DEPARTMENT OF FINANCIAL SERVICES

A&A Office Hours

11/13/2026

CFO BLAISE INGOGLIA

Enterprise Updates

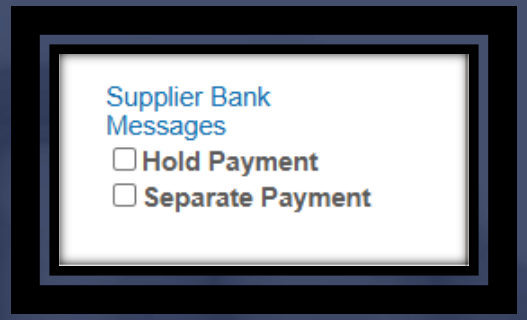
- A&A will support UAT activities through go live
  - Let us know if testing collaboration is needed
  - We are still testing our processes – we may reach out for collaboration
- Florida PALM Agency Supplier Records:
  - Updates are closed for go-live
  - Please reach out to AcctAUDUATSupport@myfloridacfo.com if changes are needed during interim
- The Focal Point – A&A's Financial Policy Tool has launched
  - Tool consolidates all A&A financial policy into one, searchable site
  - Site will be updated as additional policies around FL PALM are made

PCard Updates

- Starting 11/16/26, agencies should expect Config workbooks from EPCA, with data as of 11/15/26
- Agencies should track any new card adds, deletes or other updates to card account data, starting 11/16/26
- Reminder to send cardholders list, identified for Cutover Spend Control Profile to be used during the cutover period. Deadline for this task is 12/1/26.

Enterprise Guidance

- Confidential Payments
  - Confidential vouchers should always have the "Separate Payment" box checked
- Agencies should prioritize marking vouchers as confidential instead of creating a confidential supplier
- Agencies are encouraged to use the A&A UAT Guidance for how processes should be executed now and in production
  - Guidance is being updated regularly
  - We will high light changes during future office hours



Upcoming Cutover Activities - Today

- FLAIR and Florida PALM CMS ChartField Configuration Freeze
  - Any chartfield updates will not convert to Florida PALM
- Last day to modify Projects in FLAIR
- Forms for SOD requests for Production
  - Reminder: We are continuing to approving all SOD requests UAT through end of year

Upcoming Cutover Activities

- November 26th & 27th – FLAIR will be unavailable
- November 20th – Last day to request an increase for authorized usage for revolving funds
  - Increases should be made using form DFS-A1-1832
- November 30th - Last day to complete capital asset cleanup and make necessary updates/corrections in FLAIR Property Master File.

QUESTIONS

Resources

- A&A's Florida PALM Connection
  - Cutover
  - Memos:
    - AAM06: 2026 Payroll Cutover Calendar Information
    - AAM08: FLAIR and Florida PALM Cutover Activities
    - AAM12: Processing Advanced Disbursements to prepare for Florida PALM cutover
    - AAM15: Preparing for Florida PALM Considerations
- UAT Collaboration
  - UAT Guidance
  - A&A UAT Support Schedule
- The Focal Point - A&A's Financial Policy
- FACTS – If you have any questions, please email Facts.Info@myfloridacfo.com.
- FLIPS-Florida Integrated Payee System
- PCard Updates
- A&A Transition Questions: AcctAudUATSupport@MyFloridaCFO.com

Next Meeting – 11/20/2026
Topics /Questions due by 11/18