



CHIEF FINANCIAL OFFICER
JIMMY PATRONIS
STATE OF FLORIDA

October 23, 2019

Mr. Jonathan R. Satter, Secretary
Florida Department of Management Services
4050 Esplanade Way
Tallahassee, Florida 32399-0950

Dear Secretary Satter:

As authorized in sections 17.03, 215.971(3), and 287.136, Florida Statutes, the Department of Financial Services has conducted an audit of the Florida Department of Management Services' contract deliverables monitoring processes. Our audit, conducted by the Division of Accounting and Auditing, Bureau of Auditing, focused on selected contracts active July 1, 2018 through June 30, 2019.

Overall, the contract monitoring processes reviewed were effective in demonstrating the successful completion of contracted deliverables and services. The results of our audit are included in the enclosed audit report. If you have any questions, please contact Ms. Kim Holland, Bureau Chief, at (850) 413-5700 or kim.holland@myfloridacfo.com.

We appreciate the support and courtesy extended to our audit team. Completed reports of the Bureau of Auditing are available at <https://www.myfloridacfo.com/Division/AA/AuditsReviews/default.htm>.

Sincerely,


Paul Whitfield
Director

PW/jf
Enclosure

c: Ms. Sarah Hall, Inspector General
Mr. Ronnie Atkins, Audit Director



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STATE OF FLORIDA

Florida Department of Financial Services

STATUTORY AUDIT
CONTRACT DELIVERABLES MONITORING
FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

October 23, 2019

AUDIT AUTHORITY

As authorized in sections 17.03, 215.971(3), and 287.136, Florida Statutes, the Department of Financial Services has conducted an audit of the Florida Department of Management Services' contract deliverables monitoring processes for selected contracts.

AUDIT SUMMARY

Our audit focused on contracts active July 1, 2018 through June 30, 2019. In conducting our audit, we interviewed the assigned contract managers and monitoring staff and reviewed the monitoring processes, documentation, and invoices for the following contracts:

- ✓ Accenture LLP – MyFloridaMarketPlace
- ✓ Harris Corporation (CR MSA, LLC) – MyFloridaNet-2 Services
- ✓ FSU Center for Disaster Risk Policy – SLIGP-2 Grant Workshop Series
- ✓ Learning Tree International – Project Management Professional Training

Overall, the contract monitoring processes reviewed were effective in demonstrating the successful completion of contracted deliverables and services. In audit interviews, the assigned contract managers and monitoring staff consistently demonstrated hands-on knowledge of contractor performance in providing the required deliverables and services.

Direct inquiries regarding this report to Kim Holland, Bureau Chief, at (850) 413-5700 or kim.holland@myfloridacfo.com. Completed reports of the Division of Accounting and Auditing, Bureau of Auditing, are available at <https://www.myfloridacfo.com/Division/AA/AuditsReviews/default.htm>.