



# People First – Florida PALM: Integration Update

June 5, 2026

**Florida PALM**  
Planning, Accounting, and Ledger Management



# People First Key Changes

## Moving to Florida PALM

The following maintenance tasks will transition from People First to Florida PALM:

 **Primary Position Funding**  
(Note: Alternate funding remains in People First)

 **Direct Deposit**

 **W-4 Maintenance**

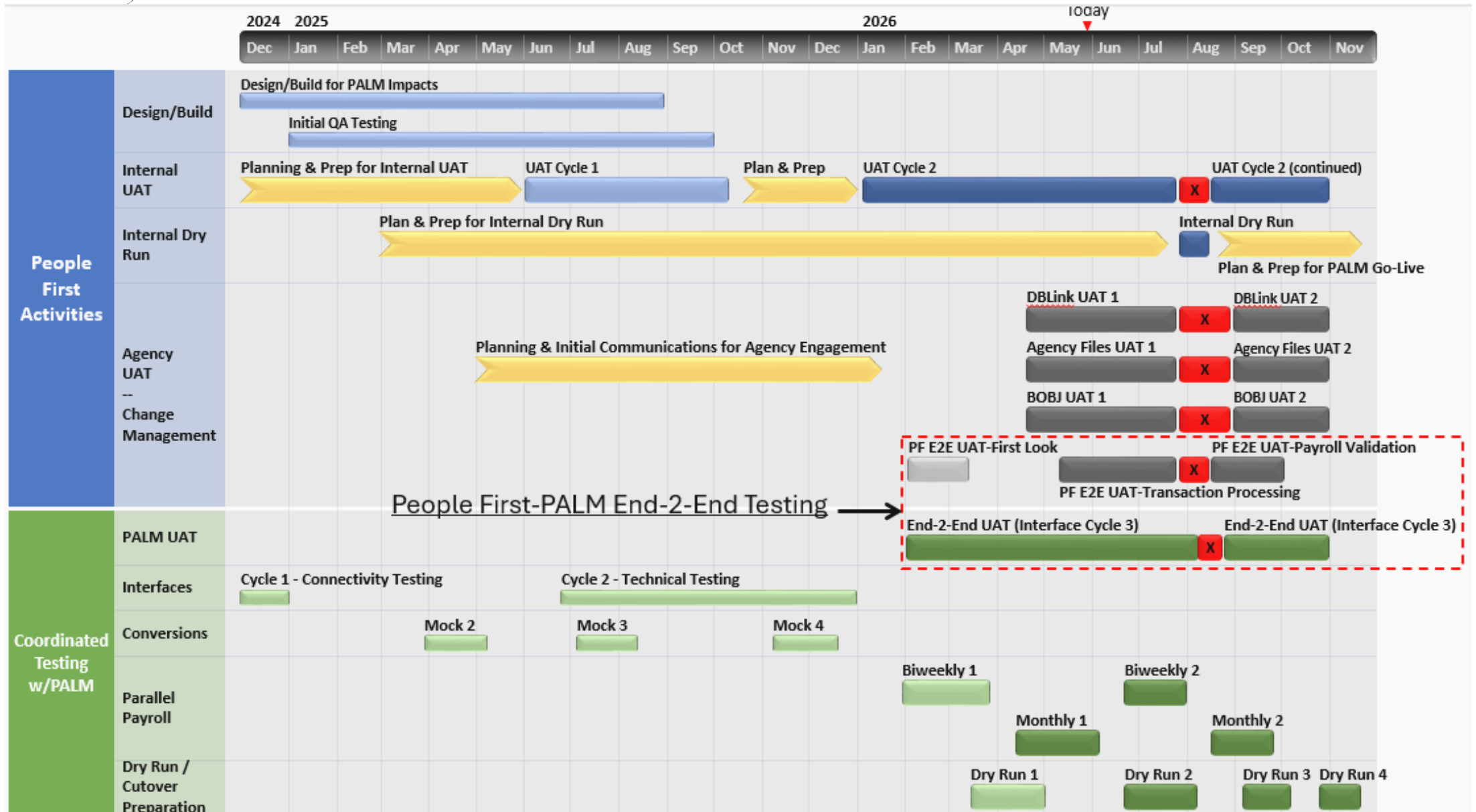
## Other Changes

 **Overtime & On-Call**  
Will be paid on-cycle

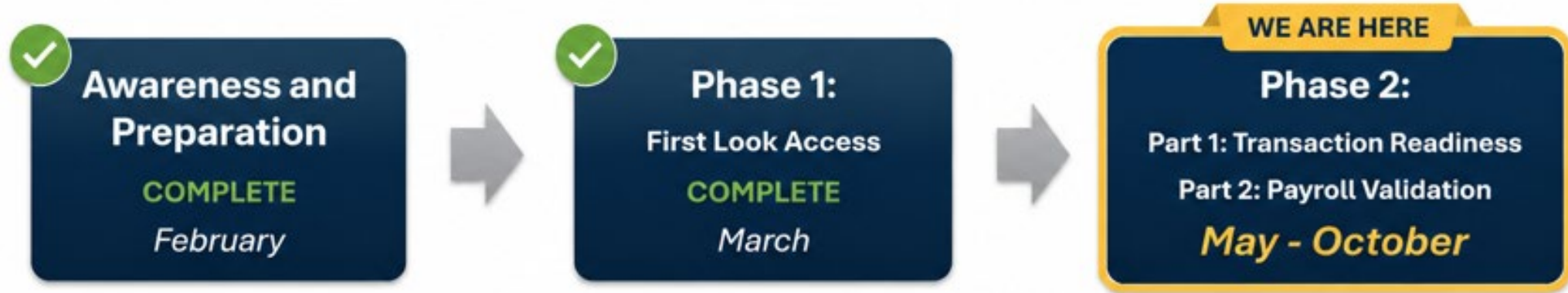
 **Funding Label Updates**  
FLAIR Account Code > SpeedKey  
FLAIR Org > FLP Organization

 **Retro Payments**  
Monthly limited to 2 pay periods back  
Biweekly limited to 4 pay periods back

# Preparation for FL PALM Go-Live



# UAT Phases Overview



<p><b>February – Awareness &amp; Preparation</b> COMPLETE</p>	<ul style="list-style-type: none"> <li>• HRO and Agency Tester informational sessions</li> </ul>
<p><b>March 2–13 – “First Look” Access</b> COMPLETE</p>	<ul style="list-style-type: none"> <li>• HRO and Agency Tester informational sessions</li> <li>• Preparation for upcoming UAT activities</li> </ul>
<p><b>Phase 2- Part 1: Transaction Readiness</b> IN PROGRESS</p>	<ul style="list-style-type: none"> <li>• Agencies complete identified key activities</li> <li>• Confirm transactions are entered and processed correctly</li> </ul>
<p><b>Phase 2- Part 2: Payroll Validation</b> <i>(aligned to agency payroll cycles)</i> UPCOMING</p>	<ul style="list-style-type: none"> <li>• Execute end-to-end payroll processing</li> <li>• Validate pay results, adjustments, and report outputs</li> <li>• Confirm transactions result in accurate financial outcomes in Florida PALM</li> </ul>

# Phase 2, Part 2: Payroll Validation



## PHASE 2 – PART 2: PAYROLL VALIDATION

Will be payroll cycle specific (Biweekly and Monthly) and aligned with Florida PALM payroll schedules to create an end-to-end testing experience.



**BIWEEKLY  
PAYROLL CYCLE**



**MONTHLY  
PAYROLL CYCLE**



**OUTCOME:** Agencies validate payroll transactions and confirm successful end-to-end payroll processing outcomes.

*Additional details, timelines, and meeting dates will be shared as we approach this phase of UAT.*

# Questions?

