DJJ Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

Reporting Period

July - August 2025

Agency Sponsor

Heather DiGiacomo

RW Task Timeliness

Direct Impact Task Timeliness

Direct Impact Task Timeliness:

Score = 98.25%

- Submitted On Time = 35
- Submitted Late = 5
- Pending Submission = 0

Other Task Timeliness

Other Task Timeliness:

Score = 87.92%

- Submitted On Time = 57
- Submitted Late = 20
- Pending Submission = 0

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

RW Task Completeness

Direct Impact Task Completeness

Direct Task Completeness:

Score = 82.05%

- Submitted Complete = 28
- Submitted Incomplete = 4
- Completed After Submission = 7

Other Task Completeness

Other Task Completeness:

Score = 98.78%

- Submitted Complete = 45
- Submitted Incomplete = 0
- Completed After Submission = 4

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

- Unique Filled Role = 14
- Duplicate Filled Role = 0
- Vacant Role = 0

The Change Champion Network composition reflects the completeness of your CCN makeup.

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Direct	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	07/25/25	100% - Submitted	07/24/25		Submission Complete	
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	10/03/25	75% - Consolidating/Inputting Information for Submission				
N/A	People	610	Update Authorized Smartsheet Users	06/23/25	07/11/25	100% - Submitted	07/02/25		N/A	
Direct	Technology	591	Confirm IDP Configuration for Florida PALM	06/23/25	07/11/25	100% - Submitted	07/09/25		Submission Complete	
Indirect	N/A	593	Update Agency Readiness Certification #1	06/23/25	07/18/25	100% - Submitted	07/18/25		Submission Complete	
N/A	N/A	611	Submit Bimonthly Agency Readiness Status Report	07/01/25	07/10/25	100% - Submitted	07/10/25		Submission Complete	
N/A	People	616	Share Florida PALM Updates	07/14/25	07/25/25	100% - Submitted	07/25/25		Submission Complete	
Direct	People	573-B	Complete and Submit End User Role Mapping Worksheet for remaining End Users.	07/14/25	10/03/25	50% - In Progress				
Indirect	N/A	660	Submit Monthly Progress Report - Testing	08/04/25	08/29/25	100% - Submitted	08/29/25		Submission Complete	
Direct	Data	587-A	Complete Data Cleansing Based on Mock Conversion 3	08/11/25	10/03/25	50% - In Progress				
Direct	Data	587-B	Complete Data Cleansing Based on Mock Conversion 3 – APC001 Suppliers	08/11/25	10/03/25	100% - Submitted	08/21/25	DJJ does not have confidential suppliers.		
Direct	Data	587-C	Complete Data Cleansing Based on Mock Conversion 3 – PCC001 Projects	08/11/25	10/03/25	75% - Consolidating/Inputting Information for Submission				
Direct	Data	661	Update Conversion Field Mapping	08/11/25	10/03/25	50% - In Progress				
Direct	Data	662	Submit Updated Configuration Workbooks	08/11/25	10/03/25	50% - In Progress				
N/A	N/A	617	Submit Bimonthly Agency Readiness Status Report	08/29/25	09/10/25	75% - Consolidating/Inputting Information for Submission				
Indirect	N/A	664	Submit Monthly Progress Report - Testing	09/02/25	09/30/25	50% - In Progress				

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

DJJ Risks

Status	Date Opened	Date Closed	Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for July - August 2025
Open and Mitigating	12/03/24		Business Process Change Staffing/Resource Availability Training User Acceptance Testing	Separation of Qualified Employees - F&A	Increasing	9 (High/High)	If DJJ loses quality staff, then the agency may be at risk of losing historical agency knowledge. The Reporting and Reconciliation supervisor has recently left the agency. This person was included as role for UAT SME.	Libby will be the SAM until the training, then it will change to Marcia so that Libby can operate other roles; SME end user roles will need to be reviewed and if applicable, reassigned to other employees. Encourage SMEs to document and archive their job functions and business processes to allow for swift training and knowledge transfer; Continue to advertise to recruit for vacant positions; Continue to allow for management decisions that support personnel actions to retain qualified employees.	Bureau staff may not be as prepared for UAT SME.	This risk is increasing due to the recent vacancy of the Reporting and Reconciliation Manager.
Closed	07/08/25	07/21/25	Conversion/Configuration Staffing/Resource Availability User Acceptance Testing	Inefficient Computer - F&A PALM Administrator	Stable	9 (High/High)	The F&A PALM Administrator's computer is inefficient in operating on a day-to-day basis. Programs cannot run, applications don't work, etc.	Libby is working with IT on getting a new laptop. It has been assigned and is awaiting imaging; she will work on a temporary computer, but without the proper set up there are only a limited number of tasks she can work on.	Task progress will stall.	F&A PALM Administrator received new computer. Closed risk during the reporting period.
Open and Monitoring	10/28/24		Staffing/Resource Availability User Acceptance Testing	UAT/LBR Timing Conflict	Decreasing	6 (Medium/High)	Budget schedule conflict between UAT and LBR deadline.	When developing the testing schedule, the Budget Office will need to go first so that an appropriate amount of time is dedicated to both UAT and the LBR due 9/15/25; The agency's LBR schedule started earlier this year due to prepare for this. Additionally, paperwork is being routed to engage Morgan to assist with UAT test script creation; escalate to PALM and request additional budget meetings be held with PALM staff after LBR due date.	Budget staff will be unavailable for SME UAT.	With the delay of UAT, this risk is decreasing.
Open and Monitoring	05/29/25		Staffing/Resource Availability User Acceptance Testing	Inventory/SME UAT Overlap	Stable	6 (Medium/High)	Owner: General Services In preparation of Florida PALM, General Services staff are conducting a statewide physical inventory between June 2025 and October 2025. During this time, property staff will travel throughout the state to document assets and property.	The main two SME's for assets and property are the Bureau Chief and Deputy Bureau Chief of General services. We plan to have at least one of the two SME's available during UAT. We are working to have back-up staff to cover duties for these two roles, should both SME's be required for UAT.	Bureau property SME's maybe limited on their involvement with UAT between August and October.	Reviewed for period. No changes.
Open and Mitigating	08/19/25		User Acceptance Testing	Delay In Documenting Test Scripts	Increasing	6 (Medium/High)	If SMEs wait for the PALM Project to provide test procedures before writing UAT test scripts, they may be overwhelmed and not have sufficient time to complete the creation of their UAT test scripts. Currently, the Project's process steps are expected to be provided just one week before UAT.	Use the current business processes documented by DJJ to draft/create generic aspects of tests of the scripts with assistance from PMO, and then complete the scripts with the PALM Project test procedures when they become available. However, F&A has opted to wait for PALM to provide more specific and actionable information before proceeding; they are prepared to work overtime, including weekends, if needed, to get this done.	SMEs could be overwhelmed trying to create the test scripts from scratch during UAT.	New risk added during the reporting period.
Open and Monitoring	11/04/24		Staffing/Resource Availability User Acceptance Testing	Limited Staff for End-User UAT	Stable	6 (High/Medium)	Vacancies and competing priorities within bureaus heavily affected by the implementation of PALM have caused less time to work on developing and preparing for UAT SME.	Mitigation Plan: bureaus are actively advertising, interviewing, and recruiting for vacancies as they occur. Training backups to work activations, so if needed, they can free up SME's for UAT.	Bureau SME's and staff may be unavailable for end-to-end UAT if positions are not filled. Budget will not have adequate participation in UAT and/or not have sufficient office coverage during UAT. Staff may be unavailable to test access to end user report.	Reviewed for period. No changes.
Open and Monitoring	02/28/25		Staffing/Resource Availability User Acceptance Testing	Processing Backlog of AOD Invoices	Stable	6 (High/Medium)	With limited staff resources, F&A is currently managing a heavy workload of	Mitigation is in progress. Overtime has been approved to reduce the backlog but	Finance and Accounting staff may be unavailable for both UAT SME and UAT	This risk is trending downward. Progress has been made to process old invoices, but the risk remains until F&A staff are caught up

Status	Date		Category	Risk	Trend	Score	Description	Mitigation	Impact	Review
			Testing				heavy workload of disbursements due to ABS failure in the last quarter of FY 2023-24. If F&A is unable to process the backlog of outstanding invoices to bring the agency to managing the standard workload, SMEs may not have time for adequate participation in UAT. The backlog of invoices has been reduced significantly over the past fiscal year. As of 7/30 25% of outstanding AOD invoices were older than the 45-day payment window. By the end of August, that amount decreased to 18%.	reduce the backlog, but competing priorities (year-end, financial statements, certified forward) and vacancies remain. Regular reports are provided to leadership.	UAT SME and UAT End-to-End	F&A staff are caught up.
Open and Mitigating	02/28/25		Business Process Change Post Implementation	Reliance on Florida PALM and Data Warehouse for Reporting Functionality	Stable	6 (High/Medium)	FLAIR @ DJJ is an agency system that staff rely on to pull financial information and to conduct research. When PALM goes live, FLAIR @ DJJ will only maintain financial historical information; it will not be remediated to incorporate PALM financial information. Because of this, users will need to rely on untested PALM and Data Warehouse reports for their duties, potentially leading to challenges.	SMEs to work with Agency Liaison to ensure that all related financial reports and research information are documented and tested during UAT; Bureau staff will study the reports currently available in the Knowledge Center; PMO to stay abreast of changes and/or updates to reports and communicate major changes to pertinent bureaus.	Reporting functionality will be severely hindered.	Reviewed for period. No changes.
Open and Monitoring	11/04/24		Staffing/Resource Availability Training User Acceptance Testing	Staff Involvement in UAT Preparation	Stable	6 (High/Medium)	Vacancies within the bureaus responsible for UAT preparation limit the amount of time spent on preparing for UAT SME.	Bureau Chiefs are monitoring vacancies and are striving to fill them within a timely manner so that preparation of UAT is not impacted; PALM Administrators within Budget and Finance and Accounting are preparing the majority of the test scripts with input from the SMEs when available.	Preparation and understanding of expectations during UAT will not be learned by UAT SMEs. UAT will be less informed and may take longer to get through test scripts; Staff will not have a sufficient knowledge base or understanding of the elements of PALM, which could lead to frustration, lack of motivation, and prolonged participation in UAT.	Reviewed for period. Vacancy rate remains 16%.
Open and Monitoring	05/29/25		Staffing/Resource Availability User Acceptance Testing	Staff Involvement in UAT - Hurricane Response	Stable	6 (High/Medium)	Owner: General Services Bureau SME's are also the department lead emergency coordinators for Hurricane Season. Pending on any storms effecting the state this year, SME's would be unavailable for UAT testing during activation and recovery stages of storm events.	General Services SME's all have roles during storm activations and recovery. The Bureau will try to use back-up staff to help with storm-related activities to minimize the time that SME's would be unavailable for UAT.	Bureau SME's would be limited on their involvement with UAT if any storms effect the state.	No storms during the reporting period. No change to this risk.
Open and Monitoring	06/03/25		Conversion/Configuration	Data Cleansing Maintenance - FLAIR Encumbrances and AOD	Stable	6 (High/Medium)	The decision has been made that FLAIR will be the book of record and that AOD will not be cleansed. There has been discussion that at the time of go-live, PALM will only convert the encumbrances active in FLAIR and the remaining balances will be reflected accurately in AOD.	DJJ is planning to establish Available Balance (AB) Checking August 1 so that program staff submitting purchase orders in AOD will begin to understand how encumbrances affect available budget. Because of the budget control option DJJ has selected for PALM, AB checking will be a precursor to how encumbrances will work within PALM.	If encumbrances aren't managed in AOD and AB checking isn't implemented prior to PALM Go-Live, then budget check will occur on encumbrances as planned in Florida PALM. Since encumbered purchase orders consume budget, there is a chance that there will be limited budget to pay suppliers.	The establishment of AB checking is in progress. No changes to this risk at this time.
Open and Monitoring	08/11/25		Agency Business System Business Process Change User Acceptance Testing	Test Scenarios Unidentified	Stable	6 (High/Medium)	Required testing items may be inadvertently omitted during UAT.	Newly identified test scenarios will be documented and test scripts will be created as UAT testing evolves.	Untested scenarios can result in post-deployment defects and/or unmet functional requirements.	New risk added during the reporting period.
Open and Mitigating	12/13/24		Agency Business System Interface	Limited Availability of Interface Testing Sample Data	Stable	4 (Medium/Medium)	Limited number of testing data has been provided by the Project, leaving interface testing to be done with many assumptions as opposed to testing with real test files.	Test remediations with the sample data that has already been provided. Additionally, IT to create agency-specific sample data to test in ABS'.	Additional remediation may be needed on agency business systems when system data is received during end-to-end testing. Depending on the remediation that's needed, this risk has the potential to delay the usage of the ABS' at go-live.	Reviewed for period. No changes.
Open and Monitoring	08/09/24		Conversion/Configuration	Data Cleansing Maintenance - Contracts - FACTS	Stable	4 (Medium/Medium)	Data cleansing activities not conducted on a routine basis which could lead to inaccurate, incomplete, or errors in data being transferred to Florida PALM.	The following mitigation plan will occur in order to reduce the likelhood of this risk: 1. CTS will be reconciled with FACTS to ensure that all contracts have been input into FACTS	This could result in inaccurate contract information bing transferred into PALM at go-live and additional work by staff must occur to input and/or correct data once PALM is live	Reviewed for period. No changes.

Status	Date Opened	Date Closed	Risk Category	Risk Title	Trend	Priority	Background	Mitigation Plan	Risk if Realized	Reporting Period Comments
								input into FACTS. 2. FACTS reports will be run on a quarterly basis and items addressed as needed.	is live.	
Open and Monitoring	06/06/25		Agency Business System Interface User Acceptance Testing	People First DB Links	Stable	4 (Medium/Medium)	People First is yet to deliver the DB Links used by DJJ's agency business systems. Upon reaching out to People First directly, we did not receive confirmation that the DB links will be available before interface testing. People First impacted DB links list is shared with all agencies, the date by which People First DB links will be ready is still not known. expected to look for additional information	Currently systems are remediated with the information provided by People First.	Will not be able to test the ABS that has been remediated for PALM without the updated DB Links from People First. Impacted ABS: HRES	Reviewed for period. No changes.
Closed	07/01/25	07/09/25	Staffing/Resource Availability Training User Acceptance Testing	Alligator Alcatraz Project	Stable	4 (Medium/Medium)	General Services staff have been activated to the State Emergency Operations Center (SEOC) to support the Governor's Alligator Alcatraz Project. This in conjunction with inventory and PALM UAT cause staff to be unavailable for PALM UAT.	The bureau is presently cross training existing staff that will assist in SEOC and daily operations, when needed, so that SMEs can be available for PALM UAT.	General Services staff will not be available for PALM SME UAT.	Risk added and closed out within the reporting time period. Staff are no longer activated.
Open and Mitigating	06/03/25		Business Process Change Conversion/Configuration	Data Cleansing Maintenance - Projects	Stable	4 (Medium/Medium)	Prior to PALM, Project IDs were not deactivated or deleted in FLAIR and there was not a process to do so. In preparation for Go-Live, the Budget PALM Administrator and Facility Services staff researched all Project IDs and determined those that needed to be deactivated and deleted. A script was created and run to mark those Project IDs as I or D in FLAIR. These data need to be reviewed on a recurring basis so that inaccurate or incomplete information is not converted to Florida PALM.	Mitigation plan has ensured that the additional details associated with Project IDs are being correctly input in FLAIR (those that are required in PALM). Additionally, the Facility Work Order System (DJJ's ABS to manage Projects) is being remediated to incorporate a financial reconciliation and Project ID close-out workflow. For monitoring, Budget is actively reviewing, updating, and/or correcting Project Data to ensure the data requirements for conversion are met.	Inaccurate Project data converted into PALM will result is conversion failures, too many records being converted, or inaccurate records being recorded. This would require additional efforts to clean the data in multiple system.	Mitigation and monitoring plans in
Open and Monitoring	03/28/24		Conversion/Configuration	Inaccurate Completion of Project Tasks	Stable	3 (High/Low)	Previously submitted tasks (prior to March 2024) were marked as complete, but after further analysis were not complete. Additionally, having multiple reviewers on larger data-centric tasks is a best practice and reduces mistakes, mistyping, and missing information provided within task assignments.	Submissions will be checked by the F&A PALM Administrator and Agency Liaison prior to submission to the Project; associated SME's and PALM administrators will be invited to attend Task Talks when tasks are assigned to them.	Conversion and/or configuration data will not be accurate in Florida PALM; agency staff will be responsible for entering missing data when PALM goes live	Risk is once again stable with the filled Budget PALM Administrator position.
Open and Mitigating	06/03/25		Conversion/Configuration	Data Cleansing Maintenance - Assets and Property	Stable	3 (High/Low)	Data cleansing activities not conducted on a routine basis which could lead to inaccurate, incomplete, or errors in data being transferred to Florida PALM.	Data review and cleansing will be occur on a monthly basis; Teams task cards will be used as a way to assign a checklist of items needing review.	This could result in inaccurate property information being transferred into PALM at go-live and additional work by staff must occur to input and/or correct data once PALM is live.	Reviewed for period. No changes.
Open and Monitoring	06/03/25	08/29/25	Staffing/Resource Availability Training User Acceptance Testing	Separations of Qualified Employees - HR	Stable	2 (Medium/Low)	One SME within HR retired 7/31/2025.	HR is in the process of filling the position and aims to have it filled as quickly as possible.	If this position isn't filled, involvement in UAT SME will be impacted.	At this time, payroll staff will not be included in UAT SME, therefore this separation had little impact. Closed the risk during the reporting period.

DJJ Issues										
Status	Date Opened	Date Closed	Issue Category	Issue Title	Priority	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for July - August 2025
Closed	06/27/25	08/15/25	Agency Business System Business Process Change Conversion/Configuration Deployment/Cutover Post Implementation Role Mapping Staffing/Resource Availability Training User Acceptance Testing	Vacant Budget PALM Administrator Position/Backup Agency Liaison Role in CCN.	High - Impacts the ability	The PALM Administrator position within the Budget Office has been vacated. This position served as the backup agency liaison for DJJ's CCN and was one of the primary positions involved in agency data configurations, conversions, role mapping, developing test scripts, preparing for cutover, preparing training documents, and implementing changes to business processes to prepare the agency for PALM.	Recruit new employee to fill the role. While that's occurring, coordinate with DFS to allow previous incumbent to work on some tasks for UAT.	08/08/25	PALM Administrator position and Backup Agency Laision position have both been filled.

DJJ Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for July - August 2025
Processes Data	Chart of Account (COA) will not change beyond what the FL PALM team has forecast	Logged	08/01/23	Marcia Haye (F&A)	Reviewed for current period. Still applicable.
People	All SMEs will be available to work on required PALM-tasks.	Logged	04/17/24	Bureau SMEs	Reviewed for current period. Still applicable.
People	There is a commitment from end users to the PALM Project.	Logged	04/23/24	All	Reviewed for current period. Still applicable.
People Technology	PALM funding is maintained at the current level or greater allowing current BU-specific PALM administrators to be kept on staff.	Logged	04/23/24	PMO, F&A, General Services, Budget	Reviewed for current period. Still applicable.
People Processes Data	There will be sufficient engagement from DJJ's SME's who are knowledgeable about agency business processes.	Logged	04/23/24	F&A, Budget, General Services, HR, BPCA, BCM	Reviewed for current period. Still applicable.
People Processes Technology Data	The PALM team will provide sufficient and adequate guidance to DJJ.	Logged	04/23/24	F&A, Budget, General Services, HR, BPCA, BCM, PMO	Reviewed for current period. Still applicable.
People	DJJ PMO can drive the implementation of the PALM Project with four team members.	Logged	12/03/24	PMO	Reviewed for current period. Still applicable.
Data	Unreconciled payroll warrants will not be included in the Outstanding Warrant Report (APR018).	Logged	04/21/25	HR	No additional information provided during this reporting period.
People Technology	Cutover will be no longer than approximately 3 weeks.	Logged	04/30/25	Supplier payments	Reviewed for current period. Still applicable.
Technology	PALM will incorporate additional interfaces after Go-Live, if needed by DJJ.	Logged	05/01/25	IT, F&A	Reviewed for current period. Still applicable.
Technology Data	PALM will not alter the interfaces DJJ has selected.	Logged	05/01/25	IT	Reviewed for current period. Still applicable.
Data	If balances on purchase orders in AOD are different than what's reported in FLAIR, when encumbrance data is converted to PALM, AOD will update to reflect the FLAIR/PALM balances. As long as encumbrance balances are maintained in FLAIR, the full balances of the purchase orders from AOD will not be converted to PALM, potentially causing budget checking issues.	Logged	05/01/25	F&A, Budget, General Services	No additional information provided during this reporting period.
Data	We assume that all identified Florida PALM roles are included on the export from the PALM website.	Logged	05/05/25	Agency Liaison and SMEs	Reviewed for current period. Still applicable.
Data	We assume that all identified Florida PALM reports are included on the export from the PALM website.	Logged	05/05/25	Agency Liaison and SMEs	Reviewed for current period. Still applicable.
Processes	DFS A&A will provide agencies with new policies by the start of Florida PALM End User Acceptance Testing (UAT) in December. New policies will allow DJJ to adjust any agency specific test scripts.	Logged	05/08/25	All end users involved in UAT	No additional information provided during this reporting period.
Data	Zero dollar contracts in FACTS will not be converted to PALM	Logged	10/15/24	BCM, F&A contract disbursement payments	No additional information provided during this reporting period.
People Processes Technology	FACTS will be available to test when end-to-end user testing for PALM begins. When asking FACTS about UAT, the response was that "...we are still in the testing phases with Florida PALM. We will provide the agencies with an update when the UAT environment becomes available."	Logged	06/26/25	BPCA, Contract Tracking System (ABS), and F&A Contract employees	No additional information provided during this reporting period.
Processes	The BOSP Beneficiary Form will be updated from FLAIR to PALM account values and provided to the agencies prior to PALM Go-Live	Logged	07/25/25	Human Resources	No additional information provided during this reporting period.
People Data	Employees will be provided training on the object code to account crosswalk.	Logged	08/20/25	UAT SMEs and End-Users involved in UAT Full	Reviewed for current period. Still applicable.
Processes	Process steps will be provided for all Project-Recommended Standard Activities documented in the Topics and Activities list.	Logged	08/26/25	UAT SMEs	No additional information provided during this reporting period.
Technology	Image API, the company responsible for remediating Axiom Pro, will have remediated Axiom Pro such that it will be available for agency testing in August 2025.	Removed	07/07/25	F&A	Reviewed for current period. Still applicable.
Technology	The supplier ID conversion data will be included within API020 so that we can test that interface with the applicable supplier IDs in Cycle 2 Testing.	Removed	08/29/25	IRR and CTS	Assumption closed.

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

[   ]

☐ Confirm *

[Submit]

DJJ Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
July - August 2025	Heather DiGiacomo	heather.digiacomo@fldjj.gov	09/05/25
May - June 2025	Heather DiGiacomo	heather.digiacomo@fldjj.gov	07/09/25
March - April 2025	Heather DiGiacomo	heather.digiacomo@fldjj.gov	05/09/25
January - February 2025	Heather DiGiacomo	heather.digiacomo@fldjj.gov	03/10/25

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