



**FLORIDA ASSOCIATION OF  
STATE AGENCY ADMINISTRATIVE SERVICES DIRECTORS**  
March 25, 2022 Meeting 8:30 a.m. – 10:00 a.m.  
GoToWebinar

<b>Agencies Represented</b>	Agency for Persons with Disabilities, Department of Economic Opportunity, Department of Education, Department of Elder Affairs, Department of Environmental Protection, Department of Financial Services, Department of Financial Services – Florida PALM, Department of Highway Safety and Motor Vehicles, Department of Juvenile Justice, Department of Law Enforcement, Department of Management Services, Department of Management Services – MyFloridaMarketPlace, Department of Management Services – Statewide Travel Management System, Department of Revenue, Department of State – Legislative Affairs, Department of Transportation, Department of Veterans’ Affairs, Fish and Wildlife Conservation Commission, Florida Commission of Offender Review, Florida Department of Citrus, State Courts and Justice Administrative Commission.
-----------------------------	--

**Opening Remarks**

Mark Merry

**Department of Financial Services (DFS)**

Florida PALM

Jimmy Cox / Steven Fielder

- Project Update –Jimmy Cox is the new Florida PALM Project Manager and Steven Fielder is the new Chief Business Officer within the Department of Financial Services.

CMS remediation is taking place currently and the project continues to head in a positive direction.

**Department of Management Services**

MyFloridaMarketPlace (MFMP)

Tyler Brown / Jillian Green

- Next Gen VIP Go-Live – This project will be completed in five major releases:

1. Operational Innovations - November 2021 (Complete)
2. VIP Cloud Transformation – March 2022
3. Procurement Cloud Transformation – July 2022
4. Ariba On-Premise Retirement – November 2022
5. PALM Integration – July 2024

VIP Cloud Transformation includes: combined vendor registration, Vendor Bid System, Office of Supplier Diversity (OSD) certifications, and enhanced billing and collections.

Procurement Cloud Transformation includes: unified Buying and Invoicing, Sourcing, Contracts, and enhanced reporting.

- To view this presentation, visit:  
<https://view.myfloridacfo.com/division/aa/state-agencies/fasaasd/meeting-material>
- To view all information surrounding Next Gen MFMP, visit:  
[https://www.dms.myflorida.com/business\\_operations/state\\_purchasing/myfloridamarketplace/mfmp\\_projects/next\\_generation\\_myfloridamarketplace](https://www.dms.myflorida.com/business_operations/state_purchasing/myfloridamarketplace/mfmp_projects/next_generation_myfloridamarketplace)

**Q:** Will MFMP end-users need Tableau to get advanced reporting?

**A:** Reporting will be changing. Current transactional reports will be available through Ariba On-Demand. Tableau can be utilized for spend analytics.

**Q:** Will Tableau access be available to any user?

**A:** The Tableau licensing plan is to have three licenses per agency.

**Q:** Will delayed purchase requisitions be migrated to the new system?

**A:** Any delayed purchase requisition created in the current MFMP system will be migrated over to Next Gen MFMP as a purchase order. The deadline for any delayed purchasing is June 17, 2022.

**Q:** Will the copy function for requisitions be available in Next Gen MFMP?

**A:** Because existing purchase orders will not be migrated, they will not be able to be copied.

## **Closing Remarks**

### **DFS Director's Office**

Renée Hermeling

- Payroll Vendor Addresses Needed – Disaster planning is taking place in DFS. Payroll vendor addresses are needed for miscellaneous deduction vendors. In the event of a disaster, DFS will have to distribute paper warrants, however, without addresses, there would be no easy means of getting warrants to vendors, resulting in employee impact.

Administration Service Directors within your agency will be receiving correspondence from DFS to ensure the correct individuals are identified to get the vendor addresses that are needed.

There is an upgrade to PYRL in progress. The Deduction Code Directory is being updated to allow agencies to inquire on addresses through the Directory and address will be printed on warrants.

- Standardized Revenue Object Code List – This project was previously paused. Now that more information is available about Florida PALM, this project has started again. There will not be a series of workshops planned for this round of progression, however, the draft list of codes will be published for agency feedback. Implementation is planned to coincide with Financials Wave.
- Disinvestment Corrections – If there is a Chart of Accounts crosswalk error, your agency may be contacted due to coding issues. Also, there have been instances where one side of a posting will not make it through Central FLAIR. Your agency may be contacted by the Bureau of Auditing to repair this issue. The Solution Center will follow-up to confirm that your agency corrections are complete. Please correct and respond within three days.
- FASAASD Updates – These meetings take place six times per year. The Department of Financial Services will be sending out surveys in the future to help better understand how these meetings can be more effective, what information will be useful to you, what are some impactful projects that your agency is working on, etc. Agency responses to these surveys are crucial and participation is appreciated.

Mark Merry

- Internal Revenue Code 6050X – There are occasions when settlement agreements do not have dollar amounts associated regarding remediation. If there is an amount listed, that is the amount to be reported to the Internal Revenue Service and to the remediation service. If the actual remediation costs are less than the settlement agreement, the maximum amount that can be deducted are the actual costs incurred.
- GASB 87 – Capital leases needed to be specifically reported for the upcoming ACFR. Agencies need to start thinking about their population of leases. All lease information will be needed to help determine what software will be used for reporting purposes. Guidance will be provided at a later date.

**Q:** Will the draft Revenue Object Code list have definitions provided?

**A:** Yes. Definitions will be provided for as many as possible, many of which will be universal; feedback on definitions is welcome.

**Q:** Will the new Revenue Object Code list be used for the integration into Florida PALM, as opposed to implementing in FLAIR?

**A:** That is correct, there are no plans to make changes to FLAIR; this list will be made available to plan for Florida PALM.

**Q:** Does Accounting and Auditing want agencies to complete the disinvestment corrections process by a certain date once the Solution Center notifies an agency?

**A:** Corrections are requested to be made within 3 days. At the end of the month, a tighter turnaround may be requested.

**Q:** Could the new timeline for Florida PALM Financials Wave influence the Revenue Object Code enforcement in FLAIR?

**A:** This will be taken back for discussion once the new timeline for Financials Wave is announced, however, that is not the plan at this time.

**Q:** Who should agencies report names to for the Miscellaneous Deduction Vendor addresses?

**A:** The Bureau of State Payrolls' Employee Records section will be distributing correspondence and all contact information will be included.

**Q:** Who is the agency owner of the IRS 6050X?

**A:** Each agency will be responsible for filing under 6050X and your agency head will need to sign off.

**Q:** Will the GASB87 software be available for agency use, or just DFS?

**A:** The availability of this software is being researched; we're hoping to have 3-4 user per agency.

**Q:** Will the Lease Accounting software be made available to all agencies? If so, will licenses need to be purchased?

**A:** DFS will purchase the licenses, then there will be certain number of users per agency.

**Q:** Will the software assist with calculating the asset and liability values that are reported into the financials?

**A:** Yes.

**Open Floor**

**Adjourn**