

Florida **PALM**

Planning, Accounting, and Ledger Management



FASAASD MEETING

FLORIDA PALM UPDATE
DECEMBER 9, 2022



Florida PALM Project Update

CMS Remediation – Amendment 7

▶ Amendment 7

- ✓ To meet the criteria for CMS to be fully remediated and stabilized, the following must be completed and accepted by the Department's Contract Manager:
 - ✓ Cash balancing activities (identification of reconciliation issues, balancing all accounts, and completion of applicable adjustments) have been completed to reconcile all accounts, recognizing an expected level of variation due to timing;
 - ✓ A cash balancing automation tool has been implemented and validated in production;
 - ✓ The cash balancing processes have been stabilized within business operations;
 - ✓ Agreed upon CMS related incidents (e.g., system defects that cause accounting entries to post incorrectly have been systemically fixed) and enhancements (e.g., applicable user-friendly changes), including priority tickets, as agreed to in this Amendment, have been fully remediated; and
 - ✓ Documentation related to functional requirements, interface layouts, batch schedules, and development has been updated to reflect the production state (i.e., original requirements, updated to include modifications that have been implemented or are implemented as part of CMS remediation) and have been validated by the Department.



Florida PALM Project Update

CMS Remediation – Amendment 7

- ▶ CMS Remediation Services (section 5)
 - ✓ Primary Months: May and June 2022
 - ✓ Optional Months:
 - ✓ Available: July – December 2022
 - ✓ Activated for: July, August and September 2022
 - ✓ Not Activated Starting: October 2022



Florida PALM Project Update

CMS Remediation - Proviso

▶ Proviso

- Line 2395 / Section 117 of the 2022-23 GAA
 - ✓ Execution of an amendment to the software and system integrator services contract that:
 - ✓ (a) suspends further work to replace remaining FLAIR functionality until the successful remediation of the PALM Cash Management System (CMS) and
 - ✓ (b) retains support of PALM functionality in production
 - ✓ Amendment 7 accomplished these requirements
 - ✓ Monthly CMS Remediation Reports Starting July 2022
 - ✓ Expanded Scope – Initial report included activities for May – July
 - ✓ Subsequent Reports Issued – August and September



Florida PALM Project Update

Production Support

- ▶ Production Support
 - Solution Center is in normal production support mode
 - Ticket volume is minimal
 - Majority of tickets coming in are tied to external processes, not to Florida PALM processes (e.g., late files coming into PALM, COA crosswalk)
- ▶ Production Enhancements
 - Primarily focused on providing enhanced user functions within Florida PALM (e.g., Simplified Disinvestment Process)
 - Secondary focus is on integrations to simplify business functions (e.g., Treasury process enhancements book-to-bank)



Florida PALM Project Update

Current Work Streams

- ▶ On-going major activities
 - FLAIR Requirements Review
 - Personalized Agency Working Sessions
 - Information Warehouse Assessment
 - Amendment 8 Drafting
- ▶ Other activities the Project is supporting
 - Audit of CMS Calculations in Florida PALM
 - Implementation of New Investment Accounting Solution
 - IV&V Assessment



Florida PALM Project Update

Requirements Review

- ▶ Requirements Review continues to progress
 - FLAIR Requirements Review – 100% Complete
 - Continuing to document decisions that require dispositioning
 - Continuing to log agency unique processes for consideration
 - Scheduled to complete in January 2023



Florida PALM Project Update

Personalized Agency Working Sessions

- ▶ 29 agency sessions are complete
 - Meetings with Enterprise Partners in December and January
- ▶ 3 Personalized Agency Working Sessions Checkpoints
 - 6 agencies have shared their experience during the Checkpoints
- ▶ Final wrap up to be held in 2023
 - Share overview of key observations
 - Clarify Florida PALM foundational concepts
- ▶ Agencies to continue to document and share information
 - Documenting how FLAIR data is being used (Task 324 released this week)
 - Identifying additional impacted users or stakeholders
 - Continuing preparation for Florida PALM



Florida PALM Project Update

Personalized Agency Working Sessions

- ▶ Leadership engagement is critical
- ▶ Subject Matter Experts (SMEs) should be at the table
- ▶ Accounting Project, but agency considerations should be broader
- ▶ Everyone has unique processes (even if you think you don't)!
- ▶ Don't just check the box!



Florida PALM Project Update

Personalized Agency Working Sessions

- ▶ How / Where / Why do you use the FLAIR Org Code today other than FLAIR and People First?
 - E.g., any ties to building access, network access, internal agency business system access or other agency purposes
- ▶ What elements in the Position Funding screen do you use for HR or other non-accounting purposes?
 - Intra/Inter Departmental ID, EO, EO Version, Warrant Distribution Number, etc.
- ▶ Special payroll processes



Florida PALM Project Update

Personalized Agency Working Sessions

- ▶ Who creates reports using FLAIR related data?
- ▶ What reports are used and how are they used?
- ▶ What interface files are used and how are they used?
- ▶ Don't just think about FLAIR, think about data pulled from Agency Business Systems, People First or other systems that use the data.
- ▶ Think about those things that were set-up a long-time ago and just run now!!! Will they break (i.e., is there any FLAIR info)?
- ▶ What agency projects are in the works? Are they potentially impacted?



Florida PALM Project Update

Information Warehouse Assessment

► Requirements:

- Identify top data warehouse options for the Florida PALM Data Warehouse
- Identify top business intelligence reporting solutions for use with the Florida PALM Data Warehouse
- Identify top three recommended solutions (combined data warehouse and business intelligence solutions) for the Florida PALM Data Warehouse

► Goals:

- Develop a separate data warehousing solution that contains historical FLAIR IW data (only IW data) and Florida PALM data
- Empower agencies through data and self-service capabilities



Florida PALM Project Update

Information Warehouse Assessment

- ▶ **Goals Continued:**
 - User-friendly reporting solution
 - Reduce dependencies on production system
 - Allow for quicker resolution of data driven challenges
- ▶ **Expected Use (either or both):**
 - Amendment 8
 - Technology Procurement



Florida PALM Project Update

Amendment 8

- ▶ **Goals of Amendment 8**
 - Establish the Schedule and Requirements for the Financials and Payroll Waves, Florida PALM Data Warehouse and Reporting
 - Clearly align responsibilities through end of contract
 - Create a framework to ensure success (e.g., measure what matters, pay for what matters)
 - Ensure ability to rapidly respond post-implementation
- ▶ **Overview and progress of Amendment 8**
 - ESC review and discussions are planned for the Contract and Attachment 10 Service Level Agreement on Monday and Tuesday (if needed)
 - Attachment 6 Definitions is pending any updates based on Statement of Work changes
 - Statement of Work is in negotiations (includes schedule)
 - Business Requirements, Customizations, Deliverable's and Payment Schedule attachments are all in progress
 - Goal is to sign Amendment 8 by the end of March



Florida PALM Project Update

Projects and Grants Survey

- ▶ All agencies responded
- ▶ Responses confirmed:
 - There is essentially no consistency between agencies
 - Standardizing is going to be extremely difficult
 - Bridge solution is needed for Financials Wave as going all in would be impossible for agencies
- ▶ Planned Approach for Financials Wave:
 - Adds Grants and Project Chartfields
 - Includes using Project Costing
 - Free's up use of OA1 and OA2 for other agency needs
 - Replaces critical FLAIR functionality (does not replicate)
 - Requires fairly significant data conversion effort



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