



Department of Financial Services (DFS):

MyFloridaMarketPlace Update – An update has been provided via PowerPoint slides and can be found online here: <https://www.myfloridacfo.com/division/aa/state-agencies/fasaasd/meeting-material>.

Florida PALM Update - The full [Readiness Workplan](#) with tasks through the 2026 go-live and post-implementation support is now live on the Florida PALM website. There are 158 new agency tasks. Learn more by viewing the [release and walkthrough video](#).

Important Update! Current RW Task 326 (*Update Current-State Agency Business System Inventory and Documentation*) released an addendum on September 25 detailing new information that is needed from agencies. It's important to view the [addendum and Tuesday Task Talk video](#) in order to complete the task by October 27. Next up! On October 2, Task 500 will outline how to create an agency-specific Project Charter.

The first Technical Town Hall was held September 18 & 19 and was packed with information for technical subject matter experts. It is crucial for technical teams and business process teams to communicate through the transition to Florida PALM. You can share the [materials and recordings](#) with Technical Liaisons, Business Liaisons, and SMEs that could not attend.

Design activities are underway. Don't forget to check out the [Design Meetings](#) page on the Florida PALM website. Meeting information, materials, recordings, and more are listed within the Design Phase image. Thank you to those who participated in the Payroll Business Process Review sessions on September 18 & 19. Those process models will be refined and shared again during Segment IV of the Design Phase.

The Segment I final designs will be shared on October 3 & 4 during the Design Workshop. The sessions will include robust discussion of the following business processes:

- [October 3](#): 10.1 – Set up and Maintain Chart of Accounts / 20.1 – Enter and Process Budget Journals
- [October 4](#): 30.3 – Enter and Process Vouchers
- Review the [PALMcast episode 11](#) to better understand who should attend these meetings.

Division Ledger – To view DFS Division Ledgers electronically, visit: <https://myfloridacfo.com/division/aa/newsletter>

Agency Addressed (AA) Memorandum Updates:

FY 23/24, AA Memo #8 – JUDGMENT INTEREST RATE FOR THE QUARTER BEGINNING OCTOBER 1, 2023 – Issued: September 19, 2023 – Chapter 2011-169, Laws of Florida, amended section (s.) 55.03(1), Florida Statutes (F.S.), to require the Chief Financial Officer (CFO) to set the rate of interest that shall be payable on judgments and decrees on a



Department of Financial Services
Division Accounting & Auditing
Florida Administration Services Meeting – 9/29/2023

quarterly basis rather than an annual basis. Sections 215.422(3)(b), 337.141(3) and 687.01, F.S., require the use of the interest rate established in (s.) 55.03(1), F.S.

To view any of the above memos electronically, visit:

<https://www.myfloridacfo.com/division/aa/state-agencies/agency-addressed-memoranda>.

Chief Financial Officer (CFO) Memorandum Updates:

FY 23/24, CFO Memo #26 – ADMINISTRATIVE HEALTH INSURANCE ASSESSMENT – Effective: September 12, 2023 – Senate Bill (SB) 2500, the Fiscal Year (FY) 2023-2024 General Appropriations Act, and SB 2502, Implementing the FY 2023-2024 General Appropriations Act, require the Department of Management Services (DMS) to assess an Administrative Health Insurance Assessment (AHIA) to each state agency. Each agency should promptly pay these invoices when due. In those situations where agencies become delinquent, the law directs the Chief Financial Officer (CFO) to transfer to DMS any assessment that is more than 60 days delinquent. We encourage agencies to establish processes to promptly pay these invoices.

To view any of the above memos electronically, visit:

<https://www.myfloridacfo.com/division/aa/state-agencies/cfo-memos>.