

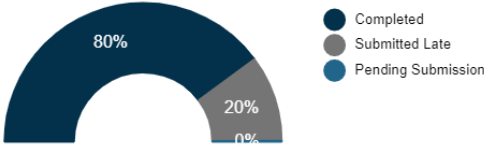
- Helpful Links**
- Dashboard Snapshots
 - Florida PALM Resources
 - Florida PALM Workbook for DJJ
 - Readiness Workplan

DJJ Status Report Dashboard

Reporting Period
July - August 2023

Agency Sponsor
Heather DiGiacomo

Readiness Workplan Tasks



Readiness Workplan Tasks:

- Total Tasks = 5**
- Completed = 4
 - Submitted Late = 1
 - Pending Submission = 0

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

The Readiness Workplan Tasks dial reflects the timeliness of your agency's submission of all RW tasks to date.

People	Processes	Technology	Data
The staff and stakeholders affected by your agency's transition to Florida PALM.	The sequence of procedures to accomplish a business objective.	The applications or tools used to process, track, or report on financial operations.	Information used in or produced from an agency's financial business operations.

The dials below include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

<p>Change Champion Network:</p> <ul style="list-style-type: none"> Unique Filled Role = 6 Duplicate Filled Role = 3 Vacant Role = 5 <p>The Change Champion Network dial reflects the completeness of your CCN makeup.</p>	<p>Current-State:</p> <p>Cataloged Business Processes = 0</p> <ul style="list-style-type: none"> Related Business Systems = 0 Related Reports = 0 <p>Documentation Status:</p> <ul style="list-style-type: none"> Complete = 0 Partial = 0 Not Started = 0 <p>Implementation:</p> <ul style="list-style-type: none"> Role Mapping = TBD 	<p>Current-State:</p> <p>Cataloged Business Systems = 13</p> <ul style="list-style-type: none"> Criticality: High = 11 Med = 0 Low = 1 None = 1 <p>Documentation Status:</p> <ul style="list-style-type: none"> Complete = 0 Partial = 9 Not Started = 4 <p>Cataloged Interfaces = 15</p> <ul style="list-style-type: none"> Inbound Interfaces = 12 Outbound Interfaces = 3 <p>Implementation:</p> <ul style="list-style-type: none"> Interfaces = TBD 	<p>Current-State:</p> <p>Unique FLAIR Data Elements = 76</p> <ul style="list-style-type: none"> Associated Unique Uses = 76 Continued Use - Yes = 75 Continued Use - No = 1 <p>Associated Business Systems = 4</p> <p>Cataloged Reports = 515</p> <ul style="list-style-type: none"> Criticality: High = 131 Med = 613 Low = 2 None = 1 <p>Implementation:</p> <ul style="list-style-type: none"> Conversions = TBD Configurations = TBD
<p>Participation:</p> <ul style="list-style-type: none"> Meetings Attended = 4 Meetings Missed = 1 <p>The Participation dial reflects your agency's attendance at Project-led meetings.</p>	<p>Implementation:</p> <ul style="list-style-type: none"> Training = TBD 		

Agency Reported

The Risks, Issues, Assumptions and Readiness Activities tables below display only items that were opened/logged, closed/resolved or active during the reporting period.

DJJ Risks							
Critical Operational Elements	Risk Description	Status	Risk Rating	Mitigation/Response Strategy	Reporting Period Comments or Updates	Date of Status Change	Owner / Coordinator
People	CCN role vacancies. Out of the CCN 14 assigned roles, three of the primary roles and two backup roles are vacant. Duplications are due to backup role assignments and limited personnel.	Open	9 (High/High)	Positions and funds have been approved effective 10/1, to recruit and hire skilled personnel dedicated to the FL PALM project.	July - August 2023		Alexander Afé

DJJ Issues							
Critical Operational Elements	Issue Description	Status	Priority	Resolution Plan	Reporting Period Comments or Updates	Planned or Actual Resolution Date	Owner / Coordinator
People	Subject Matter Expert (SME) time constraints.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Recruit and hire skilled personnel to achieve objectives and tasks for the FL PALM project.	July - August 2023		Alexander Afé
Processes	Processes are not well documented or not documented at all.	Open	High - Impacts the ability of the agency to meet deadlines or milestones	Interview process owners to gain a better understanding and detail each element.	July - August 2023		Alexander Afé

DJJ Assumptions						
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments or Updates	

DJJ Agency-Specific Readiness Activities

Critical Operational Elements	Activity Description	Date(s)	Impacted Stakeholder(s) and/or System(s)	Objective	Reporting Period Comments or Updates
People Processes	Task 328 Review and Brainstorming Session	8/10/23	All SMEs and members of the CCN	Gain a better understanding of the task and ways to execute it within our Agency. Obtain questions that can be forwarded to RC/FL PALM.	July-August '23
People Processes	Segment I Roundtable	8/31/23	F&A and Budget SMEs	Discuss and share knowledge/insights on the process overviews given at the Financial Wave segments. (Meeting had to be rescheduled due to storm)	September '23

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

Confirm *

Submit

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DJJ Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
July - August 2023	Heather DiGiacomo	heather.digiacomofld@fldjj.gov	09/11/23