DATE: July 15, 2021

TO: Agency Addressed (No. 05, 2021-2022)

FROM: Paul Whitfield, Director
Division of Accounting and Auditing
Department of Financial Services

SUBJECT: ADVANCING ACCOUNTABILITY - BEST PRACTICES IN CONTRACT AND GRANT MANAGEMENT AND HB1079

The Department of Financial Services offers the Advancing Accountability - Best Practices in Contract and Grant Management (AA) training for State employees managing Category II contracts, $35,000 and above. Employees managing contracts in excess of $100,000 must become a Florida Certified Contract Manager (FCCM).

The FCCM training includes both the contract management training required to become a certified contract manager under section (s.) 287.057(15)(c), Florida Statutes (F.S.), and the training for accountability in contracts and grant management required under s. 287.057(15)(b), F.S. Employees who are currently an FCCM, who are renewing their FCCM, and those who are registering to become an FCCM are not required to take the AA training separately from the FCCM training.

For additional questions or concerns, please contact the Office of Florida Financial Education at Accountability@myfloridacfo.com.