

**Helpful Links**

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# FDLE Status Report Dashboard

**Reporting Period**

January - February 2026

**Agency Sponsor**

Mike Moore

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

## RW Task Timeliness

## RW Task Completeness

**Direct Impact Task Timeliness**



**Direct Impact Task Timeliness:**

Score = 95.38%

- Submitted On Time = 42
- Submitted Late = 10
- Pending Submission = 0

**Other Task Timeliness**



**Other Task Timeliness:**

Score = 87.8%

- Submitted On Time = 76
- Submitted Late = 15
- Pending Submission = 0

**Direct Impact Task Completeness**



**Direct Task Completeness:**

Score = 88.43%

- Submitted Complete = 42
- Submitted Incomplete = 3
- Completed After Submission = 6

**Other Task Completeness**



**Other Task Completeness:**

Score = 92.86%

- Submitted Complete = 55
- Submitted Incomplete = 1
- Completed After Submission = 7

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

**Change Champion Network:**

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 5
- Duplicate Filled Role = 9
- Vacant Role = 1

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

### RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	01/09/26	100% - Submitted	01/09/26	1/9/26 - Done	Submission Complete	
Direct	Technology	592	Agency IdP SMEs Add End Users to Agency's Identity Provider	12/08/25	01/09/26	100% - Submitted	12/17/25	Completed on 12/17/25 Azure Enterprise Apps needs to be updated in FDLE UAT IdP Smart Sheet.	Submission Complete	
Indirect	People	688	Update UAT Plan	12/08/25	01/09/26	100% - Submitted	01/09/26	Done - 1/9/26	Submission Complete	
Indirect	N/A	606	Update Agency Readiness Certification #2	12/15/25	01/09/26	100% - Submitted	01/09/26	Done -1/9/26	Submission Complete	
N/A	N/A	671	Submit Bimonthly Agency Readiness Status Report	12/29/25	01/14/26	100% - Submitted	01/14/26	Done 1/14/26	Submission Complete	01/15/26
Indirect	N/A	669	Submit Monthly Progress Report - Testing	01/05/26	01/30/26	100% - Submitted	01/30/26	1/6/26 - On track	Submission Complete	
Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	75% - Consolidating/Inputting Information for Submission				
N/A	People	670	Share Florida PALM Updates	01/12/26	01/23/26	100% - Submitted	01/23/26	Done 1/23/26	Submission Complete	
Indirect	N/A	672	Submit Monthly Progress Report - Testing	02/02/26	02/27/26	100% - Submitted	02/27/26	Done 2/27/26	Submission Complete	03/03/26
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/10/26			
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	50% - In Progress				

## Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

### FDLE Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Jan. - Feb. 2026
Open and Monitoring	05/16/24		Post Implementation	FDLE will be unable to do life-to-date tracking and trend analysis for data that is in both FLAIR and PALM.	Stable	4 (Medium/Medium)	Many of our budget and grant tasks required life-to-date tracking and research.	Develop crosswalk methodology if the new Data Warehouse will not provide this capability.	None for now	3/10-Reviewed with FDLE Team
Open and Monitoring	11/18/25		Interface	If the Interface file structure, file format/ layout and requirements change, then there is a Risk that this may lead to rework for agencies.	Increasing	4 (Medium/Medium)	The Project should provide ample advanced notice of any pending or possible interface file changes.	Cosmetic Changes can be done, but functional or structural changes will require resources to be extended.	If this Risk becomes an issue, then the Impact to FDLE would be that remediation readiness hampered, delayed, and perhaps stalled.	Reviewed with FDLE Team
Open and Monitoring	09/23/25		Deployment/Cutover	There is a RISK that FDLE will not receive a Cut-over plan in time to plan the Agency's cut over from FLAIR to PALM FDLE needs this	Increasing	3 (High/Low)	Question sent to PALM Readiness Coordinator on 9/18/25: Can you please let FDLE ITS know when and how the PALM team is	Appropriate cutover details will be shared in support of RW Task 586 Create Agency Deployment Plan and Cutover Checklist to	FDLE will not be able to go Live without Coordination with the PALM team providing a CUT OVER Plan from FLAIR to PALM	3/10-Reviewed with FDLE Team

				PALM. FDLE needs this plan at least 6 months prior to the PALM go live. This plan will help FDLE plan their Code Freeze.			the PALM team is planning to cut over from FLAIR to PALM? It is my understanding that FDLE will need to coordinate this with the Interfaces to PALM. We would like to see a comprehensive plan on how the PALM system will be cutover from FLAIR, so FDLE can plan to cut over it's interfaced applications and business systems from FLAIR to PALM.	Cutover Checklist to Prepare for Go-Live. This is currently scheduled for January 2026, but will be rebaselined to publish in June/July of 2026 due to the go-live date change to January 2027.	FLAIR to PALM.	
Open and Monitoring	09/04/24		Deployment/Cutover	There is a RISK that FDLE will not receive a comprehensive list early enough of anticipated errors and warnings that may occur in relation to interface interactions and report parameters input. This is needed at least 6 months prior to go live in order to have ITS code and Test error handling across Florida PALM functions including interfaces and online functionality.	Decreasing	2 (Medium/Low)	Waiting for the updates that are planned for Spring of 2026 according to the Question Log/Answer #0520	The project is developing a comprehensive Error Handling Matrix that will be released in early Spring next year (2026). This matrix will cover errors across Florida PALM functions including interfaces and online functionality.	Scope : Mitigate the Interface Errors Cost : Development time may increase Schedule : Implementation timeline will be affected	3/10 -Reviewed with FDLE Team
Open and Monitoring	11/18/25		Staffing/Resource Availa	There is a Risk that ITS resources may not be available to build out an Internal Data Warehouse for PALM reporting, if needed.	Increasing	1 (Low/Low)	FDLE is depending on the FL PALM project to provide a Data Warehouse with an Oracle BI reporting tool that will have the capabilities to meet FDLE requirements.	Monitoring to see if the Data Warehouse and Bi tools will meet the needs of FDLE. This will closed or mitigated when we determine the data elements in the Data Warehouse.	If this Risk becomes an issue, then the impact would be that FDLE would not have the required Reports and Queries to do	3/10 Reviewed with FDLE Team

### FDLE Issues

Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Jan. - Feb. 2026
Closed	01/09/26	03/09/26	High - Impacts the ability	Interface	Test file issues provided by PALM team with API031 & AMI004 are not allowing FDLE to complete Cycle 2 Interface Testing by 12/19/25.	A working test file from PALM to test API031 was not ready until 11/14/25. This delay caused the functional testing with Axiom-Pro to be delayed and is now targeted to complete in February 2026. A working test file from PALM to test AMI004 was not ready until 12/19/25. AMI008 is dependent on AMI004, causing AMI008 interface testing to be delayed.	FDLE is working with the Vendors and Cycle 2 Test Teams to complete the functional testing of Interfaces API031 and AMI008. A timeline issue has been documented related to these delays.	02/27/26	This issue can be closed. All of FDLE's Cycle 2 interfaces have been successfully functionally tested. Moving to cycle 3 UAT End 2 End Testing.(3/10 Reviewed with FDLE Team)
Open	01/09/26		High - Impacts the ability	Interface	Delays in developing end-to-end integration test scenarios.	Dependent on Issue #4 - Axiom-Pro and Strategic Asset Tracking System (SATS), both External vendors, will need to complete functional testing prior to developing end-to-end integration test scenarios.	Working with Cycle 2 test team and vendors to complete the functional testing before the End 2 End integration testing scenarios are to be developed jointly with FDLE.	02/27/26	Currently working on the E2E Test Cases for INTERFACE UAT. Will start testing in Mid-March 2026. Will close following the End 2 End test cases for Axiom-Pro, SATS. RAMS E2E test cases completed- Targeting to close on 3/18/26 (3/10 Reviewed with FDLE Team)

### FDLE Assumptions

Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Jan. - Feb. 2026
Data	PALM will provide similar functionality as ABS which is used for querying FLAIR and PYRL data so that we can retire those applications.	Logged	09/01/23	Office of Financial Management Office of Policy and Planning All divisional/regional business liaisons Management	Reviewed with FDLE Team (3/10 Reviewed with FDLE Team)
Data	PALM transactional data will be moved to Palm Warehouse on daily basis. We assume that this will stay for indefinite time in Warehouse.	Logged	07/02/25	All agency business systems	Reviewed with FDLE Team (3/10 Reviewed with FDLE Team)
Processes Technology Data	FDLE assumes that the PALM Team will provide a comprehensive Cut-over plan from FLAIR to PALM.	Logged	09/09/25	All agency business systems	Reviewed with FDLE Team (3/10 Reviewed with FDLE Team)
Processes Technology	If Confidential data is used in the UAT environment, then it is assumed that the PALM Security Team has taken the appropriate steps to protect this information.	Logged	11/05/25	All PALM Agencies	Reviewed with FDLE Team (3/10 Reviewed with FDLE Team)

### Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: \*

Confirm \*

### FDLE Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
January - February 2026	Mike Moore	mikemoore@fdle.state.fl.us	03/10/26