

DATE: July 01, 2021

TO: Agency Addressed (No. 02, 2021-2022)

FROM: Paul Whitfield, Director
Division of Accounting & Auditing
Department of Financial Services

SUBJECT: ELECTRONIC SIGNATURES FOR FISCAL YEAR 2021-22
COMPREHENSIVE ANNUAL FINANCIAL REPORT

Pursuant to section 668.004, Florida Statutes, electronic signatures will be accepted on Bureau of Financial Reporting's forms submitted electronically during the fiscal year 2021-22 Comprehensive Annual Financial Reporting cycle. Those forms must contain the following statement for the electronic signatures to be considered valid and must be submitted by the authorized signer.

"By providing this electronic signature, I am attesting that I understand that electronic signatures are legally binding and have the same meaning as handwritten signatures. I am also confirming that internal controls have been maintained, and that policies and procedures were properly followed to ensure the authenticity of the electronic signature.

This statement is to certify that I confirm that this electronic signature is to be the legally binding equivalent of my handwritten signature and that the data on this form is accurate to the best of my knowledge."

Please contact the Bureau of Financial Reporting at (850) 413-5511 if you have questions or require additional information.