charlottefraser@fdle.state.fl.us	05/12/25
January - February 2025	Charlotte Fraser	charlottefraser@fdle.state.fl.us	03/07/25