DOR Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

Reporting Period
March - April 2025

Agency Sponsor
Clark Rogers

RW Task Timeliness

RW Task Completeness

Direct Impact Task Timeliness

Direct Impact Task Timeliness:

Score = 93.53%
- Submitted On Time = 24
- Submitted Late = 9
- Pending Resubmission = 0

Other Task Timeliness

Other Task Timeliness:

Score = 90.87%
- Submitted On Time = 55
- Submitted Late = 12
- Pending Resubmission = 0

Direct Impact Task Completeness

Direct Task Completeness:

Score = 91.82%
- Submitted Complete = 22
- Submitted Incomplete = 0
- Completed After Submission = 11

Other Task Completeness

Other Task Completeness:

Score = 81.46%
- Submitted Complete = 26
- Submitted Incomplete = 0
- Completed After Submission = 15

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

The Change Champion Network composition reflects the completeness of your CCN makeup.

Change Champion Network:
- Unique Filled Role = 14
- Duplicate Filled Role = 0
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
N/A	Technology	561	Remediate Agency Business Systems based on Segment IV	10/21/24	03/14/25	100% - Submitted	03/10/25		Submission Complete	
Indirect	People	536-C	Create Agency Specific User Acceptance Testing Plan	12/09/24	05/02/25	100% - Submitted	05/02/25		Submission Complete	
N/A	Processes	560	Submit Change Analysis Tool	12/09/24	05/02/25	100% - Submitted	05/02/25			
N/A	People	568	Create Training Plan for Agency Managed End User Training	12/09/24	05/30/25	50% - In Progress				
Direct	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	07/25/25	50% - In Progress				
Direct	Data	658-D	Submit Data Field Mapping	02/03/25	03/14/25	100% - Submitted	03/11/25		Submission Complete	
N/A	N/A	589	Submit Bimonthly Agency Readiness Status Report	02/28/25	03/10/25	100% - Submitted	03/05/25		Submission Complete	
Direct	Data	567-L	Share, Review, and Update Configuration Workbooks	03/03/25	03/28/25	100% - Submitted	03/28/25		Submission Complete	04/01/25
Direct	Data	567-M	Share, Review, and Update Configuration Workbooks	03/03/25	03/28/25	100% - Submitted	03/27/25		Submission Complete	
Direct	People	579	Confirm UAT SMEs	04/14/25	05/02/25	100% - Submitted	05/02/25		Submission Complete	
N/A	People	598	Share Florida PALM Updates	04/14/25	04/25/25	100% - Submitted	04/22/25		Submission Complete	04/22/25
N/A	N/A	599	Submit Bimonthly Agency Readiness Status Report	05/01/25	05/12/25	100% - Submitted	05/09/25		Submission Complete	
Indirect	Technology	578	Confirm Identity Provider for Florida PALM	05/05/25	05/23/25	75% - Consolidating/Inputting Information for Submission				

People

The staff and stakeholders affected by your agency's transition to Florida PALM.

Implementation:

Planned Florida PALM End Users = 108
- Business Process Groupings = 13/13

Identified Subject Matter Experts = 46

Processes

The sequence of procedures to accomplish a business objective.

Implementation:

Impacted Agency Business Processes = 210
- Related Business Process Groupings = 11/13
- Planned Spreadsheet Uploads = 5

Technology

The applications or tools used to process, track, or report on financial operations.

Implementation:

Business Systems Planned for Integration = 25

Planned Interfaces = 30
- Inbound Interfaces = 12
- Outbound Interfaces = 18

Data

Information used in or produced from an agency's financial business operations.

Implementation:

Configuration

• **Commitment Control (KK)**

- Budget Allotments - Control Option = Option # 3 - Track without Budget

- Account ChartField Tier Selection = Account Tier #3: Family

- Organization ChartField Translation Tree Selection = Translation Tree #3: No Tree Assigned

• Org Security Rule = Agency Defined

• Optional ChartFields

- OA1 = To Be Configured

- OA2 = To Be Configured

- PC Category = To Be Configured

- PC Subcategory = To Be Configured

- PC Source Type = Not To Be Configured

Conversion

• Optional Conversions

- Accounts Receivable = Not Needed

- Assets = Needed

- Contracts = Not Needed

- Customers = Not Needed

- Encumbrances = Needed

- Grants = Needed

- Projects = Needed

- Projects Balances = Needed

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

DOR Risks

Status	Date Opened	Date Closed	Risk Category	Risk Title	Trend	Risk Rating	Monitor/Mitigation Plan/Resolution	Reporting Period Comments for March - April 2025
Open and Monitoring	06/28/24		User Acceptance Testing	DOR - PALM and ABS UAT	Stable	3 (High/Low)	Unable to mitigate at agency level; must be mitigated by the enterprise.	DOR will be looking fo SME UAT results durir Aug/Oct 2025 time period
Open and Monitoring	12/04/24		Post Implementation Training	PALM Reporting and Datawarehouse	Stable	2 (Medium/Low)	Unable to mitigate at agency level; must be mitigated by the enterprise.	Monitoring PALM progress on DW/BI
Open and Monitoring	11/02/23		Agency Business System Staffing/Resource Availability	GTA - Natural Gas Implementation	Decreasing	1 (Low/Low)	Additional Funding allocated to critical resources.	Monitoring the progres of House Bill #7033
Open and Monitoring	10/17/23		Staffing/Resource Availability	GTA - EFile and Pay	Decreasing	1 (Low/Low)	Staff augmentation resources to support Florida PALM activities.	Monitoring EFile Proje plan and implementation
Open and Mitigating	11/02/23		Conversion/Configuration	GTA - Chart of Account values for distribution	Decreasing	1 (Low/Low)	Coordinate with other agencies to gather, confirm and validate ChartField data.	As of April 2025, DOR has received COA values from all 16 agencies.

DOR Issues

Status	Date Opened	Date Closed	Priority	Issue Category	Issue Title	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for March - April 2025
Open	12/04/24		High - Impacts the ability	Interface Conversion/Configuration	Supplier ID Conversion and Crosswalk	Supplier ID is a required field in Interface Files, and must be provided.	05/31/25	Waiting on the APC001 - PALM Supplier conversion files for Statewide vendors, as part of MOCK 2 Results

DOR Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments or Updates
Data	New chart of account data from the configuration workbooks will be loaded by the Florida PALM Project Team into all enterprise business systems.	Logged	03/08/24	All agencies, all agency business systems.	
Data	People First data will be cleansed and updated chart of accounts data will be available in a test environment for UAT.	Logged	04/12/24	All agencies, all business systems that use People First data.	
Processes Data	All enterprise systems will be remediated and operating with PALM COA data in the test environment used for UAT so that agency business systems may be fully validated by processing actual data generated by normal business processes in the test environment.	Logged	06/28/24	All enterprise systems will be remediated and operating with PALM COA data in the test environment used for UAT so that agency business systems may be fully validated by processing actual data generated by normal business processes in the test environment.	

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

☐ Confirm *

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DOR Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
March - April 2025	Clark M. Rogers	clark.rogers@floridarevenue.com	05/09/25
January - February 2025	Clark M. Rogers	clark.rogers@floridarevenue.com	03/05/25