

Helpful Links

- Dashboard Snapshots
- Knowledge Center
- Florida PALM Workbook for APD
- Readiness Workplan

APD Status Report Dashboard

Reporting Period

January - February 2026

Agency Sponsor

Rose Salinas

Click on the various statistics or dials to view the supporting information within your agency's Smartsheet Florida PALM Workbook.

RW Task Timeliness

RW Task Completeness

Direct Impact Task Timeliness



Direct Impact Task Timeliness:

Score = 97.88%

- Submitted On Time = 50
- Submitted Late = 2
- Pending Submission = 0

Other Task Timeliness



Other Task Timeliness:

Score = 99.89%

- Submitted On Time = 90
- Submitted Late = 1
- Pending Submission = 0

Direct Impact Task Completeness



Direct Task Completeness:

Score = 87.06%

- Submitted Complete = 35
- Submitted Incomplete = 4
- Completed After Submission = 12

Other Task Completeness



Other Task Completeness:

Score = 91.59%

- Submitted Complete = 47
- Submitted Incomplete = 1
- Completed After Submission = 15

The RW Task Timeliness dials reflect the timeliness of your agency's submission of all RW tasks based on the task due date. Calculations are based on all RW tasks to date.

The RW Task Completeness dials reflect the completeness of your agency's task submissions based on the task rubric. Calculations of task completeness includes all RW Tasks since RW 512.

Change Champion Network:

The Change Champion Network composition reflects the completeness of your CCN makeup.

- Unique Filled Role = 11
- Duplicate Filled Role = 4
- Vacant Role = 0

The dials above include an intuitive Green-Yellow-Red spectrum, where green indicates the measure is in a positive range, yellow represents that the gaps in expected results present an increasing risk to the agency, and red indicates that there are significant gaps in expected results that present an elevated risk level for the agency.

RW Tasks - Completed or Open Items

Project Impact	Critical Operational Element	Task ID	Task Name	Task Planned Start Date	Task Planned End Date	Agency Reported Task Progress	Agency Submission Date	Status Comment	Project Verification of Completion	Agency Corrected Submission Date
Indirect	Processes	574	Prepare Documentation for User Acceptance Testing	06/02/25	01/09/26	100% - Submitted	01/09/26	6/5 - APD is working on all UAT stories with teams and initiating the Smartsheet Workbook updated for each team - in person reviews - week of 6/9 6/9 - all teams are working their team Smartsheet to complete at least 3-5 user samples 6/19 - teams are actively working on their stories in Smartsheet - APD 7/23 - continued work in progress - APD separate within Agency Smartsheet's 8/5 - finalizing the task sheet to transfer over to task due sheet 8/11 - working with individual team members and SME's on all updates - documented UAT resources and sample 9/23 - working with teams on greater detail and inventory outside of PALM to reflect the UAT stories that will be tested when needed 10/2 - all reports loaded in all team sheets - team review in progress 10/29 Teams in re-write and adding test cases with revisions to the original stories - UAT colab team will standardize and working on collaborating efforts 11/5 - team meetings with SME's working in next 2 weeks - to review/re-write and update all stories for UAT	Submission Complete	
Direct	Technology	592	Agency IdP SMEs Add End Users to Agency's Identity Provider	12/08/25	01/09/26	100% - Submitted	01/07/26	12/15 - updating an in progress - reviewed by team 12/19 - done but checking	Submission Complete	
Indirect	People	688	Update UAT Plan	12/08/25	01/09/26	100% - Submitted	01/08/26	12/15 - updating an in progress - reviewed by team 12/19 - progress on updates and using the PALM temp schedule 1-5-2026 - updated with all the UAT documentation meeting the rubric - reviewing Thursday morning to submit on 1-8-2026 1/8 - attached updated plan based on Task 688 rubric.	Submission Complete	
Indirect	N/A	606	Update Agency Readiness Certification #2	12/15/25	01/09/26	100% - Submitted	01/09/26	12/15 - updating an in progress - reviewed by team 12/19 - we will be ready!! 1-7-2026 - updated with mitigation notes - to be submitted 1-8-2026 1-9-2026 - Rose Salinas Signed off on the sheet today - email response	Submission Complete	
N/A	N/A	671	Submit Bimonthly Agency Readiness Status Report	12/29/25	01/14/26	100% - Submitted	01/13/26	1-7-2026: working on this whole task 1/12 - risks/issues/assumptions all updated for current activities and reviewed by teams	Submission Complete	
Indirect	N/A	669	Submit Monthly Progress Report - Testing	01/05/26	01/30/26	100% - Submitted	01/27/26	1-7-2026: getting updates on a couple of interface testing files 1/12 - team has cleared several test files and updates ongoing/80% mark now	Submission Complete	

Direct	Data	597	Complete Data Cleansing Based on Mock Conversion 4	01/12/26	03/13/26	75% - Consolidating/Inputting Information for Submission		1/26 - in review of the updates so they can close and submit		
N/A	People	670	Share Florida PALM Updates	01/12/26	01/23/26	100% - Submitted	01/23/26	1/14 - starting the review - already updates have been made based on the last configuration workbook 2/13 - Team contributions- sheets downloaded into working files - no issues 3/6 - on track with files sparsed and working with teams	Submission Complete	
Indirect	N/A	672	Submit Monthly Progress Report - Testing	02/02/26	02/27/26	100% - Submitted	02/27/26	2/5 - Team is fully engaged in continuous testing and support of PALM activities 2/13 - working to complete - %'s are positive and reviewing new links and sheet alignment for updates 2/27 - signed off by Rose - status is as it is! 3/3 - updated to meet PALM requirements -	Task Closed - Submission Incomplete	03/03/26
N/A	N/A	673	Submit Bimonthly Agency Readiness Status Report	03/02/26	03/10/26	100% - Submitted	03/06/26	3/3 - working on updates 3/6 - updates completed today with email to rose for sign off		
Indirect	N/A	674	Submit Monthly Progress Report - Testing	03/02/26	03/31/26	50% - In Progress		3/3 - IT team reviewing 3/6 - understanding Smartsheet links and values contribution to the newer progress report with UAT added		

Agency Reported

The Risks, Issues, and Assumptions tables below display only items that were marked confirmed and were opened/logged, closed/resolved or active during the reporting period.

APD Risks

Status	Date Opened	Date Closed	Primary Risk Category	Risk Title	Trend	Risk Rating	Background	Monitor/Mitigation Plan/Resolution	Impact if Risk Becomes an Issue	Reporting Period Comments for Jan. - Feb. 2026
Open and Monitoring	09/08/25		User Acceptance Testing	Compressed schedule reduces time for end-user training	Stable	9 (High/High)	Internal training assistance will be hired in early 2026	Adjust training schedule dynamically; prepare modular training that can be updated quickly; ensure "train-the-trainer" resources are ready.	Compressed schedule reduces time for end-user training	UAT - learn by fire - keeping teams aware of the multiple resources available to use the application to accomplish the test tasks.
Open and Monitoring	09/08/25		Agency Business System	Encumbrance ID and the ABC re-write change from FLAIR	Decreasing	9 (High/High)	Because the encumbrance id is not generated in real time and requires an overnight feed - this poses a huge impact on the flow of work/process in the ABC system	Discussion with PALM team to review options and see how things can be worked thru	process change will impact the way ABC handles transactions	APD has a work around is putting it into affect - will be closing this next go round
Open and Monitoring	09/10/25		Post Implementation	PALM Security - audit and transaction history trail for ALL activity within the system - currently noted as it pertains to transactions in the active CMS Framework.	Stable	9 (High/High)	Current Transaction was initiated in CMS and was posted with a successful view on screen/online, however the transaction was GONE the next day. The follow up with PALM was that they could not or had no way of knowing who interacted with this transaction - why was it gone, who did it, what is the history, where did it go? and the solution from PALM was they didnt know - NOT A GOOD ANSWER - and that the agency should retract/delete the transaction and re-do it - without understanding if this would cause a duplication etc.	PALM for CMS is currently in use- the APD Team is working to try and find a SME on the issue with explanation and there is not a solution or fix on tracking the history of what took place for audit - understanding - for how to fix and find	HUGE - it causes a loss of integrity - a loss of trust in the system - a need to challenge the security parameters used for this application	APD is still trying to understand the security system transaction history situation for the challenges of potential audit activity for the future
Open and Mitigating	05/02/25		User Acceptance Testing	Limited time for user testing due to technical delays - interface changes and updates not finalized	Stable	6 (Medium/High)	APD IT Teams preparation and training and UAT	Create a risk buffer in schedule for testing; prioritize high-value scripts - IT Team working sprint and actively testing as you go	Missed defect discovery leading to production errors	UAT with other agencies moves at the pace of the lowest denominator - adjusting as needed for an all inclusive PALM session overview experience
Open and Mitigating	07/07/25		User Acceptance Testing	Testers Lack Knowledge of the New PALM Platform	Stable	6 (Medium/High)	No one has seen that actual PALM application - logged on or used it yet - this will be a learn by fire scenario	Training, mentorship, guides expecting PALM direction and initial effort with teams/agencies	Challenged during UAT to fully test the system	UAT - learn as you go in order to assist the PALM team as a tester.
Open and Monitoring	09/08/25		Post Implementation	Increased support demand post go-live due to rushed testing/training	Stable	6 (Medium/High)	Post implementation support is questions for both IT and functional efforts	Strengthen hypercare team; extend support hours post go-live; provide quick reference guides and job aids.	Increased support demand post go-live due to rushed testing/training	APD is planning for hypercare and continued training and PALM support after go live
Open and Monitoring	05/02/25		Interface	Legacy system interfaces mapping with ABS-PALM APIs	Stable	6 (High/Medium)	APD IT Teams preparation and training and UAT	Develop interface translation layers; validate APIs early - continual review and update	Critical data exchanges fail; project delays and costly rework	APD has managed the Agency Business System challenges and is ahead of the timeline in efforts to update and make necessary changes within ABS's
Open and Monitoring	05/02/25		User Acceptance Testing	Inadequate cloud platform performance under high	Increasing	6 (High/Medium)	APD IT Teams preparation and training and UAT	Conduct load testing in pre-production; scale infrastructure proactively	Users face slow performance; loss of trust in system usability	UAT - slow processing while in UAT doesn't clear the open question of application speed and confident user experience for go lie

				user load due to multi agency impact						
Open and Monitoring	05/02/25		Post Implementation	Security configuration gaps during system transition	Stable	6 (High/Medium)	APD IT Teams preparation and training and UAT	Security audits and review access controls before go-live	Data breaches or access violations; potential audit or legal issues	Role mapping - System access and data are being continuously addressed with UAT roll out
Open and Monitoring	05/02/25		Conversion/Configurator	Data corruption or loss during migration process	Stable	6 (High/Medium)	APD IT Teams preparation and training and UAT	Perform dry-run migrations; ensure backups are tested and validated - need PALM Conversion Plan as soon as ready <ul style="list-style-type: none"> o Perform multiple rounds of test migrations before UAT o Use automated reconciliation tools to compare legacy vs. cloud data o Include specific test cases for historical data validation o Assign a dedicated data QA team 	Permanent loss of financial or transactional data	PALM has yet to provide the actual conversion plan for data migration timeframe prior to go live - wailing
Open and Monitoring	05/02/25		Deployment/Cutover	Failure of third-party integrations post-migration - unknowns for peripheral systems - STMS/MFMP/et	Decreasing	6 (High/Medium)	APD IT Teams preparation and training and UAT	Engage vendors early; build fallback interface plans - APD attending all meetings at this time	Failure to process essential transactions like payroll or grants	Enterprise systems are reaching out to APD for testing and trial updates for UAT and this is in current mitigation with those 3rd party systems
Open and Monitoring	05/02/25		Post Implementation	Inadequate disaster recovery or backup strategy during cutover - new system - what if's	Stable	6 (High/Medium)	APD IT Teams preparation and training and UAT	Implement robust backup and rollback strategies; conduct failover tests - once understanding of PALM conversion plan is in place - adjust and ready	Irreversible data loss or extended downtime during transition	PALM to provide an overview of disaster recovery and outage support at some time in the future - open to understanding the agency role in any special crisis
Open and Mitigating	07/07/25		User Acceptance Testing	Incomplete or Incorrect Test Scenarios	Stable	6 (High/Medium)	APD Finance Teams creation of testing stories for UAT inadequate	<ul style="list-style-type: none"> o Involve key accounting SMEs in test case design o Map test cases to migrated business processes and compliance requirements o Conduct a pre-UAT review/approval of test scripts o Use traceability matrix to ensure coverage 	unable to test fully	UAT is providing the guidance - agency adaptation is still to come.
Open and Monitoring	09/08/25		User Acceptance Testing	Delay in UAT completion pushes back project go-live	Stable	6 (High/Medium)	Planning due to PALM PAUSE	Build buffer into project plan; prioritize critical test cases; agree on criteria for UAT sign-off; escalate blockers quickly.	Delay in UAT completion pushes back project go-live	UAT phase roll out is still open and altho it appears there will be no further go live delays - there remains the open user testing to be completed with challenges to come.
Open and Monitoring	09/08/25		Conversion/Configurator	Data migration defects not identified in time due to late UAT	Stable	6 (High/Medium)	Use of Config workbook data from current Mock versions - making certain the data is APD's	Perform early mock data conversions; include data validation as a separate workbook; increase data reconciliation effort post-UAT.	Data migration defects not identified in time due to late UAT	APD is actively participating in UAT - we dont know what we dont know so APD is working to trial all scenarios of use over the next 6 months
Open and Monitoring	09/08/25		Conversion/Configurator	Cutover rehearsal shortened or skipped	Increasing	6 (High/Medium)	Determine of Freeze timeframe is critical to all transactions	Lock cutover rehearsal windows early; use dry-runs even if UAT lags; ensure rollback procedures are validated.	Cutover rehearsal shortened or skipped	Cutover plan from PALM - still pending
Open and Mitigating	05/02/25		Training	1. Inadequate trainer knowledge	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Conduct Train-the-Trainer programs; certify trainers before rollout	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	UAT and Training are different efforts - with UAT providing insight on the use of PALM that will help to mitigate training challenges
Open and Mitigating	05/02/25		Training	3. Inconsistent training across departments	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Standardize training materials and delivery; track attendance and completion	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	UAT is exposing the cross functional support and needs especially for a small agency with limited head count
Open and Mitigating	05/02/25		Training	4. Technical issues during training (e.g., system crashes)	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Test systems in advance; have IT support on standby during training	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	UAT is different than training and the participation will assist with preparation for a positive training experience
Open and Monitoring	05/02/25		Training	6. Training not aligned with actual job functions	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Customize training per role; gather pre-training feedback	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	Small agency task responsibilities still to be determined for module/role mapping/organization accounting support.
Open and Mitigating	05/02/25		Training	7. Knowledge retention loss post-training	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Provide job aids, refreshers, and post-training support	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD is working to make this a full effort in resource direction, helpdesk support, SME and user experiences to learn the intricacies of PALM.
Open and Monitoring	05/02/25		Training	8. Delayed training timeline	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Build buffer into project schedule; monitor progress regularly	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	Training is scheduled for late in 2026 - open to wait and see
Open and Monitoring	05/02/25		Training	9. Overwhelming training content	Stable	4 (Medium/Medium)	APD Teams preparing for PALM Training	Break into modules; offer self-paced options	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	PALM is a lot and the exposure in UAT is helping to determine the depth at which our learning/training efforts will go
Open and Monitoring	05/02/25		Staffing/Resource Availal	Delay in configuring role-based access and permissions - chances	Stable	4 (Medium/Medium)	APD IT Teams preparation and training and UAT	Map all roles early; perform iterative testing with key users - advantage during UAT	Access issues for users; delay in operations post-migration	UAT is making the role mapping challenges more evident and with that organizational challenges are being addressed - changed

				updates learned during training and UAT						
Open and Monitoring	09/08/25		Training	Training content misaligned with final system functionality	Stable	4 (Medium/Medium)	Revisions and adjustments are dynamic and currently being supported	Develop training with placeholders for UAT updates; plan for quick revisions; validate training content with UAT leads.	Training content misaligned with final system functionality	Small agency org structure aligned with PALM GAAP will be mitigated as time allows
Open and Mitigating	09/08/25		User Acceptance Testing	User resistance and loss of confidence due to perceived instability	Stable	4 (Medium/Medium)	Communication of expectations remains	Maintain clear communication about reasons for delay; involve super users in UAT to advocate system readiness; reinforce benefits of new system.	User resistance and loss of confidence due to perceived instability	UAT is giving new insight with use and therefore is an opportunity for all to learn - APD is working to make this a positive experience always
Open and Mitigating	05/02/25		Training	2. Low user engagement or attendance	Stable	3 (High/Low)	APD Teams preparing for PALM Training	Mandatory training policy; offer flexible schedules and formats	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD small agency challenges to provide the end user adequate time to participate due to daily task responsibilities will remain a challenge thru go live
Open and Monitoring	09/08/25		Post Implementation	Missed regulatory or financial reporting deadlines if go-live slips	Stable	3 (High/Low)	deadlines and cutoffs for APD are very important	Identify critical reporting deadlines; prepare contingency plan (e.g., run legacy system in parallel); escalate early if deadlines are at risk.	Missed regulatory or financial reporting deadlines if go-live slips	open and will review mitigation plans closer to go live
Open and Monitoring	05/02/25		Staffing/Resource Availa	5. Resistance to change from employees	Stable	2 (Medium/Low)	APD Teams preparing for PALM Training	Communicate benefits early; involve staff in design and feedback	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	APD is focused on learning PALM as new and not comparison to old system - this is making it a more positive embrace for employees
Open and Monitoring	05/02/25		User Acceptance Testing	10. Lack of evaluation and feedback mechanisms	Stable	2 (Medium/Low)	APD Teams preparing for PALM Training	Implement surveys, quizzes, and performance tracking	Training is a work in progress and will adjust with any PALM received direction - PALM roll out in progress	UAT in progress - with sessions providing new insight - use of application - samples providing overview are helping to determine agency use of PALM

APD Issues										
Status	Date Opened	Date Closed	Priority	Primary Issue Category	Issue Title	Background	Action Plan	Planned or Actual Resolution Date	Reporting Period Comments for Jan. - Feb. 2026	
Open	05/01/25		High - Impacts the ability of the agency to meet deadlines or milestones	Agency Business System	PALM Project Mapping Key	APD IT Teams preparation and training and UAT	Develop interface translation layers; validate APIs early - continual review and update	05/30/25	APD will keep this open with the effort to understand and map what we internally know even though PALM isn't providing any mapping documentation - only talking to it	
Closed	09/22/25	11/06/25	High - Impacts the ability of the agency to meet deadlines or milestones		Encumbrance ID	The ABC re-write has exposed an issue that limits a very effective process in assigning IDs for encumbrances that will be delayed	review within APD and IT team in the process requirements - understand and see what PALM can support	01/30/26	Business Process change has been adapted to make this work within the APD requirements understand and taking into consideration any delays in data availability	

APD Assumptions						
Critical Operational Elements	Assumption	Status	Date Logged or Removed	Impacted Stakeholder(s) and/or System(s)	Reporting Period Comments for Jan. - Feb. 2026	
People Data	Legacy system data is complete and accurate	Logged	05/12/25	Finance, IT, Audit, All modules using historical data	UAT vetting in progress	
Processes Technology	Chart of Accounts structure will be successfully mapped to the new system	Logged	05/12/25	Budget, General Ledger, Accounting Leads	UAT vetting in progress	
People Processes	All critical business processes are documented	Logged	05/12/25	All accounting teams, Change Management, Training Team	UAT and Training will help identify any changes to internal agency organizational accounting practices	
Technology Data	Cloud system will support all required functionalities	Logged	05/12/25	Program and Financial Users, System Admins	UAT vetting in progress	
People Processes Technology Data	Interfaces with peripheral systems will remain compatible	Logged	05/12/25	IT, Third-Party Vendors, Grants/Payroll/Procurement Units	UAT vetting in progress	
Processes Technology Data	Data migration will occur with minimal downtime	Logged	05/12/25	All staff, especially Payroll, Accounts Payable, and Receivables	PALM Conversion plan pending	
People Processes Technology Data	End users will receive adequate training prior to go-live	Logged	05/12/25	All functional end users	UAT and Training will help identify any changes to internal agency organizational accounting practices - training for system is still pending	
People Processes	Security roles and access permissions will be properly configured	Logged	05/12/25	Security Admins, HR, Supervisors, External Auditors	APD challenges in review with June role mapping to be defined and completed for remaining UAT/Training and go live	
Processes Technology Data	Reports used in the legacy system will be recreated accurately	Logged	05/12/25	Finance, Program Managers, Oversight Agencies	UAT	
People Processes Technology Data	Project timeline will remain on schedule despite unknowns	Logged	05/12/25	Project Managers, Executive Sponsors, All involved teams	UAT and Training will help identify any changes to internal agency organizational accounting practices - training for system is still pending	
People Processes Technology Data	UAT - the system requirements and user stories reflect the real-world processes and accounting requirements of the end users.	Logged	07/07/25	UAT - Critical features may be missing or behave incorrectly, requiring rework late in the project	UAT and Training will help identify any changes to internal agency organizational accounting practices - training for system is still pending	
People Processes Technology Data	UAT Testers have sufficient training or knowledge of the new system as they execute UAT from PALM instruction, are able to validate the accounting processes.	Logged	07/07/25	UAT - hard to determine false positives and false negatives.	UAT and Training will help identify any changes to internal agency organizational accounting practices - training for system is still pending	
People Processes Technology Data	Assuming that connected systems (e.g., payroll, enterprise systems, all modules, tax engines, banks) are available and simulate live interaction appropriately for UAT	Logged	07/07/25	UAT - Errors may appear that are integration-related (enterprise systems) rather than related to the core application, delaying sign-off.	Enterprise systems in UAT at this time - APD working with those teams	
People Processes Technology Data	Timeline & Scheduling Assumptions • The overall project timeline will shift, or downstream activities (training, cutover prep, data migration) will need to be compressed or re-sequenced. • A buffer must be assumed for additional test cycles or defect resolution, since issues may be uncovered later than planned. • Project milestones tied to UAT completion (e.g., training readiness, go-live rehearsals) will also shift.	Logged	09/08/25	Schedule - dates - timelines must change	No change at this time	
People	Resource & Cost Assumptions	Logged	09/08/25	Impact of financial is all	No change to assumption	

Processes Technology Data	<ul style="list-style-type: none"> Additional time will be required from testers, business SMEs, trainers, and project team members, potentially leading to higher project costs. Extended overlap of legacy system and new system (e.g., parallel runs, dual licensing, support contracts) must be assumed. Overtime or additional resources may be required to handle compressed activities. 			overarching to all aspects of the project	
People Processes Technology Data	Training & Change Management Assumptions <ul style="list-style-type: none"> Training materials may need revisions after UAT is complete, as final system behaviors/configurations may not yet be validated. End-user training may need to be shortened, delivered closer to go-live, or delivered in waves (e.g., super-user first, general users later). Users may have less time to adapt before cutover, so additional hypercare/support must be assumed post go-live. 	Logged	09/08/25	All Users are affected	UAT and Training will help identify any changes to internal agency organizational accounting practices - training for system is still pending
People Processes Technology Data	Quality & Risk Assumptions <ul style="list-style-type: none"> Not all test scenarios may be fully executed if UAT time is reduced, so assumptions must include higher risk of defects surfacing post go-live. Data migration validation may be less thorough, requiring additional reconciliation effort during hypercare. Post-go-live support demand will likely be higher than originally planned due to reduced user readiness. 	Logged	09/08/25	All Users are affected	UAT and Training will help identify any changes to internal agency organizational accounting practices - training for system is still pending
People Processes Technology Data	Stakeholder & Communication Assumptions <ul style="list-style-type: none"> Stakeholders must assume increased communication needs to manage expectations and maintain user confidence. Executive sponsors may need to assume greater tolerance for go-live risk or accept the trade-off of delaying further. 	Logged	09/08/25	All Users are affected	APD is communicating often and frequently using the teams model so that all team members - bottom up are in the loop

Agency Sponsor Confirmation

As Agency Sponsor, I understand my role and responsibility for monitoring and reporting on my agency's readiness status. I have reviewed and confirmed the accuracy of my agency's readiness status as reflected in this dashboard.

Agency Sponsor Name: *

Confirm *

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APD Status Report Confirmation

Reporting Period	Agency Sponsor Name:	Confirmed By:	Confirmation Date:
January - February 2026	Rose Salinas	rose.salinas@apdcares.org	03/06/26