

DATE: January 31, 2025

TO: Agency Addressed (No. 17, 2024-2025)

FROM: Renée Hermeling, Division Director
Division of Accounting and Auditing
Department of Financial Services

SUBJECT: INFORMATION WAREHOUSE FLAIR MASTER FILE ANALYSIS TOOL
UPDATE

The Department of Financial Services (DFS), Division of Accounting and Auditing (the Division) is continuing efforts to help agencies maintain valid Florida Accounting Information Resource (FLAIR) data in preparation for conversion into Florida Planning, Accounting, and Ledger Management (PALM). DFS's Office of Information Technology Information Warehouse Team has completed an enhancement to the Information Warehouse FLAIR Master File Analysis Tool. This enhancement will be available at 8:00 AM on Monday, February 3, 2025, and it will allow agencies to extract FLAIR General Ledger Master Balance File records more quickly. Additionally, the tool's fields have been updated to prioritize the data fields based on the 29-digit FLAIR account code.

Users can locate the tool within his or her Standard Reports Library under the modified folder name of *Flair_MasterFileV2*. Within the *Flair_MasterFileV2* folder, the updated tool will be listed as *FLAIRAnalysisToolPageV2*.

A [FLAIR Master File Analysis Tool Job Aid](#) is available to help agencies navigate the new resource. Should you have any questions or need assistance, please contact the Office of Florida Financial Education at DFSFinancialEd@MyFloridaCFO.com.