FDOT Status Report Dashboard

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

Reporting Period

January - February 2026

Agency Sponsor

Lisa Saliba

RW Task Timeliness

Direct Impact Task Timeliness

Direct Impact Task Timeliness:

Score = 93.2%

- Submitted On Time = 34
- Submitted Late = 16
- Pending Submission = 1

Other Task Timeliness

Other Task Timeliness:

Score = 80.55%

- Submitted On Time = 57
- Submitted Late = 34
- Pending Submission = 0

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The Change Champion Network composition reflects the completeness of your CCN makeup.

RW Task Completeness

Direct Impact Task Completeness

Direct Task Completeness:

Score = 90.00%

- Submitted Complete = 37
- Submitted Incomplete = 3
- Completed After Submission = 9

Other Task Completeness

Other Task Completeness:

Score = 93.97%

- Submitted Complete = 50
- Submitted Incomplete = 1
- Completed After Submission = 12

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

- Unique Filled Role = 24
- Duplicate Filled Role = 2
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Direct	Technology	576	Complete Internal Agency Business System Test and Remediation to prepare for Cycle 2 - Technical Interface Testing	01/06/25	07/25/25	75% - Consolidating/Inputting Information for Submission		Update from 3/9/26: Interface testing data has improved progress on ensuring ABS are ready for cycle 2 testing. This list has been updated and will continue to be a living document until all systems are ready. Currently 16% remaining.		
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	01/09/26	100% - Submitted	01/08/26	Option 3: Agency Specific format, with copy of results to User Story Inventory worksheet (Option 2). 4127 stories shared; 574 Midpoint Check-in completed. Will be a living list of User Stories	Submission Complete	
Direct	Technology	592	Agency IdP SMEs Add End Users to Agency's Identity Provider	12/08/25	01/09/26	100% - Submitted	01/08/26		Submission Complete	
Indirect	People	688	Update UAT Plan	12/08/25	01/09/26	100% - Submitted	01/09/26		Submission Complete	
Indirect	N/A	606	Update Agency Readiness Certification #2	12/15/25	01/09/26	100% - Submitted	01/09/26		Submission Complete	
N/A	N/A	671	Submit Bimonthly Agency Readiness Status Report	12/29/25	01/14/26	100% - Submitted	01/14/26	This was completed after hours on 1/14/2026 and marked 100% on 1/15/2026, thank you for updating this!	Submission Complete	01/15/26
Indirect	N/A	669	Submit Monthly Progress Report - Testing	01/05/26	01/30/26	100% - Submitted	01/30/26		Submission Complete	
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	50% - In Progress				
N/A	People	670	Share Florida PALM Updates	01/12/26	01/23/26	100% - Submitted	01/23/26		Submission Complete	
Indirect	N/A	672	Submit Monthly Progress Report - Testing	02/02/26	02/27/26	100% - Submitted	03/02/26	Completed on time on 2/27/2026 when approved by Agency Sponsor.	Submission Complete	
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/09/26			03/10/26
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	50% - In Progress				

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

FDOT Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Jan. - Feb. 2026
Open and Monitoring	07/30/24		User Acceptance Testing	Late Publication of Batch Schedule	Stable	9 (High/High)	PALM Interfaces - Not knowing the batch schedule will leave agencies little time to remediate processes as needed. (39)	Continue to work with the Readiness and Technical Coordinators. Plan to align the UAT batch schedule with business processing as part of interface testing and Cycle 3 testing.	The FDOT file processing is performed in a specific order and priority, within a defined timeframe. Interruption or the inability to align with our system design will impact the	No comments for this item this period

Status	Date		Category	Risk Name	Trend	Score	Description			Comments
									effectiveness of the remediation or cause data mismatches and errors.	
Open and Monitoring	07/30/24		Interface	Excel Upload Volume Capacity	Stable	9 (High/High)	PALM Interfaces - The inability to efficiently enter large amounts of records via Excel uploads will incur delays on account of providing technical solutions for mass entry. (41)	Project costing could have a large number of records - an interface to automatically accept our transactions is necessary.	If volume exceeds capacity and the upload is interrupted, it will undermine the success of the record processing.	No comments for this item this period
Open and Mitigating	09/30/24		Interface	Data Source Indicator - Input or System Generated	Stable	9 (High/High)	PALM Technical - Need to identify the "Input and Automated" records in extracts. FLAIR indicates whether records are input manually, automated, or system generated. FDOT uses this indicator for various reporting and balancing methods. (47)	If PALM cannot provide the transaction indicator for the data source, we will need to design backup plans and work with the business experts to develop alternative methods.	PALM not having this indicator could cause major impacts to Cost Allocation and Cash Forecasting, especially if the automated records do not come across in the extracts.	No comments for this item this period
Open and Monitoring	08/21/25		Conversion/Configuration	Handling Historical Data & Unclear Data Warehous Structure & Access	Stable	9 (High/High)	Related to Decision 100 & 101, currently unclear how we'll be storing historical data that is going away with the elimination of OOC Table 31 & 33 and SAMAS Table 16. (76)	Will monitor for Data Warehouse design & access to be provided to identify what agency options are to resolve this risk	Will delay our development when we don't have a full idea of the design of the PALM Data Warehouse and what we will have access to.	No comments for this item this period
Open and Monitoring	09/15/25		Conversion/Configuration	Payables - FLAIR to PALM Conversion Process	Stable	9 (High/High)	Uncertainty in how these existing payables will be converted to PALM will result in uncertainty as to how we track and relieve these financial liabilities once PALM goes live (81).	Can only monitor the risk until more information is provided about the conversion process.	This will need to be resolved before FDOT can fully utilize the PALM system.	No comments for this item this period
Open and Monitoring	09/15/25		Conversion/Configuration	FLIPS - Unclear TIN Verification Process	Increasing	9 (High/High)	The process for TIN verification in the FLIPS system is still unclear and may impact supplier verification and payments. (83)	Will be monitoring for more information on this verification process.	This will probably be an issue/risk for other if not all state agencies, and will need to be resolved before PALM Go-Live.	No comments for this item this period
Open and Mitigating	09/25/25		Interface	Delay with Cycle 2 Interface Testing Results	Increasing	9 (High/High)	Interface Cycle 2 Testing Responses are taking 2-3 weeks to return to the agency. These greatly reducing the amount of time for the agency to make changes within the Cycle 2 Testing Schedule and putting our successful completion of testing in jeopardy. (82)	Cycle 2 Testing requires multiple interface submissions to identify all issues with interface submissions. With some of the interfaces using agency data for this, implementing development changes requires more coordination than normal as to not interfere with interface testing.	Delays in PALM responses impose roadblocks or unplanned downtime for agency resources and impacts agency schedule	No comments for this item this period
Open and Monitoring	03/05/26		User Acceptance Testing	PALM Structure Volatility	Stable	9 (High/High)	Batch jobs, batch schedule, and interfaces are all considered changeable by PALM up until and after go-live. Inherently, with this type of project coordination there's risk of Agency's working in a direction in sync with PALM's details, and that being reversed based on PALM detail changes.	Monitor, this isn't something that can be mitigated or resolved by FDOT.	PALM Environment volatility could disenfranchise system testers and agency users, making conversion to the PALM system more difficult at the agency leve.	New this reporting period
Open and Monitoring	02/19/26		User Acceptance Testing	Year/Month-End & Carry Forward Testing Timing Window	Stable	9 (High/High)	The UAT Environment will be available from November to January. This testing will occur during a holiday period where many employees and potentially PALM Team members will be out. It is also very close to the PALM Go-Live date.	Year end & Carry Forward will need to be exclusively tested at the agency level during this testing period to ensure Agency processes won't be interrupted.	If interruptions during Year-End & Carry Forward cause any issues in Production it would cripple financial systems and activity at FDOT.	New this reporting period
Open and Mitigating	02/19/26		Interface	Interface File Date/Time Naming & Delivery Ambiguity	Increasing	9 (High/High)	PALM uses 12-hr timestamps, post-midnight files are labeled as next-day business date. This could cause missed or duplicate processing and downstream reporting inaccuracies. Files are also being delivered with incorrect formats, are full instead of deltas, are sent multiple times daily, etc.	Clarify with PALM when files will be delivered via the batch schedule and see if there are any options for better naming conventions that aren't as misleading. The batch schedule has to be "defined" with enough time for Agencies to accommodate their own processes and schedules to account for what is being sent by PALM.	If files continue to be delivered inconsistently more effort will be required to test and resolve issues effectively. Agency resources will need to be put towards identifying if issues are internal or caused by design deviations. In production, this inconsistency will cause cascading issues with Agency Business Systems receiving information that they are not designed for or when they are not expecting it.	New this reporting period
Open and Mitigating	02/26/26		Interface	Recon Logic Risk	Increasing	9 (High/High)	Related to Interface File Naming & Delivery Ambiguity Risk. If Informatica assumes same-day matching between API 031 and GLI 051, but files arrive on different days (or GLI fails/arrives late), records won't join and downstream tables	Subcommittee formed to investigate interface file discrepancies and create a strategy for internal batch schedule.	Multiple other items discuss cascading data inaccuracies or lack of data due to batch and file delivery ambiguity.	New this reporting period

Status	Date		Category	Risk	Trend	Score	Description	Mitigation	Impact	Comments
							(e.g., Cost Table 22) won't be accurately populated.			
Open and Monitoring	02/05/26		Conversion/Configuration	Unclear Account Balance Conversion Logic	Increasing	9 (High/High)	FDOT has communicated this question/risk to DFS/A&A, FDOT has not received finalized logic for Account Balance Conversions.	This is not an item that FDOT can mitigate, this conversion logic needs to come from A&A to apply to all state agencies.	If this risk is not addressed and resolved, it will pose a very large obstacle for FDOT's Go-Live Stability.	New this reporting period
Open and Mitigating	06/12/25		Staffing/Resource Availability	PALM Changes late in Development	Stable	6 (Medium/High)	PALM changes occurring late in any phase introduces uncertainty when phase activities are in progress and functioning properly. Late changes are a step backward, jeopardizing quality and the timeline. (66)	Stay informed of PALM notices and changes, and raise questions early.	Difficult to meet the deadlines when simultaneously handling changes, and assessing completeness or quality.	No comments for this item this period
Open and Mitigating	08/06/25		User Acceptance Testing	Outbound Interface Testing	Stable	6 (Medium/High)	Not receiving a Delta File for Interface Testing impedes the ability to validate the outbound files. PALM is providing Master Files, the master file that they sent had about 60k projects on it and want us to use that, which isn't a realistic daily interface file that we will normally get. Also, not all records are included in this file, causing extra time to be taken using the provided master file for validation. (71)	Using our own 20 records that we're using to validate our testing rather than the provided master file. PALM will be providing these Delta files in a few months.	Using the master file will not be a realistic opportunity to test this process, since a delta file will be provided to agency after Go-Live.	No comments for this item this period
Open and Monitoring	08/07/25		User Acceptance Testing	Online UAT Schedule Delay	Stable	6 (Medium/High)	PALM is likely going to push Online UAT back a few weeks which may shorten the testing and bug resolution window for agencies. (72)	Monitoring at this time to see what the new start date will be for UAT.	FDOT won't have the proper testing and resolution time to be prepared and ready for Go-Live.	No comments for this item this period
Open and Monitoring	02/19/26		Staffing/Resource Availability	Question Log Deprecation	Stable	6 (Medium/High)	The PALM hosted Smartsheet Question Log is no longer being used. Questions that would normally be stored in the Smartsheet Question Log will now be submitted and stored in the PALM ServiceNow. Only a small amount of users have access to the PALM ServiceNow instance, so questions have to be coordinated through them, and managing questions will also need to be coordinated through them.	This introduces a bottleneck to getting questions in front of the PALM Team and managing the questions in the native environment, it will put more importance on the Agency Question Log, that will now need to find a better process to capture questions being submitted in ServiceNow.	This will become an issue if not addressed, more users with Read-Only or Write Access will be needed to see and manage the question log in ServiceNow.	New this reporting period
Open and Mitigating	02/05/26		Conversion/Configuration	Limited Conversion Test Opportunities	Stable	6 (Medium/High)	Agency will only have two opportunities to test the full conversion from FLAIR to PALM. There is a risk of insufficient validation before Go-Live due to this restriction.	Utilize the opportunities available to document full process to prepare data as best as possible and resources that will assist with conversion as best as possible.	Insufficient validation of Agency financial data in PALM after Go-Live.	New this reporting period
Open and Monitoring	10/24/24		Agency Business System	Project Costing - Manual Inputs	Decreasing	6 (High/Medium)	PALM Technical - Project Costing Module: Manually adding additional data into Florida PALM for over 15,000 projects is not feasible. (51)	Florida PALM - will advise if it can be through Excel upload.	Hiring staff will be more expensive than developing an interface. Average 70-90 updates a day. Manual entry may introduce errors.	No comments for this item this period
Open and Monitoring	12/12/24		User Acceptance Testing	Delayed Testing for Excel Uploads	Decreasing	6 (High/Medium)	PALM Interfaces - Uploading data files through the use of Excel is critical for interface testing, yet there is no mechanism in place to test this in advance of our unit testing. (54)	Awaiting the ability to completely test the upload functionality.	Not having a way to test in advance removes the opportunity to work through errors or unknowns and be prepared for implementation.	No comments for this item this period
Open and Mitigating	02/18/25		Interface	Interfaces and Data Processing Visibility	Decreasing	6 (High/Medium)	PALM Technical - Unresolved questions and issues regarding the PALM interfaces, including details on the layouts and contents of the interfaces, limits the ability to remediate Agency Business Systems. (61)	Expect an unknown amount of rework, consider this in planning activities.	When the data interpretation or system expectations are incorrect, the agency's downstream systems may have errors in testing with PALM.	No comments for this item this period
Open and Mitigating	04/24/25		User Acceptance Testing	Data Warehouse	Stable	6 (High/Medium)	Not knowing the FLAIR data that will be part of the PALM's Data Warehouse can affect our mitigation planning for several risks. (63)	Request information from the PALM Readiness Coordinator, monitor the Knowledge Center and ask questions.	The ambiguity of the data contained in the Data Warehouse impacts the validity of some risk mitigations because we are assuming specific data will be available.	No comments for this item this period
Open and Mitigating	06/12/25		Deployment/Cutover	FY Balances and Fund Availability	Stable	6 (High/Medium)	From a business perspective, year-end processes like certified, carry forward, and others have changed massively, and the unknowns cannot be identified until they are fully worked through. (65)	Define scenarios and data variations for a complex and comprehensive testing strategy.	Balances may be incorrect, funds for payables may be insufficient.	No comments for this item this period

Open and Mitigating	08/07/25		Interface	Encumbrances Not Linked to Chart of Accounts Fields Used	Stable	6 (High/Medium)	New Risk, based on PALM Line Ref # 1289: Needs Encumbrance Balance available on POI001 (Outbound Encumbrance Extract) and IUI003 (Outbound Inter/Intra Unit Interface) interfaces at the Distribution/Line (lowest) level so that it is linked to the Chart of Accounts (COA) fields used. Agencies were advised to use reports, such as KKR018 in to achieve this, but it has the following issues: KKR018 doesn't have all pertinent information in it (just as a quick example, Organization is not on the output), so it really requires multiple reports to be run and chained together to track the balances (at minimum 3 reports would need to be chained together). Reports aren't easily digestible through automated processes, due to the non-tabular format, and chaining multiple ones together adds even more complexity. This risk could be alleviated if the Data Warehouse tracks the balances at a level that links it to the COA string. (73)	Monitoring, seeing if PALM will change course on this decision.	Will require complex coordination and manipulation of reports to resolve this risk without PALM changing course on this design.	No comments for this item this period
Open and Monitoring	09/17/25		Interface	Inbound Interface file identification inconsistencies between input and output	Increasing	6 (High/Medium)	Process IDs on the files in the archive folder match for the .log and .err files but differ from the Process IDs on the .txt (input) files. The .log (and .err) files also do not match the .txt files within the archive folder. This was evident in AMI006 and other interfaces as of 9/17/25. The lack of correlating information makes it difficult or impossible to match data sent to PALM and resulting processing information. This could cause significant maintenance and resolution handling issues resulting in additional work, more PALM-Agency technical involvement, and critical delays on transaction processing. (89)	Monitor, this will only be a problem if the agency sends multiple of the same file in one day, or if PALM processes multiple of the same file for the agency in one day. If this occurs the error files send back by PALM will not be able to be synced up to the files that were sent by the agency. Not expected to experience this issue much, if at all, but it will require manual action to go through the logs if it does occur.	Will require agency resources to go through files and logs manually to sync them, which will take time and effort to do.	No comments for this item this period
Open and Mitigating	07/22/21		User Acceptance Testing	PALM Responses for Detail Information	Decreasing	4 (Medium/Medium)	PALM Response - FDOT not receiving clear answers from Florida PALM in a timely manner will increase the duration to perform the remediation. Responses are marked as Completed when the question may not be answered. (15)	Continue to have our open/new questions as part of our PALM Touchpoint meetings, and email our Readiness Coordination between meetings if we are blocked..	Not having information to understand the interoperations of Florida PALM will lead to assumptions and incorrect remediation of systems.	No comments for this item this period
Open and Mitigating	02/06/25		Role Mapping	Roles Required	Stable	4 (Medium/Medium)	PALM Functionality - There is a concern that more PALM user roles will be added in the future before go-live. If additions are not communicated timely there is a risk going forward that some roles may not be captured in AARF/SailPoint right away, delaying our ability to set up user roles. (62)	Moving forward, we are developing a PowerBI dashboard, AARF roles, and SQL-based reports in a flexible manner so that when roles are provided, we can quickly add them.	Additional rework is required, and limitations for users' access.	No comments for this item this period
Open and Mitigating	08/12/25		Interface	Inbound/Outbound Payment Linking	Stable	4 (Medium/Medium)	No unique identifier to link outbound payments from EED to inbound confirmations from PALM. Current Limitation: PALM generates journal IDs post-processing, making it impossible to pre-link. (75)	Potential Work Around: Use Supplier ID + Invoice ID as a composite key. Consider populating the document number field in the outbound voucher line with a custom tracking ID. Use line and distribution line numbers to increase granularity. Be cautious: repeated document numbers across multiple distribution lines may reduce uniqueness. Possibility of dupicate payments, we won't know what happened to payments if we don't	Will require some sort of workaround by the agency to link outbound payments from Agency Business System (EED) to inbound confirmations from PALM.	No comments for this item this period

Status	Date Opened	Date Closed	Primary Issue Category	Issue Title	Trend	Severity	Background	Action Plan	Risk	Reporting Period Comments
									get a successful acknowledgment from PALM, not only related to EED.	
Open and Monitoring	09/25/25		Conversion/Configuration	FLIPS - Conversion Complexity	Increasing	4 (Medium/Medium)	Multiple active supplier accounts with different remittance addresses may be difficult to convert into a single supplier record, leading to possible errors or loss of information. Missing conversion records for suppliers with multiple active names may result in incomplete or inaccurate data migration. (85)	Conversion is occurring now, once comparison has been completed agency will sample and compare to internal records for conversion.	Will require agency resources to go through supplier accounts and analyze and research which accounts to use in the case of duplicates	No comments for this item this period
Closed	02/19/26	02/19/26	Identity Provider (IdP)	Security Role Report Accuracy	Stable	4 (Medium/Medium)	Report initally only showed 10 users, was due to certain users being designated 'DOT' and others 'FDOT'	PALM responded, all users should have the same agency designation now, risk is likely resolved, will need to monitor report to see if this changes.	If this is not resolved, user management and system security will be difficult to enforce at the agency level	New this reporting period
Open and Mitigating	02/05/26		User Acceptance Testing	UAT Time Compression	Stable	4 (Medium/Medium)	Agency Interface access will be cutoff on October 1st. The full UAT window will essentially be February - September. Limiting the amount of time that full end to end testing can occur.	Utilize a testing strategy that gets as much full system testing done in the provided February - September window as possible.	Potential for issues to be missed with interfaces due to shortened testing time and changing design.	New this reporting period
Open and Mitigating	07/22/21		Staffing/Resource Availability	Funding to Completion	Stable	3 (High/Low)	PALM Funding - Allocations may not be available through to completion for all systems. (6)	Document program funding requirements and communicate with FDOT leadership, the Governor's office, and House/Senate staff.	Unable to remediate and test systems within the timeline, and the Florida PALM implementation may not be successful.	No comments for this item this period
Open and Mitigating	12/12/24		Conversion/Configuration	Mock Conversion	Decreasing	3 (High/Low)	PALM Data - The Mock Conversion is problematic, having conversion errors that are inaccurate. (56)	Continue to collaborate with PALM to work through the process and find a pattern to help identify the problem points.	Some of the data conversions may be inaccurate causing erroneous processing or failure and impacting the goal of successful UAT.	No comments for this item this period
Open and Monitoring	09/23/25		Interface	Interfaces lacking data considered as testing complete.	Stable	3 (High/Low)	GLI002 contains some records from the current PALM/CMS productions environment that are missing some chart of account values. The records will be reclassified and the missing chartfields will be present in UAT Full (Mock 4 data). - PALM TC. A similar issue exists with PCI001 where some portions are pending. (90)	Monitor and stress for contingency plans: Planning to re-test at a future date when additional testing cycles, such as UAT full, are available.	Will require agency to retest specific interfaces at a later time (outside of the intended phase) once PALM has completed interface design to ensure correct functionality again	No comments for this item this period
Open and Monitoring	03/05/26		Interface	Risk/Issue - MFT Traceability	Stable	3 (High/Low)	Multiple inbound files with different time stamps can be submitted per day, but only one outbound file can be submitted per day. The Agency's concern is that for error file handling & traceability if & when multiple outbound error files ultimately happens. How will we identify which line is which and what they are for.	Monitor, PALM team has been made aware of this error file issue, unknown whether current strategy on error file handling will change to accommodate agency needs.	Error reconciliation will require much more effort because lines in error files will not easily be tied back to the original files they came from.	New this reporting period
Open and Monitoring	05/09/24		User Acceptance Testing	Knowledge Center Change Identification	Decreasing	2 (Medium/Low)	PALM Technical - Knowledge Center does not have version history on what was changed. It is a manual compare effort. This would require agencies to check each field in every interface to implement technical changes and some changes may be missed. (27)	Requested the Readiness Coordinator for additional communications when there are updates to the Knowledge Center, and what was updated.	Missing essential PALM changes for the remediation work.	No comments for this item this period
Open and Monitoring	02/19/26		User Acceptance Testing	Audit Checkbox Test Scenario	Stable	1 (Low/Low)	Testing is currently underway around the Audit Checkbox. Unclear what the purpose or functionality of the Audit Checkbox is and if it needs to be tested and how.	Will need coordination with DFS & A&A. A&A has indicated that the audit checkbox does not impact them either way.	Functionality may not be tested correctly, and functionality important to PALM or Agency processes may not be ready for Go-Live.	New this reporting period

FDOT Issues

Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Jan. - Feb. 2026
Open	03/05/25		Critical - Impacts the a	User Acceptance Testing	No UAT for Year-end	In the PALM timeline, a financial year-end scenario will not be replicated in the PALM UAT phase. The parallel work stream with year-end is a major increase in complexity for PALM Go-Live. Half of the functionality in the old system and half in the new PALM system. (19)	Assessing how we will accomplish both the Go-Live and year-end tasks, a gargantuan effort that would involve a number of resources already at capacity. People and computer processing resources.	04/01/26	No comments for this reporting period

Open	05/09/24		High - Impacts the abili	Staffing/Resource Availability	Mainframe capacity	FDOT - Low on mainframe available capacity and space to allocate for separate PALM environments. (6)	Requested NWRDC/Ensono for 10% increase by end of SFY 2025. A large application (Right of Way Management System) is scheduled to be moved off of the mainframe by end of SFY 2026 which will provide more processing capacity. FDOT Technical resource is looking at offloading flat files to SQL Server by 08/2026.	08/03/26	No comments for this reporting period
Open	06/13/24		High - Impacts the abili	Interface	Interfaces Continue to Change	PALM Interfaces – Interfaces continue to change and the documentation is incomplete in some areas. This impacts our design, remediation, and integration with our systems. And any updates to the interface structure requires the agency to restart testing and resets testing progress up to that point. (10)	Continue to convey the importance to PALM Readiness Coordinator during Touchpoint meetings.	08/01/25	No comments for this reporting period
Open	06/13/24		High - Impacts the abili	Staffing/Resource Availability	Limited SMEs	FDOT - SME Resources limited for business processes and the technical knowledge experts are overallocated. (12)	Monitor allocations closely and identify tasks that may be accomplished by another resource. Streamline communications. Set Priorities and work arounds. Escalate to management when necessary.	07/01/26	No comments for this reporting period
Open	09/16/24		High - Impacts the abili	Interface	Interface Data Relationships	PALM Interfaces - Cannot provide ERD's or DDL for the interface files reduces the understanding of the data relationships. There is insufficient detail on parent/child/sibling, one:one, or one:many, relationships, or optional record types. There is a need for ERD diagrams to answer these questions for remediation efforts. (15)	Reach out to PALM regularly for details. Work with PALM to articulate the need and offer examples and communicate how it impacts us, particularly in the way we adhere to data integrity at the database level.	08/01/25	No comments for this reporting period
Open	10/30/24		High - Impacts the abili	Interface	Need Interface Error Report	PALM Interfaces - Submission feedback: In the Interface layouts, the tab containing the feedback the agencies will receive after file processing was removed. This information is necessary to know of successful entries, or which ones had errors and the cause; need the format/layout and definition of feedback we will receive. (17)	Raise to the Technical Coordinator. Run error report next day, soft errors. We do not know how we will receive feedback on the fatal errors. Continue to work with PALM and by August we expect to have more information.	08/01/25	No comments for this reporting period
Open	12/12/24		High - Impacts the abili	Agency Business System	Functionality Gap	FDOT Applications - Switching from the FLAIR transactions to the internal PALM functionality is considerably different for our internal systems. (16.b)	Business processes, functionality, and data mapping is progressing, and once we are in UAT we will reassess any gaps, the impact and mitigation.	07/01/26	No comments for this reporting period
Open	12/12/24		High - Impacts the abili	Interface	Sample Data Scenarios	PALM Technical - The sample data for the interface files is standalone and does not represent the complete set of transactions. Without data continuity examples that support workflow scenarios the accuracy of the internal edits and quality checks may be incorrectly assessed. (18)	PALM advised that we will not receive sample data. As an alternative we are creating test data to represent the full scenarios.	08/01/25	No comments for this reporting period
Open	06/12/25		High - Impacts the abili	Staffing/Resource Availability	RW Tasks expanded after they start	The Florida PALM Readiness Work tasks are being expanded beyond the original description, often after the tasks' start date and without extending the dates that the RW tasks are to be completed. For example, the requirements for configuration have had ongoing changes, and new tasks are being added with short notice. (21)	Request a longer lead time before the task start date. Request the full scope of the task and instructions when the task is added.	12/31/25	No comments for this reporting period
Open	09/15/25		High - Impacts the abili	Interface	Delay with Cycle 2 Interface Testing Results	Interface Cycle 2 Testing Responses are taking 2-3 weeks to return to the agency. These greatly reducing the amount of time for	Cycle 2 Testing requires multiple interface submissions to identify all issues with interface submissions. With some of the interfaces	01/15/26	No comments for this reporting period

Status	Date Logged		Severity	Type	Title	Description	Mitigation	Date	Comments
						the amount of time for the agency to make changes within the Cycle 2 Testing Schedule and putting our successful completion of testing in jeopardy. (23)	some of the interfaces using agency data for this, implementing development changes requires more coordination than normal as to not interfere with interface testing.		
Open	10/01/25		High - Impacts the abili	Interface	Interface Dependencies causing delays in System Remediation	Testing paused by PALM for GLI-006 and API-002, this affects the agencies ability to test the outbound interfaces GLI-051 and API-031. (24)	Will have to rely on PALM to re-open testing for those interfaces, to resolve the issue here, dependency can't be resolved.	12/01/25	No comments for this reporting period
Open	10/16/25		High - Impacts the abili	Business Process Change	No Year-End Functionality in PALM Design	No year-end processes or functionality have been communicated to exist in the design for PALM. Year-end processes are important for FDOT's internal applications and processes. (25)	Communicate to the Cross-Agency Committee to identify their concerns and mitigation/resolution.	02/16/26	No comments for this reporting period
Open	01/29/26		High - Impacts the abili	Staffing/Resource Availa	Administrative Burden from Limited PALM ServiceNow Licenses	With only two PALM ServiceNow Licenses for FDOT, this funnels and bottlenecks communication and questions to the PALM Team and adds more effort to resources that are already heavily involved in Agency Administration and Management of PALM Project. High possibility details will be lost in the cracks because "On Behalf of" emails are not being sent out by PALM ServiceNow, so comments from PALM have to be conveyed back and forth through SN License Holders.	Implement strategy to alleviate tracking and management of communication with PALM Team pressure on SN License Holders, so that items can be monitored at the agency level.	12/31/26	New this reporting period
Open	02/05/26		Low - All impacts not lis	Staffing/Resource Availa	Administrative Burden from PALM Tracking Requirements	Monthly Smartsheet requirement to declare and then report planned vs. actual number of tests per interface that was introduced as UAT was beginning.	Implement strategy to capture this information with SMEs as BAs are administering testing scenarios. Unknown if this will be applicable for all UAT Testing that FDOT will complete.	12/31/26	New this reporting period

FDOT Assumptions					
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Jan. - Feb. 2026
Processes	The Florida PALM Project implementation will replace the current FLAIR functionality and will not encompass FDOT's agency-specific planning and analysis requirements. (1)	Logged	06/30/23	FDOT Florida PALM End Users FDOT Application Owners	No comments this reporting period
Processes	FPST work efforts classified as operations and maintenance (O&M) will follow the established standards for O&M activities. (5)	Logged	06/30/23	FDOT Florida PALM Agency Liaisons FPST Program Managers FDOT Application Services Section Managers	No comments this reporting period
People	Adequate staffing, equipment, software, and hardware are primary drivers of the department's FPST Program activities will be available, and there will be funding to support FDOT FPST Program. (6)	Logged	06/30/23	Executive FPST Program Sponsors Chief Information Officer	No comments this reporting period
People	Due to the overallocation of FDOT key subject-matter resources, hiring consultants and other resources to augment the FPST Program is essential for the department's continuity of operations and successful transition to the Florida PALM solution. (8)	Logged	06/30/23	Executive FPST Program Sponsors	No comments this reporting period
Technology	FDOT has total dependencies on the PALM Solution Design deliverables. (10)	Logged	06/30/23	FDOT Florida PALM Agency Liaisons FPST Program Managers	No comments this reporting period
Processes	Staff resources are assigned to multiple workstreams and may have limited availability for FPST activities. Scheduling and resourcing for the FPST Program must take into consideration the department's annual operational schedule to minimize interference with development and delivery of the Work Program and required activities for the state and federal fiscal year-end closings. (11)	Logged	06/30/23	Executive FPST Program Sponsors	No comments this reporting period
Technology	Excel spreadsheet uploads will be entered by business users, and the process will be simple and function smoothly. (13)	Logged	02/20/24	FDOT End Users	No comments this reporting period
Data	The 'CFDA' number storage location needed in PALM for expenditure of grants, workaround would be to leverage OA fields and create data relationships.	Logged	04/05/24	FDOT Florida PALM Agency Liaisons FPST Program Managers	No comments this reporting period
Data	OA1 and OA2 will fully remain agency specified. This will ensure that PALM will not be using these fields for any PALM functionality that could conflict with other agency's usage of OA1 or OA2. (18)	Logged	05/17/24	FDOT Florida PALM Agency Liaisons FPST Program Managers FDOT Business Owners	No comments this reporting period
Technology	MFMP - System integration between MFMP and PALM will not introduce incompatibility with FDOT. (19)	Logged	06/19/24	FDOT Procurement and Payments	No comments this reporting period
Technology	People First - System integration between People First and PALM will not introduce incompatibility with FDOT. (20)	Logged	06/19/24	FDOT Payroll	No comments this reporting period
Processes	PALM will provide functionality to allow FDOT to input accounts payables into the system. (Part of the carry forward process last months of the year.) (22)	Logged	10/01/24	FPST Program Managers FDOT Business Owners	No comments this reporting period
Data	PALM Data Warehouse and/or PALM Reports will provide the necessary information that our systems and processes require to perform core functionality. (23)	Logged	04/24/25	FPST Program Managers FDOT Business Owners FDOT End Users	No comments this reporting period
Data	Testing during Cycle 3 will be comprehensive and inclusive of our business scenarios, volume testing, and error conditions to assess how failures are handled. Cycle 2 testing is primarily a connectivity test, but some error records can still be submitted. (24)	Logged	06/27/25	FPST Program Managers FDOT Business Owners	No comments this reporting period
Data	The Sub Funds functionality that will be used for FDOT local funds will need to be updated in the GL module and that should	Logged	07/10/25	FPST Program Managers FDOT Business Owners	No comments this reporting period

	be comparable to the Funds used today. (25)				
Processes Data	Related to Decision 97, assuming that PALM is going to treat Asset ID in Production the same way that it is right now, first asset will be 11 zeros and a 1, second will be 11 zeros and a 2, and so on. If they don't, this will create a problem with how we're utilizing Journal ID and Asset ID (26)	Logged	08/07/25	Agency Business Systems that utilize AMI003.	No comments this reporting period
Processes	The Retainage payout process will continue as it does today, through manual entry in the EED system, with no expected process changes. (28)	Logged	09/15/25	Accounts Payables	No comments this reporting period
Processes Data	It is assumed that PALM and FLIPS will eventually support multiple remittance addresses, though this is not currently available (29)	Logged	09/15/25	Supplier Records	No comments this reporting period
Data	From conversion interface, APC001, the "Legact Supplier ID" column for the first 120 records does not contain a leading "F" or an "S". (FEIN or SSN) We are interpreting these as FEIN (F). (31)	Logged	10/10/25	Supplier Records (TVI)	No comments this reporting period
Data	From conversion interface, APC001, values in the first 120 records for the "Legact Sequence Number" column only contain one- and two-digit numbers. We will pad these short values with leading zeroes. (32)	Logged	10/10/25	Supplier Records (TVI)	No comments this reporting period
Technology Data	Author Level access (and ODBC connectivity) to the data warehouse is expected later (May).	Logged	02/19/26	FPST Program Managers FDOT Business Owners FDOT Systems dependent on Data Retention & History	New this reporting period
Processes Technology Data	Agency will receive API031 & GLI051 in time for reconciliation and that delivery will be consistent	Logged	02/26/26	FPST Program Managers FDOT Business Owners FDOT Systems dependent on Data Retention & History	New this reporting period
Processes Data	Journal ID can be reliably used to join across extracts as the primary linkage key.	Logged	02/26/26	FPST Program Managers FDOT Business Owners FDOT Systems dependent on Data Retention & History	New this reporting period

Agency Sponsor Confirmation

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FDOT Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
January - February 2026	Lisa Saliba	lisa.saliba@dot.state.fl.us	03/09/26