

## Task Description

Review and confirm policy changes and determine procedure updates that must be implemented to support the transition to and usages of FLIPS.

## Task Overview

The implementation of FLIPS will change the way that vendors enroll to receive direct deposit payments and submit W9 information for tax reporting. It will also change the way that suppliers are added to the state's accounting system. As a result, Department of Financial Services has drafted policies related to FLIPS processes. Each agency's designated Change Champion is responsible for reviewing draft policies and identifying agency workflows and operational procedures that may be impacted by the implementation of FLIPS.

Draft policies are available on [A&A's Florida PALM Connection web page](#).

## Instructions

Change Champions within each agency will review draft policies and to assess for potential impacts on their workflows and procedures. Agency procedures should be revised as needed.

Contact [AcctAudPMT@MyFloridaCFO.com](mailto:AcctAudPMT@MyFloridaCFO.com) if there are any questions.