- ⊘ Dashboard Snapshots
- ⊘ Knowledge Center
- ⊘ Florida PALM Workbook for DMA
- ⊘ Readiness Workplan

# **DMA Status Report Dashboard**

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

July - August 2025

**Agency Sponsor** 

Col. Adam Curry

**Other Task Completeness** 

## **RW Task Timeliness**

## **Direct Impact Task Timeliness**

## **Direct Impact Task Timeliness:**

### Score = 99.29%

- Submitted On Time = 39
- Submitted Late = 3
- Pending Submission = 0

## Other Task Timeliness



### Other Task Timeliness:

### Score = 98.83%

- Submitted On Time = 70
- Submitted Late = 7
- Pending Submission = 0

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

# **RW Task Completeness**



**Direct Impact Task Completeness** 

## **Direct Task Completeness:**

### Score = 88.05%

- Submitted Complete = 28
- Submitted Incomplete = 2
- Completed After Submission = 11

## Other Task Completeness: Score = 90.00%

- Submitted Complete = 34
- Submitted Incomplete = 0
- Completed After Submission = 15

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

## **Change Champion Network:**

- Unique Filled Role = 12
- Duplicate Filled Role = 2
- · Vacant Role = 0

The Change Champion Network composition reflects the completeness of your CCN makeup.

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

	RW Tasks - Completed or Open Items										
Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date	
Direct	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	07/25/25	100% - Submitted	07/21/25		Submission Complete		
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	10/03/25	25% - Beginning Initial Internal Meetings and Information Gathering	08/28/25				
N/A	People	610	Update Authorized Smartsheet Users	06/23/25	07/11/25	100% - Submitted	07/01/25		N/A		
Direct	Technology	591	Confirm IDP Configuration for Florida PALM	06/23/25	07/11/25	100% - Submitted	07/14/25	Working with IT personnel on security group admissions	Submission Complete		
Indirect	N/A	593	Update Agency Readiness Certification #1	06/23/25	07/18/25	100% - Submitted	07/14/25		Submission Complete		
N/A	N/A	611	Submit Bimonthly Agency Readiness Status Report	07/01/25	07/10/25	100% - Submitted	07/08/25		Submission Complete	07/09/25	
N/A	People	616	Share Florida PALM Updates	07/14/25	07/25/25	100% - Submitted	07/21/25		Submission Complete		
Direct	People	573-B	Complete and Submit End User Role Mapping Worksheet for remaining End Users.	07/14/25	10/03/25						
Indirect	N/A	660	Submit Monthly Progress Report - Testing	08/04/25	08/29/25	100% - Submitted	09/02/25		Submission Complete		
Direct	Data	587-A	Complete Data Cleansing Based on Mock Conversion 3	08/11/25	10/03/25						
Direct	Data	587-B	Complete Data Cleansing Based on Mock Conversion 3 – APC001 Suppliers	08/11/25	10/03/25	25% - Beginning Initial Internal Meetings and Information Gathering	08/28/25				
Direct	Data	587-C	Complete Data Cleansing Based on Mock Conversion 3 – PCC001 Projects	08/11/25	10/03/25						
Direct	Data	661	Update Conversion Field Mapping	08/11/25	10/03/25						
Direct	Data	662	Submit Updated Configuration Workbooks	08/11/25	10/03/25						
N/A	N/A	617	Submit Bimonthly Agency Readiness Status Report	08/29/25	09/10/25	100% - Submitted	09/09/25				
Indirect	N/A	664	Submit Monthly Progress Report - Testing	09/02/25	09/30/25						

# **Agency Reported**

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

	DMA Risks									
Status	Date Opened	Date Closed	Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for July - August 2025

	DMA Issues								
Status	Date Opened	Date Closed	Issue Category	Issue Title	Priority	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for July - August 2025
Open	07/31/25		Agency Business System Business Process Change Interface Conversion/Configuratio Deployment/Cutover Post Implementation Staffing/Resource Availability Training User Acceptance Testing	Start planning process for 2-3 week downtime of system when FLAIR converts to PALM	High - Impacts the ability	DMA Staff must plan and implement downtime process necessary for the potential FLAIR offline due to converstion to PALM.	Continue to monitor	06/01/26	Currently working plan.
Open	02/28/25		Agency Business System Business Process Change Training User Acceptance Testing	Lump sum payment made for multiple items that become Assets: a. FLAIR allows these payments to be unitized into Assets by the Asset tag and cost per item. b. Palm allows these payments to be unitized into Assets by dividing the total costs by the total assets averaging the cost per unit rather than by the true costs.	Low - All impacts not list	Cost averaging is ok if every asset has the exact same cost but there are many assets purchased together where the costs are completely different. This will result in inaccurate asset valuations. Example would be a skid steer with multiple attachments.	Continue to monitor	10/01/25	Continue to monitor.
Open	02/28/25		Agency Business System Business Process Change Interface Post Implementation Training User Acceptance Testing	FLAIR Pending table vs PALM staging table	Low - All impacts not list	a. FLAIR allows for pending items to be deleted. If payments are made for assets that fall outside the threshold of property by State and Agency requirements. These can be deleted. b. Palm allows for the pending item to be skipped but its can never be deleted.		10/01/25	Continue to monitor

	DMA Assumptions								
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for July - August 2025				
Processes	Changing of ARRO file format	Logged	03/05/24	Agency has concern about potential file changes that will be required from ARRO without missing any bi-weekly payrolls.	Will test the interface mid-Sep.				
People Processes Technology Data	A downtime plan for FLAIR will be in place prior to the conversion to PALM	Logged	07/31/25	All agency business systems	Currently working plan.				
People Processes Technology Data	Florida State Guard data will be managed by DMA.	Logged	09/04/25	FSG is currently managed by DMA and is a separate agency. Need to ensure that our DMA accounting staff has access and can manage FSG.	Testing data for both DMA and FSG.				

# Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *									
Confirm*									
Submit									
	Privacy Policy	Report Abuse							

DMA Status Report Confirmation								
Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:					
July - August 2025	COL Adam Curry	adam.m.curry.mil@army.mil	09/09/25					
May - June 2025	COL Adam Curry	adam.m.curry.mil@army.mil	07/08/25					
March - April 2025	COL Adam Curry	adam.m.curry.mil@army.mil	05/05/25					
January - February 2025	COL Adam Curry	adam.m.curry.mil@army.mil	03/04/25					